

# DELAWARE RIVER PORT AUTHORITY

## BOARD MEETING



Wednesday, September 18, 2024  
9:00 a.m.

One Port Center  
11<sup>th</sup> Floor Board Room  
Camden, NJ

John T. Hanson, Chief Executive Officer



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# **DRPA BOARD**

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

**Wednesday, September 18, 2024 at 9:00 a.m.  
One Port Center  
2 Riverside Drive  
Camden, New Jersey**

**ORDER OF BUSINESS**

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
4. Report of the CEO
5. Report of the CFO
6. Approval of August 21, 2024, DRPA Board Meeting Minutes
7. Monthly List of Previously Approved Payments – August 2024
8. Monthly List of Previously Approved Purchase Orders and Contracts – August 2024
9. Approval of Operations & Maintenance Committee Meeting Minutes – September 3, 2024
10. Adoption of Resolutions Approved by Operations & Maintenance Committee – September 3, 2024

DRPA-24-092	General Engineering Consulting Services
DRPA-24-077	Capital Project Contract Modification
DRPA-24-078	Woodcrest Solar Canopy Camera Installations
DRPA-24-079	Authority-Wide 800MHz Radio Upgrade-Yearly
DRPA-24-080	Public Safety Body & Vehicle Camera Systems
DRPA-24-081	One (1) High Angle Rescue Team Vehicle (HART)
DRPA-24-082	DRPA Bridge Facility Elevator Maintenance and Service Contract
DRPA-24-083	Maintenance Contract for EcoStruxure Traffic Control and HVAC Systems for DRPA Bridge Facilities
DRPA-24-084	Sole Source Procurement Allowance for Energy Absorption Systems Crash Attenuators from Transpo Industries

11. Approval of Labor Committee Meeting Minutes – September 3, 2024

12. Adoption of Resolutions Approved by Labor Committee – September 3, 2024

DRPA-24-085      2024 Outside Employment Request for Approval for  
Edward W. Cobbs, Jr., Police Chief, Public Safety

DRPA-24-086      Amendment to Collective Bargaining Agreement between Delaware  
River Port Authority and Fraternal Order of Police Penn Jersey  
Lodge 30 concerning terms of Agreement as to adjustments to 2025  
base wage and for successor Collective Bargaining Agreement for  
January 1, 2026, to December 31, 2027

13. Approval of Finance Committee Meeting Minutes – September 4, 2024

14. Adoption of Resolutions Approved by Finance Committee – September 4, 2024

DRPA-24-087      Server Redundancy

DRPA-24-088      Legal Case Management Software

DRPA-24-089      Camera and Call-Box Maintenance Agreement 2024

DRPA-24-090      SAP AMS 2024

15. Approval of Audit Committee Meeting Minutes – September 4, 2024

16. Adoption of Resolution Approved by Audit Committee – September 4, 2024

DRPA-24-091      Selection of Independent Accounting Firm to Provide Annual  
Financial and Single Audit Services

17. Unfinished Business

18. New Business

DRPA-24-093      Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)

19. Adjournment

# **CEO REPORT**



Report of the Chief Executive Officer

**September 18, 2024**

Board of Commissioners  
 Delaware River Port Authority of Pennsylvania and New Jersey  
 One Port Center  
 2 Riverside Drive  
 Camden, New Jersey 08101-1949

**To the Commissioners:**

The following is a summary of recent DRPA activities. The appropriate reports are attached.

AROUND THE AUTHORITY

**Emergency Powers**

Please be advised that I approved the following emergency purchase order request under the CEO Emergency Powers Provision under DRPA Bylaws Section XII(c)(8):

- **Birch Electrical Substation.** I have approved an emergency procurement to engage SCALFO Electric for the replacement of VDC/VAC switchgear devices at the Birch Electrical Substation. During a capital construction project to upgrade the substation’s electrical equipment, two

devices were identified as needing replacement. These devices, three in total, have been in service for over 55 years, needed priority replacement. Given the priority need and the time constraints of the normal procurement process, it was deemed necessary to expedite the replacement of all three to ensure operational reliability. The total cost is set at an amount not to exceed \$47,500.

- **Welding Services.** PATCO has retained HATCH-LTK to perform a stress analysis and inspection of truck frames as part of an initiative to extend the lifespan of its fleet. During this process, HATCH-LTK has developed reinforcement strategies for certain truck frames. To support these efforts, PATCO requested to use International Welding and Repair Services, whose certified welders are qualified to carry out the necessary work in alignment with the procedures established by HATCH-LTK. The contract is set at an amount not to exceed \$50,000.

SERVICE

**DRPA Police Officers  
Making a Difference**

*Sometimes it's the small acts of kindness that make a big difference.*

On Monday, September 9, DRPA Police Department officers were spotted helping a motorist with a flat tire at the base of the Ben Franklin Bridge. These moments, captured by another motorist, highlight the positive impact our officers have every day.



Food Drive

The DRPA Police Department and F.O.P. Penn-Jersey Lodge 30, in partnership with the 369 Law Enforcement MC Club and Deptford Elks Lodge 2708, are sponsoring a food drive to support local families in need. Now through October 19, DRPA employees are encouraged to donate non-perishable food items. DRPA officers will collect donations and conduct a food and supply run to benefit the Pennsauken Food Bank.

Teamwork on track!

On September 10, Police K9 Officer Bolt and PATCO train operator Ronald Coleman were all smiles as they teamed up to ensure the safety and security of our passengers.

## Celebrating the Women in Law Enforcement

On September 12, in recognition of National Women’s Police Day, DRPA proudly honored the incredible women of the DRPA Police Department and across the country who dedicate their lives to serving and protecting our communities and infrastructure.

To the women in law enforcement, we extend our heartfelt thanks for your unwavering strength, professionalism, and leadership. Your commitment to keeping us safe does not go unnoticed.

Join us in celebrating these trailblazing women and honoring their exceptional contributions to public safety.



## COMMUNITY

### **OBD&EO Hosts Doing Business with the DRPA – A.C.E Series Part Three**

The Office of Business Development & Equal Opportunity (OBD&EO) hosted part three (3) of our four-part series entitled, Teaming: Constructing Successful Partnerships. The in-person outreach event was held on August 22, 2024.

The agenda for the event included presenters on a three (3) team panel. Thomas A. Bergbauer, Jr., Vice President from Johnson, Mirmiran & Thompson, Inc. partnered with Carrie Strehle, President, from Promatech, Inc.; Bill Brooks, Senior Vice President/ Business Unit Leader from STV partnered with Sanjay Naik, President, from The Naik Group; and Michael Petrongolo, Jr, Lead Project Manager, from A.P. Construction, Inc. partnered with Lynn Guthrie Baumgardner, President, from Guthrie Glass & Mirror. The presenters provided their experience and recommendations on how to become part of a project team, how to develop and maintain a successful partnership from the primary firm and subcontractor/subconsultant perspectives. Leslie Sellers, Promatech’s Director, Compliance and Community Engagement served as the moderator for the event.

The event was well received. The following are some responses to survey questions from attendees:

- *“I wasn’t sure if there was a spot that my business would fit into at the DRPA. Today gave me the ability to meet so many wonderful and knowledgeable individuals. There is in fact a seat at the table in the DRPA for my business and without this community outreach event I would have not known.” –*
- *“Great event to meet DRPA personnel and fellow consultants as well as contractors. In addition, there is good advice from the panel of speakers.” –*
- *“Variety of perspectives of the panelists.” –*
- *“Your agencies representatives are what sets you apart. You care about giving everyone a chance to grow and be successful.”*

Quentin Burdette, OBD&EO’s Summer Intern, assisted with the event and moderated the Q & A section. In addition to presenting at the event, Promatech, a certified W/S/DBE, assisted OBD&EO’s with the planning efforts.



## Special Ben Franklin Bridge Lightings

As part of our community stewardship with regional tri-state nonprofits (PA, NJ, & DE), we are pleased to provide special lighting on the Benjamin Franklin Bridge for the following occasions from September 1-30, 2024.

### Internal Lightings:

- September 1, 8, 29, 30 – National Recovery Month – Purple
- September 2 – Labor Day Weekend – Red, White & Blue
- September 10 – National Suicide Awareness Day – Purple
- September 11 – 911 Remembrance – Red, White & Blue
- September 15, 16, 17, 23 – National Hispanic Heritage Month – Red & Green
- September 18, 19, 20 – Heroin & Opioid Awareness Week

### External Lightings:

- September 3 – World PCOS Day – Cyan
- September 4, 5 – Eagles Home Opener - Green
- September 6 – Ovarian Cancer Awareness Month - Cyan
- September 12 – Childhood Cancer Awareness – Yellow
- September 13, 14 – Eagles Home Opener – Green



- September 19 – Shriner’s Children’s Philadelphia Fin Raise for Love – Red & White
- September 22 – Blue up for PF (Pulmonary Fibrosis) – Blue
- September 27 – Cooper’s Red-Hot Gala – Red

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**For a list of Bridge and Finance actions, see Attachment 1**  
**For a list of Personnel Actions, see Attachment 2**  
**For a list of Contracts and Purchases, see Attachment 3**  
**For the Affirmative Action Report, see Attachment 4**  
**For a list of Legal Statistics, see Attachment 5**

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PATCO

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**For PATCO Ridership and Financial Information,  
See the General Manager's Report in the PATCO section.  
Attached are reports from the appropriate departments.**

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Respectfully Submitted,



John T. Hanson  
Chief Executive Officer

**REPORT OF THE CHIEF EXECUTIVE OFFICER  
ATTACHMENT 1  
BRIDGE AND FINANCE**



# Activity for the Month of August 2024

<b>Calls for Service:</b> 5,907	<b>Total Arrests:</b> 140	<b>Adults:</b> 139	<b>Juv.:</b> 1	<b>CDS Arrests:</b> 3	<b>DWI Arrests:</b> 12	
<b>Arrests:</b> CBB: 3	<b>BFB:</b> 22	<b>PATCO:</b> 105	<b>BRB:</b> 3	<b>WWB:</b> 7	<b>Arrests NJ:</b> 127	<b>Arrests PA:</b> 13
<b>Reportable Accidents:</b>	<b>CBB:</b> 8	<b>BFB:</b> 17	<b>PATCO:</b> 0	<b>BRB:</b> 3	<b>WWB:</b> 16	
<b>Non Reportable Accidents:</b>	<b>CBB:</b> 3	<b>BFB:</b> 10	<b>PATCO:</b> 1	<b>BRB:</b> 2	<b>WWB:</b> 22	
<b>Accident with Injuries:</b>	<b>CBB:</b> 4	<b>BFB:</b> 7	<b>PATCO:</b> 0	<b>BRB:</b> 1	<b>WWB:</b> 7	

Incident Type	BLANK = 0	CBB	BFB	PATCO	BRB	WWB	Total
26 Assist-Routine PD Backup		172	508	369	141	337	1,527
33 MV Stop		182	276	3	188	288	937
35X Motorist/Patron Aid		46	129	188	53	101	517
86 Removal			44	470	1		515
25 Escort		161	63		15	184	423
47 Disabled MV		72	55	2	59	147	335
46 Construction/Trades Backup		76	128	1	45	54	304
96 Slow Traffic		14	27		33	77	151
91 Ped Investigation/Stop				143			143
84 Check On Subject Well-being		3	23	98	4	5	133
79 Roadway Hazard/Station Hazard		17	28	12	16	22	95
25X Insufficient Funds		4	12	3	2	72	93
90 Other PD Assist		9	22	32	8	15	86
25EZ Easy Pass Redirect		1	15			69	85
33C CV Stop					4	62	66
90M OPDA Medical		1	4	46	1	1	53
78 Toll Dispute		16	6	1	9	15	47
17X Open/Secured Property			14	21		1	36
91R Ped in Road/Tolls		7	10		3	14	34
78X Toll Evasion/TOS		5	8	14	3	4	34
29 Alarm Activation			4	16		2	22
101 BOLO		1	9	3		7	20
341F Property Found			2	17			19
341L Property Lost				17			17
69 Juvenile Complaint				14			14
38 Transport Courtesy		1	4	6	1	2	14
71D Disturbance				12		1	13
81 General Complaint		2	1	9			12



# Activity for the Month of August 2024 <sup>17</sup>

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Incident Type	BLANK = 0	CBB	BFB	PATCO	BRB	WWB	Total
25R Revenue Escort			4		2	6	12
12 Suspicious Person/Activity/Event			1	10			11
8 911 Hang Up/Mis-Dial			2	8			10
52 Erratic Driver/Unfit Motorist		4			3	3	10
91T Ped in Tracks			1	8			9
310 Bridge Damage/PATCO Damage		2	2	1	2	2	9
56 Med Emerg/Injury Report			2	6			8
101S BOLO Suicidal		2	2	1	1	2	8
88X Parking Viol./Compl.				7			7
87 Trespassing			6				6
79X Debris Strike		2	1		1	2	6
64 Larceny/Theft			1	4	1		6
77 Domestic			2	2			4
74 Suicide Attempt		1	2			1	4
65 Vandalism/Criminal Mischief			2	2			4
12U Unattended Package				4			4
98 Panhandling/Soliciting			1	2			3
83 Counterfeit		1				2	3
70 Animal Complaint				1		2	3
65X Lewdness				3			3
56S Slip/Fall				3			3
25T Fare Problem			1	1		1	3
97 Traffic Pattern Adjust			2				2
94 Police Presence				2			2
71X Harassment/Threats				2			2
67 EDP (Emotionally Disturbed Person)				1		1	2
65U Urinating/Defecating				2			2
56X Drug Overdose				2			2



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<b>Accident with Injuries:</b>	<b>CBB: 4</b>	<b>BFB: 7</b>	<b>PATCO: 0</b>	<b>BRB: 1</b>	<b>WWB:7</b>						

<b>Incident Type</b>	<b>BLANK = 0</b>	<b>CBB</b>	<b>BFB</b>	<b>PATCO</b>	<b>BRB</b>	<b>WWB</b>	<b>Total</b>
53 Abandoned Vehicle						2	2
34 Suspicious Vehicle			1	1			2
14 Intoxicated Subject			1	1			2
11 Fire			1	1			2
79D Hazardous Driver			1				1
75 Suicide Confirmed			1				1
71R Road Rage			1				1
49 Investigate Location Conditions				1			1
312 Complaint Against DRPA/PATCO						1	1
29E Elevator Alarm				1			1

## FINANCE

### REVENUE AUDIT

Reported traffic and revenue for all four DRPA bridges for the month of June 2024:

	<u>2023</u>	<u>2024</u>
Cash Revenue	\$5,876,652.72	\$5,997,647.10
ETC Revenue	\$21,780,864.12	\$22,271,514.34
Total Revenue	\$27,657,516.84	\$28,269,161.44
Non ETC Traffic	1,100,901	1,123,477
ETC Traffic	3,218,703	3,346,949
Total Traffic	4,319,604	4,470,426

**DELAWARE RIVER PORT AUTHORITY  
TRAFFIC & BRIDGE TOLL FIGURES  
FOR THE PERIODS INDICATED**

**Attachment 1**

	MONTH OF JUNE				TRAFFIC		BRIDGE TOLLS	
	-----2024-----		-----2023-----		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
<b>BEN FRANKLIN</b>	1,507,710	\$8,663,096.12	1,562,600	\$9,039,278.74	-3.51	(54,890)	-4.16	(\$376,182.62)
<b>WALT WHITMAN</b>	1,750,351	10,816,342.46	1,736,006	10,951,132.79	0.83	14,345	-1.23	(134,790.33)
<b>COMMODORE BARRY</b>	693,587	5,432,241.13	689,744	5,498,004.75	0.56	3,843	-1.20	(65,763.62)
<b>BETSY ROSS</b>	518,778	3,357,490.73	331,254	2,169,102.56	56.61	187,524	54.79	1,188,388.17
	<u>4,470,426</u>	<u>\$28,269,170.44</u>	<u>4,319,604</u>	<u>\$27,657,518.84</u>	<u>3.49</u>	<u>150,822</u>	<u>2.21</u>	<u>\$611,651.60</u>
<b>AVERAGE TOLL</b>		<b>\$6.32</b>		<b>\$6.40</b>				

	YEAR TO DATE				TRAFFIC		BRIDGE TOLLS	
	1/1/24 TO 6/30/24		1/1/23 TO 6/30/23		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
<b>BEN FRANKLIN</b>	8,401,140	\$48,608,407.30	8,874,659	\$51,592,799.65	-5.34	(473,519)	-5.78	(\$2,984,392.35)
<b>WALT WHITMAN</b>	9,547,579	\$60,118,615.52	9,748,291	\$61,895,355.81	-2.06	(200,712)	-2.87	(1,776,740.29)
<b>COMMODORE BARRY</b>	3,668,172	\$30,275,594.04	3,610,028	\$29,574,811.81	1.61	58,144	2.37	700,782.23
<b>BETSY ROSS</b>	2,991,220	\$19,450,720.18	2,014,236	\$12,993,287.51	48.50	976,984	49.70	6,457,432.67
<b>TOTALS</b>	<u>24,608,111</u>	<u>\$158,453,337.04</u>	<u>24,247,214</u>	<u>\$156,056,254.78</u>	<u>1.49</u>	<u>360,897</u>	<u>1.54</u>	<u>\$2,397,082.26</u>
<b>AVERAGE TOLL</b>		<b>\$6.44</b>		<b>\$6.44</b>				

Note: New Toll Schedule Went Into Effect July 1st, 2011.

**REPORT OF THE CHIEF EXECUTIVE OFFICER  
ATTACHMENT 2  
PERSONNEL ACTIONS**

**DELAWARE RIVER PORT AUTHORITY  
 ACTIONS OF THE CHIEF EXECUTIVE OFFICER  
 COMMISSION MEETING SEPTEMBER 18, 2024  
 ARTICLE XII-A  
 ATTACHMENT 2  
 PERSONNEL**

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**TEMPORARY APPOINTMENT**

Luke E. Mather <span style="border: 1px solid black; padding: 0 2px;">NJ</span>	Temporary No Benefits Finance Division Office of the CFO	08/05/24
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**NEW HIRES (APPOINTMENTS)**

Amanda N. Hammock <span style="border: 1px solid black; padding: 0 2px;">PA</span>	Administrative Coordinator 5 General Counsel Office of the General Counsel	08/19/24
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Jennifer Rivera <span style="border: 1px solid black; padding: 0 2px;">PA</span>	Legal Secretary General Counsel Office of the General Counsel	08/19/24
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**TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION**

Timothy J. Tancredi <span style="border: 1px solid black; padding: 0 2px;">NJ</span>	From: Electrical Technician Operations Division Electrical – BRB	To: Acting Electrical Foreman Operations Division Electrical – BRB Eff: 08/03/24 to 08/09/24
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Robert F. Tricocci <span style="border: 1px solid black; padding: 0 2px;">NJ</span>	From: Auto Technician Operations Division Fleet – WWB	To: Acting Fleet Foreman Operations Division Fleet – WWB Eff: 08/03/24 to 09/27/24
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John C. Novak <span style="border: 1px solid black; padding: 0 2px;">NJ</span>	From: Construction & Maintenance Mechanic Operations Division Highway – WWB	To: Acting Maintenance Technician Operations Division Maintenance – WWB Eff: 08/03/24 to 09/27/24
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John L. Angelucci <span style="border: 1px solid black; padding: 0 2px;">NJ</span>	From: Construction & Maintenance Mechanic Operations Division Highway – BFB	To: Acting Highway Foreman Operations Division Highway – BFB Eff: 08/03/24 to 09/27/24
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**TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION - Continued**

Darlene P. Callands PA	From: Manager, Community Relations Executive Division Community Relations	To: Acting Director, Government Relations & Grants Administration Executive Division Government Relations Eff: 08/03/24 to 10/25/24
Ricardo R. Llanes PA	From: Construction & Maintenance Mechanic Operations Division Highway – WWB	To: Acting Highway Foreman Operations Division Highway – WWB Eff: 08/03/24 to 08/16/24
Anthony J. Giammaruti NJ	From: Electrical Technician Operations Division Electrical – WWB	To: Acting Electrical Foreman Operations Division Electrical – WWB Eff: 08/10/24 to 08/16/24
David M. Longa NJ	From: Electrical Foreman Operations Division Electrical – WWB	To: Acting Construction & Maintenance Manager Operations Division Office the Bridge Director – WWB Eff: 08/10/24 to 08/16/24
David S. Duncan NJ	From: Maintenance Technician Operations Division Maintenance – WWB	To: Acting Maintenance Foreman Operations Division Maintenance – WWB Eff: 08/10/24 to 08/17/24
Steven R. Hulmes PA	From: HVAC Foreman Operations Division Controls – BRB	To: Acting Electrical Foreman Operations Division Electrical – BRB Eff: 08/15/24 to 08/16/24
John Checchio NJ	From: HVAC Technician Operations Division Controls – CBB	To: Acting HVAC Foreman Operations Division Controls – CBB Eff: 08/17/24 to 10/11/24
Shawn C. Applegate NJ	From: Construction & Maintenance Mechanic Operations Division Highway – BRB	To: Acting Auto Technician Operations Division Fleet – BRB Eff: 08/24/24 to 10/18/24

**TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION - Continued**

Ryan S. Kehoe NJ	From: Electrical Foreman Operations Division Electrical – BRB	To: Acting Construction & Maintenance Manager Operations Division Office the Bridge Director – BRB Eff: 08/31/24 to 09/13/24
Caitlee M. Stanton NJ	From: Toll Collector Operations Division Toll – BRB	To: Acting Plaza Supervisor Operations Division Toll – BFB Eff: 08/31/24 to 10/25/24

**PROMOTIONS** - None

**TITLE & DEPARTMENTAL CHANGES** - None

**UPGRADE (GRADE CHANGE)** - None

**INTERAGENCY PROMOTION to PATCO - from DRPA** - None

**INTERAGENCY PROMOTION to DRPA - from PATCO** - None

**INTERAGENCY TRANSFERS to PATCO - from DRPA** - None

**INTERAGENCY TRANSFERS to DRPA - from PATCO** - None

**TRANSFERS - DEPARTMENTAL** - None

**RETIREMENTS**

Craig C. Teschko NJ	Maintenance Foreman Operations Division Maintenance – BFB	08/02/24
Stephen K. Kain NJ	Maintenance Technician Operations Division Maintenance – WWB	0815/24
Richard Betts PA	Manager, Procurement & Stores Executive Division Purchasing	08/23/24
Denise L. Sanchez PA	Toll Collector Operations Division Toll – BRB	08/31/24

**RESIGNATIONS**

Daniel J. Falkenstein <u>PA</u>	Police Officer Public Safety Division Public Safety – Transit Unit	08/04/24
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Naaz M. Seawright <u>PA</u>	Police Officer Public Safety Division Public Safety – Administration	08/07/24
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**LAYOFFS (INVOLUNTARY) - None**

**DECEASED – None**

**RESOLUTION**

**WHEREAS,**        *CRAIG C. TESCHKO has faithfully served the Delaware River Port Authority for THIRTY-TWO years in a conscientious and reliable manner, and*

**WHEREAS,**        *CRAIG C. TESCHKO wishes to accept retirement effective August 2, 2024 under the provisions of his employment benefits; now therefore,*

**BE IT RESOLVED:**    *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Maintenance Foreman, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

**BE IT FURTHER RESOLVED:**    *That a copy of the foregoing resolution be suitably prepared and forwarded to CRAIG C. TESCHKO.*

**RESOLUTION**

**WHEREAS,**        *STEPHEN K. KAIN has faithfully served the Delaware River Port Authority for THIRTY years in a conscientious and reliable manner, and*

**WHEREAS,**        *STEPHEN K. KAIN wishes to accept retirement effective August 15, 2024 under the provisions of his employment benefits; now therefore,*

**BE IT RESOLVED:**    *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Maintenance Technician, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

**BE IT FURTHER RESOLVED:**    *That a copy of the foregoing resolution be suitably prepared and forwarded to STEPHEN K. KAIN.*

**RESOLUTION**

**WHEREAS,**        *RICHARD BETTS has faithfully served the Delaware River Port Authority for THIRTY years in a conscientious and reliable manner, and*

**WHEREAS,**        *RICHARD BETTS wishes to accept retirement effective August 23, 2024 under the provisions of his employment benefits; now therefore,*

**BE IT RESOLVED:** *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Manager, Procurement & Stores, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

**BE IT FURTHER RESOLVED:** *That a copy of the foregoing resolution be suitably prepared and forwarded to RICHARD BETTS.*

**RESOLUTION**

**WHEREAS,**        *DENISE L. SANCHEZ has faithfully served the Delaware River Port Authority for THIRTY-FOUR years in a conscientious and reliable manner, and*

**WHEREAS,**        *DENISE L. SANCHEZ wishes to accept retirement effective August 31, 2024 under the provisions of her employment benefits; now therefore,*

**BE IT RESOLVED:**    *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Toll Collector, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

**BE IT FURTHER RESOLVED:**    *That a copy of the foregoing resolution be suitably prepared and forwarded to DENISE L. SANCHEZ.*

**REPORT OF THE CHIEF EXECUTIVE OFFICER  
ATTACHMENT 3  
CONTRACTS AND PURCHASES**

## ATTACHMENT 3

**MONTHLY REPORT**  
**GENERAL PROCUREMENT ACTIVITY**

**During the month of August there were 43 Purchase Orders awarded totaling \$1,062,514.12.**

**Approximately 5.79% or \$61,540.11 of the monthly dollar total was made available to MBE's and WBE's, representing 27.91% or 12 of the monthly total number of Purchase Orders.**

**Of the total monthly procurement available to MBE's and WBE's, approximately 73.40% or \$45,168.19 was awarded to MBE's and approximately 15.88% or \$9,775.46 was awarded to WBE's.**

**Of the total number of Purchase Orders available to MBE's and WBE's, approximately 25.00% or 3 Purchase Orders were awarded to MBE's and approximately 66.67% or 8 Purchase Orders were awarded to WBE's.**

**ARTICLE XII-C, SECTION 5  
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS  
BRIDGES AND PATCO SYSTEM (AS OF 8/31/2024)  
Board Date: September 18, 2024**

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (Billed) Percent</i>	<i>Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
<b>AECOM</b>								
(DRPA-22-003)	BFB Main Cable Dehumidification - CMS	\$ 3,988,270	95.2%	\$ 3,796,365	\$ 287,802	\$ 3,425,229	53-54	\$ 83,334
(DRPA-22-104)	PATCO Woodcrest Platform Rehabilitation	1,222,120	89.0%	1,087,644	8,532	1,052,494	28-30	26,617
(DRPA-22-017)	2022 Biennial Inspection - Commodore Barry Bridge	1,050,301	81.5%	855,658	-	809,530	22	46,127
<b>Allied Painting, Inc.</b>								
(DRPA-23-001)	BRB Painting & Steel Repairs Thru Truss & PA Approach Spans	84,752,658	35.2%	29,792,701	2,979,270	21,988,780	13-14	4,824,651
<b>A.P. Construction, Inc.</b>								
(DRPA-17-046)	PATCO Installation of Elevators in Remaining PATCO Stations	31,900,000	99.8%	31,850,000	-	29,953,673	70	1,896,327
(DRPA-23-037)	Center Tower/Command & Control Center Relocation	19,434,000	28.7%	5,576,788	557,679	4,110,109	6	909,000
(DRPA-23-086)	Woodcrest Station Platform Rehabilitation	22,835,000	64.6%	753,419	75,342	315,220	2-3	362,858
<b>Atane Engineers, Architects and Land Surveyors, PC</b>								
(DRPA-24-013)	2024 Biennial Inspection - Benjamin Franklin Bridge	1,065,000	21.4%	228,283	17,998	105,785	2	104,500
<b>Burns Engineering, Inc.</b>								
(DRPA-22-039)	PATCO Re-Opening Franklin Square Station - Design	3,210,646	96.9%	3,112,293	90,718	2,942,360	70	79,215
<b>Daniel J. Keating</b>								
(DRPA-21-123)	PATCO Franklin Square Station Re-Opening	26,798,000	92.0%	24,654,434	1,859,593	21,164,919	26-27	1,629,922
<b>D.A. Nolt, Inc.</b>								
(DRPA-24-029)	PATCO Roof/HVAC Replacement	14,974,910	2.6%	395,605	39,561	-	1	356,045
<b>Gannett Fleming, Inc.</b>								
(DRPA-16-011)	PATCO Control Center Relocation	1,751,726	95.2%	1,667,761	22,581	1,633,678	39	11,503
(DRPA-18-028)	Replacement of PATCO Rectifier Transformers Phase 3	1,711,300	60.8%	1,041,321	101,225	923,582	44	16,514
(DRPA-19-108)	PATCO Philadelphia Tunnel Cable & Substation Equipment Replacement	1,849,819	90.6%	1,675,018	86,816	1,563,873	32-34	24,328
<b>Greenman-Pedersen, Inc.</b>								
(DRPA-19-132)	BFB Rehabilitation of Suspension Spans & Anchorages - CMS	13,975,670	69.6%	9,728,719	817,403	8,667,356	51	243,960
<b>Hatch Associates Consultants, Inc.</b>								
(DRPA-24-017)	2024 Biennial Inspection - PATCO Power, Signals, and Equipment	217,116	18.2%	39,469	3,819	-	1-2	35,650
<b>HNTB</b>								
(DRPA-22-002)	PATCO Franklin Square Station Re-Opening - CMS	4,627,800	79.8%	3,695,232	311,109	3,163,340	27-28	220,783

**ARTICLE XII-C, SECTION 5**  
**SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS**  
**BRIDGES AND PATCO SYSTEM (AS OF 8/31/2024)**  
**Board Date: September 18, 2024**

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (Billed) Percent</i>	<i>Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
<b>Jacobs Engineering Group</b>								
(DRPA-18-123)	Design Oversight & CMS for DRPA Solar System	2,570,590	81.7%	2,101,156	-	2,095,138	25	6,018
(DRPA-19-022)	PATCO Lindenwold Control Center	1,797,130	27.5%	493,454	44,824	252,921	4	195,708
<b>JPC Group, Inc.</b>								
(DRPA-23-071)	PATCO Lindenwold Lift Station	1,392,000	88.5%	1,231,731	61,587	790,115	5-6	380,029
<b>Remington &amp; Vernick Engineers</b>								
(DRPA-21-015)	PennDOT I-95 & Betsy Ross Bridge Interchange - CMS	649,728	99.1%	643,659	48,788	594,561	36-38	309
(DRPA-22-019)	2022 PATCO Biennial Inspection	817,540	93.0%	760,231	-	729,261	22	30,970
(DRPA-23-051)	Woodcrest Station Platform Rehabilitation - CM	2,390,810	13.2%	316,689	28,122	211,086	7	77,481
<b>Schneider Electric</b>								
(DRPA-23-026A)	PATCO LRP Cameras for Solar Canopies	58,371	81.9%	47,786	-	43,786	6	4,000
<b>Skanska Koch, Inc.</b>								
(DRPA-19-131)	BFB Rehabilitation of Suspension Spans & Anchorages	194,990,000	87.0%	169,677,490	9,511,266	157,980,713	53	2,185,511
<b>Sowinski Sullivan Architects</b>								
(DRPA-13-080)	PATCO Install Elevators in Remaining Stations - Design	306,115	80.8%	247,276	-	234,843	96	12,434
<b>STV, Inc.</b>								
(DRPA-19-128)	WWB Corridor Rehabilitation at I-76 PA Approach - CMS	3,989,977	96.2%	3,839,363	-	3,837,398	28	1,966
<b>TranSystems Corporation</b>								
(PATCO-17-013)	PATCO Station Enhancement - Design	901,461	99.1%	893,405	-	868,085	60	25,320
<b>Program Management and General Engineering Contracts</b>								
(DRPA-20-064)	Job Order Contracting Services North	5,000,000	44.4%	2,218,096	-	2,196,848	Various	21,248
(DRPA-20-065)	Job Order Contracting Services South	5,000,000	60.1%	3,005,669	-	2,113,765	Various	891,904
(DRPA-21-014)	General Engineering Contracts	10,000,000	61.7%	6,174,603	-	6,109,154	Various	65,449
(DRPA-22-014)	Program Management Services	3,000,000	17.8%	533,641	-	531,063	Various	2,578
<b>PRWT Services, Inc.</b>								
(DRPA-22-052)	Contracted Toll Collectors	12,508,976	25.1%	3,142,213	-	2,969,117	Various	173,096
								<b><u>\$ 14,945,355</u></b>

**ACTIONS OF THE CHIEF EXECUTIVE OFFICER  
ARTICLE XII-C  
ATTACHMENT 3  
CONTRACTS AND PURCHASES**

**Re: Article XII-C, Section 1 (a)**

Purchase Order 4500022632, SHI International Corp. Somerset, NJ. Purchase Contract for Renewal of Red Hat Enterprise Linux Server. Contract Value: \$23,308.80. (State Contract).

Purchase Order 4500022652, SHI International Corp. Somerset, NJ. Purchase Contract for Data Processing Services. Contract Value: \$13,787.74. (State Contract).

Purchase Order 4500022737, Vacuum Sales Inc. Lindenwold, NJ. Purchase Contract for One Month Vacuum Rental at BFB. Contract Value: \$13,500.00. (Sole Source).

Purchase Order 4500022766, Lindsay Corporation. Omaha, NE. Purchase Contract for Barrier Machine Inspections at WWB. Contract Value: \$17,460.00. (Sole Source).

Purchase Order 4500022768, Atlantic Uniform Company Inc. Belleville, NJ. Purchase Contract for Police Equipment and Supplies. Contract Value: \$ 16,295.00. (State Contract).

**Re: Article XII-C, Section 5**

Authorized payments for Contracts and Engineering for the Bridges and PATCO Systems  
As follows: (see accompanying Schedule 1)

Contract and Engineering Payments:                   **\$14,945,355**

**2024 CAPITAL BUDGET**

2024 Capital Budget – Realignment of Funds – From Five Year Capital Program: Commodore Barry Bridge – Deleading and Repainting, CBB.02405 to Five Year Capital Program: Commodore Barry Bridge – Bridge Deck Rehabilitation, CBB.02404. Funding Will Be Used for On-Going Concrete Bridge Deck Repairs. Budget Amount: \$1,500,000.00.

September 18, 2024

1



# MONTHLY PURCHASING SUMMARY CALCULATOR

	AMOUNT	# PO s
MBE/WBE SOLICITED	\$6,596.46	1
MINORITY AWARDED	\$45,168.19	3
WOMEN AWARDED	\$9,775.46	8

MONTH END:
August 2024

ALL OTHERS	AMOUNT	# PO s
	\$1,000,974.01	31

= REQUIRED

MONTHLY MBE/WBE BREAKDOWN		
TYPE	AMOUNT	% OF
MBE \$ AWARDED	\$ 45,168.19	73.40%
MBE PO s AWARDED	3	25.00%
WBE \$ AWARDED	\$ 9,775.46	15.88%
WBE PO s AWARDED	8	66.67%

TOTAL AMOUNT MADE AVAILABLE TO MBEs/WBEs		# PO s
\$	<b>61,540.11</b>	<b>12</b>
% OF OVERALL TOTALS	<b>5.79%</b>	<b>27.91%</b>

OVERALL MONTHLY TOTAL	# PO s
\$ <b>1,062,514.12</b>	<b>43</b>

↑ MUST MATCH TOTALS IN MONTHLY PO REPORT

**REPORT OF THE CHIEF EXECUTIVE OFFICER  
ATTACHMENT 4  
EEO REPORT**

# DRPA EEO CATEGORIES

## (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
1	Chief Executive Officer		1	
2	Chief Administrative Officer		1	
3	Chief Financial Officer		1	
4	Chief Operating Officer			1
5	General Counsel/Corporate Secretary			1
6	Deputy Chief Executive Officer			1
7	Chief Engineer		1	
8	Chief Security/Safety Officer		1	
9	Inspector General			1
<hr/>				
1	Bridge Director		1	1
2	Deputy General Counsel		1	
3	Director, Finance		1	
4	Director, Fleet Management		1	
5	Director, Government Relations & Grants Administration			
6	Director, Homeland Security & Emergency Management		1	
7	Director, Human Resource Services		1	
8	Director, Information Services		1	
9	Director, Procurement			
10	Director, Revenue & Treasury			
11	Director, Risk Management		1	
12	Director, Strategic Initiatives		1	
13	Manager, Construction & Maintenance			
14	Manager, Planning & Design			1
15	Police Chief		1	
<hr/>				
1	Captain of Police		1	1
2	Construction & Maintenance Manager	1	1	2
3	Engineering Program Manager			
4	Fleet Shop Manager		1	
5	Manager, Accounting		1	
6	Manager, Budget/Financial Analysis		1	
7	Manager, Community Relations			1
8	Manager, Contract Administration		1	
9	Manager, Corporate Communications			1
10	Manager, EEO		1	
11	Manager, ERP & Applications		1	
12	Manager, EZ Pass Technology & Toll Analysis			

# DRPA EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
13	Manager, Government Relations		1	
14	Manager, Grants Administration			
15	Manager, Internal Audit			1
16	Manager, IT Audit			
17	Manager, Payroll		1	
18	Manager, Procurement & Stores			
19	Manager, Production Systems			1
20	Manager, Special Projects		1	
21	Toll Manager		1	1
1	Accounts Payable & Receivable Supervisor			1
2	Electrical Foreman		5	
3	Fleet Foreman		1	
4	Highway Foreman	2	7	1
5	HVAC Foreman			2
6	Lieutenant of Police		5	2
7	Maintenance Foreman		4	1
8	Plaza Supervisor		13	9
9	Purchasing Agent		1	
10	Sr. Accountant		1	
11	Supervisor, Cash Assurance		1	
12	Supervisor, Central Store Room			1
13	Supervisor, EZ Pass Technology & Toll Analysis		1	
14	Supervisor, Mail Room		1	
15	Supervisor, Printing Services		1	
<b>OFFICIALS - ADMINISTRATORS (Total By State)</b>		<b>3</b>	<b>68</b>	<b>31</b>
<b>TOTAL OFFICIALS - ADMINISTRATORS</b>			<b>102</b>	
1	Accountant		1	
2	Analyst, EZ Pass Technology & Toll Analysis	1		
3	Benefits Administrator		1	
4	Benefits Specialist			
5	Budget Analyst		1	
6	C&M Technical Assistant		2	
7	Cash Assurance Auditor		3	
8	Contract Administrator		1	1

# DRPA EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
9	Digital Communications Specialist		1	1
10	Grants Specialist		1	
11	Graphic Design Administrator			1
12	HRIS Specialist		1	
13	HRS Specialist			1
14	Leadership Development & Organizational Change Agent			1
15	Purchasing Specialist		4	
16	Revenue Operations Assessor ETC		1	1
17	Safety Specialist		1	
<hr/>				
1	Administrator, Compensation/HRIS			
2	Administrator, Employee Relations, Programs & Policies			
3	Administrator, Staffing & Recruiting		1	
4	Administrator, Training & Employee Development			
5	Associate Engineer		1	1
6	Auditor		1	
7	Claims Administrator		2	
8	EEO Specialist			
9	Engineering Management Specialist			
10	Engineering Program Analyst		1	
11	Management Analyst			1
12	Project Manager (Finance)			
13	Project Manager (Office of the CAO)			
14	Project Manager (Public Safety, Technology)			1
15	Project Manager, Homeland Security & Emergency Management		2	
16	Records Manager		1	
<hr/>				
1	Assistant General Counsel		4	1
2	Electrical Engineer		1	
3	Principal Engineer		2	
4	Senior Engineer		4	1
<hr/>				
<hr/>				
<b>PROFESSIONALS (Total By State)</b>		<b>1</b>	<b>38</b>	<b>11</b>
<hr/>				
<b>TOTAL PROFESSIONALS</b>			<b>50</b>	

# DRPA EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
1	Police Officer	2	47	16
1	Corporal of Police		9	3
1	Sergeant of Police		17	6
<b>PROTECTIVE SERVICE (Total By State)</b>		<b>2</b>	<b>73</b>	<b>25</b>
<b>TOTAL PROTECTIVE SERVICE</b>		<b>100</b>		
1	Auto Technician	1	11	3
1	Construction & Maintenance Mechanic	1	30	16
1	Electrical Technician		18	4
1	HVAC Technician		8	
1	Maintenance Technician	2	27	10
<b>SKILLED CRAFT (Total By State)</b>		<b>4</b>	<b>94</b>	<b>33</b>
<b>TOTAL SKILLED CRAFT</b>		<b>131</b>		
1	Business Analyst		1	
2	Data Base Administrator		1	

# DRPA EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
3	Network Technician		1	3
4	Programmer/Analyst			1
5	Systems Administrator		8	2
6	User Support Administrator	2	1	
7	User Support Group Leader			1
<b>TECHNICIANS (Total By State)</b>		<b>2</b>	<b>12</b>	<b>7</b>
<b>TOTAL TECHNICIANS</b>		<b>21</b>		
1	Accounting Clerk		1	
2	Administrative Coordinator		11	7
3	Building Services Clerk		3	
4	Central Stores Clerk	1		
5	Contracts Administration Clerk		1	
6	Customer Service Coordinator		1	
7	Data Management Coordinator		2	
8	Executive Assistant to the CEO		2	
9	Executive Legal Secretary		1	
10	File Clerk		1	1
11	Claims Assistant		1	1
12	Legal Secretary		1	2
13	Media Specialist			1
14	Purchasing Clerk			
15	Reproduction Technician		1	1
Sub-Total <b>NON-REP</b>		1	26	13
1	Toll Collector	1	30	27
2	Revenue Operations Clerk		3	
1	Lead Dispatcher		4	
2	Dispatcher		6	6
Sub-Total <b>IUOE</b>		1	43	33
<b>ADMINISTRATIVE SUPPORT (Total By State)</b>		<b>2</b>	<b>69</b>	<b>46</b>

# DRPA EEO CATEGORIES (By State)

JOB TITLE	STATE OF RESIDENCE			
	DE	NJ	PA	
<b>TOTAL ADMINISTRATIVE SUPPORT</b>		<b>117</b>		
<b>TOTAL EMPLOYEES BY STATE</b>		<b>14</b>	<b>354</b>	<b>153</b>
<b>TOTAL DRPA EMPLOYEES -</b>		<b>521</b>		
<b>SUMMARY (Employee Class)</b>				
<b>NON-REP</b>		<b>5</b>	<b>132</b>	<b>55</b>
		<b>192</b>		
<b>IUOE</b>		<b>5</b>	<b>137</b>	<b>66</b>
		<b>208</b>		
<b>IBEW</b>		<b>2</b>	<b>12</b>	<b>7</b>
		<b>21</b>		
<b>FOP</b>		<b>2</b>	<b>73</b>	<b>25</b>
		<b>100</b>		

**DELAWARE RIVER PORT AUTHORITY EEO QUARTERLY SCORECARD**  
**QUARTER ENDING June 30, 2024**

EEO CATEGORIES	CURRENT UTILIZATION														
	TOTAL EMPLOYEES	FEMALE		BLACK or AFRICAN AMERICAN		HISPANIC or LATINO		ASIAN		AMERICAN INDIAN or ALASKA NATIVE		TWO or MORE RACES		TOTAL MINORITY Not Incl. Women	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%
OFFICIALS & ADMINISTRATORS	104	26	25%	22	21%	4	4%	1	1%	0	0%	0	0%	27	26%
PROFESSIONALS	50	28	56%	8	16%	4	8%	1	2%	0	0%	2	4%	15	30%
PROTECTIVE SERVICE WORKERS	100	9	9%	7	7%	8	8%	0	0%	0	0%	1	1%	16	16%
SKILLED CRAFT WORKERS	133	3	2%	16	12%	4	3%	0	0%	0	0%	0	0%	20	15%
TECHNICIANS	21	8	38%	3	14%	0	0%	1	5%	0	0%	0	0%	4	19%
ADMINISTRATIVE SUPPORT	112	72	64%	46	41%	5	4%	0	0%	0	0%	2	2%	53	47%
<b>TOTALS</b>	<b>520</b>	<b>146</b>	<b>28%</b>	<b>102</b>	<b>20%</b>	<b>25</b>	<b>5%</b>	<b>3</b>	<b>1%</b>	<b>0</b>	<b>0%</b>	<b>5</b>	<b>1%</b>	<b>135</b>	<b>26%</b>

**QUARTER ENDING March 31, 2024**

EEO CATEGORIES	CURRENT UTILIZATION														
	TOTAL EMPLOYEES	FEMALE		BLACK or AFRICAN AMERICAN		HISPANIC or LATINO		ASIAN		AMERICAN INDIAN or ALASKA NATIVE		TWO or MORE RACES		TOTAL MINORITY Not Incl. Women	
		#	%	#	%	#	%	#	%	#	%	#	%	#	%
OFFICIALS & ADMINISTRATORS	105	26	25%	23	22%	4	4%	1	1%	0	0%	0	0%	28	27%
PROFESSIONALS	48	26	54%	6	13%	4	8%	1	2%	0	0%	2	4%	13	27%
PROTECTIVE SERVICE WORKERS	104	9	9%	7	7%	8	8%	0	0%	0	0%	1	1%	16	15%
SKILLED CRAFT WORKERS	135	3	2%	16	12%	4	3%	0	0%	0	0%	0	0%	20	15%
TECHNICIANS	20	7	35%	3	15%	0	0%	1	5%	0	0%	0	0%	4	20%
ADMINISTRATIVE SUPPORT	108	69	64%	43	40%	5	5%	0	0%	0	0%	2	2%	50	46%
<b>TOTALS</b>	<b>520</b>	<b>140</b>	<b>27%</b>	<b>98</b>	<b>19%</b>	<b>25</b>	<b>5%</b>	<b>3</b>	<b>1%</b>	<b>0</b>	<b>0%</b>	<b>5</b>	<b>1%</b>	<b>131</b>	<b>25%</b>

**REPORT OF THE CHIEF EXECUTIVE OFFICER  
ATTACHMENT 5  
LEGAL STATISTICS REPORT**



Matter Sub-Type	Opened in Range	Closed in Range <sup>46</sup>
Employment/FMLA	6	12
Employment/Policies&Procedures	1	9
Employment/Research	0	1
Employment/S/L Term Disability	4	8
Employment/Termination	1	14
Employment/Title VII	0	6
Employment/Unemployment Comp	0	2
Employment/Workers' Comp	12	6
Finance/Unclaimed Property-State	0	1
Financial/Collections	0	1
Financial/Donation of Surplus Fleet	0	1
Investigation/Harassment	0	1
Legal Research/Legal Opinion	0	1
Legislation/Compact	0	1
Management/Policies & Procedur	0	1
Permits/Licenses/Application	0	1
Personal Inj/Motor Vehicle	1	0
Personal Inj/Slip and Fall	2	0
Property Damage/Bridges	1	0
Property Damage/Facilities	1	0
Property Damage/Vehicle	6	2
Right to Know/Records Request	1	2
Right to Know/Video/Recordings	7	10
Subpoena/Documents	1	1
<b>44 Items</b>	<b>77</b>	<b>232</b>

# **CFO REPORT**

## Report of the Chief Financial Officer

Sept 10th, 2024

Board of Commissioners  
 Delaware River Port Authority of Pennsylvania and New Jersey  
 One Port Center  
 2 Riverside Drive  
 Camden, New Jersey 08101-1949

Re: **FINANCIAL SUMMARY**

To the Commissioners:

The following descriptive financial summary is primarily based on the unaudited financial summary, dated September 10th.

### Current Trends

- DRPA YTD unaudited traffic for August 2024 – YTD traffic was **higher by 400.2 thousand or by 1.3%** vehicles vs. 2023. Compared to YTD August 2019 (pre-COVID level) traffic **decreased by 2.4 million, a 6.9%** decline. August YTD Truck traffic is at 98.7% of what it was in 2019. The month of August's unaudited Traffic figures were the highest since January 2023.

Thus far in the month of September 2024, unaudited traffic is **2.0% higher** than the same period in 2023.

- PATCO YTD unaudited ridership for August 2024 – YTD ridership was **higher by 124.9 thousand passengers or by 3.5%** vs. YTD August 2023. Compared to August YTD 2019 (pre-COVID level) ridership **is 50.5%**.
- General Fund (GF) balances totaled approximately \$199.5 million as of August 31st, 2024, a **decrease of \$3.3 million** during the month. The decrease was primarily driven by \$16.3 million in capital spending and around \$4.5 million in PATCO subsidy, which offset the General Fund deposit of \$14.0 million and \$5.3 million of FTA payments during the month.

### DRPA Traffic and Toll Revenues – 2022-24 Activity

#### 2022 Summary

Full year 2022 traffic totaled 48.1 million vs. 46.6 million vehicles in 2021, which represents an **increase of 1.5 million vehicles or of 3.2%**. Toll revenues for 2022 were \$311.1 million vs. \$302.9 million in 2021, or an **increase of \$8.2 million or 2.7%**. The average toll decreased from \$6.49/per vehicle in 2021 to \$6.46/vehicle in 2022, due to the increase in non-commercial (i.e., passenger vehicle) traffic during the past year. 2022 audited traffic, when compared against 2019 figures, reflects **5.0 million fewer** vehicles, resulting in **reduced revenues of \$21.0 million**.

#### 2023 Summary

Full year 2023 traffic totaled 49.5 million vehicles vs. 48.1 million vehicles in 2022, which represents an **increase of 1.4 million or 2.9%**. Toll revenues for the same period in 2023 were \$317.3 million vs. \$311.1 million, an **increase of \$6.2 million or 2.0%**. The average toll **decreased** from \$6.46/per vehicle in 2022 to \$6.41 vehicle due to the increase in non-commercial traffic (i.e., passenger vehicles), during the past 12 months. Compared against 2019 figures, reflects **3.6 million fewer** vehicles, resulting in **reduced revenues of \$14.8 million**.

#### June 2024 YTD Audited Traffic/Toll Revenues

DRPA traffic totaled 24.6 million vehicles, an **increase of 1.5% or by 360.9 thousand** vehicles vs. June YTD 2023. Toll revenues for the same period in 2024 were \$158.5 million, an **increase of \$2.4 million or 1.5%** versus 2023. The increase in revenue was primarily driven by an increase in traffic. YTD average toll of \$6.44/per vehicle is similar to YTD 2023. Revenue from Extra day (Leap Year) in February did offset January's adverse variance that related to inclement weather (snow and flooding) in 2024 vs. 2023.

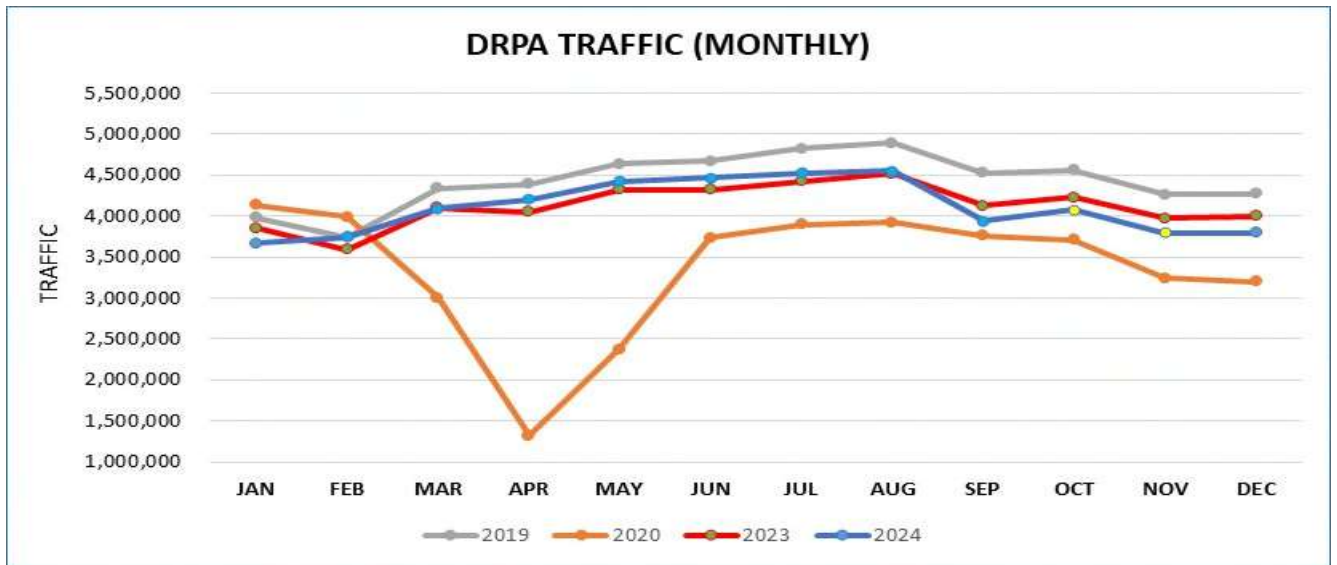
#### June 2024 YTD Audited Traffic/Toll Revenues vs. Budget

DRPA traffic was approximately **0.68 million vehicles (up 2.8%)** budgeted traffic and toll revenues of \$158.5 million were **\$5.5 million above** budget (**up 3.6%**). The positive variance was primarily driven by the higher average toll of \$6.44/vehicle versus an average of \$6.39/vehicle originally budgeted.

June YTD traffic and toll revenues are still **1.2 million vehicles and \$3.1 million or 1.9% lower** than totals achieved in 2019.

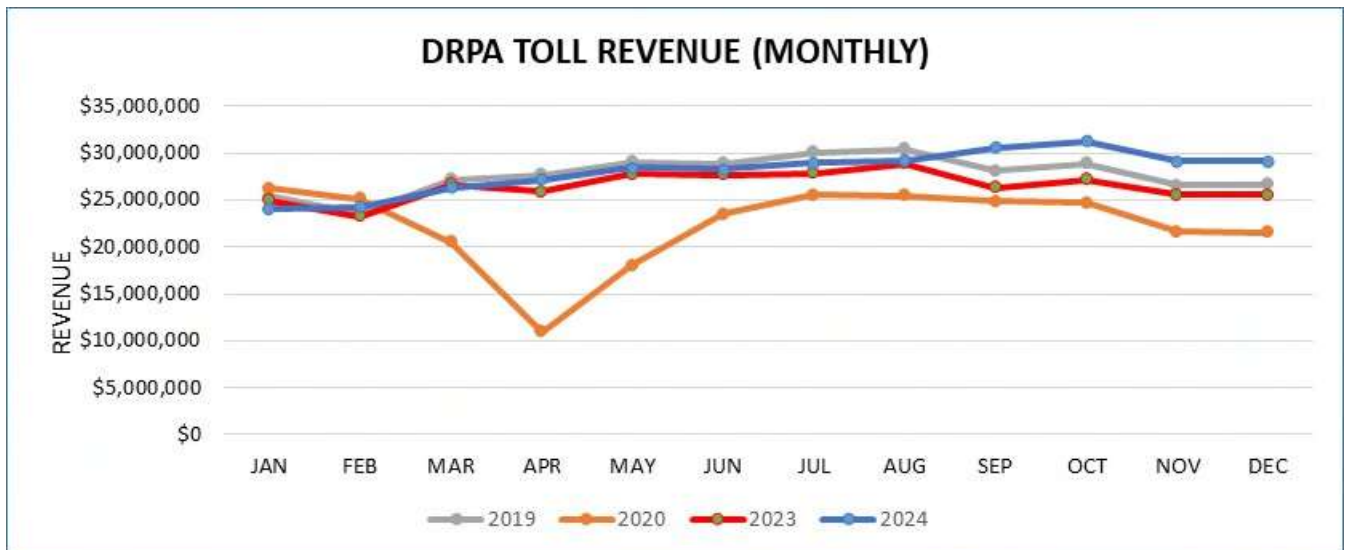
#### Overall Traffic and Revenue for the years 2019,2020,2023 and 2024

The charts below represent actual figures for 2019, 2020 and 2023. For 2024 it represents audited actual figures for June YTD and forecasted figures from July – December, July - August forecast is based on current trends and September - December forecast figures assume that 20% increase in toll will have 5% negative impact to current traffic trends. Current trends of revenue and traffic is trending around 101.5% to 2023 and around 94.9% to 2019 (pre-COVID).



The traffic began to recover significantly in May and July 2020, and then trended downwards towards the end of 2020. In 2021, traffic volume showed a continued upward climb and reached, and at times exceeded, the 90% level vs. pre-pandemic 2019 volumes. 2022 traffic figures hovered around the 88-91% pre-COVID level. 2023 audited traffic, which had increased to 95% of pre-COVID volumes through March 2023, dropped closer to average in the 91-94% range in the April through December timeframe.

The charts below represent actual figures for 2019, 2020 and 2023. For 2024 it represents audited actual figures for June YTD and forecasted figures from July – December, July - August forecast is based on current trends and September - December forecast figures assume new toll rates of 20% increase and 5% negative impact to current traffic trends.



**2020-2023 revenues:**

As bridge traffic volume has increased since the lowest levels of the pandemic, so have DRPA toll revenues. Actual annual bridge tolls were **down \$64.0 million** in 2020 vs. 2019 toll revenues.

2021 bridge toll revenues increased \$34.8 million vs. 2020, but still were **\$29.0 million under 2019** toll revenue numbers.

2022 toll revenues increased to \$311.1 million, a year-to-year increase of \$8.2 million, but the **2022 total toll revenues still were \$21.0 million less than 2019 totals.**

2023 toll revenues increased to \$317.0, a year-to-year increase of \$5.9 million, but the **2023 total toll revenues still were \$15.1 million less than 2019 totals.**

**Actual/Unaudited Monthly Traffic and Revenues vs. Budget \***



\*Note ( **2024 Actuals** represents – June ytd Actuals and July - December Forecast )

TRAFFIC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020 % of 2019 (act.)	103.9%	106.6%	69.4%	30.1%	51.3%	80.0%	80.6%	80.2%	83.1%	81.4%	75.9%	74.9%
2021 % of 2019 (act.)	79.5%	72.7%	84.6%	85.5%	86.9%	91.7%	91.9%	90.8%	91.3%	92.0%	92.1%	91.1%
2022 % of 2019 (act.)	82.0%	92.7%	92.2%	91.2%	90.1%	91.6%	90.1%	91.5%	91.8%	90.0%	91.5%	92.3%
2023 % of 2019 (act.)	96.6%	95.9%	94.7%	92.3%	93.3%	92.5%	91.7%	92.3%	91.2%	92.7%	93.2%	93.8%
2024 % of 2019 (act.)	92.1%	100.0%	94.4%	95.6%	95.5%	95.8%						
2024 Budget % of 2019 (act.)	93.3%	92.6%	91.4%	93.2%	93.7%	93.0%	93.0%	92.8%	91.6%	94.1%	93.7%	93.6%

**PATCO Ridership and Net Passenger Revenues**

2022 vs. 2019 Annual Numbers – PATCO ridership and revenues were down 6.2 million riders and **\$15.8 million** vs. 2019 volumes, but noticeably improved vs. 2021 numbers.

2022 vs. 2021 Annual Numbers – PATCO ridership **increased by 1.2 million riders** to total 4.9 million for 2022. **Net passenger revenues increased by \$2.9 million** to total \$11.5 million, a **33.8% increase** vs. 2021 numbers totaling \$8.6 million.

2023 vs. 2022 Annual Numbers – PATCO ridership **increased by 582K riders** to total 5.5 million for 2023. **Net passenger revenues increased by \$1.4 million** to total of \$12.9 million, a **12.1% increase** vs. 2022.

**PATCO July 2024 – Ridership/Passenger Revenues**

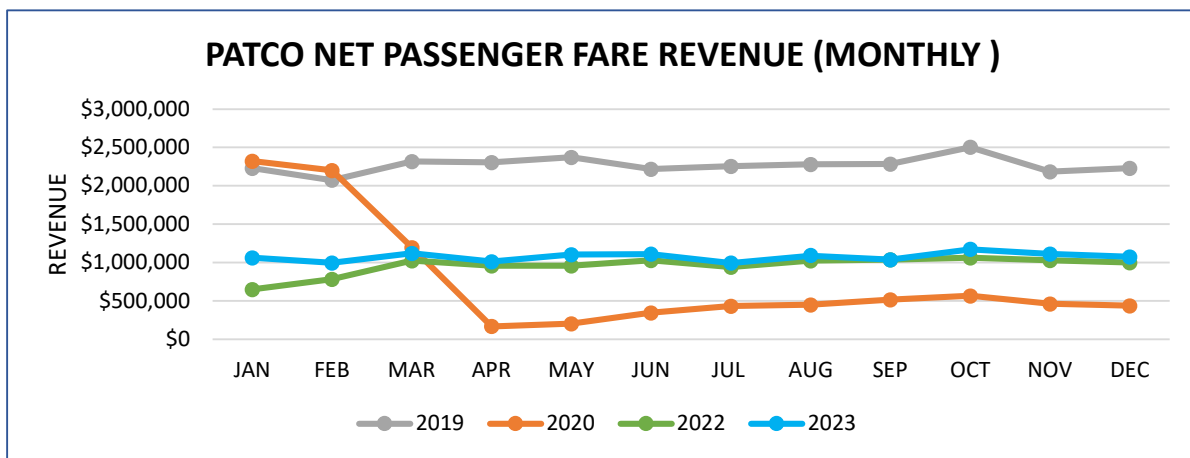
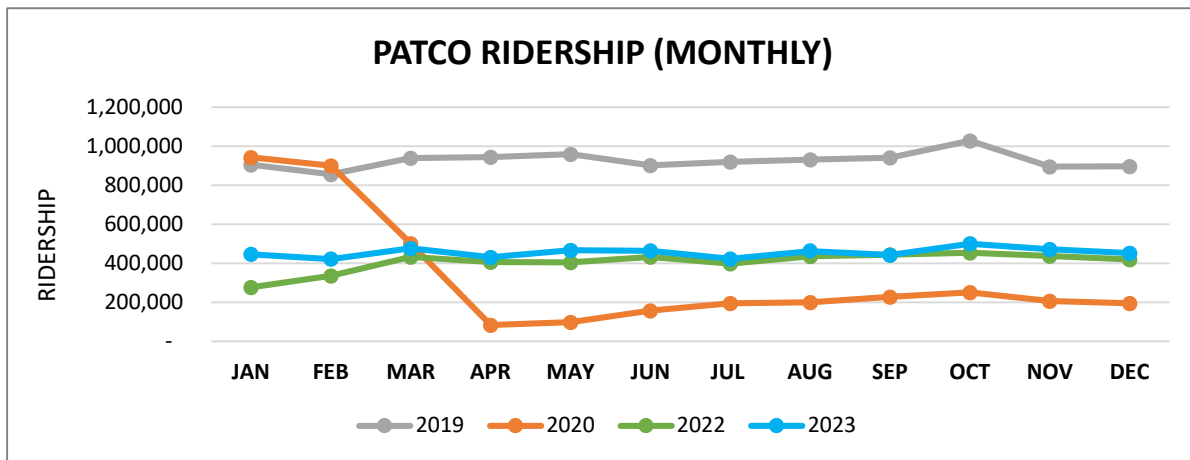
YTD July 2024 actual ridership was 3.2 million, which represents an **increase of 121.6 thousand or 3.9%** versus YTD July 2023 and net passenger revenues were \$7.7 million, which represents an **increase of \$256.8 thousand or 3.5%** versus YTD July 2023. Compared to 2019 pre-COVID levels, ridership and net passenger revenues were lower by **3.2 million riders and \$8.1 million** respectively.

**PATCO Actual Ridership and Passenger Fare Revenue vs. Budget thru July 2024**

PATCO ridership is unfavorable **by 8.2 thousand passengers or .25%** less than Budget, and net passenger revenues of \$7.7 million are unfavorable **by \$40.0 thousand or by 0.5%** against budget. Unfavorable variance is primarily driven by delay in the opening of Franklin Square Station.

**Overall Ridership and Revenue for the years 2019,2020,2023 and 2024**

The charts below represent actual figures for 2019, 2020 and 2023. For 2024 it represents audited actual figures for July YTD and forecasted figures from August – December.



As shown above, PATCO ridership, like bridge traffic, took a precipitous dive in mid-March 2020. In the fall and winter of 2020, ridership fluctuated between 22-24% of 2019 levels. Thus far in 2024, ridership has been “settling” at the 47-52% level vs. 2019 numbers.

Monthly net passenger fare revenues are following the same trends as PATCO Ridership.

The chart below shows the actual ridership trends compared to 2019.

RIDERSHIP	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2020 % of 2019 (act.)	104.2%	105.2%	53.4%	8.8%	10.2%	17.3%	21.0%	21.4%	24.2%	24.3%	23.0%	21.7%
2021 % of 2019 (act.)	21.6%	21.1%	26.4%	26.6%	27.9%	34.4%	36.5%	37.5%	40.1%	39.5%	43.4%	42.0%
2022 % of 2019 (act.)	30.5%	39.1%	46.0%	43.1%	42.2%	47.9%	43.3%	46.8%	47.2%	44.2%	48.8%	46.7%
2023 % of 2019 (act.)	49.2%	49.3%	50.8%	45.7%	48.7%	51.4%	46.0%	49.7%	47.0%	48.7%	52.6%	50.4%
2024 % of 2019 (act.)	49.2%	51.8%	50.1%	51.1%	50.6%	50.4%	51.0%					
2024 % of 2019 (act.)	50.0%	50.0%	50.0%	50.0%	50.0%	50.0%	55.0%	55.0%	55.0%	55.0%	55.0%	55.0%

#### DRPA and PATCO YTD Operating Budget vs. Actuals

The combined June YTD unaudited expenses for DRPA and PATCO totaled **\$80.9 million** against YTD budget of \$92.4 million, resulting in an **\$11.5 million, or a 12.4% under-budget**. Personnel expenses (salary, benefits, pension, etc.) were **\$6.8 million or 10% under budget**. Majority of the remainder under-budget saving of **\$4.7 million** relate to Operations and General administrative expenses is timing related, as some of the large contracts were not executed till later part of first quarter 2024 and the cost related to these contracts will be incurred in 2nd or 3rd quarter.

The authority’s expenses for the year are under budget, continuing the streak of a positive variance over the past twenty plus years, resulting from the continued cost-constraints that both DRPA and PATCO have placed on spending.

#### 2024 Capital Plan Funding (General Fund)

During July 2024, the GF balance **decreased by \$3.2 million** to \$199.5 million. The decrease was primarily attributable to \$16.3 million in capital spending and around \$4.5 million in PATCO subsidy payment, which offset the General Fund deposit of \$14.0 million and \$5.3 million of FTA payments during the month.

**2021:** As of December 31, 2021, the General Fund (GF) balances totaled approx. \$299.8 million. Combined project fund and GF balances **decreased by approx. \$130.1 million** during the year. No bond project funds remain. (Audited capital expenditures totaled almost \$191 million during 2021).

In the past two years robust capital expenditures and funding the PATCO subsidy have contributed to a **\$254.8 million reduction** in bond project and GF balances.

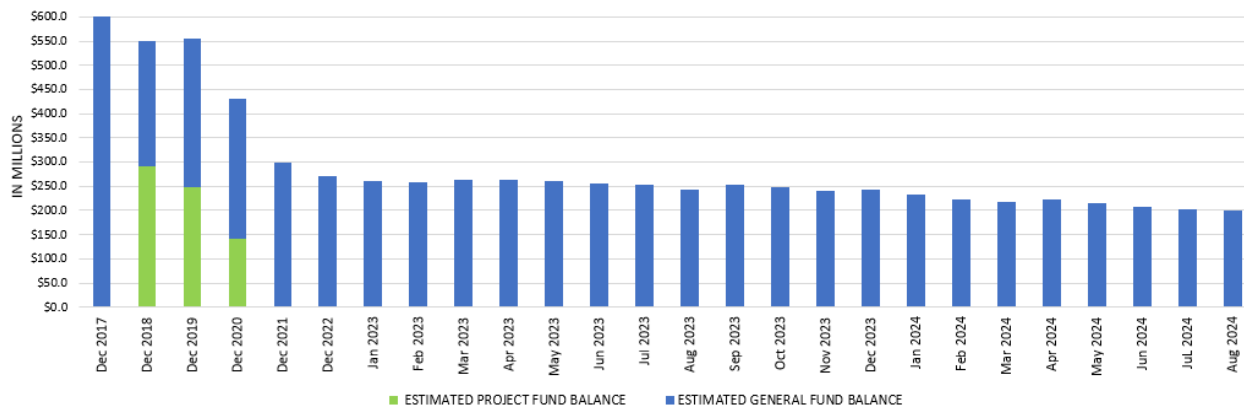
**2022:** As of December 31, 2022, the General Fund totaled approx. \$270.6 million, which reflected a **\$29.2 million (or a 9.8%) decrease** during the year.

**2023:** As of December 31, 2023, the General Fund totaled approx. \$242.0 million, which reflected a **\$28.6 million (or a 10.6%) decrease** during the year.

**General Fund/Project Fund Historical View**

	DEC 2017	DEC 2018	DEC 2019	DEC 2020	DEC 2021	DEC 2022	Dec 2023	Aug 2024	CHANGE FROM PREVIOUS MONTH
EST GF BALANCE	\$600.1	\$260.7	\$305.5	\$289.4	\$299.8	\$270.6	\$242.0	\$199.5	(\$3.2)
EST PF BALANCE	\$0.0	\$290.0	\$249.0	\$140.5	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
TOTAL FUNDS AVAILABLE	\$600.1	\$550.7	\$554.5	\$429.9	\$299.8	\$270.6	\$242.0	\$199.5	(\$3.2)
CHANGE FROM PRIOR YEAR		(\$49.4)	\$3.9	(\$124.6)	(\$130.1)	(\$29.2)	(\$28.6)	(\$42.5)	

GENERAL FUND AND PROJECT FUND BALANCES



The chart above shows a **decrease** in the General Fund and bond project fund monies available over time. In 2018, the GF exceeded \$600 million, just prior to the use of \$282 million to defease the 2010 Bonds, and the issuance of \$290 million in new bond project funds. Beginning in 2019, “long-lived” capital projects were primarily funded through our bond project funds, until the funds were exhausted in 2021. Since that time, capital expenditures have been funded by GF monies.

**Bond Compliance and Bond-Related Transactions**

The Authority intends to refund all, or a portion of, the remaining outstanding 2013 revenue bonds (\$243.9 million) if conditions are favorable over the next few months. A bond team is to be assembled to execute this transaction. Almost fifteen (15) of the underwriters in the “underwriter pool” responded to the RFI. Final responses were due on March 22<sup>nd</sup>. We are in the process of reviewing these submissions and after the evaluation committee has finalized rankings of all respondents, these rankings will be submitted to the CEO for review and discussion with the Chair and Vice Chair.

Respectfully submitted,

Jerry Sahi

CFO

**CONSULTATIVE AND DELIBERATIVE WORKPAPERS**  
**DRPA/PATCO UNAUDITED FINANCIAL SUMMARY**  
September 4, 2024

DRPA TRAFFIC / PATCO RIDERSHIP AND REVENUE					
YEAR-TO-YEAR COMPARISON					
2024 vs. 2023 YTD thru 6/30/2024	2024 Actual	2023 Actual	Year-to-Year Change	% Change	
DRPA Traffic	24,608,111	24,247,214	360,897	1.49%	
DRPA Toll Revenues	\$158,453,337	\$156,056,255	\$2,397,082	1.54%	
Average Toll	\$6.4391	\$6.4360	\$0.0030	0.05%	
2024 vs. 2019 YTD thru 6/30/2024	2024 Actual	2019 Actual	Year-to-Year Change	% Change	
DRPA Traffic	24,608,111	25,763,531	(1,155,420)	(4.48%)	
DRPA Toll Revenues	\$158,453,337	\$161,554,746	(\$3,101,409)	(1.92%)	
Average Toll	\$6.4391	\$6.2707	\$0.1684	2.69%	
2024 vs. 2023 YTD thru 7/31/2024	2024 Actual	2023 Actual	Year-to-Year Change	% Change	
PATCO Ridership	3,247,399	3,125,787	121,612	3.89%	
PATCO Net Passenger Revenues	\$7,651,051	\$7,394,298	\$256,753	3.47%	
Average Fare	\$2.3561	\$2.3656	(\$0.0095)	(0.40%)	
2024 vs. 2019 YTD thru 7/31/2024	2024 Actual	2019 Actual	Year-to-Year Change	% Change	
PATCO Ridership	3,247,399	6,419,376	(3,171,977)	(49.41%)	
PATCO Net Passenger Revenues	\$7,651,051	\$15,766,234	(\$8,115,183)	(51.47%)	
Average Fare	\$2.3561	\$2.4560	(\$0.1000)	(4.07%)	
BUDGET VS. ACTUAL					
2024 YTD thru 6/30/2024	2024 Budget (6 mo)	2024 Actual (6 mo)	(Under) / Over Budget	% (Under) / Over Budget	
DRPA Traffic	23,929,535	24,608,111	678,576	2.84%	
DRPA Toll Revenues	\$152,909,729	\$158,453,337	\$5,543,608	3.63%	
Frequent Bridge Traveler Credit	\$847,933	\$	600,264.00	(\$247,669)	(29.21%)
Delayed Transaction (Net) Revenue	\$969,066	\$	539,451.00	(\$429,615)	(44.33%)
Average Fare	\$6.3900	\$6.4391			
2024 YTD thru 7/31/2024	2024 Budget (7 mo)	2024 YTD Actual (7 mo)	(Under) / Over Budget	% (Under) / Over Budget	
PATCO Ridership	3,255,646	3,247,399	(8,247)	(0.25%)	
PATCO Net Passenger Revenues	\$7,691,094	\$7,651,051	(\$40,043)	(0.52%)	
OPERATING EXPENSES - YTD June 2024 (UNAUDITED) *					
2024 YTD thru 6/30/2024	2024 YTD Budget	2024 YTD Actual	(Under) / Over Budget	% (Under) / Over Budget	
DRPA Budget	\$59,706,919	\$51,729,085	(\$7,977,834)	(13.36%)	
PATCO Budget	\$32,724,011	\$29,212,849	(\$3,511,162)	(10.73%)	
Total	\$92,430,930	\$80,941,934	(\$11,488,996)	(12.43%)	
* DRPA and PATCO actuals are preliminary					
2024 YTD thru 6/30/2024	2024 YTD Budget	2024 YTD Actual	(Under) / Over Budget	% (Under) / Over Budget	
PATCO Subsidy	-\$25,719,782	-\$21,813,057	(\$3,906,725)	(15.19%)	
ESTIMATED GENERAL FUND BALANCE AVAILABLE TO FUND CAPITAL PROGRAM					
Estimated Balance as of 06/04/2024		199.5	million		
Estimated change from previous month		(\$3.2)	million		
Estimated Balance as of 12/31/2023		\$241.9	million		
Estimated Balance as of 12/31/2022		\$270.6	million		
Estimated Balance as of 12/31/2021 *		\$299.8	million		
Estimated Balance as of 12/31/2020 *		\$429.9	million		
Estimated Balance as of 12/31/2019 *		\$554.5	million		
Estimated Balance as of 12/31/2018 *		\$552.7	million		

\* Includes Project Funds

**CONSULTATIVE AND DELIBERATIVE WORKPAPERS**  
**DRPA/PATCO UNAUDITED FINANCIAL SUMMARY**  
September 4, 2024

TOTAL DRPA BOND DEBT- As of 12/31/2023 (in thousands of dollars)				
	Principal Outstanding	% of Total	Bond Ratings (Moody's/S&P)	Updates
Revenue Bonds	\$ 871,255	95.5%	A1 / A +	In March 2022, S&P affirmed the Authority's ratings for both its revenue and PDP bonds. Moody's affirmed the ratings on the revenue bonds and upgraded the PDP bonds from Baa1 to A3.
PDP Bonds	40,935	4.5%	A3 / A	
<b>Total Debt</b>	<b>\$ 912,190</b>	<b>100.0%</b>		Both Moody's & S&P affirmed rates in November 2022 prior to the 2012 bond refunding.
Total Debt is at its lowest level since 2012.				
Total Debt was reduced by \$71.7 million after 1/1/2022 principal payment. Debt was further reduced by \$12.3 million after the 2022 revenue bond refunding (May) and reduced by another \$28.4 million after the 2022 port district project bond refunding (Dec). Total Debt was reduced again by \$60.1 million after 1/1/2023 principal payment.				
<b>RATINGS ACTIONS</b>				
In April 2016, S&P upgraded DRPA's PDP Bond ratings from "BBB" to "A-". The Revenue Bonds were affirmed at "A", stable outlook.				
In August 2017 S&P reaffirmed the existing bond ratings. On Nov. 16, 2018, S&P upgraded all DRPA Revenue and PDP bonds, taking the revenue bonds to "A+" from "A" and the PDP bonds from "Baa3" to "Baa2". S&P changed outlook to negative in mid-March 2020.				
In October 2017, Moody's upgraded DRPA's Revenue Bond ratings from "A3" to "A2" with a stable outlook and upgraded the PDP Bond ratings from "Baa3" to "Baa2" with a stable outlook. Moody's raised the "outlook" on all bonds, from stable to positive. Moody's upgraded the DRPA Revenue and PDP Bonds on Feb. 4, 2020, with a stable outlook. Moody's changed entire toll sector to negative outlook on 3/20/20.				
In April 2021, S&P changed outlook from negative to stable.				
<b>2018-2019 ACTION PLAN INITIATIVES</b>				
1. DRPA extended Barclays LOC for 4 year term at slightly reduced LOC facility costs.				
2. DRPA Board has authorized defeasement of all or portion of 2010D bonds based on market conditions.				
3. DRPA Board has authorized new money issuance subject to market conditions.				
4. DRPA assessing impact of new tax law on FRN (Floating Rate Notes) procured with 3 banks in 2016. (See principal amounts above)				
5. Investment analysis of General Fund and new proposed investment guidelines to be discussed again at Finance Committee meeting in early 2019.				
6. Renegotiated FRN rate with Wells Fargo.				
7. November 16: 2010D Bonds Defeased in the amount of \$308.4 million using \$281.6 million in General Funds.				
8. December 12: Terminated the 2000 Swaptions (Inactive).				
9. December 18: Issuance of 2018 Revenue Bonds Series A \$273.5 million, Revenue Refunding Bonds Series B \$404.1 million, Revenue Bonds Series C \$22.9 million and Terminated the remainder of the swaps. The DRPA has eliminated ALL variable rate debt, and swaps, as of 12/18/18.				
10. New investment policy approved by Finance and Board in Feb. Phase I of implementation: Contacted existing money managers on new policy, after veto period expired.				
<b>2021 ACTION PLAN INITIATIVES</b>				
1. Termination of Maintenance Reserve Fund Forward Delivery Agreement - Net of \$593K				
2. Board Authorization per SS&R to refund, if prudent, the 2012 PDP bonds				
3. Expansion of extension of the bond pool to December 31, 2021				
4. Underwriter team selected. Full bond team not yet assembled.				
<b>2022 ACTION PLAN INITIATIVES</b>				
1. Bond Refunding Team Kick-off February 2, 2022				
2. Ratings presentations made on March 1 and 2. Moody's upgraded the PDP bonds (Update: bond refunding ratings were withdrawn due to postponement of the two bond refundings).				
3. The Authority closed on its 2022 revenue bond refunding via a bank private placement on May 4, 2022 which will generate average annual savings of approx. \$3-4 million per year. (The higher number is dependent on converting the taxable bonds to tax exempt bonds in early 2024).				
4. On November 1, 2022, Moody's and S&P affirmed the ratings, with a stable outlook, to the 2022 PDP Bonds, Series 2022. On November 17, underwriters facilitated the pricing on the 2022 PDP PDP Refunding Bonds. The Authority closed on the issuance of \$53.3 million in 2022 Port District Refunding Bonds on December 6. Expected savings of \$16.7 million over 5 years.				
<b>2023 ACTION PLAN INITIATIVES</b>				
1. RFP developed to create a new 5-year bond pool of potential underwriters to underwrite future bond transactions. On April 20, 2023, an advertisement of the availability of Statement of Qualification (SOQ) for a pool of municipal bond underwriters was posted on the DRPA website and the full SOQ was made available after registering with the Ariba Network. An evaluation team reviewed the responses and finalized the list of qualified firms. An SS&R creating the bond "pool" was presented to the Finance Committee for approval on June 7, 2023. This resolution was approved by the Board at its June meeting.				
2. The Authority intends to refund all or a portion of the remaining outstanding 2013 revenue bonds (\$243.9 million) if conditions are favorable later this year. Bond team to be assembled.				
3. DRPA successfully converted its taxable 2022A Revenue Bonds to a new tax-exempt bonds on January 4, 2024 thereby reducing its debt service by 1.8 million annually for 2024 thru 2026				
<b>2024 ACTION PLAN INITIATIVES</b>				
1. Authority intends to refund all or a portion of the remaining outstanding 2013 revenue bonds (\$243.9 million) if conditions are favorable later this year. Bond team to be assembled. Fifteen underwriters responded to the RFI. Currently we are reviewing these submissions and after the evaluation committee has finalized rankings of all respondents, these rankings will be submitted to the CEO for review and discussion with the Chair and Vice Chair.				

# **DRPA BOARD MINUTES**

**DELAWARE RIVER PORT AUTHORITY  
BOARD MEETING**

58

**One Port Center  
Camden, New Jersey  
Wednesday, August 21, 2024**

**Pennsylvania Commissioners**

James Schultz, Esq., Chairman of the Board (via Teams)  
James Snell, for Pennsylvania Treasurer Stacy Garrity (via Teams)  
Donna Powell (via Teams)  
Gregory Schwab, Esq.  
Vaughn Ross (via Teams)  
Keiwana McKinney-Forde (via Teams)  
Robert Ghormoz (via Teams)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board (via Teams)  
Albert Frattali  
Richard Sweeney  
Charles Fentress (via Teams)  
Aaron Nelson (via Teams)  
Daniel Christy (via Teams)

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer  
Jalila D. Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
Toni Brown, Chief Administrative Officer  
Jerry Sahi, Chief Financial Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
Robert Finnegan, Chief Safety and Security Officer  
David Aubrey, Inspector General  
Ed Cobbs, Jr., Chief of Police  
Stephen M. Holden, Esq., Deputy General Counsel  
Rohan Hepkins, PATCO Deputy General Manager  
Christopher Jones, Director, Information Services  
Matthew Licata, Director, Fleet Management (via Teams)  
Ricardo DeOliveira, Director, WWB/CBB (via Teams)  
Joseph McAroy, Director, BFB/BRB (via Teams)  
Darlene Callands, Acting Director, Government Relations & Grants Administration  
Christina Maroney, Director, Strategic Initiatives  
Darcie DeBeaumont, Director, Finance, DRPA  
Mark Ciechon, Director, Finance, PATCO  
Jesse Mickel, Acting Manager, Purchasing & Stores  
Gerald Faber, Esq., Assistant General Counsel (via Teams)  
Kathleen P. Vandy, Esq., Assistant General Counsel  
Amy Ash, Manager, Contract Administration  
Carol Herbst, Senior Accountant, Finance (via Teams)

Mike Williams, Manager, Corporate Communications  
 Dawn Whiton, Executive Assistant to the CEO  
 Barbara Wagner, Executive Assistant to the CEO  
 Nicole Major, Contract Administration Intern  
 Jennifer Rivera, Legal Secretary, Office of General Counsel  
 Tiffany N. Taylor, Legal File Clerk, Office of General Counsel  
 Amanda Hammock, Administrative Coordinator, Corporate Secretary  
 Katherine Hilinski, Records Manager, Office of General Counsel  
 Anne Nelson, Executive Legal Secretary to the General Counsel

### **Others Present**

Anthony Luker, SE Regional Director, Office of the Pennsylvania Governor (via Teams)  
 Allison Deibert, Esq., Deputy Chief Counsel, Pennsylvania Treasury (via Teams)  
 Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit  
 Christopher Gibson, Esquire, Archer Greiner (via Teams)  
 Alan Kessler, Esq., Duane Morris, LLP (via Teams)  
 Jessica Priselac, Esq., Duane Morris, LLP (via Teams)  
 Ryan Frascella, Board Liaison, Bellevue Strategies, LLC (via Teams)  
 Pranav Maneel, Board Liaison, Bellevue Strategies, LLC (via Teams)  
 Meredith Rubin, Esq., Connell Foley

### **OPEN SESSION**

#### **Roll Call**

Chairman Schultz called the meeting to order at 9:05 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Frattali, Fentress, Ghormoz, Powell, McKinney-Forde, Snell, Nelson, Schwab, Ross, Christy, and Sweeney.

#### **Public Comment**

There was no public comment.

#### **Report of the Chief Executive Officer**

Chief Executive Officer Hanson stated that his Report stood as previously submitted. CEO Hanson read the following statement:

On July 2, the NJ Office of State Comptroller (OSC) issued a subpoena for the production of documents to the DRPA (the "Document Subpoena"). On July 17, the OSC issued a second subpoena to have a records custodian from DRPA testify in person (the "Testifying Subpoena"). One bedrock principle governing bi-state authorities is that they are not subject to the unilateral regulation or investigation of either of the founding states. Over the years, the DRPA has gone to court on multiple occasions to defend against any erosion of that principle. The OSC claimed to have the right to issue these subpoenas to the DRPA pursuant to two New Jersey statutes. Outside counsel reviewed these statutes and concluded that they did not apply to a bi-state authority like the DRPA. Nevertheless, DRPA made substantial efforts to find a middle ground and offered to voluntarily provide the information

to the OSC in exchange for OSC's withdrawal of the subpoenas. These efforts to achieve a reasonable compromise were summarily rejected by the OSC. As a result, after thorough vetting by DRPA inside and outside counsel, with approval from the Chair and Vice-Chair, and because the dates for record production and the testimony of our General Counsel were imminent, we made the decision to file a declaratory judgment action in federal court and to have a federal judge determine what are the appropriate rights, responsibilities and limitations of the OSC and the DRPA.

Chairman Schultz thanked CEO Hanson and staff for taking appropriate action to uphold the spirit and the letter of the law on this issue. There were no further comments from Commissioners on the CEO's Report. Commissioner Fentress moved to approve the CEO's Report and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

#### **Report of the Chief Financial Officer**

Chief Financial Officer Sahi stated that his Report stood as previously submitted. There were no questions or comments from the Commissioners.

#### **Approval of the July 17, 2024 DRPA Board Meeting Minutes**

Chairman Schultz stated that the July 17, 2024 DRPA Board Meeting Minutes were previously provided to all Commissioners and to the Governors of New Jersey and Pennsylvania. There were no comments or corrections to the Minutes. Commissioner Schwab moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

#### **Receipt and Filing of the List of Previously Approved Payments covering the Month of July 2024**

Chairman Schultz stated that the List of Previously Approved Payments covering the month of July 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

#### **Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of July 2024**

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of July 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Fentress moved to receive and file the List and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

#### **Approval of Operations & Maintenance Committee Meeting Minutes of August 6, 2024**

Chairman Schultz stated that the Minutes of the August 6, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on August 6, 2024**

Chairman Schultz stated that there were two (2) Resolutions from the Operations & Maintenance Committee Meeting for consideration:

**DRPA-24-074                      E-Builder License Renewal 2024-2025**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to negotiate an agreement with e-Builder, Inc. in an amount not to exceed \$118,065.50 to renew licensing for www.e-Builder.net to support the functions of the DRPA Engineering Department for Capital Projects for 2024-2025. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner McKinney-Ford seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**DRPA-24-075                      TUV Tunnel Wash Down Arch**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with ARVA Industries to fabricate and install a Tunnel Wash Down Arch for PATCO's existing Track Utility Vehicle (TUV) for an amount not to exceed \$180,500.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Citizens' Advisory Committee Report**

There was no Citizens' Advisory Committee Report.

