



**DELAWARE RIVER PORT AUTHORITY
POLICE DEPARTMENT**

RECORDS REQUEST FORM

ATTN: CENTRAL POLICE RECORDS
OFFICE: 856-968-3351
FAX: 856-968-3365

Procedure for obtaining police reports from the Delaware River Port Authority Police Department

Reports “will not” be given to anyone applying in person.

All requests for reports must:

1. Be in writing by completing the reverse side of this form or on company letterhead.
2. Be accompanied by a check or money order (***do not send cash***) made payable: “**DRPA**”

Checks or money orders may be mailed:

DRPA POLICE RECORDS
Ben Franklin Bridge Plaza
P.O. Box 1949
Camden, NJ 08101-1949

The fee schedule is as follows:

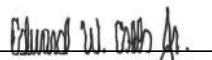
Minor Incidents / Traffic Violations / NJ-NI - Non-Indictable Violations (Non-Criminal) / PA-NTSSO (Misdemeanor) Provided electronically as file attachments\$10.00 each No Fee
Arrests / Major Incidents / PA-NTSSO (Felony) / NJ-NI - Non-Indictable Violations (NJ-Criminal Title 2C:) Provided electronically as file attachments\$20.00 each No Fee

DRPA PD Police Reports <http://www.drpa.org/police>

DRPA PD Motor Vehicle Crash Reports ONLY are available from <https://policereports.lexisnexis.com>

PUBLIC RECORDS Open Records/Right-To-Know <https://www.drpa.org/about/records.html>

Very truly yours,



Ed W. Cobbs, Jr.
Chief of Police

RECORDS REQUEST FORM - continued

To obtain copies of Delaware River Port Authority (DRPA) Police reports, please provide the information requested in Sections A & B and return this form with the appropriate fee to DRPA.

SECTION "A"

Section A & B are to be completed by requesting party.

Name of Requesting Party:

Send my reports to address:

My Telephone Number:

My email address:

SECTION "B"

Type of Report Requested:

Arrest Report Traffic Summons Non-Indictable NJ-HNI Violation (Criminal & Non-Criminal)

Incident Report - Explain _____

Date of Incident: _____

Date Reported: _____

Time of Incident: _____

&

Time Reported: _____

Delaware River Port Authority Police Case Number: (yy-#####) _____

Police Officer Name & Badge #: _____

Facility

PATCO Station

Other (specify):

Location:

Remarks: