

**Delaware River Port Authority**

**Citizens Advisory Committee Minutes**

**November 12, 2014**

**Attendance:**

NJ – Kathy Venuti, John Boyle, Jonathan Latko

PA -

DRPA Staff: John Hanson, Dawn Whiton, Mike Venuto, David Aubrey

Other: Stephen Benigno (prospective member) and Jeff Kessler (prospective member), Tom Otremsky (prospective member)

**Introduction to DRPA Acting Inspector General & CEO Update**

David Aubrey, DRPA Acting Inspector General, gave a brief recall of his experience and work history. John Hanson stated that he feels that David is a strong candidate for the Inspector General position and that the former Inspector General also gave his support. The position is undergoing a nationwide search and will be filled asap. Kathy Venuti asked about the final reports performed by the IG. David that he stated that he believed that there were two posted online, Battleship and Salary Review. Jonathan Latko confirmed same. David Aubrey mentioned two reports are ready to go out, Audit of Insurance which the latest draft has been sent to Toni Brown with her responses and a Records Management Audit, which again includes Toni Brown, wherein payments were being made without General Counsel's knowledge and now matter was address and going forward process has been changed. There is only 1 suspended Audit of Grants Administration, and there was an Audit of Cash Investments, Audit of Economic Development and PATCO Procurement which is tied up with the Grand Jury Subpoena. Kathy Venuti asked if there were any reports pertaining to the NJ Comptroller Report and David advised that there were not. She also asked about the SOP and Ethics Policy. John Hanson made mention that the biggest issue was with the reporting structure and that he has no issue with the IG Reporting to the Audit Committee.

Kathy Venuti asked about an approximate time frame as to when the outstanding reports would be finished. John Hanson made mention that possibly Auditor General DePasquale would be interested in call in to the CAC Meeting.

**Presentation of Chief Engineer, Mike Venuto**

Mike Venuto gave an overview of the Capital Program and the process of how it is determined. He provided a status of capital project spending for 2014 and budget amounts for 2015. He also discussed the five-year plan. In response to some questions from CAC members, Mike provided an update on the Betsy Ross Bridge Resurfacing Project and the PATCO Car Overhaul Project. Mr. Venuto explained our asset management initiative and how it will tie into the GIS System. He complimented the CAC for their support of the original GIS System which help in obtaining the system. Mr. Venuto also gave an update on the Bike Ramp.

**Adoption of Minutes from October 8, 2014 meeting**

Minutes of the October Meeting were approved.

**Report of the Vice Chairman**

No Report of the Vice-Chairman

**Subcommittee Reports**

- A. Recruitment:** all three new potential candidates (Martin Otremsky, Jeff Kessler and Stephen Benigno) attended their 3<sup>rd</sup> meeting. A request is being made for the Audit Committee to meet with them.
- B. Communications** – No report of the Communications Committee.
- C. Personnel** – No report of the Personnel Committee.
- D. Transit/PATCO:** Committee was satisfied with Mr. Hanson's updates and Mr. DeSantis also reported that he did speak with John Rink. A decision was made to hold off meeting with PATCO until the Bridge outage is finished.
- E. Finance:** Kathy Venuti stated that she received an email from Thomas Rafferty and she printed out the SOP and perhaps we can have David Aubrey come back to discuss at a future meeting.

## **Old Business**

No old Business.

## **New Business**

No new Business

## **Open Forum**

**\*Next CAC Board Meeting January 14, 2015 @ 6:00 p.m.**

**\*\*DRPA Board Meeting Dates: December 10<sup>th</sup>, Convention Center, Philadelphia, PA @ 9:00 a.m.**

Adjourn.