**Unfinished Business**

There were no Unfinished Business items.

**New Business**

Chairman Schultz stated that there was one (1) New Business item for consideration:

**DRPA-24-076                      Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)**

Purchasing Agent Mickel presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into one (1) pending DRPA contract identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**DRPA Board Meeting Held in Abeyance**

At 9:16 a.m., the DRPA Board meeting was held in abeyance to allow the PATCO Board Meeting to convene.

**ADJOURNMENT**

With no further business, Commissioner Fentress moved to adjourn the Meeting. Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:26 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary

**DRPA MONTHLY LIST OF  
PREVIOUSLY APPROVED PAYMENTS**

**DELAWARE RIVER PORT AUTHORITY**  
**MONTHLY LIST OF PAYMENTS 08/01/23 THRU 08/31/23**  
**MEETING DATE 09/18/2024**

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
DELTA DENTAL OF NEW JERSEY, INC.	ACTIVE EMPLOYEE DENTAL INSURANCE	D-23-083	\$ 24,747.23
	ACTIVE EMPLOYEE DENTAL INSURANCE TOTAL		\$ 24,747.23
AMERIHEALTH INSURANCE COMPANY	ACTIVE EMPLOYEE MEDICAL INSURANCE	NONE	\$ 602,361.31
	ACTIVE EMPLOYEE MEDICAL INSURANCE TOTAL		\$ 602,361.31
CANON FINANCIAL SERVICES INC	AUTHORITY COPIERS & PRINTERS 2023-2027	D-21-121	\$ 11,914.27 **
CANON FINANCIAL SERVICES INC	AUTHORITY COPIERS & PRINTERS 2023-2027	NONE	\$ 836.43 **
	AUTHORITY COPIERS & PRINTERS 2023-2027 TOTAL		\$ 12,750.70
CANON FINANCIAL SERVICES INC	AUTHORITY WIDE COPIERS & PRINTERS	D-16-083	\$ 1,358.72 **
	AUTHORITY WIDE COPIERS & PRINTERS TOTAL		\$ 1,358.72
LINDSAY CORPORATION	AUTO ACCESSORIES	25KTHRES	\$ 7,782.87
	AUTO ACCESSORIES TOTAL		\$ 7,782.87
COLONIAL ELECTRIC SUPPLY COMPANY IN EPLUS TECHNOLOGY, INC.	BFB ELECTRONIC SECURITY SYSTEM	25KTHRES	\$ 1,204.68 **
	BFB ELECTRONIC SECURITY SYSTEM	D-24-009	\$ 21,250.00 **
	BFB ELECTRONIC SECURITY SYSTEM TOTAL		\$ 22,454.68
AECOM TECHNICAL SERVICES, INC	BIENNIAL INSPECTION	D-22-017	\$ 46,127.33
REMINGTON & VERNICK ENGINEERS II,	BIENNIAL INSPECTION	D-22-019	\$ 30,970.02
ATANE ENGINEERS ARCHITECTS & LAND	BIENNIAL INSPECTION	D-24-013	\$ 104,500.09
HATCH ASSOCIATES CONSULTANTS, INC.	BIENNIAL INSPECTION	D-24-017	\$ 35,649.81
	BIENNIAL INSPECTION TOTAL		\$ 217,247.25
TD BANK, N.A.	BOND SERVICE	NONE	\$ 10,007,000.00
	BOND SERVICE TOTAL		\$ 10,007,000.00
ALLIED PAINTING INC	BRB MAINTENANCE PAINTING AND STEEL REPAIRS	D-23-001	\$ 4,824,650.78 **
	BRB MAINTENANCE PAINTING AND STEEL REPAIRS TOTAL		\$ 4,824,650.78
MOUNT CONSTRUCTION CO., INC.	BRIDGE DECK REHABILITATION	D-20-065	\$ 849,432.46 **
	BRIDGE DECK REHABILITATION TOTAL		\$ 849,432.46
GANNETT FLEMING, INC.	CENTER TOWER/COMMAND & CONTROL CENTER	D-16-011	\$ 5,008.89 **
JACOBS ENGINEERING GROUP INC.	CENTER TOWER/COMMAND & CONTROL CENTER	D-19-022	\$ 195,707.64 **
A.P. CONSTRUCTION, INC.	CENTER TOWER/COMMAND & CONTROL CENTER	D-23-037	\$ 909,000.00 **
GANNETT FLEMING, INC.	CENTER TOWER/COMMAND & CONTROL CENTER	D-23-038	\$ 6,493.92 **
	CENTER TOWER/COMMAND & CONTROL CENTER TOTAL		\$ 1,116,210.45
A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	25KTHRES	\$ 1,554.50
	CLOTHING UNIFORM TOTAL		\$ 1,554.50
DELL MARKETING LP	COMP HW/PERIPH-MICRO	25KTHRES	\$ 23,600.00
	COMP HW/PERIPH-MICRO TOTAL		\$ 23,600.00
WEST PUBLISHING CORPORATION	COMPUTER SOFTWARE	25KTHRES	\$ 363.85
	COMPUTER SOFTWARE TOTAL		\$ 363.85
AECOM TECHNICAL SERVICES, INC	CONTRACT SERVICE EXPENSE	25KTHRES	\$ 265.23
NEW JERSEY TURNPIKE AUTHORITY	CONTRACT SERVICE EXPENSE	D-16-125	\$ 4,891.94
A.P. CONSTRUCTION, INC.	CONTRACT SERVICE EXPENSE	D-20-064	\$ 10,506.97
BELLEVUE STRATEGIES, LLC	CONTRACT SERVICE EXPENSE	D-21-090	\$ 6,225.00
JAMES NOTTINGHAM	CONTRACT SERVICE EXPENSE	D-23-082	\$ 3,166.67
A.P. CONSTRUCTION, INC.	CONTRACT SERVICE EXPENSE	D-23-086	\$ 362,857.50
	CONTRACT SERVICE EXPENSE TOTAL		\$ 387,913.31
PRWT SERVICES INC	CONTRACTED P/T TOLL COLLECTORS	D-22-052	\$ 122,695.06
	CONTRACTED P/T TOLL COLLECTORS TOTAL		\$ 122,695.06
CONDUENT STATE & LOCAL SOLUTIONS	CONTRACTORS - EZP WALK IN CSC	D-16-125	\$ 47,388.49
	CONTRACTORS - EZP WALK IN CSC TOTAL		\$ 47,388.49
BLUE MOUNTAIN DISTRIBUTORS	COOLERS/BOTTLED WATER	D-20-069	\$ 566.19
	COOLERS/BOTTLED WATER TOTAL		\$ 566.19
AMERICAN EXPRESS	CREDIT CARD FEES	NONE	\$ 53.09
PAYMENTECH	CREDIT CARD FEES	NONE	\$ 1,236.69
	CREDIT CARD FEES TOTAL		\$ 1,289.78
CJ MAINTENANCE INC	CUSTODIAL SERVICES	D-20-068	\$ 35,754.13
	CUSTODIAL SERVICES TOTAL		\$ 35,754.13
ZAYO GROUP HOLDINGS INC	DATA PROC SRVS & SW	25KTHRES	\$ 1,555.00
CARAHSOFT TECHNOLOGY CORPORATION	DATA PROC SRVS & SW	D-23-012	\$ 181,821.46
	DATA PROC SRVS & SW TOTAL		\$ 183,376.46
PORTER LEE CORPORATION	DATA PROCESSING	25KTHRES	\$ 2,716.00
SCHNEIDER ELECTRIC BUILDINGS	DATA PROCESSING	D-21-055	\$ 24,550.00
POWERDMS INC	DATA PROCESSING	D-24-066E	\$ 41,298.00
	DATA PROCESSING TOTAL		\$ 68,564.00
THE GORDIAN GROUP, INC.	DECK CONDITION ASSESSMENT AND FEASIBILITY	D-20-065	\$ 42,471.62 **
	DECK CONDITION ASSESSMENT AND FEASIBILITY TOTAL		\$ 42,471.62
EAST RIVER ENERGY, INC.	DIESEL FUEL	D-24-005	\$ 12,525.26
	DIESEL FUEL TOTAL		\$ 12,525.26
ATLANTIC CITY ELECTRIC	ELECTRICITY EXPENSE	UTILITY	\$ 29,194.68
PECO - PAYMENT PROCESSING	ELECTRICITY EXPENSE	UTILITY	\$ 23,762.46
PSE&G CO.	ELECTRICITY EXPENSE	UTILITY	\$ 57,276.61
TOTALENERGIES STRONG, LLC	ELECTRICITY EXPENSE	UTILITY	\$ 16,255.76
	ELECTRICITY EXPENSE TOTAL		\$ 126,489.51
SCHNEIDER ELECTRIC BUILDINGS	ELECTRONIC SURVEILLANCE & INTEGRATION	D-23-026A	\$ 4,000.00 **
	ELECTRONIC SURVEILLANCE & INTEGRATION TOTAL		\$ 4,000.00
ELITE ELEVATOR SERVICES LLC	ELEVATORS & ESCALATORS	D-24-072C	\$ 3,092.40
	ELEVATORS & ESCALATORS TOTAL		\$ 3,092.40
PENNONI ASSOCIATES INC.	ENGINEERING SERVICES	D-17-093	\$ 239.90
BURNS ENGINEERING, INC.	ENGINEERING SERVICES	D-21-014	\$ 13,818.63
CHI CONSULTING ENGINEERS LLC	ENGINEERING SERVICES	D-21-014	\$ 25,541.15
GANNETT FLEMING, INC.	ENGINEERING SERVICES	D-21-014	\$ 9,319.28
HATCH ASSOCIATES CONSULTANTS, INC.	ENGINEERING SERVICES	D-21-014	\$ 4,410.46
HNTB CORPORATION	ENGINEERING SERVICES	D-21-014	\$ 2,615.99
JOHNSON, MIRMIRAN & THOMPSON, INC.	ENGINEERING SERVICES	D-21-014	\$ 16,453.05
PENNONI ASSOCIATES INC.	ENGINEERING SERVICES	D-21-014	\$ 2,171.01
	ENGINEERING SERVICES TOTAL		\$ 74,569.47
ANA SOURCING LLC	EQUIPMENT & TOOLS	25KTHRES	\$ 262.80
BDF CHEMICAL CO INC	EQUIPMENT & TOOLS	25KTHRES	\$ 466.92
CARR'S HARDWARE	EQUIPMENT & TOOLS	25KTHRES	\$ 774.00

CHERRY VALLEY TRACTOR SALES	EQUIPMENT & TOOLS	25KTHRES	\$	1,768.00
CONIGLIO & CONIGLIO, INC.	EQUIPMENT & TOOLS	25KTHRES	\$	298.56
FORTRESS PROTECTION LLC	EQUIPMENT & TOOLS	25KTHRES	\$	350.00
GLOBAL EQUIPMENT COMPANY INC.	EQUIPMENT & TOOLS	25KTHRES	\$	1,460.25
SUPREME SAFETY, INC	EQUIPMENT & TOOLS	25KTHRES	\$	2,439.00
T. FRANK MCCALL'S, INC.	EQUIPMENT & TOOLS	25KTHRES	\$	566.64
THE SHERWIN WILLIAMS COMPANY	EQUIPMENT & TOOLS	25KTHRES	\$	667.68
TRISTATE INDUSTRIAL DISTRIBUTORS	EQUIPMENT & TOOLS	25KTHRES	\$	704.26
TURTLE & HUGHES, INC.	EQUIPMENT & TOOLS	25KTHRES	\$	415.50
TRANE U.S. INC.	EQUIPMENT & TOOLS	D-22-031	\$	2,574.42
TRANPO INDUSTRIES INC	EQUIPMENT & TOOLS	D-23-076	\$	27,216.00
B.C.K. WILLIAMS CORP.	EQUIPMENT & TOOLS	D-24-033	\$	1,484.83
	EQUIPMENT & TOOLS TOTAL		\$	41,448.86
SUNBELT RENTALS, INC.	EQUIPMENT RENTALS	D-23-006	\$	2,030.89
	EQUIPMENT RENTALS TOTAL		\$	2,030.89
CONDUENT STATE & LOCAL SOLUTIONS	E-ZPASS CREDIT CARD FEES	D-16-125	\$	22,580.17
NJ E-ZPASS	E-ZPASS CREDIT CARD FEES	D-16-125	\$	847,071.79
	E-ZPASS CREDIT CARD FEES TOTAL		\$	869,651.96
AVANTI DATA PRODUCTS CORP	FARE COLLECTION EQP	25KTHRES	\$	2,075.00
INTERNATIONAL ROAD DYNAMICS CORP.	FARE COLLECTION EQP	25KTHRES	\$	1,000.00
T. FRANK MCCALL'S, INC.	FARE COLLECTION EQP	25KTHRES	\$	359.76
	FARE COLLECTION EQP TOTAL		\$	3,434.76
ARORA AND ASSOCIATES, P.C.	FINGER JOINTS REHABILITATION	D-21-014	\$	8,546.53 **
	FINGER JOINTS REHABILITATION TOTAL		\$	8,546.53
DAVID WEBER OIL CO.	FUEL/OIL/GREASE	D-23-064B	\$	2,940.14
	FUEL/OIL/GREASE TOTAL		\$	2,940.14
AMERICAN POWER LLC	GANTRY LIGHTING BRB	25KTHRES	\$	9,034.35 **
	GANTRY LIGHTING BRB TOTAL		\$	9,034.35
EAST RIVER ENERGY, INC.	GASOLINE - UNLEADED	D-24-005	\$	27,299.52
	GASOLINE - UNLEADED TOTAL		\$	27,299.52
PARKER MCCAY P.A.	GLASSBORO-CAMDEN LINE	D-22-001	\$	1,347.50 **
	GLASSBORO-CAMDEN LINE TOTAL		\$	1,347.50
SYMETRA LIFE INSURANCE COMP.	GROUP LIFE & ACCIDENT INSURANCE	D-23-060	\$	124,273.93
	GROUP LIFE & ACCIDENT INSURANCE TOTAL		\$	124,273.93
PHILADELPHIA GAS WORKS	HEATING EXPENSE	UTILITY	\$	238.91
PSE&G CO.	HEATING EXPENSE	UTILITY	\$	467.86
SOUTH JERSEY GAS COMPANY	HEATING EXPENSE	UTILITY	\$	160.86
	HEATING EXPENSE TOTAL		\$	867.63
SOWINSKI SULLIVAN ARCHITECTS, PC	INST ELEVATORS REMAINING STATIONS	D-13-080	\$	12,433.59 **
A.P. CONSTRUCTION, INC.	INST ELEVATORS REMAINING STATIONS	D-17-046	\$	1,809,906.87 **
	INST ELEVATORS REMAINING STATIONS TOTAL		\$	1,822,340.46
PORT AUTHORITY TRANSIT CORPORATION	INTERCOMPANY TRANSFERS	NONE	\$	5,007,803.67
	INTERCOMPANY TRANSFERS TOTAL		\$	5,007,803.67
PORT AUTHORITY TRANSIT CORPORATION	INTERCOMPANY TRANSFERS - CAPITAL	NONE	\$	2,054,135.00 **
	INTERCOMPANY TRANSFERS - CAPITAL TOTAL		\$	2,054,135.00
VERIZON	INVESTMENT IN PATCO	NONE	\$	796.60
VERIZON BUSINESS	INVESTMENT IN PATCO	NONE	\$	19.70
	INVESTMENT IN PATCO TOTAL		\$	816.30
Y-PERS, INC.	JANITORIAL SUPPLIES	25KTHRES	\$	1,755.10
	JANITORIAL SUPPLIES TOTAL		\$	1,755.10
DAWN B. WHITON	JOB CERTIFICATIONS & LICENSES	25KTHRES	\$	45.00
WAYNE H. QUESADA	JOB CERTIFICATIONS & LICENSES	25KTHRES	\$	125.25
	JOB CERTIFICATIONS & LICENSES TOTAL		\$	170.25
JPC GROUP, INC.	LINDENWOLD YARD LIFT STATION	D-23-071	\$	380,029.32 **
	LINDENWOLD YARD LIFT STATION TOTAL		\$	380,029.32
NEW JERSEY TRANSIT CORPORATION	LINDENWOLD YARD TRACK REHAB	D-17-038	\$	7,090.44 **
	LINDENWOLD YARD TRACK REHAB TOTAL		\$	7,090.44
ARNOLD'S SAFE & LOCK CO., INC.	LOCKS/LOCKSMITH SRVS	25KTHRES	\$	2,837.00
	LOCKS/LOCKSMITH SRVS TOTAL		\$	2,837.00
ST ENGINEERING URBAN SOLUTIONS USA	MAINT FEE - TOLL COLLECTION EQUIPMENT	D-22-011	\$	85,471.00
	MAINT FEE - TOLL COLLECTION EQUIPMENT TOTAL		\$	85,471.00
REMINGTON & VERNICK ENGINEERS II,	MAINTENANCE BUILDING BOILER	D-21-014	\$	604.92 **
	MAINTENANCE BUILDING BOILER TOTAL		\$	604.92
CHRISTINA M. MARONEY	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$	135.00
DIRECTV	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$	30.25
GOVERNMENT FINANCE OFFICERS ASSOC	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$	650.00
THOMSON REUTERS	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$	2,287.87
	MEMBERSHIPS & SUBSCRIPTIONS TOTAL		\$	3,103.12
ONE CALL CONCEPTS, INC.	MISCELLANEOUS SUPPLIES	25KTHRES	\$	60.06
	MISCELLANEOUS SUPPLIES TOTAL		\$	60.06
TD BANK, N.A.	NET PAYROLL	NONE	\$	4,035.94
WELLS FARGO BANK, NA	NET PAYROLL	NONE	\$	3,173,677.24
	NET PAYROLL TOTAL		\$	3,177,713.18
TRAFFIC PLANNING AND DESIGN INC	NJ ATTENUATOR REPLACEMENTS	D-21-014	\$	3,979.38 **
	NJ ATTENUATOR REPLACEMENTS TOTAL		\$	3,979.38
CONDUENT STATE & LOCAL SOLUTIONS	NJ CSC TRANSACTIONS	D-16-125	\$	102,608.83
	NJ CSC TRANSACTIONS TOTAL		\$	102,608.83
PITNEY BOWES INC	OFFICE SUPPLIES	25KTHRES	\$	429.87
W.W. GRAINGER INC.	OFFICE SUPPLIES	25KTHRES	\$	711.70
CANON FINANCIAL SERVICES INC	OFFICE SUPPLIES	D-21-121	\$	34.04
W.B. MASON CO. INC	OFFICE SUPPLIES	D-23-121	\$	1,170.34
EMERALD BUSINESS SUPPLY INC.	OFFICE SUPPLIES	D-24-037A	\$	248.75
	OFFICE SUPPLIES TOTAL		\$	2,594.70
GANNETT FLEMING, INC.	OPC ELEVATOR REHABILITATION	D-21-014	\$	14,278.59 **
	OPC ELEVATOR REHABILITATION TOTAL		\$	14,278.59
STV INCORPORATED	PA APPROACH OVERPASS REHAB	D-19-128	\$	1,965.56 **
	PA APPROACH OVERPASS REHAB TOTAL		\$	1,965.56
PA STATE EMPLOYEES RETIREMENT SYSTE	PA SERS	NONE	\$	1,506,696.60
	PA SERS TOTAL		\$	1,506,696.60
KS ENGINEERS, P.C.	PA SUBSTRUCTURE PRESERVATION	D-21-014	\$	11,544.44 **
	PA SUBSTRUCTURE PRESERVATION TOTAL		\$	11,544.44
D.A. NOLT, INC.	PATCO ROOF REPLACEMENT	D-24-029	\$	356,044.77 **
	PATCO ROOF REPLACEMENT TOTAL		\$	356,044.77
AMY L. ASH	PATCO ROW EMBANKMENT - PHASE 5	25KTHRES	\$	437.26 **

PHILADELPHIA TRIBUNE	PATCO ROW EMBANKMENT - PHASE 5	25KTHRES	\$	15,233.31	**
BROWN & CONNERY LLP	PATCO ROW EMBANKMENT - PHASE 5	D-22-001	\$	825.00	**
	PATCO ROW EMBANKMENT - PHASE 5 TOTAL		\$	16,495.57	
TRANSYSTEMS CORPORATION	PATCO STATION ENHANCEMENTS	25KTHRES	\$	1,934.80	**
TRANSYSTEMS CORPORATION	PATCO STATION ENHANCEMENTS	D-18-068	\$	14,631.19	**
TRANSYSTEMS CORPORATION	PATCO STATION ENHANCEMENTS	D-20-110	\$	8,753.43	**
	PATCO STATION ENHANCEMENTS TOTAL		\$	25,319.42	
MORGANFRANKLIN CONSULTING LLC	PATCO TECHNOLOGY SERVICE CONTRACTS	NONE	\$	23,140.25	
	PATCO TECHNOLOGY SERVICE CONTRACTS TOTAL		\$	23,140.25	
CITY OF PHILADELPHIA	PAYROLL TAXES	NONE	\$	36,513.47	
INTERNAL REVENUE SERVICE	PAYROLL TAXES	NONE	\$	1,288,834.89	
PA DEPT OF REVENUE	PAYROLL TAXES	NONE	\$	17,022.83	
TREASURER - STATE OF NEW JERSEY	PAYROLL TAXES	NONE	\$	55,045.87	
	PAYROLL TAXES TOTAL		\$	1,397,417.06	
PNC BANK P-CARD	P-CARD PURCHASES	NONE	\$	144,708.64	
	P-CARD PURCHASES TOTAL		\$	144,708.64	
REMINGTON & VERNICK ENGINEERS II,	PENNDOT I95 INTERCHANGE IMPROVEMENT	D-21-015	\$	309.42	**
	PENNDOT I95 INTERCHANGE IMPROVEMENT TOTAL		\$	309.42	
GANNETT FLEMING, INC.	PHASE 3 OF ELECTRICAL TRANSFORMER REPLACEMENT	D-18-028	\$	16,514.25	**
	PHASE 3 OF ELECTRICAL TRANSFORMER REPLACEMENT TOTAL		\$	16,514.25	
TACTICAL PUBLIC SAFETY LLC	POLICE EQP AND SUPPLIES	D-23-032	\$	8,573.48	
	POLICE EQP AND SUPPLIES TOTAL		\$	8,573.48	
UNITED PARCEL SERVICE (UPS)	POSTAGE EXPENSES	25KTHRES	\$	54.02	
	POSTAGE EXPENSES TOTAL		\$	54.02	
PREMIUM POWER SERVICES LLC	POWER GENERATION EQP	D-21-062	\$	523.00	
	POWER GENERATION EQP TOTAL		\$	523.00	
AMERICAN ARBITRATION ASSOCIATION	PROFESSIONAL FEES	25KTHRES	\$	375.00	
	PROFESSIONAL FEES TOTAL		\$	375.00	
JAMES M WHITE JR	PROFESSIONAL FEES - CONSULTING	25KTHRES	\$	4,746.63	
PATRICIA GRIFFEY	PROFESSIONAL FEES - CONSULTING	25KTHRES	\$	2,680.60	
MORGANFRANKLIN CONSULTING LLC	PROFESSIONAL FEES - CONSULTING	CEOEMG	\$	16,852.50	
JOHN F. LOTIERZO	PROFESSIONAL FEES - CONSULTING	D-24-066A	\$	4,725.00	
	PROFESSIONAL FEES - CONSULTING TOTAL		\$	29,004.73	
KLDISCOVERY HOLDINGS INC	PROFESSIONAL FEES - LEGAL COSTS	25KTHRES	\$	98.00	
ARCHER & GREINER, PC	PROFESSIONAL FEES - LEGAL COSTS	D-22-001	\$	134,108.48	
BROWN & CONNERY LLP	PROFESSIONAL FEES - LEGAL COSTS	D-22-001	\$	48,846.11	
DILWORTH PAXSON LLP	PROFESSIONAL FEES - LEGAL COSTS	D-22-001	\$	1,100.00	
MCELROY DEUTSCH MULVANEY &	PROFESSIONAL FEES - LEGAL COSTS	D-22-001	\$	110.00	
MONTGOMERY MCCrackEN WALKER & RHOAD	PROFESSIONAL FEES - LEGAL COSTS	D-22-001	\$	550.00	
STRADLEY RONON STEVENS & YOUNG, LLP	PROFESSIONAL FEES - LEGAL COSTS	D-22-001	\$	90.00	
	PROFESSIONAL FEES - LEGAL COSTS TOTAL		\$	184,902.59	
INTERSTATE MOBILE CARE, INC.	PROFESSIONAL FEES - MEDICAL	P-21-008	\$	2,859.00	
	PROFESSIONAL FEES - MEDICAL TOTAL		\$	2,859.00	
MOODY'S INVESTORS SERVICES	PROFESSIONAL SERVICES	25KTHRES	\$	21,000.00	
RELX INC	PROFESSIONAL SERVICES	25KTHRES	\$	950.00	
TRI-COUNTY TERMITE & PEST CONTROL,	PROFESSIONAL SERVICES	25KTHRES	\$	155.00	
THE GORDIAN GROUP, INC.	PROFESSIONAL SERVICES	D-20-064	\$	710.08	
HNTB CORPORATION	PROFESSIONAL SERVICES	D-22-014	\$	8,895.73	
BENEFIT HARBOR LP	PROFESSIONAL SERVICES	D-22-059	\$	7,440.00	
REMINGTON & VERNICK ENGINEERS II,	PROFESSIONAL SERVICES	D-23-051	\$	77,480.66	
A.P. CONSTRUCTION, INC.	PROFESSIONAL SERVICES	NONE	\$	86,420.41	
SOUTH JERSEY TRANSIT PARTNERS	PROFESSIONAL SERVICES	NONE	\$	4,948,359.49	
	PROFESSIONAL SERVICES TOTAL		\$	5,151,411.37	
TACTICAL PUBLIC SAFETY LLC	RADIO COMMUN./TELE	25KTHRES	\$	5,738.00	
	RADIO COMMUN./TELE TOTAL		\$	5,738.00	
GRM INFORMATION MANAGEMENT SERVICES	RECORDS MANAGEMENT FEES	D-20-090	\$	2,842.61	
	RECORDS MANAGEMENT FEES TOTAL		\$	2,842.61	
JACOBS ENGINEERING GROUP INC.	RENEWABLE ENERGY INTEGRATION	D-18-123	\$	6,017.67	**
	RENEWABLE ENERGY INTEGRATION TOTAL		\$	6,017.67	
DANIEL J. KEATING COMPANY	REOPENING FRANKLIN SQUARE	D-21-123	\$	1,629,922.32	**
HNTB CORPORATION	REOPENING FRANKLIN SQUARE	D-22-002	\$	220,783.09	**
BURNS ENGINEERING, INC.	REOPENING FRANKLIN SQUARE	D-22-039	\$	79,214.52	**
	REOPENING FRANKLIN SQUARE TOTAL		\$	1,929,919.93	
PREMIUM POWER SERVICES LLC	REPAIR PARTS - BRIDGES	D-21-062	\$	970.00	
	REPAIR PARTS - BRIDGES TOTAL		\$	970.00	
DOOR SERVICE CORPORATION	REPAIR PARTS - OTHER EQUIPMENT	25KTHRES	\$	22.76	
	REPAIR PARTS - OTHER EQUIPMENT TOTAL		\$	22.76	
GANNETT FLEMING, INC.	REPLACE ELECTRICAL CABLES IN SUBWAYS	D-19-108	\$	1,832.32	**
GANNETT FLEMING, INC.	REPLACE ELECTRICAL CABLES IN SUBWAYS	D-23-097	\$	22,495.65	**
	REPLACE ELECTRICAL CABLES IN SUBWAYS TOTAL		\$	24,327.97	
JACOBS ENGINEERING GROUP INC.	REPLACEMENT OF TRACK TIES	D-21-014	\$	1,317.73	**
	REPLACEMENT OF TRACK TIES TOTAL		\$	1,317.73	
AMERIHEALTH INSURANCE COMPANY	RETIREE MEDICAL INSURANCE	D-23-083	\$	173,398.10	
UNITED HEALTHCARE	RETIREE MEDICAL INSURANCE	D-23-110	\$	138,530.54	
	RETIREE MEDICAL INSURANCE TOTAL		\$	311,928.64	
HORIZON BLUE CROSS BLUE SHIELD	RETIREE MEDICAL PRESCRIPTION INSURANCE OVER 65	D-23-095	\$	43,198.23	
	RETIREE MEDICAL PRESCRIPTION INSURANCE OVER 65 TOTAL		\$	43,198.23	
COMMONWEALTH OF PENNSYLVANIA	STATE TAXES	NONE	\$	25,676.57	
STATE OF NEW JERSEY	STATE TAXES	NONE	\$	86,430.12	
	STATE TAXES TOTAL		\$	112,106.69	
SPA SAFETY SYSTEMS, LLC	SUSPENDED SPAN ROAD LIGHTING CONDUIT/WIR	CEOEMG	\$	19,650.00	**
	SUSPENDED SPAN ROAD LIGHTING CONDUIT/WIR TOTAL		\$	19,650.00	
AECOM TECHNICAL SERVICES, INC	SUSPENSION CABLE INSPECT/DESIGN	D-17-067	\$	83,334.30	**
	SUSPENSION CABLE INSPECT/DESIGN TOTAL		\$	83,334.30	
SKANSKA KOCH INC.	SUSPENSION SPANS REHABILITATION	D-19-131	\$	2,185,510.94	**
GREENMAN-PEDERSEN, INC.	SUSPENSION SPANS REHABILITATION	D-19-132	\$	243,960.26	**
AECOM TECHNICAL SERVICES, INC	SUSPENSION SPANS REHABILITATION	D-21-014	\$	61,008.44	**
	SUSPENSION SPANS REHABILITATION TOTAL		\$	2,490,479.64	
SHI INTERNATIONAL CORP.	TECHNOLOGY EXPENSE	25KTHRES	\$	23,308.80	
	TECHNOLOGY EXPENSE TOTAL		\$	23,308.80	
MORGANFRANKLIN CONSULTING LLC	TECHNOLOGY SERVICE CONTRACTS	D-21-080	\$	42,974.75	
	TECHNOLOGY SERVICE CONTRACTS TOTAL		\$	42,974.75	
VERIZON	TELEPHONE & TELECOM EXPENSE	25KTHRES	\$	1,895.00	
VERIZON	TELEPHONE & TELECOM EXPENSE	UTILITY	\$	2,369.18	

VERIZON BUSINESS	TELEPHONE & TELECOM EXPENSE	UTILITY	\$ 2,454.15
VERIZON WIRELESS	TELEPHONE & TELECOM EXPENSE	UTILITY	\$ 11,889.72
	TELEPHONE & TELECOM EXPENSE TOTAL		\$ 18,608.05
ISEARCH PARTNERS INC	TEMPORARY SERVICES	D-19-058	\$ 4,687.91
	TEMPORARY SERVICES TOTAL		\$ 4,687.91
ONE CALL CONCEPTS, INC.	TESTING AND INSPECTION FEES	25KTHRES	\$ 48.62
	TESTING AND INSPECTION FEES TOTAL		\$ 48.62
ATANE ENGINEERS ARCHITECTS & LAND	TOWER LINK REHABILITATION	D-21-014	\$ 3,760.70 **
	TOWER LINK REHABILITATION TOTAL		\$ 3,760.70
NAVEX GLOBAL INC	TRAINING COURSE FEES	D-22-075E	\$ 8,850.89
	TRAINING COURSE FEES TOTAL		\$ 8,850.89
WASTE MANAGEMENT OF NEW JERSEY, INC	TRASH REMOVAL	D-21-049	\$ 5,471.81
	TRASH REMOVAL TOTAL		\$ 5,471.81
ANTHONY S. FAVAZZA	TRAVEL EXPENSES	25KTHRES	\$ 22.11
BRITTANY R. GARDNER	TRAVEL EXPENSES	25KTHRES	\$ 35.00
CAITLEE M. STANTON	TRAVEL EXPENSES	25KTHRES	\$ 12.06
CATHERINE M. BURNS	TRAVEL EXPENSES	25KTHRES	\$ 24.79
CECILE S. WILKS	TRAVEL EXPENSES	25KTHRES	\$ 26.80
CHRISTINA M. SMITH	TRAVEL EXPENSES	25KTHRES	\$ 17.42
DARLEEN HART	TRAVEL EXPENSES	25KTHRES	\$ 6.03
DESTINY D. WOODWARD	TRAVEL EXPENSES	25KTHRES	\$ 13.40
EDWARD R. D'ANDREA	TRAVEL EXPENSES	25KTHRES	\$ 781.32
EVA LUSHAJ	TRAVEL EXPENSES	25KTHRES	\$ 36.23
GERALD FABER	TRAVEL EXPENSES	25KTHRES	\$ 28.50
JOHN T. HANSON	TRAVEL EXPENSES	25KTHRES	\$ 41.00
LAURA S. HUNTER	TRAVEL EXPENSES	25KTHRES	\$ 6.03
MARIANNE FORTINO	TRAVEL EXPENSES	25KTHRES	\$ 6.03
NICOLE D. BECK	TRAVEL EXPENSES	25KTHRES	\$ 34.17
NYDIA ROSARIO	TRAVEL EXPENSES	25KTHRES	\$ 16.48
PATRICIA A. FULLMER	TRAVEL EXPENSES	25KTHRES	\$ 35.51
RASHIDAH SMITH	TRAVEL EXPENSES	25KTHRES	\$ 11.39
RICHARD BETTS	TRAVEL EXPENSES	25KTHRES	\$ 26.80
ROSEANN DEMAYO	TRAVEL EXPENSES	25KTHRES	\$ 52.26
SABRINA M. SPEI	TRAVEL EXPENSES	25KTHRES	\$ 18.76
SEDRICK J. ROBINSON JR	TRAVEL EXPENSES	25KTHRES	\$ 12.06
SOTIRIOS A. DELIMARIS	TRAVEL EXPENSES	25KTHRES	\$ 6.03
STEVEN J. GRAMLICH	TRAVEL EXPENSES	25KTHRES	\$ 13.40
SVILLA A. WILLIAMS	TRAVEL EXPENSES	25KTHRES	\$ 29.48
TRACY L. MONTGOMERY	TRAVEL EXPENSES	25KTHRES	\$ 13.40
VASCO M. TEJADA	TRAVEL EXPENSES	25KTHRES	\$ 26.13
	TRAVEL EXPENSES TOTAL		\$ 1,352.59
ELIZABETH M. SAYLOR	TUITION REIMBURSEMENT EXPENSE	25KTHRES	\$ 2,490.00
	TUITION REIMBURSEMENT EXPENSE TOTAL		\$ 2,490.00
NJ DEPT. OF LABOR & WORKFORCE	UNEMPLOYMENT BENEFITS	NONE	\$ 17,135.68
	UNEMPLOYMENT BENEFITS TOTAL		\$ 17,135.68
ACMACK CORP	UNIFORM CLEANING EXPENSE	25KTHRES	\$ 293.20
	UNIFORM CLEANING EXPENSE TOTAL		\$ 293.20
DENISE ZANE-LAYTON	UNIFORM EXPENSE	25KTHRES	\$ 2,418.50
PNC BANK P-CARD	UNIFORM EXPENSE	NONE	\$ 6,195.55
	UNIFORM EXPENSE TOTAL		\$ 8,614.05
SUNBELT RENTALS, INC.	UNINSURED DAMAGE EXP - STRUCTURES	D-23-006	\$ 7,963.60
	UNINSURED DAMAGE EXP - STRUCTURES TOTAL		\$ 7,963.60
EMPLOYEE PASS THROUGH PAYMENTS	UNION DUES EMPLOYEES CONTRIBUTIONS, ETC.	NONE	\$ 542,303.14
	UNION DUES EMPLOYEES CONTRIBUTIONS, ETC. TOTAL		\$ 542,303.14
INTERCON TRUCK EQUIPMENT INC	V-BOX SALT SPREADER	D-24-037E	\$ 57,970.00 **
	V-BOX SALT SPREADER TOTAL		\$ 57,970.00
FOULKE MANAGEMENT CORP	VEHICLE PARTS FOR REPAIRS	25KTHRES	\$ 1,088.01
GENUINE PART COMPANY	VEHICLE PARTS FOR REPAIRS	25KTHRES	\$ 1,194.34
HOLMAN RETAIL HOLDINGS LLC	VEHICLE PARTS FOR REPAIRS	25KTHRES	\$ 179.35
PACIFICO FORD, INC.	VEHICLE PARTS FOR REPAIRS	25KTHRES	\$ 413.96
TRAFFIC SAFETY SERVICE LLC	VEHICLE PARTS FOR REPAIRS	25KTHRES	\$ 4,990.00
GENUINE PART COMPANY	VEHICLE PARTS FOR REPAIRS	D-24-033	\$ 9,531.71
	VEHICLE PARTS FOR REPAIRS TOTAL		\$ 17,397.37
EMERGI-CLEAN INC	VEHICLE REPAIRS - EXTERNAL SERVICES	25KTHRES	\$ 645.00
	VEHICLE REPAIRS - EXTERNAL SERVICES TOTAL		\$ 645.00
BLUE MOUNTAIN DISTRIBUTORS	WATER & SEWER EXPENSE	D-23-031	\$ 1,700.39
CITY OF PHILA	WATER & SEWER EXPENSE	UTILITY	\$ 7,232.61
NEW JERSEY AMERICAN WATER	WATER & SEWER EXPENSE	UTILITY	\$ 173.43
	WATER & SEWER EXPENSE TOTAL		\$ 9,106.43
TRANSYSTEMS CORPORATION	WOODCREST STATION PLATFORM REHABILITATIO	D-21-014	\$ 2,049.26 **
	WOODCREST STATION PLATFORM REHABILITATIO TOTAL		\$ 2,049.26
AECOM TECHNICAL SERVICES, INC	WOODCREST STATION PLATFORM REHABILITATION	D-22-104	\$ 26,617.22 **
	WOODCREST STATION PLATFORM REHABILITATION TOTAL		\$ 26,617.22
MALAMUT & ASSOCIATES, LLC	WORKERS' COMP RESERVE	D-22-001	\$ 1,485.00
SCHAFF & YOUNG, PC	WORKERS' COMP RESERVE	D-22-001	\$ 297.50
	WORKERS' COMP RESERVE TOTAL		\$ 1,782.50
SCIBAL ASSOCIATES INC	WORKMENS COMPENSATION	D-22-036	\$ 67,158.65
	WORKMENS COMPENSATION TOTAL		\$ 67,158.65
WHARTON HARDWARE & SUPPLY CORP.	WWB PEDESTRIAN TUNNELS REHABILITATION	25KTHRES	\$ 21,465.15 **
	WWB PEDESTRIAN TUNNELS REHABILITATION TOTAL		\$ 21,465.15
	GRAND TOTAL		<u>\$ 47,382,246.58</u>

**DRPA MONTHLY LIST OF PREVIOUSLY  
APPROVED  
PURCHASE ORDERS & CONTRACTS**

## DRPA Monthly List of Previously Approved Purchase Order Contracts August 2024

Purchasing Document	Document Date	Vendor/supplying plant	Material Group Desc.	Net Order Value
4500021714				3,336.17
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	292.45
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	62.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	49.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	22.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	24.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	26.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	26.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	144.89
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	37.79
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	62.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	89.98
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	220.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	58.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	17.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	40.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	17.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	31.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	89.98
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	17.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	58.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	58.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	58.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	233.96
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	31.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	35.98
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	22.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	58.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	58.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	112.46
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	26.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	26.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	144.79
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	134.97
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	58.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	67.49
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	253.79
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.96
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.96
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.96
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	30.59
4500021714	8/9/2024	100526 DENISE ZANE-LAYTON	CLOTHING UNIFORM	44.99
4500022341				2,812.54
4500022341	8/8/2024	100342 PENDERGAST SAFETY EQUIPMENT CO	1ST AID & SAFETY EQP	1,182.15
4500022341	8/8/2024	100342 PENDERGAST SAFETY EQUIPMENT CO	1ST AID & SAFETY EQP	409.75
4500022341	8/8/2024	100342 PENDERGAST SAFETY EQUIPMENT CO	1ST AID & SAFETY EQP	724.20
4500022341	8/8/2024	100342 PENDERGAST SAFETY EQUIPMENT CO	1ST AID & SAFETY EQP	496.44
4500022630				8,980.00
4500022630	8/1/2024	103922 CBT NUGGETS, LLC	DATA PROC SRVS & SW	8,980.00
4500022632				23,308.80
4500022632	8/1/2024	100530 SHI INTERNATIONAL CORP.	COMP ACCESS./SUPP.	1,572.94
4500022632	8/1/2024	100530 SHI INTERNATIONAL CORP.	COMP ACCESS./SUPP.	21,735.86
4500022635				441.54
4500022635	8/2/2024	100525 Y-PERS, INC.	JANITORIAL SUPPLIES	441.54

## DRPA Monthly List of Previously Approved Purchase Order Contracts August 2024

4500022636					6,644.76
4500022636	8/5/2024	100270	LACAL EQUIPMENT INC	AUTO ACCESSORIES	6,644.76
4500022645					426.00
4500022645	8/5/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	AUTO ACCESSORIES	426.00
4500022652					13,787.74
4500022652	8/6/2024	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	1,972.35
4500022652	8/6/2024	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	3,007.80
4500022652	8/6/2024	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	689.22
4500022652	8/6/2024	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	8,118.37
4500022657					9,922.00
4500022657	8/7/2024	101698	NAVEX GLOBAL INC	MISC PROF SRVS	2,302.02
4500022657	8/7/2024	101698	NAVEX GLOBAL INC	MISC PROF SRVS	2,417.12
4500022657	8/7/2024	101698	NAVEX GLOBAL INC	MISC PROF SRVS	2,537.98
4500022657	8/7/2024	101698	NAVEX GLOBAL INC	MISC PROF SRVS	2,664.88
4500022658					3,360.00
4500022658	8/7/2024	100477	TRI-COUNTY TERMITE & PEST CONTROL,	BUILDING MAINT SRVS	1,740.00
4500022658	8/7/2024	100477	TRI-COUNTY TERMITE & PEST CONTROL,	BUILDING MAINT SRVS	1,620.00
4500022659					1,440.00
4500022659	8/7/2024	100477	TRI-COUNTY TERMITE & PEST CONTROL,	MISC PROF SRVS	1,440.00
4500022660					1,860.00
4500022660	8/7/2024	100477	TRI-COUNTY TERMITE & PEST CONTROL,	MISC PROF SRVS	1,860.00
4500022661					8,071.65
4500022661	8/8/2024	100530	SHI INTERNATIONAL CORP.	DATA PROC SRVS & SW	8,071.65
4500022680					637.50
4500022680	8/12/2024	100525	Y-PERS, INC.	JANITORIAL SUPPLIES	637.50
4500022682					1,024.40
4500022682	8/13/2024	100735	ARBILL INDUSTRIES INC	1ST AID & SAFETY EQP	1,007.60
4500022682	8/13/2024	100735	ARBILL INDUSTRIES INC	1ST AID & SAFETY EQP	16.80
4500022694					2,504.32
4500022694	8/14/2024	102162	SERVICE TIRE TRUCK CENTER INC.	TIRES AND TUBES	1,144.32
4500022694	8/14/2024	102162	SERVICE TIRE TRUCK CENTER INC.	TIRES AND TUBES	1,360.00
4500022700					335.16
4500022700	8/15/2024	100445	T. FRANK MCCALL'S, INC.	JANITORIAL SUPPLIES	335.16
4500022706					1,835.39
4500022706	8/19/2024	100808	COLONIAL ELECTRIC SUPPLY COMPANY IN	ELEC EQP/SUPP-NO CBL	1,835.39
4500022717					4,155.20
4500022717	8/20/2024	100484	U.S. MUNICIPAL SUPPLY, INC.	SIGN MAT/MAKING EQP	4,155.20
4500022719					268.56
4500022719	8/20/2024	101125	THE SHERWIN WILLIAMS COMPANY	PAINT-COATINGS, ETC	268.56
4500022721					226.80
4500022721	8/20/2024	101852	EMERALD BUSINESS SUPPLY INC.	FARE COLLECTION EQP	226.80
4500022724					176.40
4500022724	8/21/2024	101067	TINA A. LISTON-HORNER	ELEC EQP/SUPP-NO CBL	176.40
4500022726					535.00
4500022726	8/21/2024	103386	CONIGLIO & CONIGLIO, INC.	NON ELECTRON-CBL/WRE	535.00
4500022727					289.90
4500022727	8/21/2024	100525	Y-PERS, INC.	AUTO ACCESSORIES	289.90
4500022728					112.80
4500022728	8/21/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HARDWARE & RELATED	112.80
4500022732					3,100.00
4500022732	8/21/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	1,100.00
4500022732	8/21/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	1,100.00
4500022732	8/21/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	900.00
4500022737					13,500.00
4500022737	8/22/2024	103942	VACUUM SALES INC	RENT/LEASE- HVY EQP	13,500.00
4500022739					4,500.00
4500022739	8/22/2024	100992	MATHESON TRI-GAS INC	TANKS	4,500.00
4500022746					1,350.00
4500022746	8/22/2024	103485	DIVAL SAFETY EQUIPMENT	JANITORIAL SUPPLIES	1,350.00
4500022749					7,961.78
4500022749	8/23/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC EQP/SUPP-NO CBL	2,228.21
4500022749	8/23/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC EQP/SUPP-NO CBL	2,228.21
4500022749	8/23/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC EQP/SUPP-NO CBL	634.80
4500022749	8/23/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC EQP/SUPP-NO CBL	634.80
4500022749	8/23/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC EQP/SUPP-NO CBL	1,117.88
4500022749	8/23/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC EQP/SUPP-NO CBL	1,117.88
4500022751					2,250.00

## DRPA Monthly List of Previously Approved Purchase Order Contracts August 2024

4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	225.00
4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	375.00
4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	150.00
4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	450.00
4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	225.00
4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	450.00
4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	225.00
4500022751	8/23/2024	100377	PUBLIC SAFETY UNLIMITED, LLC	POLICE EQP AND SUPP	150.00
4500022762					1,864.50
4500022762	8/27/2024	101067	TINA A. LISTON-HORNER	ELEC EQP/SUPP-NO CBL	1,864.50
4500022766					17,460.00
4500022766	8/27/2024	100972	LINDSAY CORPORATION	AUTO/RELATED TRANSP	5,820.00
4500022766	8/27/2024	100972	LINDSAY CORPORATION	AUTO/RELATED TRANSP	5,820.00
4500022766	8/27/2024	100972	LINDSAY CORPORATION	AUTO/RELATED TRANSP	5,820.00
4500022767					260.00
4500022767	8/27/2024	101973	SUPREME SAFETY, INC	CLOTHING UNIFORM	130.00
4500022767	8/27/2024	101973	SUPREME SAFETY, INC	CLOTHING UNIFORM	130.00
4500022768					16,295.00
4500022768	8/28/2024	103555	ATLANTIC UNIFORM COMPANY INC	POLICE EQP AND SUPP	1,573.00
4500022768	8/28/2024	103555	ATLANTIC UNIFORM COMPANY INC	POLICE EQP AND SUPP	1,241.00
4500022768	8/28/2024	103555	ATLANTIC UNIFORM COMPANY INC	POLICE EQP AND SUPP	13,481.00
4500022769					13,689.60
4500022769	8/28/2024	100972	LINDSAY CORPORATION	AUTO ACCESSORIES	13,689.60
4500022787					199.05
4500022787	8/29/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	31.58
4500022787	8/29/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	29.57
4500022787	8/29/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	26.30
4500022787	8/29/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	111.60
4500022789					2,000.00
4500022789	8/29/2024	100509	ANTHONY T GALINDO	MISC PROF SRVS	2,000.00
4500022792					2,480.00
4500022792	8/29/2024	102092	MARTEK INDUSTRIES, INC.	ELEC EQP/SUPP-NO CBL	2,480.00
4500022794					6,596.46
4500022794	8/29/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC&SIG PARTS/MAINT	6,229.98
4500022794	8/29/2024	101476	UNITED ELECTRIC SUPPLY CO., INC.	ELEC&SIG PARTS/MAINT	366.48

**OPERATIONS & MAINTENANCE  
COMMITTEE**

**DELAWARE RIVER PORT AUTHORITY  
Operations & Maintenance Committee Meeting**

One Port Center  
2 Riverside Drive  
Camden, New Jersey  
Tuesday, September 3, 2024

**Commissioners:**

Albert Frattali, Chairman of the Operations & Maintenance Committee  
Richard Sweeney  
Donna Powell (by Teams)  
Gregory Schwab, Esq. (by Teams)  
James Snell (for Stacy Garrity, Pennsylvania State Treasurer) (by Teams)

**DRPA/PATCO Staff:**

John T. Hanson, Chief Executive Officer  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
Michael Venuto, Chief Engineer  
Robert Finnegan, Chief Safety and Security Officer  
Michael Venuto, Chief Engineer  
Jerry Sahi, Chief Financial Officer  
Robert Hicks, Chief Operating Officer (by Teams)  
Toni P. Brown, Chief Administrative Officer  
John Rink, General Manager, PATCO  
Christopher Jones, Director, Information Services  
Ricardo DeOliveira, Bridge Director, WWB/CBB  
Joseph McAroy, Bridge Director, BFB/BRB (by Teams)  
Christina Maroney, Director, Strategic Initiatives  
Matt Licata, Director, Fleet Management  
Darlene Callands, Acting Director, Government Relations & Grants Administration  
Michael Voll, Lieutenant of Police, BFB, Public Safety  
Gerald Faber, Esq., Assistant General Counsel  
Amy Ash, Manager, Contract Administration  
Carol Herbst, Senior Accountant, Finance (by Teams)  
Anne Nelson, Executive Legal Secretary to the General Counsel  
Katherine Hilinski, Records Manager, Office of General Counsel  
Amanda Hammock, Administrative Coordinator, Corporate Secretary

**Others Present:**

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit (by Teams)

**CALL TO ORDER**

Committee Chairman Frattali called the Meeting to order at 9:01 a.m. and asked the Corporate Secretary to call the roll.

## **ROLL CALL**

The following Commissioners were present constituting a quorum: Committee Chairman Frattali, Commissioners Sweeney, Powell, Schwab and Snell.

Committee Chairman Frattali announced that the Committee would be meeting in Executive Session to discuss pending contracts to which the Authority is or may become a party. Commissioner Sweeney moved that the Committee meet in Executive Session. Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion and the Committee moved into Executive Session at 9:02 a.m.

## **EXECUTIVE SESSION**

The Committee met in Executive Session.

Following discussion, and with no further business for the Executive Session, Commissioner Sweeney moved to close the Executive Session and Commissioner Schwab seconded the motion. All Commissioners in attendance voted to approve the motion and the Executive Session concluded at 9:12 a.m.

## **OPEN SESSION**

### **Summary Statements and Resolutions for Consideration**

Committee Chairman Frattali stated there were ten (10) Summary Statements and Resolutions for the Committee's consideration:

#### **1. DRPA-24-092 General Engineering Consultant Services**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to negotiate general engineering consulting services agreements (with the multiple firms listed in the SS&R) These consultants are qualified in various engineering disciplines and will provide services in support the Authority's capital program and in-house engineering staff for an amount not to exceed \$15,000,000.00 over the term of the agreements. Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Schwab seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

#### **2. DRPA-24-0077 Capital Project Contract Modification**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization to approve a modification to a previously approved contract with Burns Engineering for services related to the Re-Opening of the Franklin Square Station Project. This modification would add \$70,310.00 to the original approved Resolution (DRPA-22-039), for an adjusted contract agreement amount of \$3,280,957.00. Commissioner Schwab moved to forward the Resolution to the Board for consideration and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**3. DRPA-24-078 Woodcrest Solar Canopy Camera Installations**

Chief Engineer Venuto presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a purchase contract with Denney Electric Supply for the installation of security cameras and associated conduit and cabling for the amount of \$545,878.60. Procured under PA COSTARS Contract #040-E22-125, this project will install security cameras to address changes in video-surveillance needs precipitated by the installations of solar canopies in Woodcrest Station parking lot. Commissioner Snell moved to forward the Resolution to the Board for consideration and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**4. PATCO-24-020 Travel Options Program (TOPS) Grant: PATCO Fare Enhancements to Improve User Experience**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization for staff to enter into an agreement with Delaware Valley Regional Planning Commission to perform services under the Travel Options Program (TOP), entitled PATCO Fare Enhancements to Improve User Experience. This agreement will be in a not-to-exceed amount of \$180,166.00 (\$144,133 TOP grant and \$36,033 matching funds by the Authority. Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Schwab seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**5. DRPA-24-079 Authority-Wide 800MHz Radio Upgrade - Yearly Contract for DRPA and PATCO**

Lieutenant of Police Voll presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a five (5) year agreement with Tactical Public Safety for the purchase of new P25-complaint radio equipment and accessories to update equipment, interoperability, and the Police Officer's GPS location. The radio upgrade project is under NJ State Contract T-0109 (award #83932) in the amount of \$1,375,000.00 (\$275,000.00 for each of the five years). Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Snell seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**6. DRPA-24-080 Public Safety Body & Vehicle Camera Systems**

Lieutenant of Police Voll presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a five (5) year agreement with Axon Enterprises Inc. to purchase new Body Worn Cameras, Motor Vehicle Cameras, Interview Room Cameras, and all associated software. This camera project is under NJ State Contract T0106/17-FLEET-00738, in the amount of \$1,999,999.65 (\$40,000.00 for the first four years, \$399,999.65 for the fifth year). Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Schwab seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**7. DRPA-24-081 One (1) High Angle Rescue Team Vehicle (HART)**

Fleet Director Licata presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a purchase contract with Pacifico Ford, Inc. for one (1) new F550 truck with rescue body and traffic warning equipment in the amount of \$155,942.00. Commissioner Powell requested a clarification as to what a high angle rescue vehicle was. Fleet Director Licata and CEO Hanson explained the use of such vehicles. Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Powell seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**8. DRPA-24-082 DRPA Bridge Facility Elevator Maintenance and Service Contract**

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Elite Elevator Service, LLC. to perform preventive maintenance and service for elevators at the four (4) bridge facilities for the period of two (2) years, with three (3) one-year options, for a total of five (5) years, in the amount of \$656,296.28. Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Schwab seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**9. DRPA-24-083 Maintenance Contract for EcoStruxure Traffic Control and HVAC Systems for DRPA Bridge Facilities**

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a one-year contract with The Tri-M Group for the maintenance of the traffic control and HVAC systems for DRPA's four (4) bridge facilities, in the amount of \$231,400.00. Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Schwab seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**10. DRPA-24-084 Sole Source Procurement Allowance for Energy Absorption Systems Crash Attenuators from Transpo Industries**

Bridge Director DeOliveira presented the Summary Statement and Resolution seeking Board authorization for staff to have a maximum, not-to-exceed Sole Source procurement amount on an as-needed basis with Transpo Industries for the purchase of Energy Absorption Systems Crash Attenuator repair parts, in an amount not to exceed \$125,000.00. Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Snell seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

## **General Discussion**

For general discussion, Chief Engineer Venuto presented the following:

### **Change Orders**

#### **1. BF-54-2019 Rehabilitation of Suspension Spans and Anchorages**

Chief Engineer Venuto stated Change Order is to contract BF-54-2019, the Rehabilitation of Suspension Spans and Anchorages at the Ben Franklin Bridge Project, which is an approximately \$195M contract with \$10.0M reserved for site coordination and conditions. Chief Engineer Venuto explained that staff is seeking to allocate \$728.6K from site coordination and conditions in Change Order number 15. He noted this allocation includes approximately \$2.6M in additional costs and \$1.9M in credits for unused items and that this change consists of seventeen (17) new contract items, an increase in seven (7) existing contract items, as well as a decrease in eighteen (18) existing contract items. He stated this Change Order does not require a change in contract costs or a change in contract time. There were no questions or comments from the Commissioners on this item.

### **Job Order Contracts**

#### **2. BRB Parking Lot Emergency Sinkhole Repair**

Chief Engineer Venuto reviewed the Job Order Contract for the Betsy Ross Bridge parking lot for an emergency sinkhole repair. The repairs stem from June 4, 2024, when a cast iron pipe supplying a fire hydrant ruptured causing a large sinkhole to the Betsy Ross Bridge Administration Building parking lot. He stated that the Engineering Department utilized the Job Order Contract to have A.P. Construction replace the damaged section of pipe and backfill the washed-out material, as well as repave and stripe the parking lot. The cost for the emergency repair was \$107,300.71. There were no questions or comments from Commissioners on this item.

#### **3. WWB Moyamensing Overpass Heat Straightening**

Chief Engineer Venuto reviewed the Job Order Contract for the Walt Whitman Bridge Moyamensing Overpass Heat Straightening. He stated that a Job Order Contract would be utilized to perform heat straightening repairs on the Walt Whitman Bridge; the repairs were necessary due to an incident that occurred on May 6, 2024, when an over-height vehicle struck the overpass, causing damage to an exterior girder. The DRPA's Biennial Consultant performed an emergency inspection at the location and provided recommendations for repair. Chief Engineer Venuto explained that under this agreement, Mount Construction will work with Jupiter Painting and Gannett Fleming to develop and implement a repair of the damaged area, for an amount not to exceed \$218,284.05. The cost will then be provided to claims to recoup a total repair cost for this work. There were no questions or comments from Commissioners on this item.

## **ADJOURNMENT**

With no further business, Commissioner Sweeney moved to adjourn the meeting. Commissioner Schwab seconded the motion. All Commissioners in attendance voted to approve the motion. The meeting adjourned at 9:34 a.m.

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-092

**SUBJECT:** General Engineering Consultant Services  
 - Civil and Structural Engineering  
 - Construction Monitoring and Inspection Engineering  
 - Electrical and Mechanical Engineering  
 - Environmental and Geotechnical Engineering  
 - Traffic and Transportation Engineering

**COMMITTEE:** Operations & Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate an agreement with the following engineering firms to provide general engineering consulting services to the DRPA in the engineering disciplines listed:

**Amount:** Up to \$15,000,000.00 Total

<b>Discipline</b>	<b>Consultants</b>
<b>Civil and Structural:</b> (26 Firms)	AECOM Technical Services, Inc. Arora and Associates, P.C. ATANE Engineers CHI Consulting Engineers LLC Dewberry Engineers Inc. Gannett Fleming, inc. Greenman-Pedersen, Inc. HNTB Corporation Imperia Engineering Partners LLC Jacobs Engineering Group Johnson, Mirmiran & Thompson, Inc. KS Engineers, P.C. McCormick Taylor, Inc. McLaren Technical Services, Inc. Michael Baker International Inc. Naik Consulting Group Pickering, Corts & Summerson, Inc. Remington & Vernick Engineers, Inc. STV Incorporated Systra Consulting, Inc.

**Construction Monitoring and Inspection:**  
(17 Firms)

T&M Associates  
T.Y. Lin International  
Traffic Planning and Design  
Transystems Corporation  
Urban Engineers  
WSP USA Inc.

Colliers Engineering & Design, Inc.  
French & Parrello Associates, PA  
Gannett Fleming, inc.  
GEDEON Engineering, P.C.  
Greenman-Pedersen, Inc.  
HNTB Corporation  
JCMS, Inc.  
Johnson, Mirmiran & Thompson, Inc.  
KS Engineers, P.C.  
Liro Engineers, Inc.  
Michael Baker International Inc.  
Pennoni Associates  
Remington & Vernick Engineers, Inc.  
STV Incorporated  
T.Y. Lin International  
Traffic Planning and Design  
Urban Engineers

**Electrical and Mechanical:**  
(10 Firms)

Burns Engineering Inc.  
Gannett Fleming, inc.  
GARG Consulting Services, Inc.  
HNTB Corporation  
Jacobs Engineering Group  
LiRo Engineers, Inc.  
Remington & Vernick Engineers, Inc.  
STV Incorporated  
T&M Associates  
Urban Engineers

**Environmental and Geotechnical:**  
(8 Firms)

BATTA Environmental Associates, Inc.  
Dewberry Engineers Inc.  
French & Parrello Associates  
Gannett Fleming, Inc.  
Langan Engineering and Environmental  
Michael Baker International Inc.  
TRC Companies  
Vanasse Hangen Brustlin, Inc.

**Traffic and Transportation:**  
(16 Firms)

AECOM Technical Services  
Gannett Fleming  
HATCH Associates Consultants, Inc.  
HNTB Corporation  
Jacobs Engineering Group

McCormick Taylor  
 McMahan Associates  
 Michael Baker International  
 Naik Consulting Group  
 Remington & Vernick Engineers  
 Rummel, Klepper & Kahl  
 STV Incorporated  
 T.Y. Lin  
 Traffic Planning and Design  
 Urban Engineers  
 WSP USA

**Engineers Estimate: \$15,000,000.00**

**PURPOSE:** To retain engineering firms to provide general consulting engineering services in support of the Authority's capital program and in-house engineering staff.

**BACKGROUND:** The Delaware River Port Authority Capital Program includes a variety of needs involving diverse engineering disciplines. Staff time and expertise are not always available to handle the number and variety of projects requiring attention. In order to supplement in-house engineering staff, the Engineering Department previously retained general consulting services in multiple areas: civil and structural engineering, construction monitoring and inspection, electrical and mechanical engineering, environmental and geotechnical engineering, and traffic and transportation engineering. The general engineering consulting services agreements would allow the Authority to accomplish engineering work to advance our capital program. Work assigned under these agreements would be on a Task Order basis and would involve relatively small projects and short-duration activities. Engineering services for larger projects would continue to be retained through the normal consultant engagement process.

The Authority publicly advertised its intent to retain consultants and invited interested firms to submit responses to the Request for Proposal.

Technical and Price Proposals for twenty-seven (27) firms in Civil and Structural, twenty-one (21) firms in Construction Monitoring and Inspection, twelve (12) firms in Electrical and Mechanical, eight (8) firms in Environmental and Geotechnical and eighteen (18) firms in Traffic and Transportation were received by the DRPA on June 20, 2024. Committees consisting of members of the Engineering Department staff were assembled to evaluate the qualifications on the basis of technical merit. Based on review by the committees, the firms

selected were the most responsive to the Authority’s present need for general engineering consultant services, in the areas of Civil and Structural, Construction Monitoring and Inspection, Electrical and Mechanical, Environmental and Geotechnical, and Traffic and Transportation engineering.

Forty-one (41) qualified firms, that were technically evaluated and recommended by the selection committees, have been selected to fill the DRPA’s need for General Engineering Consulting services. These firms were selected to provide best value resources to supplement the DRPA’s in-house engineering staff. The selection of these forty-one (41) recommended firms provides a diversity of skills within the engineering disciplines and a level of experience in the industry that will allow the DRPA to continue providing and meeting the engineering needs for safe and secure transportation infrastructure in the region.

In accordance with the Delaware River Port Authority’s qualification based selection procedure, the Price Proposals were evaluated for the firms being recommended. There is a fair and competitive balance among the pricing for the firms with many variables considered during this selection process.

It is recommended that general engineering consultant services agreements be negotiated with the following engineering firms for the costs and associated fees to provide engineering services in accordance with the Request for Proposal.

## **Discipline**

## **Consultants**

**Civil and Structural:  
(26 firms)**

AECOM Technical Services, Inc.  
Arora and Associates, P.C.  
ATANE Engineers  
Bergmann Associates  
CHI Consulting Engineers LLC  
Dewberry Engineers Inc.  
Gannett Fleming, Inc.  
Greenman-Pedersen, Inc.  
HNTB Corporation  
Jacobs Engineering Group  
Johnson, Mirmiran & Thompson, Inc.  
KS Engineers, P.C.  
McCormick Taylor, Inc.  
McLaren Technical Services, Inc.  
Michael Baker International Inc.  
Mott MacDonald Group  
Naik Consulting Group

Parsons Transportation Group Inc.  
 Pickering, Corts & Summerson, Inc.  
 Remington & Vernick Engineers, Inc.  
 Rummel, Klepper & Kahl, LLP  
 STV Incorporated  
 Systra Consulting, Inc.  
 T&M Associates  
 T.Y. Lin International  
 Thornton Tomasetti, Inc.  
 Traffic Planning and Design  
 Transystems Corporation  
 Urban Engineers  
 WSP USA Inc.

**Construction Monitoring and Inspection:  
 (17 firms)**

Gannett Fleming, Inc.  
 Greenman-Pedersen, Inc.  
 HNTB Corporation  
 Jacobs Engineering Group  
 Johnson, Mirmiran & Thompson, Inc.  
 KS Engineers, P.C.  
 Liro Engineers, Inc.  
 Maser Consulting, P.A.  
 Michael Baker International Inc.  
 Pennoni Associates  
 RailPros, Inc.  
 Remington & Vernick Engineers, Inc.  
 Rummel, Klepper & Kahl, LLP  
 STV Incorporated  
 T.Y. Lin International  
 Traffic Planning and Design  
 Urban Engineers

**Electrical and Mechanical:  
 (10 firms)**

AECOM Technical Services Inc.  
 Borton-Lawson Engineering, Inc.  
 Burns Engineering, Inc.  
 Gannett Fleming, Inc.  
 HNTB Corporation  
 Jacobs Engineering Group  
 Johnson, Mirmiran & Thompson, Inc.  
 Liro Engineers, Inc.  
 LTK Consulting Services, Inc.  
 Michael Baker International Inc.  
 Mott MacDonald Group  
 Parsons Transportation Group Inc.  
 Remington & Vernick Engineers, Inc.  
 STV Incorporated  
 Urban Engineers

**Environmental and Geotechnical:**

AECOM Technical Services, Inc

**(8 firms)**

BATTA Environmental Associates, Inc.  
 Borton-Lawson Engineering, Inc.  
 Brinkerhoff Environmental Services  
 Buchart Horn, Inc.  
 Dewberry Engineers Inc.  
 Dresdner Robin Environmental  
 French & Parrello Associates  
 Gannett Fleming, Inc.  
 Johnson, Mirmiran & Thompson, Inc.  
 Michael Baker International Inc.  
 Mott MacDonald Group  
 Robert D. Gilmore & Associates, Inc.  
 TRC Companies  
 Wood Environment & Infrastructure

**Traffic and Transportation:  
 (16 firms)**

AECOM Technical Services, Inc.  
 Gannett Fleming, Inc.  
 GEDEON Engineering  
 Greenman-Pedersen, Inc.  
 HNTB Corporation  
 Jacobs Engineering Group  
 Johnson, Mirmiran & Thompson  
 Kimley Horn & Associates  
 LTK Consulting Services  
 McCormick Taylor  
 McMahan Associates  
 Michael Baker International Inc.  
 Mott MacDonald Group  
 Naik Consulting Group  
 Parsons Transportation Group Inc.  
 RailPros, Inc.  
 Remington & Vernick Engineers, Inc.  
 Rummel, Klepper & Kahl  
 STV Incorporated  
 SYSTRA Consulting  
 T.Y. Lin International  
 Traffic Planning and Design  
 Urban Engineers  
 WSP USA Inc.

**For charges covering costs and fees not to exceed \$15,000,000.00 in aggregate for each discipline for work actually performed over a term not to exceed three (3) years with the option in favor of DRPA for one (1) additional year. Upon approval of the Board, agreements will be executed with these firms to provide the general engineering services required.**

**SUMMARY:**

<b>Amount:</b>	<b>Up to \$15,000,000.00 Total</b>
<b>Source of Funds:</b>	<b>Revenue Fund/General Fund</b>
<b>Capital Project #:</b>	<b>Various</b>
<b>Operating Budget:</b>	<b>N/A</b>
<b>Master Plan Status:</b>	<b>N/A</b>
<b>Other Fund Sources:</b>	<b>N/A</b>
<b>Duration of Contract:</b>	<b>Up to three (3) years with the option in favor of DRPA for one (1) additional year</b>
<b>Other Parties Involved:</b>	<b>N/A</b>
<b>Estimated Number of Jobs Supported:</b>	<b>Up to 450</b>

**RESOLUTION**

**RESOLVED:** That the Board of Commissioners of the Delaware River Port Authority accepts the Proposals of the forty-one (41) consulting engineering firms to provide general engineering consultant services and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with the following firms for an amount not to exceed \$15,000,000.00, as per the attached Summary Statement; and be it further

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

**SUMMARY:**

<b>Amount:</b>	Up to \$15,000,000.00 Total
<b>Source of Funds:</b>	Revenue Fund/General Fund
<b>Capital Project #:</b>	Various
<b>Operating Budget:</b>	N/A
<b>Master Plan Status:</b>	N/A
<b>Other Fund Sources:</b>	N/A
<b>Duration of Contract:</b>	Up to three (3) years with the option in favor of DRPA for one (1) additional year
<b>Other Parties Involved:</b>	N/A
<b>Estimated Number of Jobs Supported:</b>	Up to 450



# MEMORANDUM

**DELAWARE RIVER PORT AUTHORITY**  
*of Pennsylvania & New Jersey*

**TO:** O&M Committee Members  
**FROM:** Michael P. Venuto, Chief Engineer  
**SUBJECT:** Professional Services Selection  
**DATE:** September 4, 2024

The Request for Proposals (RFPs), which was posted on the Authority's web-site, invited consultants to submit Technical and Price Proposals. On June 20, 2024, Proposals were received for the following disciplines: twenty-seven (27) firms in Civil and Structural, twenty-one (21) firms in Construction Monitoring and Inspection, twelve (12) firms in Electrical and Mechanical, eight (8) firms in Environmental and Geotechnical and eighteen (18) firms in Traffic and Transportation.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. Five committees consisting of members of the Engineering Department staff were assembled to review and evaluate the proposals on the basis of technical merit. Based on the review by the individual committees and an overall evaluation by Engineering Management, the firms selected were deemed the most responsive to the Authority's present need for general engineering consultant services, in the areas of Civil and Structural, Construction Monitoring and Inspection, Electrical and Mechanical, Environmental and Geotechnical, and Traffic and Transportation engineering. A summary of consultants proposing to provide general engineering consultant services is attached.

Price Proposals were opened on August 27, 2024 and reviewed by the Engineering and Contract Administration Department staff. Price Proposals are submitted based on average hourly rates for a variety of job functions (Project Manager, Engineer, Inspector, CAD Operator, etc.). The Price Proposals have been determined to be fair and reasonable based on our anticipated needs and therefore it is recommended that an Engineering Services Agreement be issued to the recommended firms.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage the recommended firms in an amount not-to-exceed \$15,000,000.00.

### Civil and Structural

AECOM Technical Services, Inc.  
 Arora and Associates, P.C.  
 ATANE Engineers  
 CHI Consulting Engineers LLC  
 Dewberry Engineers Inc.  
 Gannett Fleming, inc.  
 Greenman-Pedersen, Inc.  
 HNTB Corporation  
 Imperia Engineering Partners LLC  
 Jacobs Engineering Group  
 Johnson, Mirmiran & Thompson, Inc.  
 KS Engineers, P.C.  
 McCormick Taylor, Inc.  
 McLaren Technical Services, Inc.  
 Michael Baker International Inc.  
 Naik Consulting Group  
 Pickering, Corts & Summerson, Inc.  
 Remington & Vernick Engineers, Inc.  
 STV Incorporated  
 Systra Consulting, Inc.  
 T&M Associates  
 T.Y. Lin International  
 Traffic Planning and Design  
 TranSystems Corporation  
 Urban Engineers  
 WSP USA Inc.

### Traffic and Transportation

AECOM Technical Services  
 Gannett Fleming  
 HATCH Associates Consultants, Inc.  
 HNTB Corporation  
 Jacobs Engineering Group  
 McCormick Taylor  
 McMahan Associates  
 Michael Baker International  
 Naik Consulting Group  
 Remington & Vernick Engineers  
 Rummel, Klepper & Kahl  
 STV Incorporated  
 T.Y. Lin  
 Traffic Planning and Design  
 Urban Engineers  
 WSP USA Inc.

### Construction Monitoring and Inspection

Colliers Engineering & Design, Inc.  
 French & Parrello Associates, PA  
 Gannett Fleming, inc.  
 GEDEON Engineering, P.C.  
 Greenman-Pedersen, Inc.  
 HNTB Corporation  
 JCMS, Inc.  
 Johnson, Mirmiran & Thompson, Inc.  
 KS Engineers, P.C.  
 LiRo Engineers, Inc.  
 Michael Baker International Inc.  
 Pennoni Associates  
 Remington & Vernick Engineers, Inc.  
 STV Incorporated  
 T.Y. Lin International  
 Traffic Planning and Design  
 Urban Engineers

### Electrical and Mechanical

Burns Engineering Inc.  
 Gannett Fleming, inc.  
 GARG Consulting Services, Inc.  
 HNTB Corporation  
 Jacobs Engineering Group  
 Liro Engineers, Inc.  
 Remington & Vernick Engineers, Inc.  
 STV Incorporated  
 T&M Associates  
 Urban Engineers

### Environmental and Geotechnical

BATTA Environmental Associates, Inc.  
 Dewberry Engineers Inc.  
 French & Parrello Associates  
 Gannett Fleming, Inc.  
 Langan Engineering and Environmental  
 Michael Baker International Inc.  
 TRC Companies  
 Vanasse Hangen Brustlin, Inc.

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-077

**SUBJECT:** Capital Project Contract Modification

**COMMITTEE:** Operations & Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorize the execution of contract modifications to certain contracts for Authority capital project and that the Board amend the 2024 Capital Budget to include the increase in contract amount being requested in this Resolution.

**PURPOSE:** To approve contract modifications in the amounts and times set forth herein for the identified Authority capital projects and to assure that the 2024 Capital Budget reflects the actual Board approved project costs.

**BACKGROUND:** The Authority is presently undertaking several capital projects previously approved by the Board. During the course of the project(s) identified in the Attachment (attached hereto and made a part hereof), Engineering has determined that conditions affecting each project require contract modification adjusting the scope of work/contract items, compensation, and/or the time to perform the contract work as set forth in the attachment.

Engineering staff has evaluated the contract modifications identified in the Attachment and any supporting documentation and has determined the contract adjustments as proposed are fair and reasonable and meets the needs of the Authority.

**SUMMARY:**

<b>Amount:</b>	See Attachment
<b>Source of Funds:</b>	See Attachment
<b>Capital Project #:</b>	See Attachment
<b>Operating Budget:</b>	N/A
<b>Master Plan Status:</b>	N/A
<b>Other Fund Sources:</b>	N/A
<b>Duration of Contract:</b>	See Attachment
<b>Other Parties Involved:</b>	N/A

**DRPA-24-077**  
**Operations and Maintenance Committee: September 3, 2024**  
**Board Date: September 18, 2024**  
**Capital Project Contract Modification**

**RESOLUTION**

**RESOLVED:** That the Board authorizes the execution of contract modifications to the contracts identified in the Attachment in such amounts and/or times set forth therein; and be it further

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of the DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of the DRPA.

**RESOLVED:** That the 2024 Capital Budget be and hereby is amended to increase the line item amounts allocated for DRPA Project Number as indicated in the attached chart.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>See Attachment</b>
	<b>Source of Funds:</b>	<b>See Attachment</b>
	<b>Capital Project #:</b>	<b>See Attachment</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>See Attachment</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**ATTACHMENT**

**August 14, 2024**

**Summary of Supplemental Agreement and Change Orders**

<u>Capital Project Number</u>	<u>Contract Number</u>	<u>Title</u>	<u>Consultant/ Contractor</u>	<u>Current Contract/ Agreement Amount</u>	<u>Change Order/ Supplemental Amount</u>	<u>Adjusted Contract Agreement Amount</u>	<u>Duration</u>	<u>Funding</u>
PTD.01502	PATCO-PTD. 31502	Re-Opening Franklin Square	BURNS	\$3,210,647	\$70,310	\$3,280,957	December 2024	General Fund

**SUMMARY STATEMENT**

**ITEM NO.** DRPA-24-078

**SUBJECT:** Woodcrest Solar Canopy Camera Installations

**COMMITTEE:** Operations and Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate a purchase contract with Denney Electric Supply, 106 W. Lincoln Hwy, Penndel, PA 19047 for the installation of security cameras and associated conduit and cabling in the amount of \$545,878.60.

**PURPOSE:** To address video-surveillance needs in the parking lots at Woodcrest Station where solar canopies have been installed and obstruct views from existing cameras.

**BACKGROUND:** Procured under PA COSTARS Contract #040-E22-125, this project will install security cameras to address changes in video-surveillance needs precipitated by the installations of solar canopies in Woodcrest Station parking lot. This is a continuation of the camera installations already performed in parking lots at One Port Center and Ferry Avenue, Ashland, and Lindenwold stations under a separate procurement.

**SUMMARY:**

<b>Amount:</b>	\$545,878.60
<b>Source of Funds:</b>	General Fund
<b>Capital Project #:</b>	MTB.01802
<b>Operating Budget:</b>	N/A
<b>Master Plan Status:</b>	N/A
<b>Other Fund Sources:</b>	N/A
<b>Duration of Contract:</b>	6 months
<b>Other Parties Involved:</b>	N/A

**DRPA-24-078**  
**Operations and Maintenance Committee: September 3, 2024**  
**Board Date: September 18, 2024**  
**Woodcrest Solar Canopy Camera Installations**

**RESOLUTION**

**RESOLVED:** That the Board authorizes staff to negotiate a purchase contract with Denney Electric Supply, 106 W. Lincoln Hwy, Pennel, PA 19047 for the installation of security cameras and associated conduit and cabling in the amount of \$545,878.60, as per the attached Summary Statement; and be it further

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$545,878.60</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>MTB.01802</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>6 months</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-079

**SUBJECT:** Authority-Wide 800MHz Radio Upgrade  
- Yearly Contract for DRPA and PATCO

**COMMITTEE:** Operations & Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** The Board authorizes staff to negotiate an agreement with Tactical Public Safety, West Berlin, NJ, to purchase new P25-compliant radio equipment and accessories to update equipment, interoperability, and the Police Officer's GPS location. This equipment is necessary to replace and upgrade equipment incapable of the required features on the new P25 radio system. The equipment purchased will provide increased capacity for additional in-house interoperability with our neighboring agencies and provide additional units with extended signal and GPS positioning above ground. This will be used for regular and emergency communications throughout the Public Safety Department at all DRPA and PATCO facilities.

This proposal is for the Authority-Wide 800MHz Radio Upgrade Yearly. The radio the upgrade project is under NJ State Contract T-0109 (award #83932).

<b>Amount:</b>	2025 - \$275,000.00
	2026 - \$275,000.00
	2027 - \$275,000.00
	2028 - \$275,000.00
	2029 - \$275,000.00

**Total: \$1,375,000.00 for Five (5) years**

**Design/Builder:** Tactical Public Safety  
1036 Industrial Drive  
West Berlin, NJ 08091

**Other Proposers:** None.

**PURPOSE:** Upgrade the radio equipment used throughout Public Safety for dispatch, officer locations, and interoperability. We are replacing some mobile and portable radios that are aging and need technology upgrades while enhancing other technologies to increase the safety of officers and DRPA/PATCO workers. The new equipment will add to officer safety by providing dispatch with the officer's location when the officer is not inside a police vehicle. This allows DRPA/PATCO to continue meeting technology standards and new technology in transportation services while policing on behalf of DRPA, PATCO, and its fare-payers, enhancing safety and security and streamlining productivity and staffing.

**BACKGROUND:** Interoperable emergency communication is integral to initial and ongoing response to public health, community safety, and regional and national security incidents. One of the most severe problems experienced during disaster and emergency events is timely communication. The lack of appropriate and practical means to collect, process, and transmit essential and timely information becomes problematic when users of different communication systems must communicate. In some instances, radio systems are not compatible or interoperable between departments or agencies within a region. The inability to properly communicate and maintain interoperability occurs when equipment is outdated, limited availability of radio frequencies, weak signal, or loss of signals, thereby reducing area coverage, isolated or lack of regional planning, inadequate coordination and cooperation between agencies, lack of resource funding, or a lack of control over systems. Federally, FCC Project 25 (P25) was initiated collaboratively by public safety agencies, 9-1-1 centers, emergency communication centers, and manufacturers to address interoperability in emergency communication systems. P25 was established to ensure that first responder two-way radios are interoperable. P25 aims to enable public safety responders to communicate with each other, thus achieving timely communication and allowing for enhanced coordination and response.

The P25 protocol was established to address the need for common digital public safety radio communications standards for first responders and homeland security/emergency response professionals. Encryption is now used in the region to ensure more protected agency communications.

**Due to the multi-jurisdictional nature of the DRPA Police Department operations, along with the sensitive nature of DRPA properties, signal coverage, system operability, and radio interoperability, continuing to upgrade this technology is crucial. This end-user radio upgrade project will allow the agency to continue communicating internally effectively and safely and allow DRPA Police and other DRPA/PATCO personnel to communicate throughout the region during a significant incident, major planned event, or disaster.**

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$1,375,000.00</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>TEP.02502</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>
	<b>Estimated Number of Jobs Supported:</b>	<b>N/A</b>

**DRPA-24-079**  
**Operations and Maintenance Committee: September 3, 2024**  
**Board Date: September 18, 2024**  
**Authority-Wide 800MHz Radio Upgrade-Yearly**

**RESOLUTION**

**RESOVLED:**           **The Board authorizes and approves the DRPA Department of Public Safety to negotiate a contract to purchase, through Tactical Public Safety West Berlin, NJ, for a total cost not to exceed \$1,375,000.00 over five (5) years at \$275,000 per year and be it further,**

**RESOLVED:**           **The Chair, Vice Chair and the Chief Executive Officer must approve and are Hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.**

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$1,375,000.00</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>TEP.02502</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>
	<b>Estimated Number of Jobs Supported:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.** DRPA-24-080

**SUBJECT:** Public Safety Body & Vehicle Camera Systems

**COMMITTEE:** Operations and Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** The Board authorizes staff to negotiate an agreement with Axon Enterprises Inc, Scottsdale, AZ, to purchase new Body Worn Cameras, Motor Vehicle Camera, Interview, Room Cameras, and all associated software. The goal of the DRPA Police Department body and vehicle camera system is to enhance transparency, accountability, and safety within public safety operations. By capturing real-time, unbiased footage of interactions, these cameras provide critical evidence for investigations, help resolve disputes, and ensure adherence to protocols. Additionally, they can act as a deterrent against misconduct and promote public trust in law enforcement. Delving into the data collected can also support training and improve overall operational effectiveness. Additionally, the Axon camera systems enhance the safety and security of the officers by providing real-time GPS positioning, video live-streaming capability, and other technology enhancements to more efficiently promote public safety at the DRPA and PATCO.

This proposal is for the Public Safety Body & Vehicle Camera Systems. This camera project is under NJ State Contract T0106/17-FLEET-00738.

<b>Amount:</b>	<b>2025 - \$400,000.00</b>
	<b>2026 - \$400,000.00</b>
	<b>2027 - \$400,000.00</b>
	<b>2028 - \$400,000.00</b>
	<b>2029 - \$399,999.65</b>

**Total: \$1,999,999.65 for Five (5) years**

**Design/Builder:** Axon Enterprises, Inc.  
17800 N 85<sup>th</sup> St.  
Scottsdale, AZ 85255

**Other Proposers:** None.

**PURPOSE:** Upgrade the aging camera systems, which will be out-of-warranty and no longer serviceable. The new equipment will add to officer safety by providing dispatch with the officer's location when the officer is not inside a police vehicle. This allows DRPA/PATCO to continue meeting technology standards and new technology in transportation services while policing on behalf of DRPA, PATCO, and its fare-payers, enhancing safety and security and streamlining productivity and staffing.

**BACKGROUND:** For several reasons, body-worn cameras (BWCs) and motor vehicle cameras (MVCs) have become essential tools for law enforcement agencies. They provide transparency and accountability, as well as a reliable record of interactions between officers and the public, which can be crucial in documenting evidence and ensuring accurate reporting of events. Further, they help monitor and review the behavior of DRPA Police officers, which can lead to greater accountability and adherence to protocols. A vital component of the ability of a BWC and MVC program is to improve public trust. Knowing that interactions with law enforcement are being recorded can build trust between the community and the police. These programs also provide a clear record of events; BWCs and MVCs can reduce the number of complaints and allegations of misconduct. Recorded footage can also be used for training, allowing officers to review their actions and learn from real-life scenarios. The footage provides opportunities for constructive feedback and helps officers improve their communication and decision-making skills. Video footage also serves as crucial evidence in legal proceedings, helping to clarify details and provide an objective account of incidents. BWCs and MVCs can help reconstruct events, offering a clearer picture of what transpired. They provide a systematic way to record and store interactions, which can be more reliable and organized than traditional methods. This allows for quick, accurate incident reviews, streamlining investigations and administrative processes. Detailed recordings can help review incidents for safety improvements and understanding risk factors. BWCs and MVCs provide evidence to protect officers from false accusations and help ensure justice in disputes or allegations. BWCs and MVCs can help ensure officers adhere to department policies and legal standards, providing a standardized approach to handling various situations.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$1,999,999.65</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>MTB.02505</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>5 years</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>
	<b>Estimated Number of</b>	
	<b>Jobs Supported:</b>	<b>N/A</b>

**DRPA-24-080**  
**Operations and Maintenance Committee: September 3, 2024**  
**Board Date: September 18, 2024**  
**Public Safety Body & Vehicle Camera Systems**

**RESOLUTION**

**RESOLVED:** The Board authorizes and approves the DRPA Department of Public Safety to negotiate a contract to purchase, through Axon Enterprises, Inc. of Scottsdale, AZ, for a total cost not to exceed \$1,999,999.65 over five (5) years at \$400,000.00 per year (Years 1-4) and \$399,999.65 (Year 5); and be it further,

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$1,999,999.65</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>MTB.02505</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>5 years</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>
	<b>Estimated Number of Jobs Supported:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-081

**SUBJECT:** One (1) High Angle Rescue Team Vehicle (HART)

**COMMITTEE:** Operations and Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate a purchase contract with Pacifico Ford, Inc. One (1) new F550 truck with rescue body and traffic warning equipment in the amount of \$155,942.00.

**PURPOSE:** To replace the existing aging HART rescue vehicle. The Old truck is from 2002 and has reached the end of its useful life. Also new technology is available to increase the effectiveness of the HART team’s response and increase their safety while on scene.

**BACKGROUND:** One (1) New F550 rescue truck is being purchased. The 2024 Capital Budget includes funding for the purchase of One (1) F550 and One (1) Stake Body for that chassis, those projects were combined via a capital change order to allow the purchase of this rescue vehicle.

Eight (8) vendors were solicited, and Two (2) bids were received

Pacifico Ford	\$155,942.00
Whitmoyer Ford	Non-Responsive

Witmoyer Ford, Inc. was deemed non-responsive because they did not include the signed addendum with their bid.

DRPA Purchasing has determined the lowest bid being +942.00 more than the original estimate is fair, reasonable and within the competitive range of both the cost estimate and the other bid received

Due to the nature of its use this is being purchased completely from Pacifico Ford instead of being upfit at our facilities.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$155,942.00</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>SCV.02411</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-081**  
**Operations and Maintenance Committee: September 3, 2024**  
**Board Date: September 18, 2024**  
**One (1) High Angle Rescue Team (HART) Vehicle**

**RESOLUTION**

**RESOLVED:** That the Board authorizes staff to negotiate a purchase contract with Pacifico Ford, Inc., 6701 Essington Avenue, Philadelphia, PA 19153 to purchase (1) One new F550 truck with rescue body and traffic warning equipment in the amount of \$155,942.00

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

**SUMMARY:**

<b>Amount:</b>	<b>\$155,942.00</b>
<b>Source of Funds:</b>	<b>General Fund</b>
<b>Capital Project #:</b>	<b>SCV.02411</b>
<b>Operating Budget:</b>	<b>N/A</b>
<b>Master Plan Status:</b>	<b>N/A</b>
<b>Other Fund Sources:</b>	<b>N/A</b>
<b>Duration of Contract:</b>	<b>N/A</b>
<b>Other Parties Involved:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-082

**SUBJECT:** DRPA Bridge Facility Elevator Maintenance and Service Contract

**COMMITTEE:** Operations & Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the DRPA Board authorizes staff to negotiate a contract with Elite Elevator Service LLC., from Pennsauken, NJ, to perform Preventive Maintenance and service for the Elevators at the (4) Bridge Facilities for the period of two (2) years with three (3) one (1) year options for a total of (5) five years.

**PURPOSE:** To provide maintenance and service for all four (4) DRPA Bridge facilities elevators in the amount of \$ 656,296.28 for two (2) years with three (3) one (1) year options for a total of (5) five years.

**Vendor:** Elite Elevator Services LLC.  
8201 N. Crescent Blvd.  
Pennsauken NJ 08110-1483

**PURPOSE:** The purpose is to allow Bridge Operations to have a contract agreement with Elite Elevator Services LLC. for preventative maintenance and service in which they will provide monthly inspections and reporting of all servicing performed for all elevators.

**BACKGROUND:** DRPA currently operates twelve (12) elevators throughout its bridge facilities. Maintenance and service of this equipment is beyond DRPA's capabilities and requires an outside contractor. All technical specifications have been supplied and the staff at each facility have reviewed and evaluated the proposal and determined it to be fair and reasonable, therefore all Bridge staff are requesting approval to negotiate a contract with Elite Elevator Services LLC, in which it is the existing contactor for our elevators PM services.

A Request for Proposals (RFP) was publicly advertised on March 26, 2024. A Pre-Proposal Meeting and Mandatory Site Inspection was conducted on April 12, 2024 in which Elite Elevators was the only attendee and the only company to submit a bid.

<b>SUMMARY:</b>	<b>Amount: Total:</b>	<b>\$656,296.28 (5 years)</b>
	<b>Breakdown:</b>	<b>Year 1- \$121,760.00</b> <b>Year 2- \$127,056.60</b>
	<b>Option Years:</b>	<b>Year 1- \$131,503.55</b> <b>Year 2- \$135,106.20</b> <b>Year 3- \$140,869.93</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>Two (2) Year / (3)-1 Year Option</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-082**  
**Operations and Maintenance Committee Date: September 3, 2024**  
**Board Date: September 18, 2024**  
**DRPA Bridge Facility Elevator**  
**Maintenance and Service Contract**

**RESOLUTION**

**RESOLVED:** That the Board authorizes staff to negotiate a contract with Elite Elevator Services, LLC, located in Pennsauken, NJ, to perform maintenance and service for four (4) DRPA's Bridge Facilities elevators for a period of two (2) years with three (3) one (1) year options for a total of five (5) years.

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

**SUMMARY:** Total Amount: 656,296.28 (5 years)

Year 1- \$ 121,760.00

Year 2- \$ 127,056.60

**Option Years:**

Year 1- \$ 131,503.55

Year 2- \$ 135,106.20

Year 3- \$ 140,869.93

<b>Source of Funds:</b>	<b>General Fund</b>
<b>Operating Budget:</b>	<b>N/A</b>
<b>Capital Project #:</b>	<b>N/A</b>
<b>Master Plan Status:</b>	<b>N/A</b>
<b>Other Fund Sources:</b>	<b>N/A</b>
<b>Duration of Contract:</b>	<b>Two (2) Years/ Three (3) 1 Year Options</b>
<b>Other Parties Involved:</b>	<b>N/A</b>
<b>Estimated Number of</b>	<b>N/A</b>
<b>Jobs Supported:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-083

**SUBJECT:** Maintenance Contract for EcoStruxure Traffic Control and HVAC Systems for DRPA Bridge Facilities

**COMMITTEE:** Operations and Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate a contract with The Tri-M Group, located in Kennett Square, PA for the maintenance of the Traffic Control and HVAC Systems for DRPA's four bridge facilities in the amount of \$231,400.00

**PURPOSE:** To negotiate a one-year contract to have The Tri-M Group perform maintenance and service for DRPA's Traffic Control and HVAC Systems.

**BACKGROUND:** There are currently Traffic Control and HVAC Control Systems located at each of DRPA's bridge facilities consisting of EcoStruxure Control Equipment. These Equipment control bridge lane traffic indicators, monitors wind speed, and bridge deck temperatures, and controls building and bridge dehumidification chambers, HVAC automation and monitors electrical substations. Maintenance and service of this equipment is beyond DRPA's capabilities and requires an outside contractor to provide these critical services. The Tri-M Group is the regional authorized supplier of EcoStruxure Control Equipment in this region. The Tri-M Group installed the system in 1992 and has held the maintenance contract since installation. Tri-M developed the programming for the proprietary system, and it cannot be maintained by other contractors as it currently operates. The Tri-M Group has extensive knowledge and experience with DRPA's Systems and have performed very well for the DRPA.

Staff evaluated the feasibility of in-house servicing of this critical equipment as opposed to annual maintenance agreements with Tri-M as well as reviewed the feasibility of replacing the EcoStruxure Controls Equipment throughout the facilities with a more generic control system. However, staff determined that the redesign and replacement of the currently functional EcoStruxure Controls Equipment system would be

extremely costly and unnecessary. Furthermore, staff determined that maintenance and service of the equipment is beyond DRPA capabilities, and any level of in-house support would still require Tri-M services due to the proprietary system.

Purchasing and Bridge Operations staff reviewed the proposed maintenance agreement submitted by The Tri-M Group and believe the price, which is in accordance with the Commonwealth of Pennsylvania Co-Stars Contract # 008-E22-872 and scope of work submitted, is fair and reasonable.

It is recommended that a contract be negotiated to perform maintenance and services for DRPA's Traffic Control and HVAC Systems with The Tri-M Group, Kennett Square, PA in the amount of \$231,400.00 for one year.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$231,400.00</b>
	<b>Source of Funds:</b>	<b>Revenue Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>2025</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>January 1, 2025 – December 31, 2025</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-083**  
**Operations and Maintenance Committee Date: September 3, 2024**  
**Board Date: September 18, 2024**  
**Maintenance Contract for EcoStruxure Traffic**  
**Control and HVAC Systems for DRPA Bridge Facilities**

**RESOLUTION**

**RESOLVED:** That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a contract with The Tri-M Group for maintenance and service of DRPA’s EcoStruxure Traffic Control and HVAC Systems for a period of one (1) year for an amount not to exceed \$231,400.00 as per the attached Summary Statement; and be it further

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$231,400.00</b>
	<b>Source of Funds:</b>	<b>Revenue Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>2025</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>January 1, 2025 – December 31, 2025</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-084

**SUBJECT:** Sole Source Procurement Allowance for Energy Absorption Systems Crash Attenuators from Transpo Industries

**COMMITTEE:** Operations & Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to have a maximum, not-to-exceed Sole Source procurement amount on an as-needed basis with Transpo Industries for the purchase of Energy Absorption Systems Crash Attenuator repair parts; and be it further

**Amount:** \$125,000 (not to exceed)

**Vendor:** Transpo Industries  
New Rochelle, New York

**PURPOSE:** The purpose is to allow Bridge Operations a Sole Source procurement allowance for Transpo Industries attenuator repair parts, manufactured by Energy Absorption Systems, to restore crash worthiness of property crash impact attenuators located at Bridge Toll Plazas and roadways. The attenuators protect motorists, booths, employees within, and structures. These purchases are to replenish existing stock inventory which is necessary in order to immediately respond to replace damaged components and preserve a measure of protection.

**BACKGROUND:** Transpo Attenuator Repair Parts are proprietary/no substitution, to assure that the original manufacturer's crash rating is not compromised by non-OEM replacement parts. Furthermore, Purchasing has previously confirmed that Transpo Industries is the sole authorized area distributor for Energy Absorption Quadguard Impact Attenuator Systems. Therefore, purchases for repair parts are considered "Sole Source". Due to high-speed impacts, damage incidents, and the unpredictable nature of crashes caused by motor vehicles, repairs and restocking parts are ordered on an as needed basis by various bridges. Due to the anticipated cost of repair parts and restocking, Bridge Operations is submitting for advance Sole Source approval for budget year 2025 at a Not to Exceed amount of \$125,000.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$125,000.00</b>
	<b>Source of Funds:</b>	<b>Revenue Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>2025</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-084**  
**Operations and Maintenance Committee: September 3, 2024**  
**Board Date: September 18, 2024**  
**Sole Source Procurement Allowance for Energy Absorption**  
**Systems Crash Attenuators from Transpo Industries**

**RESOLUTION**

**RESOLVED:** That the Board of Commissioners of the Delaware River Port Authority authorize staff to have a maximum, not-to-exceed Sole Source procurement amount on an as-needed basis with Transpo Industries, New Rochelle, NY, in the amount of \$125,000.00 for the purchase of Energy Absorption Systems Crash Attenuator repair parts; and be it further

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$125,000</b>
	<b>Source of Funds:</b>	<b>Revenue Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>2025</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>
	<b>Estimated Number of</b>	<b>N/A</b>
	<b>Jobs Supported:</b>	<b>N/A</b>

# **LABOR COMMITTEE**

**DELAWARE RIVER PORT AUTHORITY**  
**Labor Committee Meeting**

One Port Center  
 2 Riverside Drive  
 Camden, New Jersey  
 Tuesday, September 3, 2024

**Commissioners:**

Vaughn Ross, Labor Committee Chairman (by Teams)  
 Albert Frattali, Labor Committee Vice Chairman  
 Richard Sweeney  
 Donna Powell (by Teams)  
 Hayden Rigo (for Timothy DeFoor, Pennsylvania Auditor General) (by Teams)

**DRPA/PATCO Staff:**

John Hanson, Chief Executive Officer  
 Jalila Parker, Deputy Chief Executive Officer  
 Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
 Stephen M. Holden, Esq., Deputy General Counsel  
 Toni Brown, Chief Administrative Officer  
 David Aubrey, Inspector General (by Teams)  
 Jerry Sahi, Chief Financial Officer  
 Robert Finnegan, Chief Safety and Security Officer  
 John Rink, General Manager, PATCO  
 Christina Maroney, Director, Strategic Initiatives  
 Christopher Jones, Director, Information Services  
 Tracey Overton, Assistant General Counsel, (by Teams)  
 Anne Nelson, Executive Legal Secretary to the General Counsel  
 Katherine Hilinski, Records Manager, Office of General Counsel  
 Amanda Hammock, Administrative Coordinator, Office of Corporate Secretary

**Others Present:**

Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit (by Teams)

**CALL TO ORDER**

Committee Chairman Ross called the Meeting to order at 10:31 a.m. and asked the Corporate Secretary to call the roll.

**ROLL CALL**

The following Commissioners were present, constituting a quorum: Committee Chairman Ross, Committee Vice Chairman Frattali, Commissioners Sweeney, Powell and Rigo.

## OPEN SESSION

### Summary Statements and Resolutions for Consideration

Committee Chairman Ross announced that there were two (2) items for the Committee's consideration.

**1) DRPA-24-085                    2024 Outside Employment Request for Approval for Edward W. Cobbs, Jr., Police Chief, Public Safety**

Chief Administrative Officer Brown presented the Summary Statement and Resolution seeking Board authorization to approve an Outside Employment Request for Edward W. Cobbs, Jr, Police Chief, Public Safety. The requested employment was as an advisory board member and paid consultant at Walden University College of Psychology and Community Services. Commissioner Rigo moved to forward the Resolution to the Board for consideration and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**2) DRPA-24-0086                    Amendment to Collective Bargaining Agreement between Delaware River Port Authority and Fraternal Order of Police Penn Jersey Lodge 30 concerning terms of Agreement as to adjustments to 2025 base wage and for successor Collective Bargaining Agreement for January 1, 2026 to December 31, 2027**

Chief Safety and Security Officer Finnegan presented the Summary Statement and Resolution seeking Board authorization to approve an Amendment to the Collective Bargaining Agreement (CBA) between DRPA and Fraternal Order of Police Penn Jersey Lodge 30, concerning terms of agreement as to adjustments to the 2025 base wage and for a successor CBA for January 1, 2026 to December 31, 2027. The amendment would include adjustments to the 2025 base wage, the extension of the existing CBA by two (2) years, along with wage adjustments for years 2026 and 2027, as well as a slight modification to holiday pay. Commissioner Frattali moved to forward the Resolution to the Board for consideration and Commissioner Sweeney seconded the motion. There were no questions or comments from Commissioners on this item. All Commissioners in attendance voted to approve the motion.

**ADJOURNMENT**

With no further business for Open Session, Committee Chairman Ross announced that following adjournment the Committee would meet in Executive Session to discuss personnel matters. He called for a Motion to adjourn the Meeting and to meet in Executive Session. Commissioner Rigo made the motion and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the motion. The Committee Meeting adjourned and the Committee moved into Executive Session at 10:36 a.m.

**EXECUTIVE SESSION**

The Committee met in Executive Session.

Following discussion, and with no further business for Executive Session, Commissioner Rigo moved to close the Executive Session and return to Open Session and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative and the Executive Session concluded at 10:50 a.m.

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-085

**SUBJECT:** 2024 Outside Employment Request for Approval

**COMMITTEE:** Labor Committee

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board evaluate and authorize outside employment for employees at the level of director and above as specifically listed below.

**PURPOSE:** To evaluate outside employment for potential conflicts with employment at DRPA/PATCO that may reduce the employee's efficiency in performing work for DPRA/PATCO or which would involve an employment relationship with a contractor, vendor or other organization that transacts significant business with DPRA/PATCO.

**BACKGROUND:** The Reform Resolutions passed by the Board on October 17, 2012 (DRPA-10-052) require that all employment or compensation received by employees at the level of director or above is approved by the Board. All requests were evaluated by the appropriate supervisors and also by the Chief Executive Officer for potential conflicts. In all cases, it was determined that the outside employment will not conflict with the business of the DRPA/PATCO and will not reduce the employee's efficiency in performing work for DRPA/PATCO. If approved, the outside employment would be authorized for a period of one (1) year, after which the employee will have to seek approval to continue the outside employment engagement. The following employee has requested authorization for outside employment as listed below:

- 1) Edward W. Cobbs, Jr., Police Chief, Public Safety-Walden University-College of Psychology and Community Services- a) Advisory Board Member; b) Paid Consultant- paid \$1,500 annually; paid airfare and hotel and related expenses when required to travel during the year.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$0</b>
	<b>Source of Funds:</b>	<b>N/A</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-085**  
**Labor Committee: September 3, 2024**  
**Board Meeting Date: September 18, 2024**  
**2024 Outside Employment**  
**Request for Approval**

**RESOLUTION**

**RESOLVED:** That the Board authorizes the outside employment of the following employee:

- 1) Edward W. Cobbs, Jr., Police Chief, Public Safety-Walden University- College of Psychology and Community Services- a) Advisory Board Member; b) Paid Consultant- paid \$1,500 annually; paid airfare and hotel and related expenses when required to travel during the year.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$0</b>
	<b>Source of Funds:</b>	<b>N/A</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-086

**SUBJECT:** Amendment to Collective Bargaining Agreement between Delaware River Port Authority and Fraternal Order of Police Penn Jersey Lodge 30 concerning terms of Agreement as to adjustments to 2025 base wage and for successor Collective Bargaining Agreement for January 1, 2026 to December 31, 2027

**COMMITTEE MEETING:** Labor Committee

**COMMITTEE DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board of the Delaware River Port Authority (DRPA) approve the amendment to DRPA's Collective Bargaining Agreement (CBA) with the Fraternal Order of Police Lodge 30 (FOP) concerning terms of Agreement as to adjustments to 2025 base wage, holiday pay and for successor CBA for January 1, 2026 to December 31, 2027.

**BACKGROUND:** FOP currently represents certain DRPA Public Safety Department employees pursuant to the terms of a Collective Bargaining Agreement (CBA) that is scheduled to expire December 31, 2025. As part of its efforts to retain such employees, DRPA believes it is in its best interests to authorize amendment to its CBA with the FOP concerning terms of Agreement as to adjustments to 2025 base wage, holiday pay and for successor CBA for January 1, 2026 to December 31, 2027.

**SUMMARY:**

<b>Amount:</b>	N/A
<b>Source of Funds:</b>	Operating Budget
<b>Operating Budget:</b>	DRPA Operating Budget (Payroll and Employee Services expenses)
<b>Other Fund Sources:</b>	None
<b>Duration of Contract:</b>	Current CBA expires December 31, 2025, Amended CBA to expire December 31, 2027
<b>Other Parties Involved:</b>	Fraternal Order of Police Penn Jersey Lodge 30

**DRPA-24-086**  
**Labor Committee: September 3, 2024**  
**Board Date: September 18, 2024**  
**Amendment to Collective Bargaining**  
**Agreement between Delaware River Port**  
**Authority and Fraternal Order of Police**  
**Penn Jersey Lodge 30 concerning terms of**  
**Agreement as to adjustments to 2025 base**  
**wage, holiday pay, and for successor**  
**Collective Bargaining Agreement for**  
**January 1, 2026 to December 31, 2027**

**RESOLUTION**

**RESOLVED:** That the Board of the Delaware River Port Authority (DRPA) authorizes staff to finalize an Amendment to the Collective Bargaining Agreement between Delaware River Port Authority (DRPA) and Fraternal Order of Police Penn Jersey Lodge 30 (FOP) concerning terms of Agreement as to adjustments to 2025 base wage, holiday pay, and for successor CBA for January 1, 2026 to December 31, 2027, as set forth in the attached Memorandum of Understanding; and be it further

**RESOLVED:** That the Chair, Vice Chair, and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA. If both the Chair and Vice Chair are absent or unavailable, and any agreement or agreements need to be executed during their absence, then the Chief Executive Officer may execute on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	N/A
	<b>Source of Funds:</b>	Operating Budget
	<b>Operating Budget:</b>	DRPA Operating Budget (Payroll and Employee Services expenses)
	<b>Other Fund Sources:</b>	None
	<b>Duration of Contract:</b>	Current CBA expires December 31, 2025, Amended CBA to expire December 31, 2027
	<b>Other Parties Involved:</b>	Fraternal Order of Police Penn Jersey Lodge 30

**MEMORANDUM OF UNDERSTANDING CONCERNING TERMS OF AGREEMENT  
AS TO ADJUSTMENTS TO 2025 BASE WAGE AND FOR SUCCESSOR COLLECTIVE  
BARGAINING AGREEMENT FOR JANUARY 1, 2026 TO DECEMBER 31, 2027  
BETWEEN THE FRATERNAL ORDER OF POLICE, PENN-JERSEY LODGE NO. 30  
AND THE DELAWARE RIVER PORT AUTHORITY**

**THIS MEMORANDUM OF UNDERSTANDING (“MOU”)** is entered into by and between the Fraternal Order of Police, Penn-Jersey Lodge No. 30 (“FOP” or “Union”) and the Delaware River Port Authority (“DRPA” or “Authority”) (collectively, the “Parties”).

**WHEREAS**, the FOP and DRPA are parties to collective bargaining agreement for the term of January 1, 2022 through December 31, 2025 (the “2022-2025 CBA”); and

**WHEREAS**, as a result of negotiations, the FOP and DRPA seek to modify certain base wage provisions for years 2024 and 2025; and

**WHEREAS**, as a result of negotiations, the FOP and DRPA have agreed upon the terms and conditions of a successor agreement for the term of January 1, 2026 to December 31, 2027, subject to expiration of the veto period applicable to the DRPA; and

**WHEREAS**, the Parties deem it necessary and appropriate to memorialize these terms, subject to expiration of the veto period, pending the completion and execution of a new collective bargaining agreement; and,

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein, the Union and the DRPA agree to the following:

1. **Article XX (“Wages and Compensation”)** shall be amended as follows:
  - a. For 2025:
    - i. The existing language of Section 1(D) is removed and substituted with the following: “Effective October 5, 2024, Base Wage shall be increased to the rates indicated for 2025 in the 2025-2027 FOP Base Wage Chart.”
    - ii. Section 2(G) is added to state: “For year 2025, the above tiers do not apply, and new hires will instead be paid in accordance with the 2025-2027 FOP Base Wage Chart”.
    - iii. Section 3(C) is added to state: “The above increases for qualified longevity shall not apply for 2025 and officers will instead receive the increases indicated in the 2025-2027 FOP Wage Chart.”

b. For 2026 and 2027:

i. Section 1(A)-(D) are removed and replaced with the following:

1. Section 1(A): “Effective January 1, 2026, Base Wage rates will be as indicated for 2026 in the 2025-2027 FOP Base Wage Chart.”
2. Section 1(B): “Effective January 1, 2027, Base Wage rates will be as indicated for 2027 in the 2025-2027 FOP Base Wage Chart.”

ii. Section 2(G) is amended to state: “For years 2026 and 2027, the above tiers do not apply, and new hires will instead be paid in accordance with the 2025-2027 FOP Base Wage Chart”.

iii. Section 3, Qualified Longevity, will be removed. Sections 4 and 5 will be renumbered as Sections 3 and 4, respectively.

2. **Article XXI (“Hours of Work and Overtime”), Sections 4 (“Overtime will be paid as provided in the side letter agreement.”) and 5 (“Holiday pay will be calculated and paid based upon the provisions of the side letter agreement.”)** shall be amended to reflect that unscheduled overtime for a holiday shall be paid at twice the officer’s regular rate of pay. All other provisions governing overtime and holiday pay will remain unchanged, and officers already scheduled to work holidays will continue to be paid at 1.5 times their regular rate of pay.
3. All appropriate date changes, typographical errors, and non-substantive formatting changes shall be made where necessary.
4. All portions of the present collective bargaining agreement not specifically referenced herein shall remain unchanged.
5. This MOU is subject to ratification by the FOP, approval by the DRPA Board of Commissioners, and the expiration of any applicable veto period.
6. The terms and conditions outlined above shall be reduced to a new collective bargaining agreement which, upon execution, shall supersede this MOU.

- 7. It is understood and agreed that, as the Parties have provided necessary assurances that the above terms and conditions will be reduced to a new collective bargaining agreement once the veto period has expired, any refusal of a Party to cooperate in the reduction of such terms to a formal agreement shall be evidence of an unfair labor practice and subject the offending Party to formal enforcement procedures.

**FOR THE FRATERNAL ORDER OF  
POLICE, PENN-JERSEY LODGE NO. 30**

**FOR THE DELAWARE RIVER  
PORT AUTHORITY**

BY: \_\_\_\_\_  
 NAME: \_\_\_\_\_  
 TITLE: \_\_\_\_\_  
 DATE: \_\_\_\_\_

BY: \_\_\_\_\_  
 NAME: John T. Hanson  
 TITLE: Chief Executive Officer  
 DATE: \_\_\_\_\_

**Reviewed by the Office of General Counsel  
and approved as to legal form:**

\_\_\_\_\_

**2025-2027 FOP BASE WAGE CHART**

		2025	2026	2027
Academy		64,708	66,649	68,649
Post Academy		69,035	71,106	73,239
Police Officer	Year 1	73,343	75,544	77,810
Police Officer	Year 2	77,651	79,981	82,380
Police Officer	Year 3	81,981	84,440	86,973
Police Officer	Year 4	86,289	88,877	91,544
Police Officer	Year 5	87,159	89,774	92,467
Police Officer	Year 6	95,117	99,755	104,393
Police Officer	Year 7	102,122	110,054	117,986
Police Officer	Year 8	103,971	112,610	121,248
Police Officer	Year 9	105,267	114,345	123,423
Police Officer	Year 10	106,283	114,748	125,598
Corporal of Police		116,911	126,223	138,158
Sergeant of Police		128,602	138,845	151,974

**Notes and Definitions**

- Year 1 is time of service first to second anniversary, Year 2 is second to third anniversary, etc.
- Year 10: Applies to officers in Year 10 and thereafter.
- Annual salary numbers are based on 2,080 hours worked per year.

# **FINANCE COMMITTEE**

**DELAWARE RIVER PORT AUTHORITY**  
**Finance Committee Meeting**

One Port Center  
 2 Riverside Drive  
 Camden, New Jersey  
 Wednesday, September 4, 2024

**Commissioners:**

Jeffrey Nash, Esq., Committee Chairman and Board Vice Chairman (by Teams)  
 Gregory Schwab, Esq. (by Teams)  
 Robert Ghormoz (by Teams)  
 Richard Sweeney  
 Aaron Nelson (by Teams)  
 Vaughn Ross (by Teams)  
 Daniel Christy (via Teams)  
 James Snell (for Stacy Garrity, Pennsylvania State Treasurer) (by Teams)

**DRPA/PATCO Staff:**

John Hanson, Chief Executive Officer  
 Jalila Parker, Deputy Chief Executive Officer  
 Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
 Jerry Sahi, Chief Financial Officer  
 Toni P. Brown, Chief Administrative Officer  
 Robert Hicks, Chief Operating Officer  
 David Aubrey, Inspector General  
 John Rink, General Manager, PATCO  
 Stephen M. Holden, Esq., Deputy General Counsel  
 Christopher Jones, Director, Information Services  
 Kathleen P. Vandy, Esq., Assistant General Counsel  
 Mark Ciechon, Director, Finance, PATCO  
 Ricardo DeOliveira, Bridge Director, WWB/CBB  
 Carol Herbst, Senior Accountant (by Teams)  
 Christina Maroney, Director, Strategic Initiatives  
 Amy Ash, Manager, Contract Administration  
 Anne Nelson, Executive Legal Secretary to the General Counsel  
 Katerine Hilinski, Records Manager, Office of General Counsel  
 Tiffany N. Taylor, Legal File Clerk, Office of General Counsel  
 Amanda Hammock, Administrative Coordinator, Corporate Secretary

**Others Present:**

Samuel Kovach-Orr, Esq., Associate Counsel, New Jersey Governor's Authorities Unit (by Teams)  
 Allison Diebert, Esq., Deputy Chief Counsel, Pennsylvania Treasury (by Teams)  
 Ryan Frascella, Esq., Senior Associate, Bellevue Strategies LLC (by Teams)

**CALL TO ORDER**

Committee Chairman Nash called the meeting of the Finance Committee of the Delaware River Port Authority to order at 9:02 a.m. and asked the Corporate Secretary to call the roll.

## **ROLL CALL**

The following were present, constituting a quorum: Committee Chair Nash, and Commissioners Schwab, Ghormoz, Sweeney, Nelson, Ross, Christy, and Snell.

## **OPEN SESSION**

Committee Chairman Nash stated that there were six (6) items for Open Session, the Financial Update and five (5) Summary Statements and Resolutions.

### **1) Financial Update**

Chief Financial Officer Sahi provided the Financial Update. Chief Financial Officer Sahi highlighted several areas from the DRPA/PATCO Unaudited Financial Summary. He discussed DRPA bridge traffic and toll revenue, PATCO ridership volume and revenue, the DRPA and PATCO year-to-date budgets, and operating expenses. CEO Hanson shared his insight regarding the update, particularly pointing out what appears to be new traffic patterns post pandemic.

### **2) DRPA-24-087                      Server Redundancy**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with SHI Technologies, Inc. for an amount not to exceed \$100,842.27 for the purchase of redundant servers and storage capacity for the Authority's data and video environment. The purchase is provided with NJ State NASPO contract # 23026-C000001148027 and the Commonwealth of Pennsylvania's COSTARS-6 Software Contract 006-E22-250. Commissioner Snell moved to forward the Resolution to the Board for consideration and Commissioner Nelson seconded the motion. All Commissioners in attendance voted to approve the motion.

### **3) DRPA-24-088                      Legal Case Management Software**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with SHI Technologies, Inc, for the amount not to exceed \$308,017.00 to provide implementation services and licensing for Assembly Software Neos case management system for a contract period of five (5) years. This purchase is provided with pricing under the Sourcewell Contract #121923-SHI. Commissioner Christy moved to forward the Resolution to the Board for consideration and Commissioner Snell seconded the motion. All Commissioners in attendance voted to approve the motion.

**4) PATCO-24-19            PATCO Network Upgrade 2024**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with ePlus Technology, Inc, for an amount not to exceed \$508,930.58 for the procurement of hardware and software upgrades to PATCO's network infrastructure. This purchase is provided with the pricing under the Commonwealth of Pennsylvania's COSTARS 3 Hardware contract and COSTARS 6 Software contract. Commissioner Sweeney moved to forward the Resolution to the Board for consideration and Commissioner Nelson seconded the motion. All Commissioners in attendance voted to approve the motion.

**5) DRPA-24-089            Camera and Call-Box Maintenance Agreement 2024**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a one- (1) year contract with two (2) one-year options with Schneider Electric for an amount not to exceed \$1,180,000.00 for the renewal of our camera/call box maintenance agreement. This purchase is provided with PA COSTARS pricing under contract #040-079. Commissioner Snell moved to forward the Resolution to the Board for consideration and Commissioner Ghormoz seconded the motion. All Commissioners in attendance voted to approve the motion.

**6) DRPA-24-090            SAP AMS 2024**

Information Services Director Jones presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate a contract with Phoenix Business Consulting, Inc. for an amount not to exceed \$3,709,050.00 to provide Application Management Services (AMS) in support of the Authority's SAP ERP system for a contract period of one (1) year, with two (2) one- (1) year renewal options. Commissioner Nelson moved to forward the Resolution to the Board for consideration and Commissioner Snell seconded the motion. All Commissioners in attendance voted to approve the motion.

**ADJOURNMENT**

With no further business for the Committee, Commissioner Snell moved to adjourn the meeting. Commissioner Ghormoz seconded the motion. The meeting adjourned at 9:16 a.m.

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-087

**SUBJECT:** Server Redundancy

**COMMITTEE:** Finance

**COMMITTEE MEETING DATE:** September 4, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate a contract with SHI Technologies, Inc. for an amount not to exceed \$100,842.27 for purchase of redundant servers and storage capacity for the Authority's data and video environment. This purchase is provided with NJ State NASPO contract # 23026-C000001148027 and the Commonwealth of Pennsylvania's COSTARS-6 Software Contract 006-E22-250.

**PURPOSE:** To provide the Delaware River Port Authority with redundancy for video storage at each bridge and PATCO in case of a network outage.

**BACKGROUND:** When video is obtained from the various cameras spaced around the Authority's facilities, that video is then transmitted back to the primary data center and stored. These servers will be utilized as temporary storage for the video in the instance of a network outage where the video cannot be transmitted back to the primary data center and will prevent any data loss. These servers will also be able to function as backup administration servers as well.

Staff therefore recommends negotiating a contract with SHI Technologies, Inc. for an amount not to exceed \$100,842.27 for purchase of redundant servers and storage capacity for the Authority's data and video environment.

**SUMMARY:**

<b>Amount:</b>	\$100,842.27
<b>Source of Funds:</b>	General Fund
<b>Capital Project #:</b>	SCT.02404
<b>Operating Budget:</b>	N/A
<b>Master Plan Status:</b>	N/A
<b>Other Fund Sources:</b>	N/A
<b>Duration of Contract:</b>	N/A
<b>Other Parties Involved:</b>	N/A

**DRPA-24-087**  
**Finance Committee: September 4, 2024**  
**Board: September 18, 2024**  
**Server Redundancy**

## RESOLUTION

**RESOLVED:** That the Board authorizes staff to negotiate a contract with SHI Technologies, Inc. for an amount not to exceed \$100,842.27 for purchase of redundant servers and storage capacity for the Authority's data and video environment. This purchase is provided with NJ State NASPO contract # 23026-C000001148027 and the Commonwealth of Pennsylvania's COSTARS-6 Software Contract 006-E22-250.

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$100,842.27</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>SCT.02404</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-088

**SUBJECT:** Legal Case Management System

**COMMITTEE:** Finance

**COMMITTEE MEETING DATE:** September 4, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate a contract with SHI, Inc. for an amount not to exceed \$308,017.00 to provide implementation services and licensing for Assembly Software Neos case management system for a contract period of five (5) years. This purchase is provided with pricing under the Sourcewell Contract #121923-SHI.

**PURPOSE:** To provide the General Counsel and the Legal Department of the Delaware River Port Authority an upgraded case management system which through the use of the latest technology, will streamline and simplify the department's processes.

**BACKGROUND:** The Office of General Counsel currently uses an outdated case tracking system generally designed for law firms, with limited capacity to manage litigation and transactional matters in an efficient and integrated manner. The proposed Case Management software (Neos), procured through a New Jersey Software State Contract with SHI, Inc., is specifically designed for General Counsel. This cloud-based system automates and secures contractual activity at every stage, providing additional legal assistance; contains an E-Billing component; details the history and provides analysis of litigation matters; and includes a comprehensive collaborative portal for assigning, monitoring and closing legal matters. The agreement will provide for conversion from the previous system, configuration, training, licensing and support for a five year period.

Three different case management systems were evaluated: Neos, Clio, and Litify, and staff selected Neos.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$308,017.00</b>
	<b>Source of Funds:</b>	<b>Revenue Fund and General Fund</b>
	<b>Capital Project #:</b>	<b>SCT.02403</b>
	<b>Operating Budget:</b>	<b>610180: 2024-26 DRPA and 2024-26 PATCO Budgets</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>Five (5) years</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-088**  
**Finance Committee: September 4, 2024**  
**Board: September 18, 2024**  
**Legal Case Management System**

**RESOLUTION**

**RESOLVED:** That the Board authorizes staff to negotiate a contract with SHI, Inc. for an amount not to exceed \$308,017.00 to provide implementation services and licensing for Assembly Software Neos case management system for a contract period of five (5) years. This purchase is provided with pricing under the Sourcewell Contract #121923-SHI.

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$308,017.00</b>
	<b>Source of Funds:</b>	<b>Revenue Fund and General Fund</b>
	<b>Capital Project #:</b>	<b>SCT.02403</b>
	<b>Operating Budget:</b>	<b>610180: 2024-26 DRPA and 2024-26 PATCO Budgets</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>Five (5) years</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

## SUMMARY STATEMENT

<b>ITEM NO.:</b>	<b>DRPA-24-089</b>
<b>SUBJECT:</b>	<b>Camera/Call Box Maintenance Agreement 2024</b>
<b>COMMITTEE:</b>	<b>Finance</b>
<b>COMMITTEE MEETING DATE:</b>	<b>September 4, 2024</b>
<b>BOARD ACTION DATE:</b>	<b>September 18, 2024</b>
<b>PROPOSAL:</b>	<b>That the Board authorizes staff to negotiate a one-year contract with two one-year options with Schneider Electric, Loves Park, IL for an amount not to exceed \$1,180,000.00 for the renewal of our camera/call box maintenance agreement. This purchase is provided with PA COSTARS pricing under contract #040-079.</b>
<b>PURPOSE:</b>	<b>To provide the Delaware River Port Authority with preventive maintenance and system/equipment repairs for all Authority cameras, call boxes and Genetec system.</b>
<b>BACKGROUND:</b>	<p><b>Since making the decision to install cameras and call boxes to improve the security of its fixed assets while also improving the safety of the travelling public on those assets, the Authority has engaged in a program of preventive and reactive maintenance. The program involves working with a vendor who will provide those services. This agreement provides the DRPA with comprehensive, consistent hardware and software services. It allows us to work with Schneider Electric staff to deliver onsite hardware and software support. With these services we improve our camera, call box, and Genetec support with responsive hardware and software services with a 24x7 availability. Other services include the following:</b></p> <ul style="list-style-type: none"> <li>▪ <b>On-site visits at each facility several times a year to verify functionality</b></li> <li>▪ <b>Genetec software upgrades and hardware firmware upgrades</b></li> <li>▪ <b>Hardware replacement for PATCO</b></li> <li>▪ <b>Incident and problem management</b></li> </ul> <p><b>Three vendors were solicited: Schneider, Siemens, and NextGen, and based on the cost and functionality provided, staff selected Schneider.</b></p> <p><b>Staff therefore recommends negotiating a contract with Schneider</b></p>

**Electric for an amount not to exceed \$1,180,000.00 for the renewal of our Camera/Call Box maintenance agreement.**

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$1,180,000.00</b>
	<b>Source of Funds:</b>	<b>Revenue and General Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>2024-2027 DRPA 604100 – Equipment 2024-2027 DRPA 610180 – Repairs and Maint. 2024-2027 PATCO 604100 - Equipment 2024-2027 PATCO 610180 – Repairs and Maint.</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>October 1, 2024, through September 30, 2025 Option 1-October 1, 2025, through September 30, 2026 Option 2-October 1, 2026, through September 30, 2027</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-089**  
**Finance Committee: September 4, 2024**  
**Board: September 18, 2024**  
**Camera/Call Box Maintenance Agreement 2024**

**RESOLUTION**

**RESOLVED:** That the Board authorizes staff to negotiate a one-year contract with two one-year options with Schneider Electric, Loves Park, IL for an amount not to exceed \$1,180,000.00 for the renewal of our camera/call box maintenance agreement. This purchase is provided with PA COSTARS pricing under contract #040-079.

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$1,180,000.00</b>
	<b>Source of Funds:</b>	<b>Revenue and General Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>2024-2027 DRPA 604100 – Equipment 2024-2027 DRPA 610180 – Repairs and Maint. 2024-2027 PATCO 604100 - Equipment 2024-2027 PATCO 610180 – Repairs and Maint.</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>October 1, 2024, through September 30, 2025 Option 1-October 1, 2025, through September 30, 2026 Option 2-October 1, 2026, through September 30, 2027</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

## SUMMARY STATEMENT

**ITEM NO.:** DRPA-24-090

**SUBJECT:** SAP Application Management Services

**COMMITTEE:** Finance

**COMMITTEE MEETING DATE:** September 4, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate a contract with Phoenix Business Consulting, Inc. for an amount not to exceed \$3,709,050.00 to provide Application Management Services (AMS) in support of the Authority’s SAP ERP system for a contract period of one (1) year with two (2) one (1) year renewal options.

**PURPOSE:** To provide the Delaware River Port Authority with application management services in support of the Authority’s current SAP ECC system and any subsequent system upgrades.

**BACKGROUND:** On January 4, 2016, the DRPA and PATCO initiated use of a new Enterprise Resource Planning System (“ERP System”) utilizing an SAP database and related software programs.

Over the past several years the DRPA and PATCO have been utilizing MorganFranklin, Inc. to provide application management support for the Authority’s current SAP ERP system. With the current contract nearing its expiration, the Authority elected to initiate a competitive bidding process to procure application support beyond the current contract period.

In April 2024, the Authority issued a Request for Proposal (RFP) for Application Management Services. Nine firms provided submittals:

- Anand PAG, Inc.
- Deloitte Consulting LLP
- GlobalPoint Inc.
- inenioLSI
- Leading Edge Solutions
- MorganFranklin Consulting
- Phoenix Business Consulting
- Quantum Integrators

- **S2Integrators**

**Upon staff review and evaluation, Phoenix Business Consulting was selected as the vendor.**

**As a result, Authority staff recommends negotiating a contract with Phoenix Business Consulting, Inc. for an amount not to exceed \$3,709,050.00 to provide Application Management Services (AMS) in support of the Authority's SAP ERP system for a contract period of one (1) year with two (2) one (1) year renewal options.**

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$3,709,050.00</b>
	<b>Source of Funds:</b>	<b>Revenue Fund and General Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>610180: 2024-26 DRPA and 2024-26 PATCO Budgets</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>One (1) year with two (2) one (1) year renewal options</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-24-090**  
**Finance Committee: September 4, 2024**  
**Board: September 18, 2024**  
**SAP Application Management Services**

**RESOLUTION**

**RESOLVED:** That the Board authorizes staff to negotiate a contract with Phoenix Business Consulting, Inc. for an amount not to exceed \$3,709,050.00 to provide Application Management Services (AMS) in support of the Authority's SAP ERP system for a contract period of one (1) year with two (2) one (1) year renewal options.

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$3,709,050.00</b>
	<b>Source of Funds:</b>	<b>Revenue Fund and General Fund</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>610180: 2024-26 DRPA and 2024-26 PATCO Budgets</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>One (1) year with two (2) one (1) year renewal options</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

# **AUDIT COMMITTEE**

**DELAWARE RIVER PORT AUTHORITY**  
**Audit Committee Meeting**

One Port Center  
2 Riverside Drive  
Camden, New Jersey  
Wednesday, September 4, 2024

**Committee Members:**

Hayden Rigo (Acting Chairman for Timothy DeFoor, Pennsylvania Auditor General) (by Teams)  
James Snell (for Stacy Garrity, Pennsylvania State Treasurer) (by Teams)  
Keiwana McKinney-Forde (by Teams)  
Aaron Nelson (by Teams)  
Sara Lipsett (by Teams)

**DRPA/PATCO Staff:**

John Hanson, Chief Executive Officer  
Jalila Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel & Corporate Secretary  
Toni P. Brown, Chief Administrative Officer  
Jerry Sahi, Chief Financial Officer  
David Aubrey, Inspector General, OIG  
John Rink, General Manager, PATCO (by Teams)  
Stephen Holden, Esq., Deputy General Counsel  
Robert Hicks, Chief Operating Officer  
Christopher Jones, Director, Information Services  
Mark Ciechon, Director of Finance, PATCO  
Amy Ash, Manager, Contract Administration  
Kathleen Vandy, Esq., Assistant General Counsel  
Anne Nelson, Executive Legal Secretary to the General Counsel  
Katerine Hilinski, Records Manager, Office of General Counsel  
Tiffany N. Taylor, Legal File Clerk, Office of General Counsel  
Amanda Hammock, Administrative Coordinator, Corporate Secretary

**Others Present:**

Allison Diebert, Esq., Deputy Chief Counsel, Pennsylvania Treasury (by Teams)  
Jessica Priselac, Esq., Duane Morris, LLP (via Teams)

**CALL TO ORDER**

Acting Committee Chairman Rigo called the meeting of the Audit Committee of the Delaware River Port Authority to order at 10:30 a.m.

## **ROLL CALL**

The following were present, constituting a quorum: Acting Committee Chairman Rigo and Commissioners Snell, Deibert McKinney-Forde, Nelson and Lipsett.

## **OPEN SESSION**

Acting Committee Chairman Rigo stated that there were two (2) items for Open Session, the Update from the Office of the Inspector General and one (1) Summary Statements and Resolution.

### **1) Update from Office of the Inspector General (OIG)**

Inspector General Aubrey updated the Commissioners on the following topics: the Internal Audit Plans - Plans completed, in progress, and scheduled; the 2023 Year End Annual Financial and Single Audit; Management Audit – Update; Ethics Hotline Activity; Political Contribution Disclosure and Conflict of Interest Reviews; Proposed Office of the Inspector General Operating Budget 2025; and the Office of the Inspector General Staffing Update. There were no questions or comments from the Commissioners.

### **2) DRPA-24-091 Selection of Independent Accounting Firm to Provide Annual Financial and Single Audit Services**

Inspector General Aubrey presented the Summary Statement and Resolution seeking Board authorize the selection of an independent accounting firm to provide external audit services for the performance of the Annual Financial and Single Audits of the DRPA and PATCO, for the years 2024 through 2026 (and two (2) optional years), the total not-to-exceed \$689,900.00 for the 2024-2026 Year Audits, with an option for two (2) additional (1) year options, unilaterally exercisable at the NTE sole discretion NTW \$252,00 for 1<sup>st</sup> option year, NTE \$265,000.00 for 2<sup>nd</sup> option year. Inspector General Aubrey reminded everyone that in June 2024 and advertisement was posted on the Authority’s website for purpose of solicitating accounting and auditing firms to submit their proposals for review. Upon consideration of the qualifications of all respondents, the firm of Bowman & Company LLP is recommended. Commissioner Nelson moved to forward the Resolution to the Board for consideration and Commissioner Lipsett seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

## **ADJOURNMENT**

Acting Committee Chairman Rigo stated there was no further business for the Committee and that he would entertain a motion to adjourn. Commissioner Snell moved to adjourn the meeting and Commissioner Nelson seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 11:01 a.m.

**SUMMARY STATEMENT**

**ITEM NO.:** DRPA-24-091

**SUBJECT:** Selection of Independent Accounting Firm to Provide Annual Financial and Single Audit Services

**COMMITTEE:** Audit Committee

**COMMITTEE MEETING DATE:** September 4, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes selection of an independent accounting firm to provide external audit services for the performance of the Annual Financial and Single Audits of the DRPA and PATCO, for the years 2024 through 2026 (and two optional years).

**PURPOSE:** To audit the books and records of the DRPA and PATCO as required by the Authority’s Interstate Compact for Annual Financial Audits. In addition, the DRPA requires annual audit reports for the Single Audit Report - Supplemental Schedule of Federal Financial Assistance as required by the Single Audit Act of 1984, as amended in 1996, and U.S. Office of Management and Budget (OMB) Circular A133, Audits of States, Local Governments and Non-Profit Organizations and PATCO's National Transit Database (NTD) report on Federal Funding Statistics Form (FFA-10) performed in conformance with the requirements of the *Uniform System of Accounts and Records and Reporting System: Final Rule, as specified in 49 CFR Part 630, Federal Register*, and as presented in the current NTD Reporting Manual. The engagement will include the preparation of any Federal or State filings that may be required.

**BACKGROUND:** On June 21, 2024, an advertisement was posted on DRPA’s website inviting interested professional accounting and auditing firms to submit proposals for Annual Financial and Single Audit Services. Four (4) firms submitted technical proposals and “sealed dollar costs proposals” to provide these services to the Delaware River Port Authority and PATCO, as shown below:

1. Bowman & Company LLP
2. CliftonLarsonAllen LLP
3. Crowe LLP
4. Eide Bailly LLC

The technical proposals for all firms were reviewed by an Evaluation Committee consisting of five representatives from DRPA / PATCO Finance and the Office of the Inspector General. The Evaluation Committee was vetted and cleared by the Office of General Counsel.

Based on the technical proposal review, Bowman & Company LLP was deemed the most responsive and highest ranked participating accounting firm by the Evaluation Committee.

### **Evaluation of Accounting Firms:**

The following considerations impacted the recommendation of staff:

1. Extensive experience in public sector and governmental auditing. Staff experience and continuity, and level of direct involvement of firm's partners / principals.
2. Quality of and level of specificity within the audit proposal and audit approach.
3. Experience and familiarity with the implementation of recently enacted GASB pronouncements and successful experience with providing Authority bond refinancing services.
4. Commitment to the Authority's objective of involvement of MBE and WBE firms.
5. Successful experience in preparing Comprehensive Annual Financial Reports in accordance with GFOA standards.

### **Cost Proposal:**

The cost proposed by the selected firm to perform the DRPA and PATCO audit engagements and the preparation of any Federal or State filings for the years 2024 through 2026 totals \$689,900.

The breakdown for the initial three-year term and two optional years are:

Year 1: \$219,900	Optional Year1:	\$252,000
Year 2: \$230,000	Optional Year2:	\$265,000
Year 3: \$240,000		

**Recommendation:**

Upon consideration of the qualifications of all respondents, the firm of Bowman & Company LLP is recommended to provide Annual Financial and Single Audit Services to the DRPA and PATCO for the three-year period 2024 through 2026, with two (2) one-year renewal options.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>Total: Not-to-exceed \$689,900 for the 2024-2026 Year Audits, with an option for two (2) additional (1) year options, unilaterally exercisable at DRPA's sole discretion NTE \$252,000 for 1<sup>st</sup> option year NTE \$265,000 for 2<sup>nd</sup> option year Revenue and General Funds</b>
	<b>Source of Funds:</b>	<b>N/A</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>Office of the Inspector General and PATCO</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>Three years with two (2) one-year renewal options</b>
	<b>Other Parties Involved:</b>	<b>Bowman and Company, LLP and Delaware River Port Authority</b>

**DRPA-24-091**  
**Committee Meeting Date: September 4, 2024**  
**Board Date: September 18, 2024**  
**Selection of Independent Accounting**  
**Firm to Provide Annual Financial and**  
**Single Audit Services**

**RESOLUTION**

- RESOLVED:** That the Board authorizes DRPA staff to negotiate a contract with Bowman & Company LLP to conduct the annual audit of the books and records of the Delaware River Port Authority and PATCO; prepare any Federal or State filings and to perform the Single Audit Report - Supplemental Schedule of Federal Financial Assistance as required by the Single Audit Act of 1984; as amended; and OMB Circular A-133, Audit of States, Local Governments and Non-Profit Organizations and PATCO's national Transit Database (NTD) report as required by statute, Title 49 for a Not-to-exceed (NTE) fee of \$689,900 for the Delaware River Port Authority and for the Port Authority Transit Corporation for the years 2024 through 2026, with two (2) one-year renewal options NTE \$252,000 for the 1<sup>st</sup> option year and NTE \$265,000 for 2<sup>nd</sup> option year; and be it further
- RESOLVED:** That assuming Bowman and Company LLP is performing satisfactorily and consistent the terms of the agreement, the Board authorizes staff to use discretion as to whether the first and second year options shall be exercised, without returning to the Board for additional authorization. If the authorized first and second year options are exercised by Authority staff, the fee shall not exceed \$252,000 for the first year and \$265,000 for the second year; and be it further
- RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>Total: Not-to-exceed \$689,900 for the 2024-2026 Year Audits, with an option for two (2) additional (1) year options, unilaterally exercisable at DRPA's sole discretion NTE \$252,000 for 1<sup>st</sup> option year NTE \$265,000 for 2<sup>nd</sup> option year</b>
	<b>Source of Funds:</b>	<b>Revenue and General Funds</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>Office of the Inspector General and PATCO</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>Three years with two (2) one-year renewal options</b>
	<b>Other Parties Involved:</b>	<b>Bowman and Company, LLP and Delaware River Port Authority</b>

# **NEW BUSINESS**

## SUMMARY STATEMENT

**ITEM NO.:** DRPA-24-093

**SUBJECT:** Consideration of Pending DRPA Contracts  
(Between \$25,000 and \$100,000)

**COMMITTEE:** New Business

**COMMITTEE MEETING DATE:** N/A

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board consider authorizing staff to enter contracts as shown on the Attachment to this Resolution.

**PURPOSE:** To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

**BACKGROUND:** At the Meeting held August 18, 2010, the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically, that all contracts between \$25,000 and \$100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

**SUMMARY:**

<b>Amount:</b>	N/A
<b>Source of Funds:</b>	See Attached List
<b>Capital Project #:</b>	N/A
<b>Operating Budget:</b>	N/A
<b>Master Plan Status:</b>	N/A
<b>Other Fund Sources:</b>	N/A
<b>Duration of Contract:</b>	N/A
<b>Other Parties Involved:</b>	N/A

**DRPA-24-093**  
**New Business: September 18, 2024**  
**Board Date: September 18, 2024**  
**Consideration of Pending DRPA Contracts**  
**(Between \$25,000 and \$100,000)**

**RESOLUTION**

**RESOLVED:** That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

**SUMMARY:**

<b>Amount:</b>	<b>N/A</b>
<b>Source of Funds:</b>	<b>See Attached List</b>
<b>Capital Project #:</b>	<b>N/A</b>
<b>Operating Budget:</b>	<b>N/A</b>
<b>Master Plan Status:</b>	<b>N/A</b>
<b>Other Fund Sources:</b>	<b>N/A</b>
<b>Duration of Contract:</b>	<b>N/A</b>
<b>Other Parties Involved:</b>	<b>N/A</b>



CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – Wednesday, September 18, 2024

**DRPA**

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
<b>A</b>	Mythics, Inc. Virginia Beach, VA	Annual Support for Oracle program development, application web server, and Oracle Database	\$51,772.17	In Accordance with Region 4/ National IPA R190801, Contract #180233-002	1. Mythics, Inc. Virginia Beach, VA	\$51,772.17	<b>Revenue Fund</b>



CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – Wednesday, September 18, 2024

**DRPA**

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
<b>B</b>	Arthur J. Gallagher & Co. Rolling Meadows, IL	Benefits Administration Technology Consulting Proposal:Benefits Administration Technology Consulting Proposal:  Phase I – This Discovery and Requirements phase provides a Strategic Evaluation and includes developing a strategic plan to address options and alternatives, including a comprehensive requirements definition document and list of potential service providers, along with impact of changing from current to future state.  Phase II – If needed – This Sourcing phase includes creating and issuing an RFP to a curated list of providers, scheduling demonstrations and meetings, providing comprehensive investment analysis and service comparisons, facilitating finalist meetings and assistance with service provider selection.	N-T-E \$95,000	Sole Source Provider, see attached Sole Source Justification Memo marked as "Exhibit 1"	1. Arthur J. Gallagher & Co. Rolling Meadows, IL	N-T-E \$95,000.00	<b>General Fund Revenue Fund</b>



CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – Wednesday, September 18, 2024

**DRPA**

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
C	LexisNexis, a division of RELX, Inc. Miamisburg, OH	Legal Research Subscription Services	\$42,192.00	Sole Source Provider, see attached Sole Source Justification marked as "Exhibit 2"	1. LexisNexis, a division of RELX, Inc. Miamisburg, OH	\$42,192.00	Revenue Fund
D	Elliott-Lewis Corporation Philadelphia, PA	Purchase and Installation of Three (3) 15 Ton Portable Back up Cooling A/C Units at the Data Center	\$39,983.00	In Accordance with Commonwealth of PA Co-Stars Contract #008-E23- 1087	1. Elliott-Lewis Corporation Philadelphia, PA	\$39,983.00	General Fund
E	SHI International Corp. Somerset, NJ	Renewal of ManageEngine Service Desk Plus On Demand Enterprise Edition. Subscription Services for Information Services that manages the Help Desk Ticket System	\$29,404.52	In Accordance with Sourcewell Contract- Technology Product and Solutions Contract #121923-SHI	1. SHI International Corp. Somerset, NJ	\$29,404.52	Revenue Fund



CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – Wednesday, September 18, 2024

**DRPA**

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
F	United Electric Supply CO, Inc. New Castle, DE	Purchase and Delivery of Electrical Supplies for the NJ Electrical Feeder Project at the Commodore Barry Bridge	\$85,326.18	Competitive Formal Bid, RFP DRPA-06-2024 was publicly advertised and issued to Fifteen (15) prospective bidders. Six (6) bids and One (1) No bid were received and publicly opened on August 13, 2024	1. United Electric Supply CO, Inc. New Castle, DE  2. Denney Electric Supply of Ambler Ambler, PA  3. Cooper Electric Supply Co. Monroe, NJ  4. US Electrical Services Inc. Middletown, CT  5. American Power LLC Philadelphia, PA  6. Turtle & Hughes, Inc. Linden, NJ  7. Collings Contracting Technologies, LLC Camden, NJ	1. \$85,326.18  2. \$86,187.62  3. \$89,742.30  4. \$90,044.48  5. Non-Responsive  6. Non-Responsive  7. No Bid	<b>General Fund</b>
G	Lindsay Corp. Omaha, NE	Purchase and Delivery of Two (2) 13" SRTS-Variable Length Barrier (SRTS-VLBS) for the Benjamin Franklin Bridge	\$29,700.00	Sole Source Provider, see attached Sole Source Justification Memo marked as "Exhibit 3"	1. Lindsay Corp. Omaha, NE	\$29,700.00	<b>Revenue Fund</b>

Memorandum: Purchases Greater Than \$25,000

View File(s)

DRPA - Sole Source Purchase Order Request

Attach File(s)

TO: Jerry S. Sahi, Chief Financial Officer

John T. Hanson, CEO-DRPA / President-PATCO

	Name	Division Director/ Project Manager	DEPARTMENT
From:	Toni P. Brown		Office of the CAO

<b>SUBJECT: Sole Source Approval</b>	COMPANY PROVIDING SERVICE / PRODUCT
	Gallagher

PURCHASE REQUISITION NUMBER	DATE
	08/12/2024

**Background:**

Since 2006, Benefit Harbor has served as DRPA's Third Party Administrator. After competitive processes in 2011 and 2017, it was determined that no other vendors could provide the highly customized, high-touch services provided by Benefit Harbor at a competitive cost. In 2022, due to extenuating circumstances, the Board approved a no-bid contract extension. Benefit Harbor agreed to hold the pricing for up to three years or until December 31, 2025. The next step in the process will be to work with our broker to develop and issue an RFP. The existing vendor market has changed significantly since the pandemic.

**Justification for Proprietary/ Sole Source:**

Proposal includes two phases. Phase I: Discovery and Requirements provides a strategic evaluation and includes developing a strategic plan to address options and alternatives, including a comprehensive requirements documents and a list of potential service providers, along with impact analysis of changing from current to future state. Phase II (if needed) includes the creation and issuance of an RFP to a curated list of providers, scheduling demonstrations and vendor meetings, facilitating meetings and other support that may be needed during service provider selection.

**Cost:**

Estimated Fees for Phases I & II N-T-E \$95,000.  
 Phase I: Estimated \$17,000.  
 Phase II: Estimated \$55,000.  
 All project fees are estimated time and will be billed monthly as incurred.

<b>Division Director</b>	<b>Toni P. Brown</b>	Digitally signed by Toni P. Brown Date: 2024.08.12 12:53:11 -04'00'
		Signature

<b>Jerry S.Sahi, CFO</b>	<b>Darcie de Beaumont</b>	Digitally signed by Darcie de Beaumont Date: 2024.08.12 14:09:59 -04'00'
		Signature

<b>John T. Hanson, CEO-DRPA/ President-PATCO</b>	<b>John Hanson</b>	Digitally signed by John Hanson Date: 2024.08.12 14:55:53 -04'00'
		Signature

Jan, 25 2024

**Memorandum: Purchases Greater Than \$25,000**  
**DRPA - Sole Source Purchase Order Request**

[View File\(s\)](#)  
[Attach File\(s\)](#)

**TO:** Jerry S. Sahi, Chief Financial Officer  
 John T. Hanson, CEO-DRPA / President-PATCO

**From:** Name: Raymond J. Santarelli DEPARTMENT: Office of General Counsel  
Division Director/Project Manager

**SUBJECT:** **Sole Source Approval** COMPANY PROVIDING SERVICE / PRODUCT: Lexis Nexis, a Division of RELX Inc.

**PURCHASE REQUISITION NUMBER:** TBD **DATE:** 09/09/2024

**Background:**

To ensure that the DRPA s Legal Department has access to case law, statutes, legal treatises and associated legal research services in order to provide effective legal representation to the DRPA and PATCO.

**Justification for Proprietary/ Sole Source:**

LexisNexis is one of the premier providers of computer-assisted legal research, business research and risk management services. DRPA previously contracted with LexisNexis for provision of a subscription plan providing online legal research materials. The DRPA s most recent contract with LexisNexis expires on August 31, 2024.

**Cost:**

\$42,192.00 for three (3) years

**Division Director** Raymond J. Santarelli Digitally signed by Raymond J. Santarelli  
Date: 2024.09.09 16:00:32 -04'00'  
Signature

**Jerry S.Sahi, CFO** Jatinder Sahi Digitally signed by Jatinder Sahi  
Date: 2024.09.10 08:12:49 -04'00'  
Signature

**John T. Hanson, CEO-DRPA/  
President-PATCO** John Hanson Digitally signed by John Hanson  
Date: 2024.09.10 09:21:02 -04'00'  
Signature

Jan, 25 2024

Memorandum: Purchases Greater Than \$25,000

View File(s)

DRPA - Sole Source Purchase Order Request

Attach File(s)

TO: Jerry S. Sahi, Chief Financial Officer

John T. Hanson, CEO-DRPA / President-PATCO

Name	DEPARTMENT
From: <input type="text" value="William Stricker"/>	Division Director/ Project Manager <input type="text" value="Joseph McAroy"/>

**SUBJECT: Sole Source Approval**      COMPANY PROVIDING SERVICE / PRODUCT

PURCHASE REQUISITION NUMBER	DATE
<input type="text"/>	<input type="text" value="09/09/2024"/>

**Background:**

The BFB movable barrier wall has VLB , Variable Length Block which act as expansion block to let the wall expand and contract freely, we have had 4 of these block damaged as a result of vehicle strikes in the past year, this purchase is to acquire spare replacements if needed.

**Justification for Proprietary/ Sole Source:**

The current BFB barrier wall was fabricated by Lindsay Transportation Solutions, and additional parts must be procured from Lindsay due to no other company can offer replacement barrier sections.

**Cost:**

Purchase of 2 VLB sections and shipping. 29,700.00

**Division Director**  Digitally signed by Joseph M. McAroy  
Date: 2024.09.09 11:15:02 -04'00'

Signature

**Jerry S.Sahi, CFO**  Digitally signed by Jatinder Sahi  
Date: 2024.09.09 13:01:13 -04'00'

Signature

**John T. Hanson, CEO-DRPA/  
President-PATCO**  Digitally signed by John Hanson  
Date: 2024.09.09 13:35:19 -04'00'

Signature

Jan, 25 2024

# PORT AUTHORITY TRANSIT CORP. BOARD MEETING



Wednesday, September 18, 2024  
Immediately following the DRPA Board Meeting

One Port Center  
11<sup>th</sup> Floor Board Room  
Camden, NJ

John T. Hanson, Chief Executive Officer



# **PATCO BOARD**



**PORT AUTHORITY TRANSIT CORPORATION  
BOARD MEETING**

**Wednesday, September 18, 2024  
Immediately following the DRPA Board Meeting  
One Port Center  
Camden, New Jersey**

**ORDER OF BUSINESS**

1. Roll Call
2. Public Comment
3. Report of the General Manager
4. Approval of August 21, 2024, PATCO Board Meeting Minutes
5. Monthly List of Previously Approved Payments – August 2024
6. Monthly List of Previously Approved Purchase Orders and Contracts – August 2024
7. Approval of Balance Sheet and Equity Statement dated June 30, 2024
8. Approval of Operations & Maintenance Committee Meeting Minutes – September 3, 2024
9. Adoption of Resolutions Approved by Operations & Maintenance Committee – September 3, 2024
  - PATCO-24-020 Travel Options Program (TOPS) Grant: PATCO Fare Enhancements to Improve User Experience
10. Approval of Finance Committee Meeting Minutes – September 4, 2024
11. Adoption of Resolutions Approved by Finance Committee – September 4, 2024
  - PATCO-24-019 PATCO Network Upgrade 2024
12. Unfinished Business
13. Executive Session
14. Adjournment

# **GENERAL MANAGER'S REPORT**



## REPORT OF THE GENERAL MANAGER

*As stewards of public assets, we provide for the safe and efficient operation of transportation services and facilities in a manner that creates value for the public we serve.*

September 18, 2024

To the Commissioners:

The following is a summary of recent PATCO activities, with supplemental information attached.

### HIGHLIGHTS

**PATCO's Star Steward** – Storeroom Supervisor Donté Talmadge was recognized as our **Star Steward** for the 2nd Quarter of 2024.

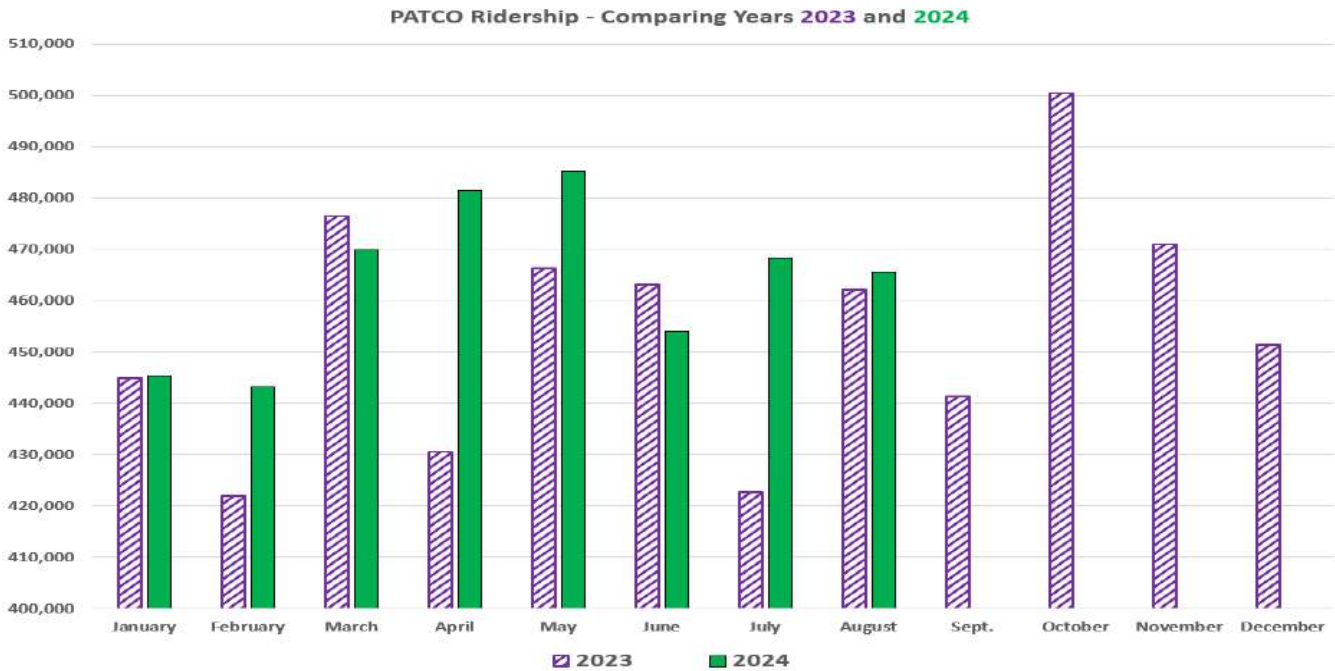
Donté was nominated as an employee who clearly exemplifies one or more of our core values: Community, Stewardship, Authentic Communication, Humility, Fairness & Equity, Diversity & Inclusion, Safety First, Collaboration, Growth & Development, Credibility, and Continuous Improvement.

Several employees offered praise, such as:

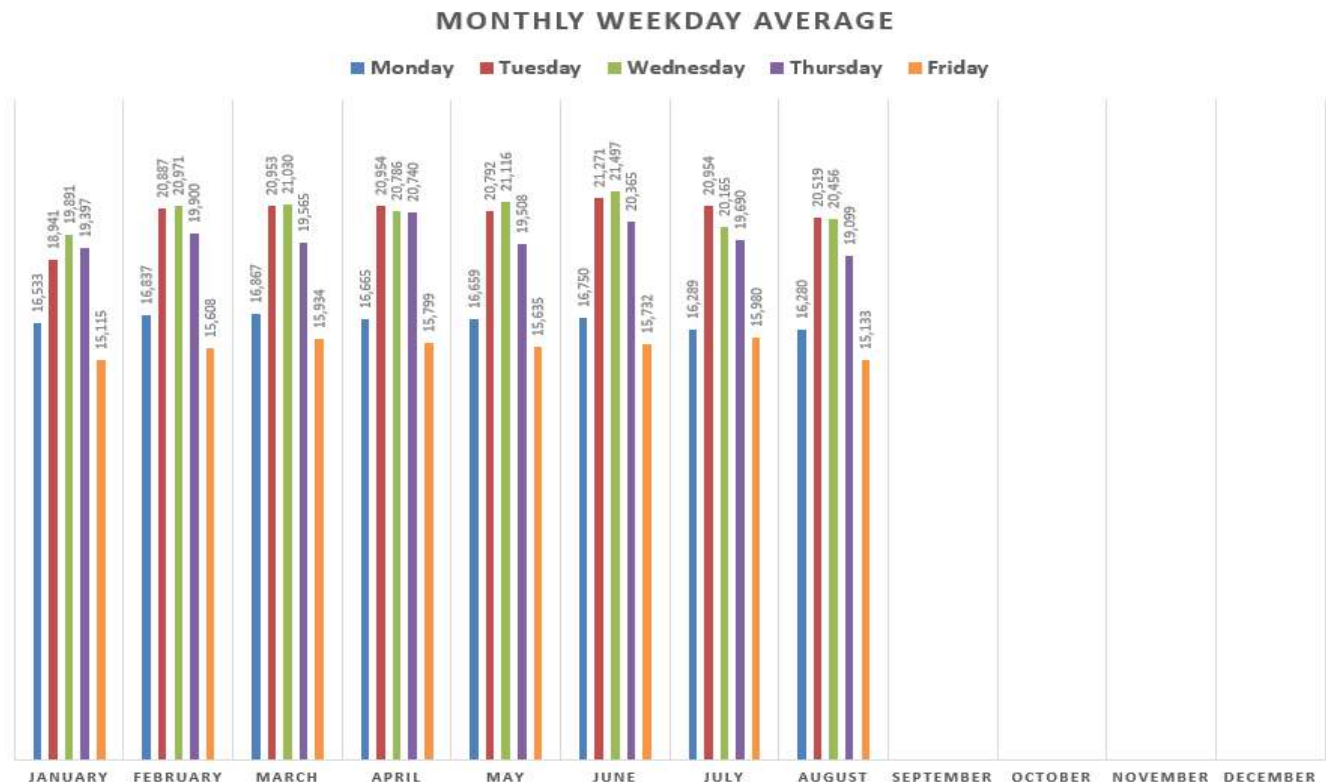
- Donté goes above and beyond to help with whatever anyone needs. He knows his department incredibly well. Morale and efficiency have noticeably increased throughout his department under his management.
- He is a man of great integrity.
- He listens and is open to new ideas from his department and the Equipment Department.
- Donté's acts are motivated by his desire to benefit others, both internal and external stakeholders. His desire to lead and assist initiatives makes Donté the ideal candidate for the Star Steward award and aligns with the Authority's core values.



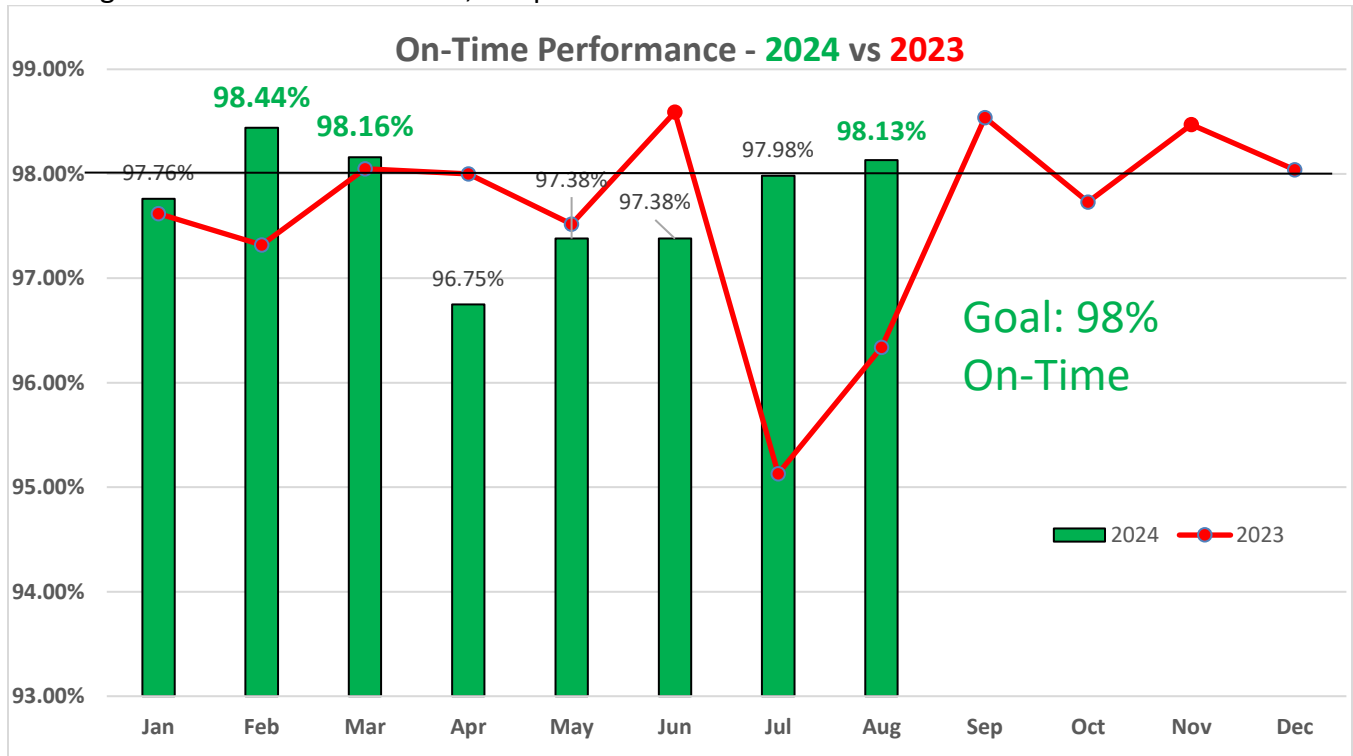
**Ridership** – Ridership in August of 2024 was 465,525, an **increase** of 3,345 **(+0.72%)** when compared to August of 2023. Ridership year to date was 3,712,924, an **increase** of 124,947 **(+3.48%)** compared to 2023.



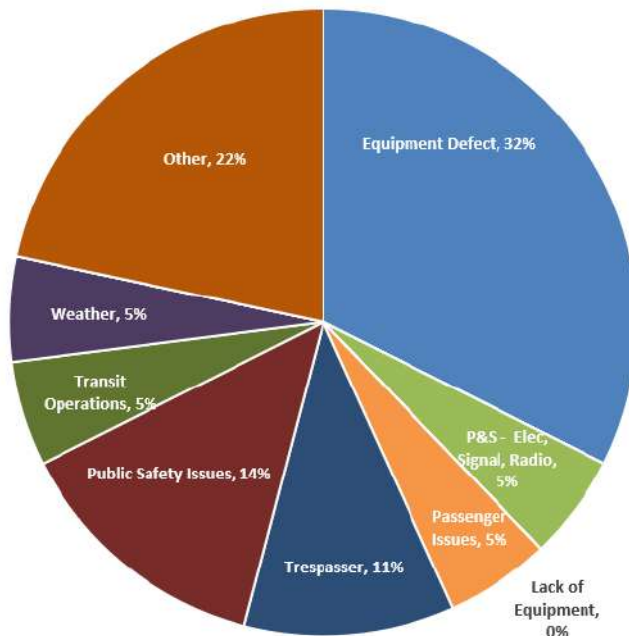
We continue to track ridership patterns to recognize the changed commuting patterns since the pandemic. Below you can see that ridership on Mondays and Fridays is significantly less than that during the middle of the week:



**On-Time Performance** – On-time performance for the month of August was **98.13%**, surpassing our goal of 98%. Of the 4,912 scheduled trips in August, 10 were cancelled, 67 trains were late, and 192 stations were bypassed. Fifty-three percent (53%) of the stations bypassed were on a single day, because of flooding of the tracks. Year to date, our performance rate was 97.75%.



Causes of Delay Incidents - August, 2024



**Availability of Transit Equipment** –PATCO closely monitors the availability of equipment to meet the needs of our peak service customers. For the 20<sup>th</sup> consecutive month, we achieved **100%** availability.

## DAILY LOADLINE CAR REQUIREMENT FOR August 2024

**A.M. RUSH HOUR (54 CARS REQUIRED )**

**P.M. RUSH HOUR (54 CARS REQUIRED )**

Days Consist Requirement

Achieved **22** **100.00%**

Days Consist Requirement

Not Achieved **0** **0.00%**

**TOTAL DAYS 22**

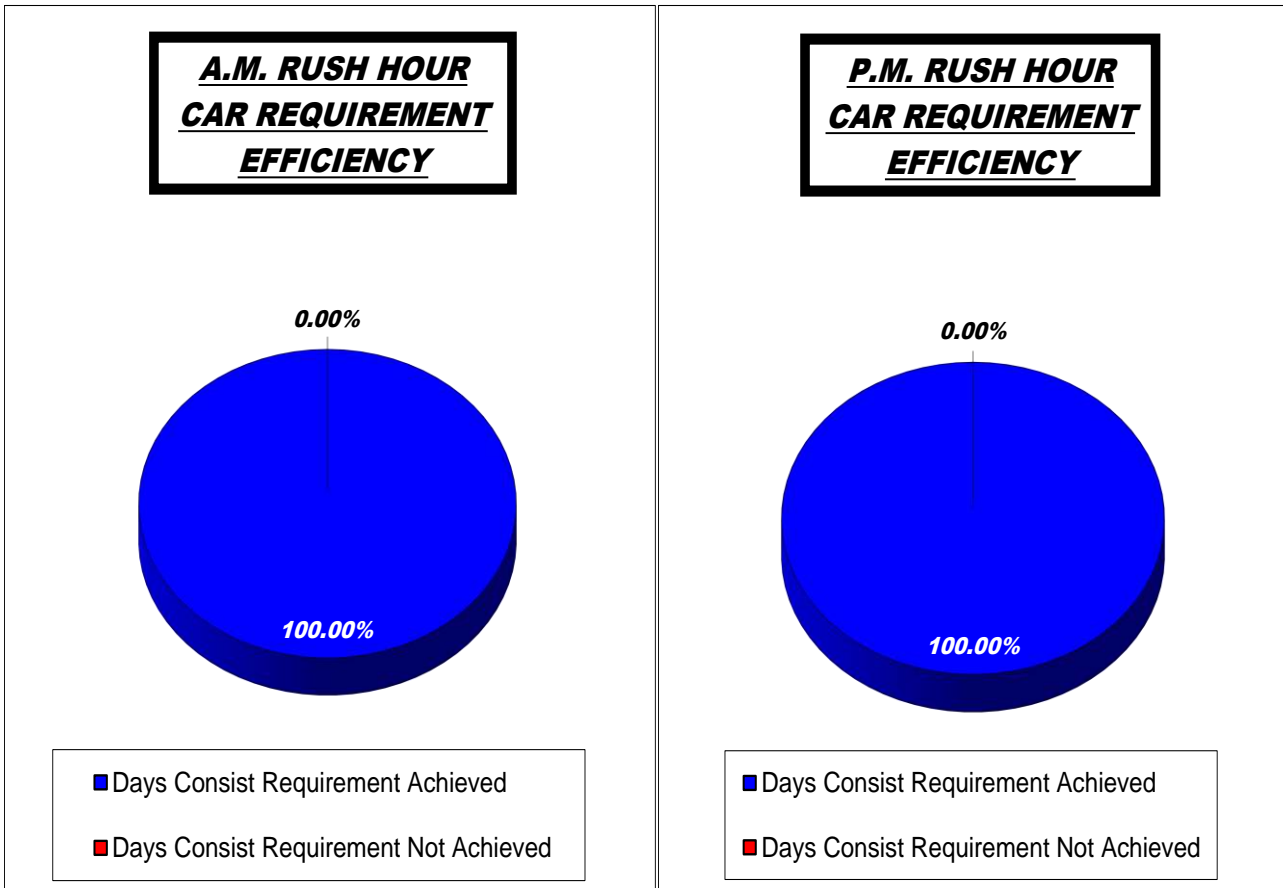
Days Consist Requirement

Achieved **22** **100.00%**

Days Consist Requirement

Not Achieved **0** **0.00%**

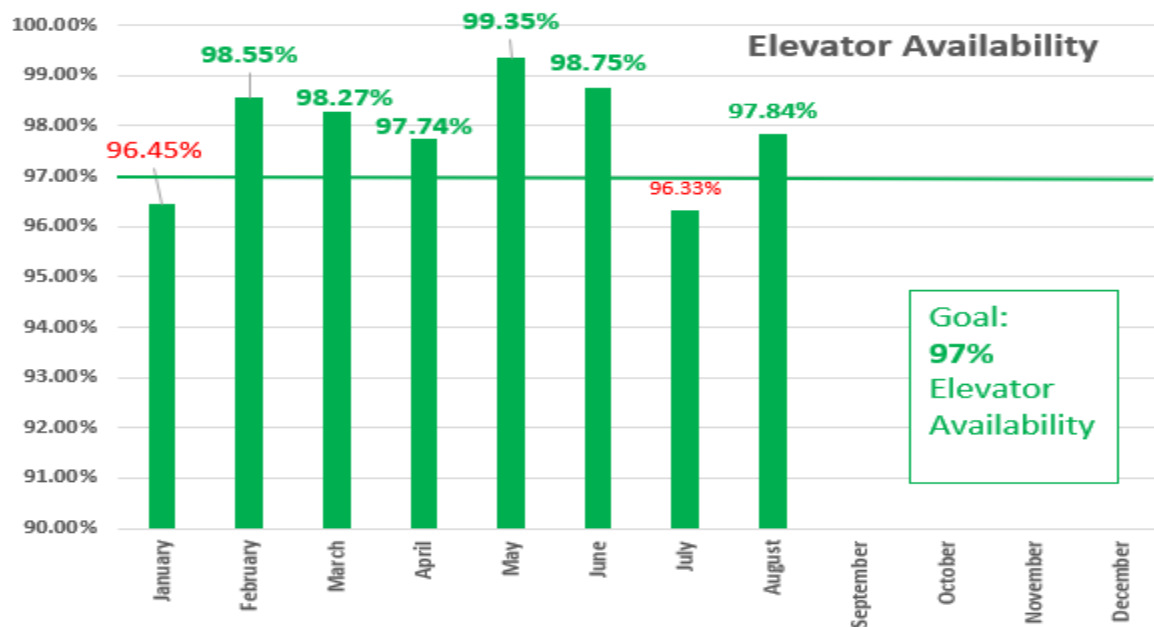
**TOTAL DAYS 22**



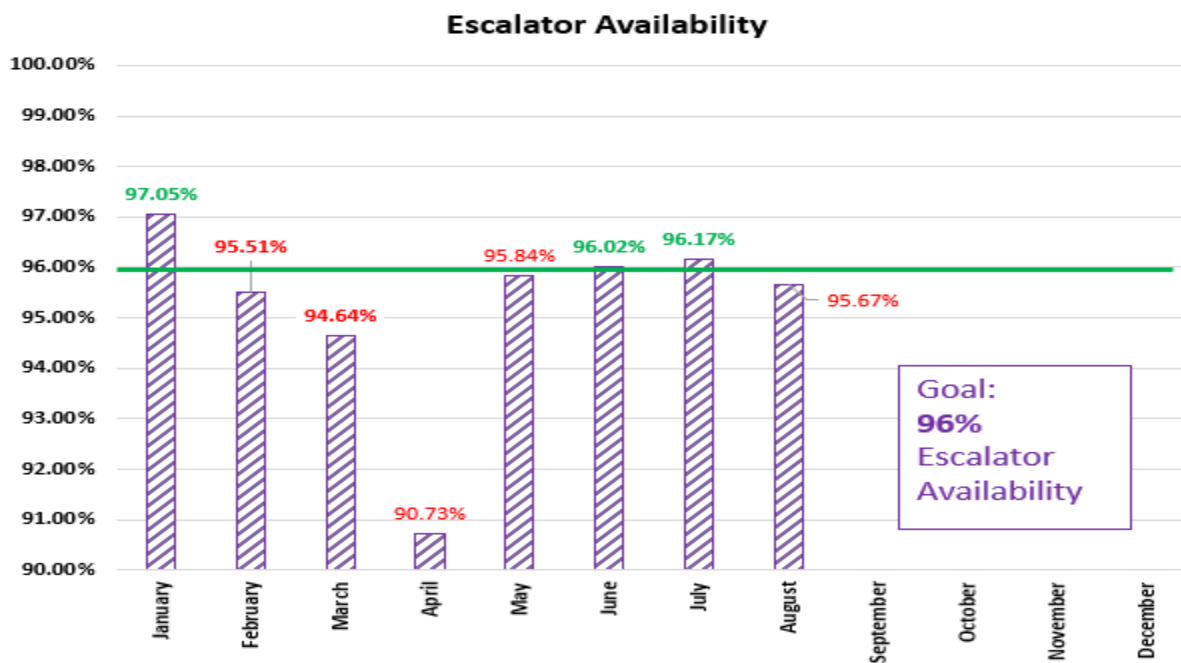
## Elevators and Escalators

- **Availability**

- Availability of all **elevators** was **97.84%** in August, exceeding our goal of 97%. Year to date, elevator availability has been **97.91%**, also exceeding the goal of 97%.



- Availability of all **escalators** was **95.67%** in August, falling short of our goal of 96% this month. Year to date, escalator availability has been **95.25%**.



- **Performance of Preventive Maintenance** - Monthly preventive maintenance was performed on all available elevators and escalators in August.

**FREEDOM Card Service Center** – The Service Center at Woodcrest Station is open every weekday from 7 a.m. to 6 p.m. and at Broadway on Mondays from 10 a.m. to 2 p.m. In addition, many customers use our FREEDOM website to add value to their cards, report lost cards, and change credit card information.

Service	# of Customers Served in August	# Customers Year to Date
Calls	550	4,337
Walk-Ups	642	5,518
Replacement Cards Issued	343	3,026
Reduced Fare Program Sign-ups	75	779
SHARE Sign-ups	74	403
Student Sign-ups	9	56
“T” Card sign-ups	16	127

**FINANCE**

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*(The following unaudited data available as of 9/9/2024)*

PATCO Income year to date (through 6/30/2024) amounted to \$7,400,322 compared with a Budget Anticipated Income of \$7,004,229, a **favorable** variance of \$396,093 **(+5.66%)**.

Operating expenses during June amounted to \$4,717,346 compared with a Budget Anticipated Expense of \$5,678,524, a **favorable** variance of \$961,178 or **16.93%**. Year to date expenses totaled \$29,213,379 compared with a Budget Anticipated Expense of \$32,724,011, a **favorable** variance of \$3,510,632, or **10.73%**.

During the month of June, PATCO experienced a Net Operating Loss (excluding rental and non-recurring charges) of \$3,498,315. Total Cumulative Loss year to date (excluding rental and non-recurring charges) equaled \$21,813,057. Total Cumulative Loss year to date (including Lease Rental charges) equaled \$24,874,059.

Net Transit Loss (including lease expense) for the month of June 2024 was \$4,008,482.

Year to Date as of June 30, 2024

<u>Through June 30, 2024</u>	2024 <u>Budget</u>	2024 <u>Actual</u>	<u>Variance</u>	
Income	\$7,004,229	\$7,400,322	\$396,093	<b>F</b>
Expenses	\$32,724,011	\$29,213,379	\$3,510,632	<b>F</b>
Operating Ratio	.214	.2533		<b>F</b>
Passengers	2,750,110	2,779,025	28,915	<b>F</b>
Car Miles	2,761,633	1,971,182	790,451	

**PERSONNEL TRANSACTIONS**

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The following personnel transactions occurred in August 2024:

NAME	POSITION	DEPT.	DATE
<u>APPOINTMENT(S)</u>			
Nicole A. Tate NJ	Station Supervisor	Passenger Services	8/05/2024

TEMPORARY APPOINTMENTS - None

<u>PROMOTION(S)</u>			
James M. Clegg, Jr. NJ	From: Custodian To: Supervisor/Traffic Analyst	Equipment Transit Services	8/10/2024

TITLE & DEPARTMENTAL CHANGE - None

UPGRADE (GRADE CHANGE) - None

<u>TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION</u>			
Keith A. Hagan NJ	From: Electrical Foreman To: Acting Manager, Power, Signals & Communications	Power & Signals Power & Signals	7/27 – 8/16/2024
Jesse L. Mickel NJ	From: Purchasing Agent To: Acting Manager	Purchasing Purchasing & Stores	8/03 – 10/25/2024
LaTisha Y. Pierce NJ	From: Purchasing Specialist To: Acting Purchasing Agent	Purchasing Purchasing	8/03 – 10/25/2024
Corinne E. Wilson-Wilmer NJ	From: Administrative Coordinator (5) To: Acting Safety Specialist	Safety Safety	8/03 – 11/08/2024
Jesse D. Pachell PA	From: Technical Supervisor To: Acting Director	Transit Services Transit Services	8/10 – 8/16/2024
David S. Brodnick NJ	From: Electrical Foreman To: Acting Manager, Power, Signals & Communications	Power & Signals Power & Signals	8/17 – 8/25/2024

Kenneth M. Bivins NJ	From: Electrical Foreman To: Acting Manager, Power, Signals & Communications	Power & Signals Power & Signals	8/26 – 8/30/2024
Keith A. Hagan NJ	From: Electrical Foreman To: Acting Manager, Power, Signals & Communications	Power & Signals Power & Signals	8/26 – 8/30/2024
David S. Brodnick NJ	From: Electrical Foreman To: Acting Manager, Power, Signals & Communications	Power & Signals Power & Signals	8/31 – 9/06/2024

INTERAGENCY PROMOTION BETWEEN PATCO AND DRPA - None

INTERAGENCY TRANSFERS – None

TRANSFERS – DEPARTMENTAL - None

RETIREMENTS - None

RESIGNATION(S) - None

LAY OFFS - None

END OF TEMPORARY ASSIGNMENT - None

DECEASED

Heather D. Still NJ	Administrative Coordinator (3)	Office of the General Manager	8/13/2024
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**PURCHASING**

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During the month of August, 118 purchase orders were issued with a total value of \$1,010,013. Of the \$41,448 in monthly purchases where minority vendors could have served PATCO needs, \$3,465 was awarded to MBEs and \$8,969 to WBEs. The \$12,434 total MBE/WBE purchases in August represent 1.23% of the total spent and 30.00% of the purchases available to MBE/WBEs.

**MAINTENANCE OF TRAINS (EQUIPMENT DEPARTMENT)**

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The following significant maintenance initiatives progressed in August:

- Nineteen (19) overhauled motors are available for installation as needed. Ninety-six (96) motors are in the overhaul process, including twenty-one (21) at Swiger Coil, twenty (20) at RAM, twenty-six (26)

at WALCO, twenty (20) at Sherwood, six (6) pending outbound shipment, and three (3) undergoing in-house mini overhaul.

**Traction Motor Overhaul  
Thru August 31, 2024**

	2023	2024	Total
Resolution D23-054	\$ 900,332.00	\$ 1,953,582.00	\$ 2,853,914.00
<b>Totals</b>	<b>\$ 900,332.00</b>	<b>\$ 1,953,582.00</b>	<b>\$ 2,853,914.00</b>

**Vendor Breakdown**

RAM Industrial	\$ 167,083.00	\$ 620,866.00	\$ 787,949.00
Sherwood	\$ 75,662.00	\$ 663,843.00	\$ 739,505.00
Swiger Coil (DBA Motive Power)	\$ 437,092.00	\$ 285,227.00	\$ 722,319.00
Walco Electric	\$ 220,495.00	\$ 383,646.00	\$ 604,141.00
<b>Totals</b>	<b>\$ 900,332.00</b>	<b>\$ 1,953,582.00</b>	<b>\$ 2,853,914.00</b>

**Remaining Contract Funds \$14,646,086.00**

- We established a goal of twenty-four (24) truck overhauls in 2024. Eight (8) have been assembled so far, with five (5) in progress.
- Twenty-six (26) rebuilt gearboxes are currently available, and eight (8) wheelsets are assembled for truck building. Twenty-nine (29) gearboxes are in the overhaul process with three (3) at UTC, twenty-six (26) at Penn Machine, zero (0) at PATCO and four (4) pending outbound shipment.

**Gearbox Overhaul  
Thru August 31, 2024**

Resolution	2022	2023	2024	Grand Total
P-21-085	\$ 416,856.31	\$ 336,196.99	\$ 44,890.66	\$ 797,943.96
D-23-085			\$ 314,854.75	\$ 314,854.75
<b>Totals</b>			<b>\$ 359,745.41</b>	<b>\$ 1,112,798.71</b>

**Vendor Breakdown**

UTC/RAS & PENN MACHINE				
UTC/RAS			\$ 54,997.65	\$ 54,997.65
PENN MACHINE COMPANY LLC	\$ 416,856.31	\$ 336,196.99	\$ 304,747.76	\$ 1,057,801.06
<b>Totals</b>	<b>\$ 416,856.31</b>	<b>\$ 336,196.99</b>	<b>\$ 359,745.41</b>	<b>\$ 1,112,798.71</b>

**Remaining Contract Funds \$ 387,201.29**

- In August, custodial employees scrubbed twenty (20) cars (intensive interior cleaning and buffing floors). We also completed seventy-eight (78) exterior washes.

**TRACK & FACILITIES**

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- In August, Track & Facilities crews performed ROW (right of way), station, parking lot and track inspections.
- Support services (flagging and scheduling) were provided as required for the following projects:

- Ben Franklin Bridge Rehabilitation (Contract BF-54-2019)
- Woodcrest Station Platform Rehabilitation
- Franklin Square
- A dead tree 300' east of MP 13.5 was removed.
- A mud pocket at MP 13.25 was cleared. In addition, a mud pocket across from Ashland West Sub #1 track was addressed.
- Broken concrete ties were replaced on #1 track between East Crest and West Linden.
- Track & Facilities staff welded rail on #2 track at Osage Avenue (MP 13.5) and on #1 track at Upland Way Curve.
- M&S Technicians installed new parking blocks in the area adjacent to the new lift station.



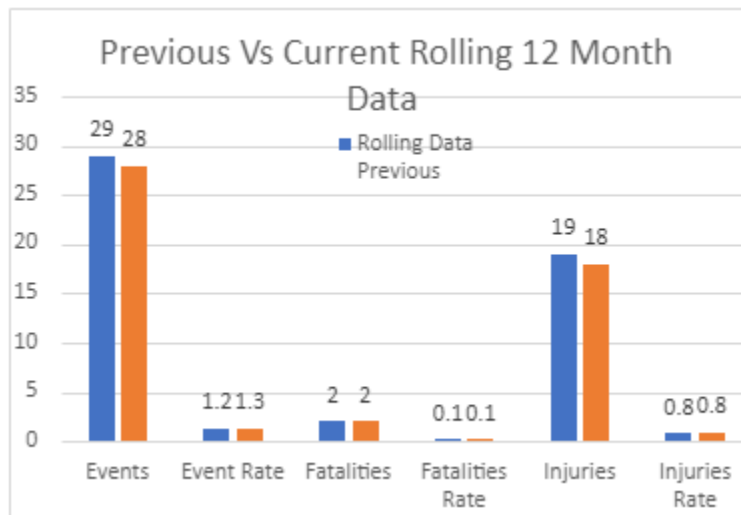
**POWER & SIGNALS**

- Staff established mainline track outages for the Track & Facilities Department.
- Traction return bonding was applied to new rail replacement as required.
- Right of Way (ROW), switch and signal inspections were performed.
- Substation breaker maintenance was performed.
- Relay testing and repairs were performed at mainline interlockings.
- Stations, subway tunnels, and parking lots were re-lamped as necessary.
- Support services were also provided as required for the following projects:
  - Birch Street Substation Equipment Upgrades (Contract PATCO-71-2019)
  - Franklin Square Station Rehabilitation
  - BOINGO/T-Mobile
  - Woodcrest Station Platform Rehabilitation
  - BFB suspension cable
  - Homeland Security Surveillance Camera Upgrades
  - Maintenance and repair of escalators and elevators

**SAFETY PERFORMANCE MEASUREMENT KPIs**

Data reported for the most recent period are as follows:

Rolling 12 Month Rates						Current		
	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	% Change Since Last Period	Trend	
	to May-24	to Jun-24	to Jul-24	to Aug-24	to Sep-24			
Dates are displayed in MMM-YY format. Each column is a cumulative of a 12 month range.								
Events	31	31	31	29	28	-3.45%		
Event Rate	1.36	1.36	1.33	1.22	1.27	4.77%		
Fatalities	2	2	2	2	2	0.00%		
Fatalities Rate	0.09	0.09	0.09	0.08	0.09	8.51%		
Injuries	17	17	18	19	18	-5.26%		
Injuries Rate	0.74	0.74	0.77	0.80	0.82	2.80%		
Vehicle Revenue Miles	2,287,233	2,282,266	2,325,572	2,384,091	2,197,040	-7.85%		
Major Mechanical Failures	125	135	142	136	125	-8.09%		
System Reliability	18,298	16,906	16,377	17,530	17,576	0.26%		



Respectfully submitted,

John D. Rink  
General Manager

**PORT AUTHORITY TRANSIT CORPORATION**  
**COMPARATIVE STATEMENT OF REVENUE AND EXPENSES**  
**June 30, 2024 Monthly and YTD**

	1ST A/P 1/31/2024	2ND A/P 2/29/2024	3RD A/P 3/31/2024	4TH A/P 4/30/2024	5TH A/P 5/31/2024	6TH A/P 6/30/2024
<b>INCOME</b>						
Operating	1,077,111	1,068,891	1,137,370	1,167,762	1,178,325	1,106,253
Non-Operating	<u>143,328</u>	<u>110,027</u>	<u>122,584</u>	<u>86,872</u>	<u>89,021</u>	<u>112,778</u>
Total Income-Pd	1,220,439	1,178,918	1,259,954	1,254,634	1,267,346	1,219,031
Total Oper.Inc.-YTD		2,146,001	3,283,372	4,451,134	5,629,459	6,735,712
Total NonOper.Inc.-YTD		253,356	375,939	462,811	551,832	664,610
<b>Total Income-YTD</b>		<b>2,399,357</b>	<b>3,659,311</b>	<b>4,913,945</b>	<b>6,181,291</b>	<b>7,400,322</b>
<b>EXPENSE</b>						
Way & Power	1,312,632	1,131,134	1,233,328	1,293,657	931,643	1,109,962
Equipment	659,726	532,337	860,735	756,234	777,750	811,264
Transportation	1,748,313	1,598,389	1,612,941	1,651,812	1,632,313	1,672,854
Administration	962,051	571,476	779,259	651,076	1,102,822	518,141
Purchased Power	390,744	342,108	360,354	383,812	315,943	451,039
Ins & Claims	151,806	151,806	213,898	233,046	152,888	154,086
Sub-Total-Pd	5,225,273	4,327,250	5,060,515	4,969,637	4,913,359	4,717,346
<b>Sub-Total-YTD</b>		<b>9,552,523</b>	<b>14,613,037</b>	<b>19,582,674</b>	<b>24,496,033</b>	<b>29,213,379</b>
Rent-DRPA-PD	510,163	510,167	510,167	510,167	510,167	510,167
<b>Rent-DRPA-YTD</b>		<b>1,020,330</b>	<b>1,530,497</b>	<b>2,040,664</b>	<b>2,550,831</b>	<b>3,060,998</b>
Total Expenses-Pd	5,735,436	4,837,417	5,570,682	5,479,804	5,423,526	5,227,513
<b>Total Expenses-YTD</b>		<b>10,572,853</b>	<b>16,143,534</b>	<b>21,623,338</b>	<b>27,046,864</b>	<b>32,274,377</b>
<b>STATISTICS</b>						
Passengers-PD	445,330	443,264	469,812	481,510	485,183	453,926
<b>Passengers-YTD</b>		<b>888,594</b>	<b>1,358,406</b>	<b>1,839,916</b>	<b>2,325,099</b>	<b>2,779,025</b>
Oper Rev. /Pass-Pd	2.42	2.41	2.42	2.43	2.43	2.44
<b>Oper Rev. /Pass-YTD</b>		<b>2.42</b>	<b>2.42</b>	<b>2.42</b>	<b>2.42</b>	<b>2.42</b>
Oper Exp. /Pass-Pd	11.73	9.76	10.77	10.32	10.13	10.39
<b>Oper Exp. /Pass-YTD</b>		<b>10.75</b>	<b>10.76</b>	<b>10.64</b>	<b>10.54</b>	<b>10.51</b>
Car Miles-Pd	405,910	379,240	401,400	394,030	390,602	384,940
<b>Car Miles-YTD</b>		<b>785,150</b>	<b>1,186,550</b>	<b>1,580,580</b>	<b>1,971,182</b>	<b>2,356,122</b>
Oper Rev. /CM-PD	2.65	2.82	2.83	2.96	3.02	2.87
<b>Oper Rev. /CM-YTD</b>		<b>2.73</b>	<b>2.77</b>	<b>2.82</b>	<b>2.86</b>	<b>2.86</b>
Oper Exp./CM-PD	12.87	11.41	12.61	12.61	12.58	12.25
<b>Oper Exp./CM-YTD</b>		<b>12.17</b>	<b>12.32</b>	<b>12.39</b>	<b>12.43</b>	<b>12.40</b>
<b>Avg. Rev. /Pass- YTD</b>	<b>2.74</b>	<b>2.70</b>	<b>2.69</b>	<b>2.67</b>	<b>2.66</b>	<b>2.66</b>

**Port Authority Transit Corporation**  
**Analysis of Budgeted/Actual Income - Year 2024**  
**6th Accounting Period Ending**  
**June 30, 2024**

Income	Annual	Current				Year-To-Date			
	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>		<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	
Passenger Fare Revenue	\$13,712,399	\$1,058,597	\$1,069,429	\$10,832	1.02% F	\$6,461,822	\$6,508,565	\$46,743	0.72% F
Smart Card Sales	<u>70,000</u>	<u>5,833</u>	<u>7,255</u>	<u>1,422</u>	<u>24.37%</u> F	<u>35,000</u>	<u>38,955</u>	<u>3,955</u>	<u>11.30%</u> F
Total Passenger Revenue	\$13,782,399	\$1,064,430	\$1,076,684	\$12,254	1.15% F	\$6,496,822	\$6,547,520	\$50,698	0.78% F
Advertising	262,737	21,895	63,206	41,311	188.68% F	131,369	420,502	289,134	220.09% F
Parking	355,362	29,614	29,569	(45)	-0.15% U	177,681	188,192	10,511	5.92% F
Leases & Rentals	339,078	28,257	36,456	8,200	29.02% F	169,539	155,602	(13,937)	-8.22% U
Interest	15,504	1,292	13,075	11,783	+ F	7,752	78,608	70,856	+ F
Miscellaneous	<u>42,134</u>	<u>3,511</u>	<u>41</u>	<u>(3,470)</u>	- U	<u>21,067</u>	<u>9,898</u>	<u>(11,169)</u>	- U
Total Income	<u>\$14,797,214</u>	<u>\$1,148,998</u>	<u>\$1,219,031</u>	<u>\$70,033</u>	<u>6.10%</u> F	<u>\$7,004,229</u>	<u>\$7,400,322</u>	<u>\$396,093</u>	<u>5.66%</u> F
Passengers	5,834,100	450,574	453,926	3,352	0.74% F	2,750,110	2,779,025	28,916	1.05% F

**Port Authority Transit Corporation  
Comparative Analysis - 2024  
Budget /Actual-Income & Departmental Expenses  
for the Month Ending  
June 30, 2024**

	<u>Annual</u>	<u>Current</u>				<u>Year-To-Date</u>			
	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>		<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	
Passenger Fare Revenue	\$13,712,399	\$1,058,597	\$1,069,429	\$10,832	1.0% F	\$6,461,822	\$6,508,565	\$46,743	0.7% F
Smart Card Sales	<u>70,000</u>	<u>5,833</u>	<u>7,255</u>	<u>1,422</u>	<u>24.4% F</u>	<u>35,000</u>	<u>38,955</u>	<u>3,955</u>	<u>11.3% F</u>
Total Passenger Revenue	\$13,782,399	1,064,430	1,076,684	12,254	1.2% F	6,496,822	6,547,520	50,698	0.8% F
Other	<u>1,014,815</u>	<u>84,568</u>	<u>142,347</u>	<u>57,779</u>	<u>68.3% F</u>	<u>507,408</u>	<u>852,802</u>	<u>345,395</u>	<u>68.1% F</u>
Total Income	<u>\$14,797,214</u>	<u>\$1,148,998</u>	<u>\$1,219,031</u>	<u>\$70,033</u>	<u>6.1% F</u>	<u>\$7,004,229</u>	<u>\$7,400,322</u>	<u>\$396,093</u>	<u>5.7% F</u>
Way & Power	\$13,955,449	\$1,201,442	\$1,109,962	\$91,480	7.6% F	\$6,783,525	\$7,012,356	(\$228,831)	-3.4% U
Equipment	10,297,230	870,162	811,264	58,898	6.8% F	5,089,095	4,398,046	691,049	13.6% F
Transportation	23,819,997	2,047,304	1,672,854	374,450	18.3% F	11,555,958	9,916,622	1,639,336	14.2% F
Administration	11,912,854	1,001,474	518,141	483,333	48.3% F	5,946,587	4,584,825	1,361,762	22.9% F
Insurance & Claims	2,572,690	214,391	154,086	60,305	28.1% F	1,286,345	1,057,530	228,815	17.8% F
Purchased Power	<u>4,125,000</u>	<u>343,750</u>	<u>451,039</u>	<u>(107,289)</u>	<u>-31.2% U</u>	<u>2,062,500</u>	<u>2,244,000</u>	<u>(181,500)</u>	<u>-8.8% U</u>
Sub-Total	\$66,683,220	\$5,678,524	\$4,717,346	\$961,178	16.9% F	\$32,724,011	\$29,213,379	\$3,510,632	10.7% F
Transit Subsidy (before rent)	(\$51,886,006)	(\$4,529,526)	(\$3,498,315)	\$1,031,211	22.8% F	(\$25,719,781)	(\$21,813,057)	\$3,906,724	15.2% F
Rent-DRPA	6,122,000	510,167	510,167	—	— F	3,061,002	3,061,002	—	— F
Total Expenses	<u>\$72,805,220</u>	<u>\$6,188,691</u>	<u>\$5,227,513</u>	<u>\$961,178</u>	<u>15.5% F</u>	<u>\$35,785,013</u>	<u>\$32,274,381</u>	<u>\$3,510,632</u>	<u>9.8% F</u>
Transit Subsidy (includes rent)	<u>(\$58,008,006)</u>	<u>(\$5,039,693)</u>	<u>(\$4,008,482)</u>	<u>\$1,031,211</u>	<u>20.5% F</u>	<u>(\$28,780,783)</u>	<u>(\$24,874,059)</u>	<u>\$3,906,724</u>	<u>13.6% F</u>

# PATCO EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
1	General Manager		1	
2	Assistant General Manager			1
1	Director, Equipment		1	
2	Director, Fare Collection Operations		1	
3	Director, Finance		1	
4	Director, Power & Signals		1	
5	Director, Safety Services		1	
6	Director, Track & Facilities		1	
7	Director, Transit Services		1	
1	Manager, Electrical & Electronics		1	
2	Manager, Fare Collection			1
3	Manager, Mechanical & Custodial		1	
4	Manager, Passenger Services		1	
5	Manager, Power, Signals & Communications		1	
6	Manager, Track & Facilities		1	
7	Manager, Track, Structures & Mechanical Equipment		1	
8	Supervising Dispatcher		1	
9	Technical Supervisor, Electrical Systems			
10	Technical Supervisor, Civil/Mechanical Systems			1
11	Technical Supervisor, Equipment			1
12	Technical Supervisor, Transit Services			1
1	Custodial Foreman			1
2	Dispatcher		5	1
3	Dispatcher Trainee		6	
4	Electrical Foreman		6	
5	Fare Collection Foreman		1	
6	Fleet Foreman		1	

# PATCO EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
7	Maintenance Foreman		1	
8	Mechanical Foreman		1	1
9	Money Room Supervisor		1	
10	Payroll Administrator		2	
11	Purchasing Agent		1	
12	Sr. Accountant		3	
13	Station Supervisor		7	3
14	Supervisor, Storeroom			1
15	Supervisor, Transit Services		3	
16	Supervisor/Traffic Analyst		8	
17	Track Foreman		2	1
<b><u>OFFICIALS - ADMINISTRATORS (Total By State)</u></b>		<b>0</b>	<b>63</b>	<b>13</b>
<b><u>TOTAL OFFICIALS - ADMINISTRATORS</u></b>		<b>76</b>		
1	Fare Collection Systems Analyst		1	
2	Program Analyst			
3	Project Manager, Technical		1	
4	Purchasing Specialist		3	
5	Safety Specialist		2	
<b><u>PROFESSIONALS (Total By State)</u></b>		<b>0</b>	<b>7</b>	<b>0</b>
<b><u>TOTAL PROFESSIONALS</u></b>		<b>7</b>		
1	Train Operator		40	13

# PATCO EEO CATEGORIES (By State)

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JOB TITLE		STATE OF RESIDENCE		
		DE	NJ	PA
<b>PARAPROFESSIONALS (Total By State)</b>				
		<b>0</b>	<b>40</b>	<b>13</b>
<b>TOTAL PARAPROFESSIONALS</b>		<b>53</b>		
1	Custodian		17	16
2	Revenue Collector		2	
<b>SERVICE - MAINTENANCE (Total By State)</b>				
		<b>0</b>	<b>19</b>	<b>16</b>
<b>TOTAL SERVICE - MAINTENANCE</b>		<b>35</b>		
1	Accounting Clerk		1	
2	Administrative Coordinator		5	
3	Customer Service Agent/Traffic Checker		4	1
4	Data Entry Clerk			1
5	Media Production Technician		1	
6	Storekeeper		5	
<b>ADMINISTRATIVE SUPPORT (Total By State)</b>				
		<b>0</b>	<b>16</b>	<b>2</b>
<b>TOTAL ADMINISTRATIVE SUPPORT</b>		<b>18</b>		
1	Car Monitoring & Diagnostic System Technician		1	
2	Electronic Technician	1	15	3
3	Electronic Technician Apprentice - Fare Collection			1
4	Equipment Electrician		3	1
5	Equipment Electrician A/C		5	
6	Equipment Mechanic	1	18	
7	Fare Collection Repairman		1	1
8	Groundskeeper		1	

# PATCO EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
9	Machine Operator 1/C		4	
10	Machinist 1/C		1	
11	Machinist 1/C Toolmaker		1	
12	Maintainer		18	4
13	Maintenance Mechanic 1/C		3	
14	Mechanical & Structural Technician		10	1
15	Track Mechanic		11	8
16	Welder		1	
<b>SKILLED CRAFT (Total By State)</b>		<b>2</b>	<b>93</b>	<b>19</b>
<b>TOTAL SKILLED CRAFT</b>			<b>114</b>	
<b>TOTAL EMPLOYEES BY STATE</b>		<b>2</b>	<b>238</b>	<b>63</b>
<b>TOTAL PATCO EMPLOYEES</b>			<b>303</b>	
<b>SUMMARY (Employee Class)</b>				
<b>NON-REP</b>		<b>0</b>	<b>86</b>	<b>15</b>
			<b>101</b>	
<b>TEAMSTERS</b>		<b>2</b>	<b>152</b>	<b>48</b>
			<b>202</b>	

# **PATCO BOARD MINUTES**

**PORT AUTHORITY TRANSIT CORPORATION  
BOARD MEETING**

**One Port Center  
Camden, New Jersey  
Wednesday, August 21, 2024**

**Pennsylvania Commissioners**

James Schultz, Esq., Chairman of the Board (via Teams)  
James Snell for Pennsylvania Treasurer Stacy Garrity (via Teams)  
Donna Powell (via Teams)  
Gregory Schwab, Esq.  
Vaughn Ross (via Teams)  
Keiwana McKinney-Forde (via Teams)  
Robert Ghormoz (via Teams)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman of the Board (via Teams)  
Albert Frattali  
Richard Sweeney  
Charles Fentress (via Teams)  
Aaron Nelson (via Teams)  
Daniel Christy (via Teams)

**DRPA/PATCO Staff**

John Hanson, DRPA Chief Executive Officer/PATCO President  
Jalila D. Parker, Deputy Chief Executive Officer  
Raymond J. Santarelli, Esq., General Counsel and Corporate Secretary  
Toni Brown, Chief Administrative Officer  
Jerry Sahi, Chief Financial Officer  
Michael Venuto, Chief Engineer  
John Rink, PATCO General Manager  
Robert Hicks, Chief Operating Officer  
Robert Finnegan, Chief Safety and Security Officer  
David Aubrey, Inspector General  
Ed Cobbs, Jr., Chief of Police  
Stephen M. Holden, Esq., Deputy General Counsel  
Rohan Hepkins, PATCO Deputy General Manager  
Christopher Jones, Director, Information Services  
Matthew Licata, Director, Fleet Management (via Teams)  
Ricardo DeOliveira, Director, WWB/CBB (via Teams)  
Joseph McAroy, Director, BFB/BRB (via Teams)  
Darlene Callands, Acting Director, Government Relations & Grants Administration  
Christina Maroney, Director, Strategic Initiatives  
Darcie DeBeaumont, Director, Finance, DRPA  
Mark Ciechon, Director, Finance, PATCO  
Jesse Mickel, Acting Manager, Purchasing & Stores  
Gerald Faber, Esq., Assistant General Counsel (via Teams)  
Kathleen P. Vandy, Esq., Assistant General Counsel  
Amy Ash, Manager, Contract Administration

Carol Herbst, Senior Accountant, Finance (via Teams)  
 Mike Williams, Manager, Corporate Communications  
 Dawn Whiton, Executive Assistant to the CEO  
 Barbara Wagner, Executive Assistant to the CEO  
 Nicole Major, Contract Administration Intern  
 Jennifer Rivera, Legal Secretary, Office of General Counsel  
 Tiffany N. Taylor, Legal File Clerk, Office of General Counsel  
 Amanda Hammock, Administrative Coordinator, Corporate Secretary  
 Katherine Hilinski, Records Manager, Office of General Counsel  
 Anne Nelson, Executive Legal Secretary to the General Counsel

### **Others Present**

Anthony Luker, SE Regional Director, Office of the Pennsylvania Governor (via Teams)  
 Allison Deibert, Esq., Deputy Chief Counsel, Pennsylvania Treasury (via Teams)  
 Alexis Franklin, Esq., Associate Counsel, New Jersey Governor's Authorities Unit  
 Christopher Gibson, Esquire, Archer Greiner (via Teams)  
 Alan Kessler, Esq., Duane Morris, LLP (via Teams)  
 Jessica Priselac, Esq., Duane Morris, LLP (via Teams)  
 Ryan Frascella, Board Liaison, Bellevue Strategies, LLC (via Teams)  
 Pranav Maneel, Board Liaison, Bellevue Strategies, LLC (via Teams)  
 Meredith Rubin, Esq., Connell Foley

### **OPEN SESSION**

#### **Roll Call**

Chairman Schultz called the meeting to order at 9:17 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Schultz, Vice Chairman Nash, Commissioners Frattali, Fentress, Ghormoz, Powell, McKinney-Forde, Snell, Nelson, Schwab, Ross, Christy, and Sweeney.

#### **Public Comment**

There was no public comment.

#### **Report of the General Manager**

PATCO General Manager Rink stated that the Report of the General Manager stood as previously submitted. There were no questions or comments. Commissioner Schwab moved to approve the General Manager's Report and Commissioner Fentress seconded the motion. All Commissioners in attendance voted to accept the Report. The motion carried.

#### **Approval of the July 17, 2024 PATCO Board Meeting Minutes**

Chairman Schultz stated that the Minutes of the July 17, 2024 PATCO Board Meeting were previously provided to all Commissioners and the Governors of New Jersey and Pennsylvania. There were no comments on or corrections to the Minutes. Commissioner Snell moved to approve the Minutes and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Receipt and Filing of the Lists of Previously Approved Payments covering the Month of July 2024**

Chairman Schultz stated that the List of Previously Approved Payments covering the month of July 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the List of Previously Approved Purchase Orders and Contracts covering the Month of July 2024**

Chairman Schultz stated that the List of Previously Approved Purchase Orders and Contracts covering the month of July 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Sweeney moved to receive and file the List and Commissioner Snell seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Balance Sheet and Equity Statement dated May 31, 2024**

Chairman Schultz stated that the Balance Sheet and Equity Statement dated May 31, 2024, was previously provided to all Commissioners. There were no questions or comments. Commissioner Frattali moved to receive and file the Balance Sheet and Equity Statement and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of August 6, 2024**

Chairman Schultz stated that the Minutes of the August 6, 2024 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections. Commissioner Fentress moved to approve the Minutes and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on August 6, 2024**

Chairman Schultz stated that there were two (2) Resolutions from the August 6, 2024 Operations & Maintenance Committee Meeting for consideration:

**PATCO-24-016      Online PATCO Contractor Safety Training**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate an agreement with RailPros, Inc. to provide online safety training for contractors and others working on and around PATCO's tracks and facilities. RailPros will not be compensated directly for developing, hosting, and administering the training but will charge a fee of \$70.00 for each training registration. RailPros will have the exclusive right to offer the training for a period of three (3) years. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**PATCO-24-017      Biannual Ultrasonic Testing and Analysis of Rails**

PATCO General Manager Rink presented the Summary Statement and Resolution seeking Board authorization to negotiate a five- (5) year contract with Smith-Emery Laboratories to perform biannual ultrasonic testing and analysis of PATCO's rail track in an amount not to exceed \$178,000.00. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Sweeney moved to adopt the Resolution and Commissioner Schwab seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried and the Board adopted the Resolution.

**Unfinished Business**

There were no Unfinished Business items.

**New Business**

Chairman Schultz stated that there was one (1) New Business item for consideration:

**PATCO-24-018      Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)**

Purchasing Agent Mickel presented the Summary Statement and Resolution seeking Board authorization for staff to negotiate and enter into one (1) pending PATCO contract identified in the attachment to the Resolution. Chairman Schultz inquired whether the Commissioners had any questions for staff concerning the Resolution. There were no questions. Commissioner Fentress moved to adopt the Resolution and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted to approve the motion. The motion carried and the Board adopted the Resolution.

**ADJOURNMENT**

With no further business, Commissioner Fentress moved to adjourn the Meeting. Commissioner Ross seconded the motion. All Commissioners in attendance voted in the affirmative. The Meeting adjourned at 9:26 a.m.

Respectfully submitted,



Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary

**PATCO MONTHLY LIST OF  
PREVIOUSLY APPROVED PAYMENTS**

**Port Authority Transit Corporation**  
**Monthly List Of Previously Approved Payments 08/01/24 through 08/31/24**  
**Meeting Date 09/18/24**

Vendor Name	Item Description	Resolution # / Authorization	Amount
ARBILL INDUSTRIES INC	1st Aid & Safety Equipment	25KTHRES	186.72
LOVELINE INDUSTRIES, INC.	1st Aid & Safety Equipment	25KTHRES	2,700.00
NEW PIG CORPORATION	1st Aid & Safety Equipment	25KTHRES	616.35
QUEST SAFETY PRODUCTS, INC.	1st Aid & Safety Equipment	25KTHRES	375.13
STAUFFER GLOVE & SAFETY	1st Aid & Safety Equipment	25KTHRES	79.92
SUPREME SAFETY, INC	1st Aid & Safety Equipment	25KTHRES	3,017.10
T. FRANK MCCALL'S, INC.	1st Aid & Safety Equipment	25KTHRES	330.75
	<b>1st Aid &amp; Safety Equipment Total</b>		7,305.97
CUBIC TRANSPORTATION SYSTEMS INC	AFC Device Refresh	D-22-083	1,690,789.80
	<b>AFC Device Refresh Total</b>		1,690,789.80
UNITED REFRIGERATION, INC.	Air Compressor/Accessories	25KTHRES	143.81
	<b>Air Compressor/Accessories Total</b>		143.81
GENUINE PART COMPANY	Auto Body/Acs Parts	25KTHRES	385.20
	<b>Auto Body/Acs Parts Total</b>		385.20
SAMUEL A ROSS AUTOMOTIVE EQUIPMENT	Auto Shop Equip	25KTHRES	700.00
	<b>Auto Shop Equip Total</b>		700.00
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Bags/Erosion Equip	25KTHRES	470.00
	<b>Bags/Erosion Equip Total</b>		470.00
REDY BATTERY	Batteries	25KTHRES	520.16
	<b>Batteries Total</b>		520.16
ATLANTIC TRACK & TURNOUT INC	Buildings Grounds & Maint.	25KTHRES	530.00
GKY INDUSTRIES	Buildings Grounds & Maint.	25KTHRES	2,474.50
HOMELAND INDUSTRIAL SUPPLY INC	Buildings Grounds & Maint.	25KTHRES	2,100.00
MAC PRODUCTS, INC	Buildings Grounds & Maint.	25KTHRES	11,360.00
PRO-LINE INDUSTRIAL PRODUCTS, INC.	Buildings Grounds & Maint.	25KTHRES	457.00
	<b>Buildings Grounds &amp; Maint. Total</b>		16,921.50
FELTON L. WALKER	Electrical Equipment & Supplies	25KTHRES	192.00
	<b>Electrical Equipment &amp; Supplies Total</b>		192.00
RAILROAD TOOLS AND SOLUTIONS LLC	Builder's Supplies	25KTHRES	710.16
	<b>Builder's Supplies Total</b>		710.16
SUPREME SAFETY, INC	Chemicals	25KTHRES	396.00
	<b>Chemicals Total</b>		396.00
SUPREME SAFETY, INC	Cleaning Materials	25KTHRES	662.50
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Cleaning Materials	25KTHRES	184.50
	<b>Cleaning Materials Total</b>		847.00
KEYPORT ARMY NAVY	Uniform Expense	25KTHRES	7,513.50
	<b>Uniform Expense Total</b>		7,513.50
DELTA DENTAL OF NEW JERSEY, INC.	Cobra Reimbursement Receivable	D-23-059	148.55
VISION BENEFITS OF AMERICA	Cobra Reimbursement Receivable	D-22-060	17.83
	<b>Cobra Reimbursement Receivable Total</b>		166.38
B&C TRANSIT, INC.	Contract Service Expense	P-22-007	167,703.83
FLATIRON CRANE OPERATING COMPANY,	Contract Service Expense	P-22-022A	3,430.00
HAMPTON CLARKE INC	Contract Service Expense	25KTHRES	579.00
KAESER COMPRESSORS	Contract Service Expense	25KTHRES	72.40
ONE CALL CONCEPTS, INC.	Contract Service Expense	25KTHRES	180.18
SEPTA	Contract Service Expense	P-19-009	144,811.93
TERMINIX INTERNATIONAL COMPANY	Contract Service Expense	25KTHRES	468.00
	<b>Contract Service Expense Total</b>		317,245.34
EPLUS TECHNOLOGY, INC.	Data Processing Services & Switches	D-22-038	496,089.54
SCHNEIDER ELECTRIC BUILDINGS	Data Processing Services & Switches	D-21-055	56,100.00
	<b>Data Processing Services &amp; Switches Total</b>		552,189.54
APR SUPPLY CO	Direct Materials	25KTHRES	204.26
ERIAL CONCRETE INC.	Direct Materials	25KTHRES	1,877.50
HOME DEPOT U.S.A., INC.	Direct Materials	P-23-029A	1,761.14
JAS VENTURE INC DBA HADDON	Direct Materials	25KTHRES	728.00
LOWE'S COMPANIES, INC.	Direct Materials	25KTHRES	758.23
PATCO PETTY CASH FUND	Direct Materials	25KTHRES	5.06
PEIRCE-PHELPS LLC	Direct Materials	25KTHRES	429.34
SOUTH CAMDEN IRON WORKS	Direct Materials	25KTHRES	324.69
T&T SUPPLY CO	Direct Materials	25KTHRES	1,213.45
TECHNOLOGIES LANKA INC	Direct Materials	25KTHRES	270.98
UNITED RENTALS NORTH AMERICA, INC	Direct Materials	25KTHRES	385.99
	<b>Direct Materials Total</b>		7,958.64
CIRCUIT BREAKER SALES NE LLC	Electrical Equipment & Supplies	25KTHRES	11,175.00
COLLINGS CONTRACTING TECHNOLOGIES,	Electrical Equipment & Supplies	25KTHRES	343.44
TESCO- THE EASTERN SPECIALTY CO	Electrical Equipment & Supplies	25KTHRES	7,368.20
TINA A. LISTON-HORNER	Electrical Equipment & Supplies	25KTHRES	341.68
Y-PERS, INC.	Electrical Equipment & Supplies	25KTHRES	394.20
	<b>Electrical Equipment &amp; Supplies Total</b>		19,622.52

COLLINGS CONTRACTING TECHNOLOGIES, FELTON L. WALKER KSL SUPPLIES INC. MARTEK INDUSTRIES, INC. TACTICAL PUBLIC SAFETY LLC TS AIR SCIENCES LLC VENUS SUPPLIES AND SERVICES	Electrical & Signal Parts Electrical & Signal Parts Electrical & Signal Parts Electrical & Signal Parts Electrical & Signal Parts Electrical & Signal Parts Electrical & Signal Parts <b>Electrical &amp; Signal Parts Total</b>	25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES	1,431.04 460.00 446.40 1,541.91 513.00 79.60 1,096.20 5,568.15
ATLANTIC CITY ELECTRIC PSE&G CO. SEPTA	Electricity Expense Electricity Expense Electricity Expense <b>Electricity Expense Total</b>	UTILITY UTILITY UTILITY 25KTHRES	41.82 16,983.39 185.74 17,210.95
BISCO INDUSTRIES COLLINGS CONTRACTING TECHNOLOGIES, FOTRONIC CORPORATION GKY INDUSTRIES TINA A. LISTON-HORNER US ELECTRICAL SERVICES, INC. W.W. GRAINGER INC.	Electrical Components & Parts Electrical Components & Parts Electrical Components & Parts Electrical Components & Parts Electrical Components & Parts Electrical Components & Parts Electrical Components & Parts <b>Electrical Components &amp; Parts Total</b>	25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES	1,592.35 45.00 162.00 68.00 57.50 151.94 1,504.74 3,581.53
NATIONAL DRIVE VOYA FINANCIAL	Employee Payroll Deductions Employee Payroll Deductions <b>Employee Payroll Deductions Total</b>	NONE NONE 25KTHRES	10.00 49,548.00 49,558.00
PATCO PETTY CASH FUND	Employee Welfare Association <b>Employee Welfare Association Total</b>	25KTHRES NONE	30.00 30.00
TREASURER - STATE OF NEW JERSEY	Employer Gross Income Tax <b>Employer Gross Income Tax Total</b>	NONE 25KTHRES	60,013.61 60,013.61
JOSEPH FAZZIO INC. PATCO PETTY CASH FUND SNAP-ON INCORPORATED THORNTON ENTERPRISES INC W.W. GRAINGER INC.	Equipment & Tools Equipment & Tools Equipment & Tools Equipment & Tools Equipment & Tools <b>Equipment &amp; Tools Total</b>	25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES	31.66 5.97 518.37 248.00 824.40 1,628.40
CUBIC TRANSPORTATION SYSTEMS INC HIBISCUS ROAD CAPITAL LLC KSL SUPPLIES INC. NEWARK CORPORATION TEAM ONE REPAIR, INC. TINA A. LISTON-HORNER	Fare Collection Equipment Fare Collection Equipment Fare Collection Equipment Fare Collection Equipment Fare Collection Equipment Fare Collection Equipment <b>Fare Collection Equipment Total</b>	P-23-019B 25KTHRES 25KTHRES 25KTHRES P-23-020E 25KTHRES 25KTHRES	29,919.89 890.77 1,045.50 310.57 358.47 715.00 33,240.20
BDF CHEMICAL CO INC FELTON L. WALKER GKY INDUSTRIES HILTI INC MCMASER-CARR SUPPLY COMPANY SNAP-ON INCORPORATED W.W. GRAINGER INC.	Fasteners Fasteners Fasteners Fasteners Fasteners Fasteners Fasteners <b>Fasteners Total</b>	25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES	164.00 136.00 2,202.50 175.25 169.20 39.33 16.74 2,903.02
INTERNAL REVENUE SERVICE	Federal/FICA Payroll Taxes <b>Federal/FICA Payroll Taxes Total</b>	NONE 25KTHRES	504,743.73 504,743.73
SPECIALTY FREIGHT SERVICES, INC	Freight <b>Freight Total</b>	25KTHRES D-23-064B	830.00 830.00
DAVID WEBER OIL CO. THORNTON ENTERPRISES INC TRISTATE INDUSTRIAL DISTRIBUTORS OF VAL-U AUTO PARTS LLC	Fuel/Oil/Grease Fuel/Oil/Grease Fuel/Oil/Grease Fuel/Oil/Grease <b>Fuel/Oil/Grease Total</b>	D-23-064B 25KTHRES 25KTHRES 25KTHRES 25KTHRES	2,510.96 437.27 936.12 105.78 3,990.13
EAST RIVER ENERGY, INC.	Gasoline - Unleaded <b>Gasoline - Unleaded Total</b>	D-24-005 D-21-085	13,031.88 46,053.27
PENN MACHINE COMPANY LLC	Gearbox Rebuild <b>Gearbox Rebuild Total</b>	D-21-085 D-23-060	46,053.27 82,791.54
SYMETRA LIFE INSURANCE COMP.	Group Life & Accident Insurance Payable <b>Group Life &amp; Accident Insurance Payable Total</b>	D-23-060 25KTHRES	82,791.54 374.95
COLONY HARDWARE CORPORATION FELTON L. WALKER GKY INDUSTRIES GRAYBAR ELECTRIC CO. INC. SNAP-ON INCORPORATED SOSMETAL PRODUCTS INC TINA A. LISTON-HORNER TRISTATE INDUSTRIAL DISTRIBUTORS OF WINZER CORPORATION	Hand Tools Hand Tools Hand Tools Hand Tools Hand Tools Hand Tools Hand Tools Hand Tools Hand Tools <b>Hand Tools Total</b>	25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES 25KTHRES	86.90 188.52 110.58 4,309.47 316.50 293.37 1,376.60 218.08 7,274.97
GKY INDUSTRIES INDCO INC TRISTATE INDUSTRIAL DISTRIBUTORS OF	Hardware & Related Hardware & Related Hardware & Related <b>Hardware &amp; Related Total</b>	25KTHRES 25KTHRES 25KTHRES 25KTHRES	25.00 173.25 426.00 624.25

VENUS SUPPLIES AND SERVICES	HVAC	25KTHRES	163.52
	<b>HVAC Total</b>		163.52
UNITED REFRIGERATION, INC.	Industrial Gases	25KTHRES	208.00
	<b>Industrial Gases Total</b>		208.00
CENTRAL POLY-BAG CORP.	Janitorial Supplies	25KTHRES	3,416.00
INDCO INC	Janitorial Supplies	25KTHRES	4,160.55
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Janitorial Supplies	25KTHRES	611.76
	<b>Janitorial Supplies Total</b>		8,188.31
WESTINGHOUSE AIR BRAKE TECHNOLOGIES	Machinery/Hardware, Industrial	P-23-019G	4,544.00
	<b>Machinery/Hardware, Industrial Total</b>		4,544.00
MCMASTER-CARR SUPPLY COMPANY	Maint/Repair-Vehicle	25KTHRES	66.88
	<b>Maint/Repair-Vehicle Total</b>		66.88
WINZER CORPORATION	Material Inventory	25KTHRES	19.85
	<b>Material Inventory Total</b>		19.85
DELTA DENTAL OF NEW JERSEY, INC.	Medical Dental	D-23-059	7,179.70
	<b>Medical Dental Total</b>		7,179.70
AMERIHEALTH INSURANCE COMPANY	Medical Health	D-23-083	182,687.35
	<b>Medical Health Total</b>		182,687.35
VISION BENEFITS OF AMERICA	Medical Vision	D-22-060	756.10
	<b>Medical Vision Total</b>		756.10
PATCO PETTY CASH FUND	Office Supplies	25KTHRES	21.31
SOSMETAL PRODUCTS INC	Office Supplies	25KTHRES	558.25
W.B. MASON CO. INC	Office Supplies	D-23-121	456.19
	<b>Office Supplies Total</b>		1,035.75
BLUE MOUNTAIN DISTRIBUTORS	Other Office Expenses	D-23-031	703.93
	<b>Other Office Expenses Total</b>		703.93
PA DEPT OF REVENUE	PA Payroll Taxes	NONE	10,902.33
	<b>PA Payroll Taxes Total</b>		10,902.33
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Paint-Coatings	25KTHRES	3,598.60
	<b>Paint-Coatings Total</b>		3,598.60
EMERALD BUSINESS SUPPLY INC.	Paper Office/Print Shop	D-24-037A	547.25
	<b>Paper Office/Print Shop Total</b>		547.25
PATCO PETTY CASH FUND	Passenger Ticket Revenue	25KTHRES	14.80
	<b>Passenger Ticket Revenue Total</b>		14.80
TACTICAL PUBLIC SAFETY LLC	PATCO Mobile Radio Replacement	25KTHRES	11,833.20
	<b>PATCO Mobile Radio Replacement Total</b>		11,833.20
PATCO - Payroll Account	Payroll For Accounting Period	NONE	1,704,433.40
	<b>Payroll For Accounting Period Total</b>		1,704,433.40
PNC BANK P-CARD	P-Card Purchases	NONE	54,661.07
	<b>P-Card Purchases Total</b>		54,661.07
PA STATE EMPLOYEES RETIREMENT SYSTE	Pension - SERS	NONE	302,384.61
	<b>Pension - SERS Total</b>		302,384.61
CITY OF PHILADELPHIA	Philadelphia Payroll Taxes	NONE	8,059.51
	<b>Philadelphia Payroll Taxes Total</b>		8,059.51
FELTON L. WALKER	Plumbing Equipment & Supplies	25KTHRES	174.68
GKY INDUSTRIES	Plumbing Equipment & Supplies	25KTHRES	63.36
GLOBAL EQUIPMENT COMPANY INC.	Plumbing Equipment & Supplies	25KTHRES	185.17
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Plumbing Equipment & Supplies	25KTHRES	33.00
	<b>Plumbing Equipment &amp; Supplies Total</b>		456.21
AED BRANDS, LLC	Police Equipment and Supplies	25KTHRES	7,374.00
CODE RED CONSULTING	Police Equipment and Supplies	25KTHRES	4,620.00
	<b>Police Equipment and Supplies Total</b>		11,994.00
FEDERAL EXPRESS CORPORATION	Postage Expenses	25KTHRES	229.73
	<b>Postage Expenses Total</b>		229.73
STV INCORPORATED	Professional Fees - Consulting	P-20-003	20,436.74
TRANSPORTATION RESOURCE ASSOCIATES	Professional Fees - Consulting	P-20-003	4,144.70
	<b>Professional Fees - Consulting Total</b>		24,581.44
STEVENS & LEE P C	Professional Fees - Labor Relations	P-22-001	550.00
	<b>Professional Fees - Labor Relations Total</b>		550.00
ARCHER & GREINER, PC	Professional Fees - Legal Costs	P-22-001	3,520.00
DILWORTH PAXSON LLP	Professional Fees - Legal Costs	P-22-001	292.50
ZELLER & WIELICZKO, LLP	Professional Fees - Legal Costs	P-22-001	1,869.46
	<b>Professional Fees - Legal Costs Total</b>		5,681.96
INTERSTATE MOBILE CARE, INC.	Professional Fees - Medical	P-21-008	2,658.00
OCCUPATIONAL HEALTH CENTERS	Professional Fees - Medical	P-21-008	780.00
	<b>Professional Fees - Medical Total</b>		3,438.00
ACADACA, LLC	Professional Services	P-23-005	17,205.89
BENEFIT HARBOR LP	Professional Services	D-22-059	2,380.80
EPLUS TECHNOLOGY, INC.	Professional Services	P-24-001	77,950.00
	<b>Professional Services Total</b>		97,536.69
PECO - PAYMENT PROCESSING	Purchased Power	P-23-028	71,578.04
PSE&G CO.	Purchased Power	P-23-028	287,684.12
TOTALENERGIES STRONG, LLC	Purchased Power	P-23-028	244,369.41
	<b>Purchased Power Total</b>		603,631.57
INDCO INC	Rags, Shop Towels	25KTHRES	3,074.00
	<b>Rags, Shop Towels Total</b>		3,074.00

BIRD CONTROL SERVICES, INC.	Rail Car Cleaning Materials	25KTHRES	87.00
PATCO PETTY CASH FUND	Rail Car Cleaning Materials	25KTHRES	9.56
	<b>Rail Car Cleaning Materials Total</b>		96.56
GRM INFORMATION MANAGEMENT SERVICES	Records Management Fees	D-20-090	91.49
	<b>Records Management Fees Total</b>		91.49
CHAROLYN SANTANA	Refund	25KTHRES	6.00
CHERYL ROBINSON	Refund	25KTHRES	5.20
JAMES CROPPEN	Refund	25KTHRES	6.00
JUMMY FLEURIVAL	Refund	25KTHRES	16.00
LAWRENCE REED	Refund	25KTHRES	27.20
LETTIE HEDGEPETH	Refund	25KTHRES	5.50
LISA BOCCHINI	Refund	25KTHRES	14.00
LUCIA PLUM	Refund	25KTHRES	11.20
SCOTT MULLEN	Refund	25KTHRES	9.00
VIVIAN JACKSON	Refund	25KTHRES	40.00
VIVIENNE JACKSON	Refund	25KTHRES	40.00
	<b>Refund Total</b>		180.10
WILLIAMS SCOTSMAN INC.	Rental - Property & Other Equipment	25KTHRES	1,489.71
	<b>Rental - Property &amp; Other Equipment Total</b>		1,489.71
CUBIC TRANSPORTATION SYSTEMS INC	REOPENING FRANKLIN SQUARE	D-21-046	172,037.80
	<b>REOPENING FRANKLIN SQUARE Total</b>		172,037.80
RICH TREE SERVICE, INC.	Repairs and Maintenance - Other	P-20-008	2,560.00
	<b>Repairs and Maintenance - Other Total</b>		2,560.00
AMERIHEALTH INSURANCE COMPANY	Retiree Medical Insurance	D-23-083	12,984.77
UNITED HEALTHCARE	Retiree Medical Insurance	D-23-110	59,952.08
	<b>Retiree Medical Insurance Total</b>		72,936.85
HORIZON BLUE CROSS BLUE SHIELD OF N	Retiree Medical Prescription Insurance Over 65	D-23-095	17,732.55
	<b>Retiree Medical Prescription Insurance Over 65 Total</b>		17,732.55
SEPTA	SEPTA Fares Collected (Payable to SEPTA)	P-15-017	36,474.00
	<b>SEPTA Fares Collected (Payable to SEPTA) Total</b>		36,474.00
UNITED REFRIGERATION, INC.	Steam & Hot Water Access	25KTHRES	102.92
	<b>Steam &amp; Hot Water Access Total</b>		102.92
TEAMSTERS HEALTH & WELFARE	Teamsters Health and Welfare	P-23-009	321,693.44
	<b>Teamsters Health and Welfare Total</b>		321,693.44
TEAMSTER PENSION FUND	Teamsters Pension	P-23-009	224,199.10
	<b>Teamsters Pension Total</b>		224,199.10
TEAMSTERS LOCAL UNION 676	Teamsters Union Dues	P-23-009	11,364.00
	<b>Teamsters Union Dues Total</b>		11,364.00
ELLIOTT-LEWIS CORP.	Technology Service Contracts	25KTHRES	6,156.00
	<b>Technology Service Contracts Total</b>		6,156.00
DIRECTV	Telephone & Telecom Expense	UTILITY	92.99
MCI COMMUNICATIONS SERVICES INC	Telephone & Telecom Expense	UTILITY	864.78
VERIZON	Telephone & Telecom Expense	UTILITY	2,152.48
	<b>Telephone &amp; Telecom Expense Total</b>		3,110.25
CUBIC TRANSPORTATION SYSTEMS INC	Temp Services - Customer Service Center	P-20-005	35,413.92
	<b>Temp Services - Customer Service Center Total</b>		35,413.92
ACCOUNTANTS FOR YOU, INC	Temporary Services	D-19-058	16,437.00
ISEARCH PARTNERS INC	Temporary Services	D-19-058	6,520.56
	<b>Temporary Services Total</b>		22,957.56
TIRE CORRAL OF AMERICA, INC.	Tires and Tubes	25KTHRES	2,025.69
	<b>Tires and Tubes Total</b>		2,025.69
INTEGRATED POWER SERVICES LLC	Traction Motor Rebuilds	D-23-054	261,233.00
RAM INDUSTRIAL SERVICES, LLC	Traction Motor Rebuilds	D-23-054	47,669.00
SHERWOOD ELECTROMOTION INC.	Traction Motor Rebuilds	D-23-054	68,572.00
WALCO ELECTRIC COMPANY	Traction Motor Rebuilds	D-23-054	115,529.00
	<b>Traction Motor Rebuilds Total</b>		493,003.00
APPLIED INDUSTRIAL TECHNOLOGIES	Transit Car Equipment-Mechanical	25KTHRES	1,365.63
COOPER ELECTRIC SUPPLY CO.	Transit Car Equipment-Mechanical	25KTHRES	846.00
FELTON L. WALKER	Transit Car Equipment-Mechanical	25KTHRES	115.86
GKY INDUSTRIES	Transit Car Equipment-Mechanical	25KTHRES	14.00
INDCO INC	Transit Car Equipment-Mechanical	25KTHRES	255.60
JAMAICA BEARINGS CO INC.	Transit Car Equipment-Mechanical	25KTHRES	557.04
KODIAK CONTROLS INC	Transit Car Equipment-Mechanical	25KTHRES	841.26
KSU N.A. LLC	Transit Car Equipment-Mechanical	P-23-020H	2,224.32
MAC PRODUCTS, INC	Transit Car Equipment-Mechanical	25KTHRES	133.49
MARTINDALE ELECTRIC COMPANY	Transit Car Equipment-Mechanical	P-23-020M	9,603.36
MCMASER-CARR SUPPLY COMPANY	Transit Car Equipment-Mechanical	25KTHRES	19.02
SHAMONG MFG. COMPANY	Transit Car Equipment-Mechanical	25KTHRES	6,653.22
VENUS SUPPLIES AND SERVICES	Transit Car Equipment-Mechanical	25KTHRES	537.12
W.W. GRAINGER INC.	Transit Car Equipment-Mechanical	25KTHRES	603.24
WESTCODE INC.	Transit Car Equipment-Mechanical	P-23-020J	118.25
WESTINGHOUSE AIR BRAKE TECHNOLOGIES	Transit Car Equipment-Mechanical	P-23-019G	28,647.61
WESTINGHOUSE AIR BRAKE TECHNOLOGIES	Transit Car Equipment-Mechanical	P-23-019H	929.81
WESTINGHOUSE AIR BRAKE TECHNOLOGIES	Transit Car Equipment-Mechanical	P-23-020G	100.80
	<b>Transit Car Equipment-Mechanical Total</b>		53,565.63

AA PORTABLE POWER CORP	Transit Car Equipment-Electrical	25KTHRES	3,554.10
AAR SUPPLY CHAIN INC	Transit Car Equipment-Electrical	25KTHRES	1,800.82
ALL SUPPLIES AND PARTS INC	Transit Car Equipment-Electrical	25KTHRES	14,535.00
COLLINGS CONTRACTING TECHNOLOGIES,	Transit Car Equipment-Electrical	25KTHRES	1,238.40
HELWIG CARBON PRODUCTS, INC.	Transit Car Equipment-Electrical	P-23-019C	1,543.75
MARTEK INDUSTRIES, INC.	Transit Car Equipment-Electrical	25KTHRES	534.35
MOUSER ELECTRONICS, INC.	Transit Car Equipment-Electrical	25KTHRES	6,122.80
SCHALTBAN NORTH AMERICA	Transit Car Equipment-Electrical	P-23-020L	4,702.32
SUPREME SAFETY, INC	Transit Car Equipment-Electrical	25KTHRES	376.00
TRISTATE INDUSTRIAL DISTRIBUTORS OF	Transit Car Equipment-Electrical	25KTHRES	7.91
WESTCODE INC.	Transit Car Equipment-Electrical	P-23-020J	5,414.78
	<b>Transit Car Equipment-Electrical Total</b>		39,830.23
TAB INC	Trash Removal	25KTHRES	208.34
WASTE MANAGEMENT OF NEW JERSEY, INC	Trash Removal	P-23-013	5,853.43
	<b>Trash Removal Total</b>		6,061.77
PATCO PETTY CASH FUND	Travel Expenses	25KTHRES	186.06
	<b>Travel Expenses Total</b>		186.06
HOMELAND INDUSTRIAL SUPPLY INC	Track & Right of Way Maint	25KTHRES	2,399.00
	<b>Track &amp; Right of Way Maint Total</b>		2,399.00
HATCH ASSOCIATES CONSULTANTS, INC.	Truck Frame Reinforcement	D-24-030	104,775.58
	<b>Truck Frame Reinforcement Total</b>		104,775.58
Mark S. Green	Tuition Reimbursement Expense	25KTHRES	2,574.00
	<b>Tuition Reimbursement Expense Total</b>		2,574.00
STATE OF NEW JERSEY	Unemployment Benefits Payable	NONE	13,137.40
	<b>Unemployment Benefits Payable Total</b>		13,137.40
PATCO PETTY CASH FUND	Uniform Cleaning Expense	25KTHRES	52.50
UNIFIRST CORPORATION	Uniform Cleaning Expense	P-24-007	2,934.02
	<b>Uniform Cleaning Expense Total</b>		2,986.52
A&A SALES ASSOCIATES LLC	Uniform Expense	25KTHRES	323.00
PNC BANK P-CARD	Uniform Expense	NONE	878.90
SAF-GARD SAFETY SHOE COMPANY	Uniform Expense	P-23-020Q	1,853.27
SLATEBELT SAFETY	Uniform Expense	25KTHRES	108.00
	<b>Uniform Expense Total</b>		3,163.17
AUTO & TRUCK PARTS OF DEPTFORD INC	Vehicle Parts for Repairs	D-24-033	7,600.82
	<b>Vehicle Parts for Repairs Total</b>		7,600.82
EXPERTPAY CHILD SUPPORT	Wage Attachment	NONE	6,822.48
	<b>Wage Attachment Total</b>		6,822.48
CITY OF CAMDEN	Water & Sewer Expense	UTILITY	167.61
CITY OF PHILA	Water & Sewer Expense	UTILITY	2,160.91
NEW JERSEY AMERICAN WATER	Water & Sewer Expense	UTILITY	2,876.99
	<b>Water &amp; Sewer Expense Total</b>		5,205.51
UNITED REFRIGERATION, INC.	Welding Equipment & Supplies	25KTHRES	178.01
	<b>Welding Equipment &amp; Supplies Total</b>		178.01
COOPER LEVENSON, PA	Worker's Comp Reserve	P-22-001	90.00
MALAMUT & ASSOCIATES, LLC	Worker's Comp Reserve	P-22-001	4,402.50
SCIBAL ASSOCIATES INC	Worker's Comp Reserve	P-23-028	86,473.67
	<b>Worker's Comp Reserve Total</b>		90,966.17
	<b>Grand Total</b>		8,273,390.20

\* D indicates a DRPA resolution

\* P indicates a PATCO resolution

**PATCO MONTHLY LIST OF  
PREVIOUSLY APPROVED  
PURCHASE ORDERS & CONTRACTS**

## PATCO Monthly List of Previously Approved Purchase Order Contracts - August 2024

Purchasing Document	Document Date	Vendor/supplying plant	Material Group Desc.	Net Order Value
4500022629				196.00
4500022629	8/1/2024	101973 SUPREME SAFETY, INC	1ST AID & SAFETY EQP	196.00
4500022631				796.65
4500022631	8/1/2024	100231 INDCO INC	JANITORIAL SUPPLIES	590.40
4500022631	8/1/2024	100231 INDCO INC	JANITORIAL SUPPLIES	206.25
4500022633				1,120.25
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	56.50
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	11.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	5.50
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	12.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	25.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	665.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	21.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	6.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	95.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	32.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	34.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	19.75
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	32.50
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	98.00
4500022633	8/2/2024	100191 GKY INDUSTRIES	FASTENERS	7.00
4500022634				16.74
4500022634	8/2/2024	100646 W.W. GRAINGER INC.	FASTENERS	16.74
4500022637				938.00
4500022637	8/5/2024	100379 QUIK STITCH EMBROIDERY	CLOTHING UNIFORM	288.00
4500022637	8/5/2024	100379 QUIK STITCH EMBROIDERY	CLOTHING UNIFORM	4.00
4500022637	8/5/2024	100379 QUIK STITCH EMBROIDERY	CLOTHING UNIFORM	496.00
4500022637	8/5/2024	100379 QUIK STITCH EMBROIDERY	CLOTHING UNIFORM	18.00
4500022637	8/5/2024	100379 QUIK STITCH EMBROIDERY	CLOTHING UNIFORM	128.00
4500022637	8/5/2024	100379 QUIK STITCH EMBROIDERY	CLOTHING UNIFORM	4.00
4500022638				110.58
4500022638	8/5/2024	100902 GRAYBAR ELECTRIC CO. INC.	HAND TOOLS	110.58
4500022639				83.90
4500022639	8/5/2024	100302 FELTON L. WALKER	HAND TOOLS	83.90
4500022640				103.96
4500022640	8/5/2024	101353 UNITED REFRIGERATION, INC.	STEAM&HOT WTR ACCESS	103.96
4500022641				2,399.00
4500022641	8/5/2024	100919 HOMELAND INDUSTRIAL SUPPLY INC	TRK&RHT OF WAY MAINT	2,399.00
4500022642				16,989.80
4500022642	8/5/2024	101233 WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	4,318.00
4500022642	8/5/2024	101233 WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	1,950.00
4500022642	8/5/2024	101233 WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	1,147.80
4500022642	8/5/2024	101233 WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	6,420.00
4500022642	8/5/2024	101233 WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	3,154.00
4500022643				71.90
4500022643	8/5/2024	101615 MCMASTER-CARR SUPPLY COMPANY	FASTENERS	71.90
4500022644				211.92
4500022644	8/5/2024	100428 THORNTON ENTERPRISES INC	FUEL/OIL/GREASE	198.52
4500022644	8/5/2024	100428 THORNTON ENTERPRISES INC	WELDING EQP & SUPP	13.40
4500022646				4,260.00
4500022646	8/5/2024	101753 PRIME LUBE, INC.	AUTO MAINT/RPR PRTS	4,260.00
4500022648				280.00
4500022648	8/6/2024	103497 COLLINGS CONTRACTING TECHNOLOGIES,	ELEC EQP/SUPP-NO CBL	176.00
4500022648	8/6/2024	103497 COLLINGS CONTRACTING TECHNOLOGIES,	ELECTRON COMPON/PRTS	104.00
4500022649				2,700.00
4500022649	8/6/2024	101983 LOVELINE INDUSTRIES, INC.	1ST AID & SAFETY EQP	2,700.00
4500022650				175.25
4500022650	8/6/2024	100915 HILTI INC	FASTENERS	175.25
4500022651				96.72
4500022651	8/6/2024	100667 SNAP-ON INCORPORATED	HAND TOOLS	96.72
4500022653				14,671.20
4500022653	8/6/2024	101233 WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	7,335.60
4500022653	8/6/2024	101233 WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	7,335.60
4500022654				7,453.00
4500022654	8/6/2024	100285 MAC PRODUCTS, INC	TRAN CAR EQUIP-MECH	7,453.00

## PATCO Monthly List of Previously Approved Purchase Order Contracts - August 2024

4500022655						13,970.00
4500022655	8/6/2024	100647	EASTERN LIFT TRUCK CO INC	MISC PROF SRVS		13,970.00
4500022656						3,629.00
4500022656	8/6/2024	100285	MAC PRODUCTS, INC	TRAN CAR EQUIP-MECH		1,743.50
4500022656	8/6/2024	100285	MAC PRODUCTS, INC	TRAN CAR EQUIP-MECH		1,885.50
4500022664						429.25
4500022664	8/8/2024	100191	GKY INDUSTRIES	FASTENERS		341.25
4500022664	8/8/2024	100191	GKY INDUSTRIES	FASTENERS		88.00
4500022665						541.20
4500022665	8/8/2024	100231	INDCO INC	JANITORIAL SUPPLIES		79.20
4500022665	8/8/2024	100231	INDCO INC	JANITORIAL SUPPLIES		462.00
4500022667						211.68
4500022667	8/8/2024	101067	TINA A. LISTON-HORNER	ELEC EQP/SUPP-NO CBL		211.68
4500022668						6,939.50
4500022668	8/9/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		446.00
4500022668	8/9/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		197.60
4500022668	8/9/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		2,924.70
4500022668	8/9/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		1,343.20
4500022668	8/9/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		1,880.80
4500022668	8/9/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		147.20
4500022669						872.71
4500022669	8/9/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS		69.57
4500022669	8/9/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS		577.60
4500022669	8/9/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS		67.50
4500022669	8/9/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS		158.04
4500022670						860.28
4500022670	8/9/2024	100646	W.W. GRAINGER INC.	TRAN CAR EQUIP-MECH		603.24
4500022670	8/9/2024	100646	W.W. GRAINGER INC.	ELECTRON COMPON/PRTS		257.04
4500022671						432.00
4500022671	8/9/2024	101595	PRO-LINE INDUSTRIAL PRODUCTS, INC.	BLDGS/GRNDS- MAINT.		432.00
4500022672						376.00
4500022672	8/9/2024	101973	SUPREME SAFETY, INC	TRANS CAR EQUIP-ELEC		376.00
4500022673						362.09
4500022673	8/9/2024	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP		362.09
4500022674						856.17
4500022674	8/9/2024	100243	JAMAICA BEARINGS CO INC.	TRAN CAR EQUIP-MECH		856.17
4500022675						233.33
4500022675	8/9/2024	100879	FASTENAL COMPANY	TRAN CAR EQUIP-MECH		233.33
4500022676						2,250.00
4500022676	8/9/2024	101472	CENTRAL POLY-BAG CORP.	JANITORIAL SUPPLIES		2,250.00
4500022677						163.90
4500022677	8/9/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM		163.90
4500022678						157.00
4500022678	8/9/2024	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP		157.00
4500022679						435.00
4500022679	8/12/2024	101744	GLOBAL EQUIPMENT COMPANY INC.	OFFICE EQUIPMENT		435.00
4500022684						712.00
4500022684	8/13/2024	100525	Y-PERS, INC.	1ST AID & SAFETY EQP		712.00
4500022685						557.80
4500022685	8/13/2024	101067	TINA A. LISTON-HORNER	ELEC&SIG PARTS/MAINT		432.80
4500022685	8/13/2024	101067	TINA A. LISTON-HORNER	ELEC EQP/SUPP-NO CBL		125.00
4500022686						287.50
4500022686	8/13/2024	100302	FELTON L. WALKER	FUEL/OIL/GREASE		92.50
4500022686	8/13/2024	100302	FELTON L. WALKER	CHEM/SOLV-COMMERCIAL		195.00
4500022687						11,680.00
4500022687	8/13/2024	101706	ALLIED WIRE & CABLE INC	NON ELECTRON-CBL/WRE		11,680.00
4500022688						10,840.80
4500022688	8/13/2024	103364	ALL SUPPLIES AND PARTS INC	TRANS CAR EQUIP-ELEC		0.00
4500022688	8/13/2024	103364	ALL SUPPLIES AND PARTS INC	TRANS CAR EQUIP-ELEC		2,794.60
4500022688	8/13/2024	103364	ALL SUPPLIES AND PARTS INC	TRANS CAR EQUIP-ELEC		2,457.00
4500022688	8/13/2024	103364	ALL SUPPLIES AND PARTS INC	TRANS CAR EQUIP-ELEC		2,794.60
4500022688	8/13/2024	103364	ALL SUPPLIES AND PARTS INC	TRANS CAR EQUIP-ELEC		2,794.60
4500022689						354.00
4500022689	8/13/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	EPOXY FORMULATIONS		354.00
4500022690						456.05
4500022690	8/13/2024	103497	COLLINGS CONTRACTING TECHNOLOGIES,	TRANS CAR EQUIP-ELEC		293.00

## PATCO Monthly List of Previously Approved Purchase Order Contracts - August 2024

4500022690	8/13/2024	103497	COLLINGS CONTRACTING TECHNOLOGIES,	HAND TOOLS	163.05
4500022691					6,700.00
4500022691	8/13/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	6,700.00
4500022692					2,909.10
4500022692	8/13/2024	102835	KSU N.A. LLC	TRAN CAR EQUIP-MECH	2,909.10
4500022693					328.50
4500022693	8/14/2024	100191	GKY INDUSTRIES	FASTENERS	302.50
4500022693	8/14/2024	100191	GKY INDUSTRIES	FASTENERS	26.00
4500022695					547.68
4500022695	8/14/2024	100296	MKG SALES ASSOCIATES, INC.	BLDGS/GRNDS- MAINT.	547.68
4500022696					1,367.00
4500022696	8/14/2024	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP	1,367.00
4500022697					2,023.40
4500022697	8/15/2024	100231	INDCO INC	JANITORIAL SUPPLIES	1,719.90
4500022697	8/15/2024	100231	INDCO INC	BLDGS/GRNDS- MAINT.	72.00
4500022697	8/15/2024	100231	INDCO INC	JANITORIAL SUPPLIES	31.50
4500022697	8/15/2024	100231	INDCO INC	JANITORIAL SUPPLIES	200.00
4500022698					16,500.00
4500022698	8/15/2024	102195	HUDSON TECHNOLOGIES COMPANY	ELEC&SIG PARTS/MAINT	16,500.00
4500022701					660.00
4500022701	8/16/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	TRAN CAR EQUIP-MECH	660.00
4500022702					140.04
4500022702	8/16/2024	100735	ARBILL INDUSTRIES INC	1ST AID & SAFETY EQP	140.04
4500022703					1,558.20
4500022703	8/16/2024	103497	COLLINGS CONTRACTING TECHNOLOGIES,	ELEC EQP/SUPP-NO CBL	1,377.00
4500022703	8/16/2024	103497	COLLINGS CONTRACTING TECHNOLOGIES,	ELEC&SIG PARTS/MAINT	181.20
4500022704					10,300.00
4500022704	8/16/2024	100082	BURLINGTON SAFETY LABORATORY, INC.	1ST AID & SAFETY EQP	6,100.00
4500022704	8/16/2024	100082	BURLINGTON SAFETY LABORATORY, INC.	1ST AID & SAFETY EQP	4,200.00
4500022705					371.52
4500022705	8/16/2024	101067	TINA A. LISTON-HORNER	ELEC EQP/SUPP-NO CBL	371.52
4500022707					505.20
4500022707	8/19/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	FUEL/OIL/GREASE	449.40
4500022707	8/19/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	PAINT-COATINGS, ETC	55.80
4500022708					64.00
4500022708	8/19/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	64.00
4500022709					594.75
4500022709	8/19/2024	100699	A&A SALES ASSOCIATES LLC	CLOTHING UNIFORM	167.50
4500022709	8/19/2024	100699	A&A SALES ASSOCIATES LLC	CLOTHING UNIFORM	174.75
4500022709	8/19/2024	100699	A&A SALES ASSOCIATES LLC	CLOTHING UNIFORM	63.25
4500022709	8/19/2024	100699	A&A SALES ASSOCIATES LLC	CLOTHING UNIFORM	189.25
4500022710					105.30
4500022710	8/19/2024	101615	MCMASTER-CARR SUPPLY COMPANY	FASTENERS	105.30
4500022711					2,123.40
4500022711	8/20/2024	100082	BURLINGTON SAFETY LABORATORY, INC.	1ST AID & SAFETY EQP	2,123.40
4500022712					1,552.59
4500022712	8/20/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS	477.45
4500022712	8/20/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS	79.80
4500022712	8/20/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS	424.86
4500022712	8/20/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS	570.48
4500022713					1,689.50
4500022713	8/20/2024	100351	PEPCO MANUFACTURING CO	AUTO BODY/ACS PRTS	1,689.50
4500022714					1,939.00
4500022714	8/20/2024	100965	L.B. FOSTER RAIL TECHNOLOGIES, INC.	FUEL/OIL/GREASE	1,939.00
4500022715					360.00
4500022715	8/20/2024	100386	RAILROAD TOOLS AND SOLUTIONS LLC	TRK&RHT OF WAY MAINT	360.00
4500022716					191.76
4500022716	8/20/2024	102512	VAL-U AUTO PARTS LLC	JANITORIAL SUPPLIES	191.76
4500022718					230.10
4500022718	8/20/2024	100231	INDCO INC	JANITORIAL SUPPLIES	230.10
4500022720					6,694.50
4500022720	8/20/2024	102737	ERICO INTERNATIONAL CORPORATION	BLDGS/GRNDS- MAINT.	6,694.50
4500022722					249.40
4500022722	8/21/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS	157.80
4500022722	8/21/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	PLUMBING EQP & SUPP	91.60
4500022723					503.16
4500022723	8/21/2024	103597	BLUE MOUNTAIN DISTRIBUTORS	COOLERS/BTL WATER	503.16

## PATCO Monthly List of Previously Approved Purchase Order Contracts - August 2024

4500022729						8,461.80
4500022729	8/21/2024	100729	HITACHI RAIL STS USA, INC.	TRK&RHT OF WAY MAINT		7,612.00
4500022729	8/21/2024	100729	HITACHI RAIL STS USA, INC.	TRK&RHT OF WAY MAINT		849.80
4500022730						141.00
4500022730	8/21/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP		141.00
4500022731						147.00
4500022731	8/21/2024	100963	KSL SUPPLIES INC.	ELECTRON COMPON/PRTS		147.00
4500022733						537.00
4500022733	8/21/2024	103369	ROBEL NORTH AMERICA CORP	TRK&RHT OF WAY MAINT		537.00
4500022734						435.60
4500022734	8/21/2024	102708	CARR'S HARDWARE	PAINT-COATINGS, ETC		396.00
4500022734	8/21/2024	102708	CARR'S HARDWARE	HAND TOOLS		39.60
4500022735						233.33
4500022735	8/21/2024	100879	FASTENAL COMPANY	TRAN CAR EQUIP-MECH		233.33
4500022736						333.40
4500022736	8/21/2024	100731	APPLIED INDUSTRIAL TECHNOLOGIES	TRAN CAR EQUIP-MECH		333.40
4500022738						740.00
4500022738	8/22/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP		740.00
4500022740						3,470.00
4500022740	8/22/2024	102076	KEY BUSINESS SOLUTIONS	OFFICE EQUIPMENT		2,495.00
4500022740	8/22/2024	102076	KEY BUSINESS SOLUTIONS	MAINT/REPAIR-OFF EQP		195.00
4500022740	8/22/2024	102076	KEY BUSINESS SOLUTIONS	MAINT/REPAIR-OFF EQP		195.00
4500022740	8/22/2024	102076	KEY BUSINESS SOLUTIONS	MAINT/REPAIR-OFF EQP		195.00
4500022740	8/22/2024	102076	KEY BUSINESS SOLUTIONS	MAINT/REPAIR-OFF EQP		195.00
4500022740	8/22/2024	102076	KEY BUSINESS SOLUTIONS	MAINT/REPAIR-OFF EQP		195.00
4500022741						727.00
4500022741	8/22/2024	100231	INDCO INC	JANITORIAL SUPPLIES		109.00
4500022741	8/22/2024	100231	INDCO INC	JANITORIAL SUPPLIES		618.00
4500022742						1,142.80
4500022742	8/22/2024	101445	RL MILLER LLC	TRAN CAR EQUIP-MECH		1,142.80
4500022743						408.00
4500022743	8/22/2024	103932	FRANCOTYP POSTALIA INC.	OFFICE EQUIPMENT		408.00
4500022744						307.20
4500022744	8/22/2024	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP		307.20
4500022745						3,079.80
4500022745	8/22/2024	101515	PENN DETROIT DIESEL ALLISON LLC	TRAN CAR EQUIP-MECH		3,079.80
4500022747						24,400.00
4500022747	8/23/2024	103797	INTERNATIONAL PROCESS SOLUTIONS,INC	TRAN CAR EQUIP-MECH		24,400.00
4500022748						317.00
4500022748	8/23/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		317.00
4500022750						547.00
4500022750	8/23/2024	103485	DIVAL SAFETY EQUIPMENT	TRAN CAR EQUIP-MECH		391.50
4500022750	8/23/2024	103485	DIVAL SAFETY EQUIPMENT	FIRE PROTECTION EQP		56.00
4500022750	8/23/2024	103485	DIVAL SAFETY EQUIPMENT	FIRE PROTECTION EQP		43.50
4500022750	8/23/2024	103485	DIVAL SAFETY EQUIPMENT	FIRE PROTECTION EQP		56.00
4500022752						149.70
4500022752	8/23/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	PAINT-COATINGS, ETC		43.20
4500022752	8/23/2024	101191	TRISTATE INDUSTRIAL DISTRIBUTORS OF	HAND TOOLS		106.50
4500022753						473.76
4500022753	8/23/2024	100646	W.W. GRAINGER INC.	HAND TOOLS		473.76
4500022754						361.80
4500022754	8/23/2024	100093	CEMBRE INC.	TRK&RHT OF WAY MAINT		361.80
4500022756						795.00
4500022756	8/26/2024	101472	CENTRAL POLY-BAG CORP.	JANITORIAL SUPPLIES		795.00
4500022757						1,181.87
4500022757	8/26/2024	100818	COOPER ELECTRIC SUPPLY CO.	ELEC&SIG PARTS/MAINT		1,181.87
4500022758						287.68
4500022758	8/27/2024	103497	COLLINGS CONTRACTING TECHNOLOGIES,	JANITORIAL SUPPLIES		287.68
4500022759						204.00
4500022759	8/27/2024	103426	SHARDA PAPER INC	ENVELOPES, PLAIN/PRT		204.00
4500022760						1,019.65
4500022760	8/27/2024	100828	CUBIC TRANSPORTATION SYSTEMS INC	FARE COLLECTION EQP		1,019.65
4500022761						19,865.20
4500022761	8/27/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH		507.60
4500022761	8/27/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRANS CAR EQUIP-ELEC		19,357.60
4500022763						192.08
4500022763	8/27/2024	100667	SNAP-ON INCORPORATED	HAND TOOLS		192.08
4500022764						407.76

## PATCO Monthly List of Previously Approved Purchase Order Contracts - August 2024

4500022764	8/27/2024	102708	CARR'S HARDWARE	JANITORIAL SUPPLIES	407.76
4500022765					123.08
4500022765	8/27/2024	100646	W.W. GRAINGER INC.	FARE COLLECTION EQP	123.08
4500022770					12,936.94
4500022770	8/28/2024	103555	ATLANTIC UNIFORM COMPANY INC	POLICE EQP AND SUPP	2,582.94
4500022770	8/28/2024	103555	ATLANTIC UNIFORM COMPANY INC	POLICE EQP AND SUPP	1,694.00
4500022770	8/28/2024	103555	ATLANTIC UNIFORM COMPANY INC	POLICE EQP AND SUPP	730.00
4500022770	8/28/2024	103555	ATLANTIC UNIFORM COMPANY INC	POLICE EQP AND SUPP	7,930.00
4500022771					537.12
4500022771	8/28/2024	102031	VENUS SUPPLIES AND SERVICES	TRAN CAR EQUIP-MECH	537.12
4500022781					170.00
4500022781	8/28/2024	102708	CARR'S HARDWARE	HAND TOOLS	170.00
4500022782					1,219.00
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	105.90
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	105.90
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	125.90
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	125.90
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	71.40
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	410.00
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	246.00
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	14.00
4500022782	8/28/2024	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	14.00
4500022783					548.00
4500022783	8/28/2024	100386	RAILROAD TOOLS AND SOLUTIONS LLC	TRK&RHT OF WAY MAINT	548.00
4500022785					547.25
4500022785	8/29/2024	101852	EMERALD BUSINESS SUPPLY INC.	PAPER OFFCE/PRT SHOP	547.25
4500022786					1,006.32
4500022786	8/29/2024	103597	BLUE MOUNTAIN DISTRIBUTORS	COOLERS/BTL WATER	1,006.32
4500022788					8,018.50
4500022788	8/29/2024	102901	HR CONSULTANTS, INC.	CONSULTING SERVICES	8,018.50
4500022791					2,221.84
4500022791	8/29/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	147.60
4500022791	8/29/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	303.24
4500022791	8/29/2024	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	55.00
4500022791	8/29/2024	101973	SUPREME SAFETY, INC	ELECTRON COMPON/PRTS	1,716.00
4500022793					200.00
4500022793	8/29/2024	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	200.00
4500022795					498.00
4500022795	8/29/2024	101233	WESTINGHOUSE AIR BRAKE TECHNOLOGIES	TRAN CAR EQUIP-MECH	498.00

# **BALANCE SHEET**

**PORT AUTHORITY TRANSIT CORPORATION**

**BALANCE SHEET**

**June 30, 2024**

**PRELIMINARY / UNAUDITED**

**ASSETS**

	<u><b>December 31, 2023</b></u>	<u><b>June 30, 2024</b></u>
Cash (Includes \$119,255 in Station Escrow Funds)	2,074,300	1,441,226
Investments (Note 1)	2,989,635	3,068,180
Accounts Receivable	4,438,589	3,251,376
Inventory at lower of cost (first-in, first-out) or market	7,628,268	8,089,848
Prepaid Expenses	1,812,083	1,058,843
Subscription Assets	1,545,218	1,545,218
	<u>20,488,093</u>	<u>18,454,691</u>

**LIABILITIES AND EQUITY**

Liabilities:

Accounts Payable:		
Trade	4,948,204	2,811,484
Delaware River Port Authority (Note 2)	305,950,000	309,011,002
Accrued Liabilities:		
Reserve for Other Post Employment Benefits (Note 4)	11,201,864	11,201,864
Deferred Revenue (Note 5)	7,188,811	7,242,200
Long Term Liability - Subscription	1,353,290	1,353,290
Wages	611,925	630,469
Pension and Other	59,450	61,880
Sick Leave Benefits	186,890	178,916
Reserve for Unused Vacation	757,959	757,959
Reserve for contingent liabilities (Note 3)	6,268,974	5,470,637
	<u>338,527,366</u>	<u>338,719,701</u>

Equity:

Advances from Delaware River Port Authority	692,393,698	715,042,020
Deficit	(1,010,432,972)	(1,035,307,030)
	<u>20,488,093</u>	<u>18,454,691</u>

**PORT AUTHORITY TRANSIT CORPORATION**  
(A Wholly Owned Subsidiary Of Delaware River Port Authority)  
**STATEMENT OF REVENUES AND EXPENSES AND DEFICIT**  
**FOR THE PERIOD INDICATED**  
**PRELIMINARY / UNAUDITED**

	Year to date ended	Month ended
	June 30, 2024	June 30, 2024
Revenues:		
Passenger fares	6,507,557	1,068,879
Passenger parking	188,192	29,569
Passenger - other	39,903	7,805
Advertising	420,502	63,206
Telecommunications Rental Income	155,602	36,456
Miscellaneous	9,959	42
Interest Income	78,608	13,075
	<u>\$7,400,323</u>	<u>\$1,219,032</u>
Operating Expenses:		
Maintenance of Way and Power	7,012,356	1,109,962
Maintenance of Equipment	4,398,046	811,264
Purchased Power	2,244,000	451,039
Transportation	9,916,622	1,672,854
General Insurance	1,057,530	154,086
Superintendence and General Office	4,584,825	518,141
	<u>29,213,379</u>	<u>4,717,346</u>
Rent of Rapid Transit System Facilities (Note 2)	3,061,002	510,167
Other Post Employment Benefits Accrual (Note 4)	-	-
Net Income (loss)	<u>(\$24,874,058)</u>	<u>(\$4,008,481)</u>
Deficit, December 31, 2023:	(\$1,010,432,972)	
Deficit, June 30, 2024:	(\$1,035,307,030)	

See Notes To Financial Statements

**PORT AUTHORITY TRANSIT CORPORATION**  
(A Wholly Owned Subsidiary of the Delaware River Port Authority)  
**June 30, 2024**

**NOTES TO FINANCIAL STATEMENTS**

1. Investments:

The Corporation has set aside \$3,068,179 to partially fund its liability for self-insurance with the following limits:

- (a) Voluntary Workers Compensation from the first dollar to \$1,000,000 per occurrence.
- (b) Comprehensive General Liability from the first dollar to \$5,000,000 per occurrence.

2. Rent of transit system facilities:

All rapid transit system facilities used by the Corporation are leased from the Delaware River Port Authority, under terms of an agreement dated April 18, 1969 and amended June 3, 1974. The lease requires the Corporation to operate and maintain the Locust-Lindenwold line.

The terms of the amended agreement, which was made retroactive to January 1, 1974, and which is to continue from year to year, provide that the Corporation pay a minimum annual rental of \$6,122,000, which approximates the sum of the annual interest expense to the Delaware River Port Authority for that portion of its indebtedness attributable to the construction and equipping of the leased facilities plus the provision for depreciation of the rapid transit facilities as recorded by the Authority. In addition, the lease requires the Corporation to pay to the Authority any net earnings from operations for the Locust-Lindenwold line less a reasonable amount to be retained for working capital and operating reserves.

The rent is payable semi-annually on June 30 and December 31. The Corporation is in default of this agreement as payments totaling \$309,011,002 from January 1, 1974 through June 30, 2024 have not been made to the Authority.

3. Reserves for Contingent Liabilities:

Pursuant to a policy of self-insurance, the Corporation has reserved \$ 2,016,319 for Comprehensive General Liability and \$3,454,317 for Workers' Compensation.

4. Other Post-Employment Benefits:

The Government Accounting Standards Board (GASB) has issued Statement No. 45, "Accounting and Financial Reporting by Employers for Post-Employment Benefits Other than Pensions (OPEB)," which addresses the accountability and disclosure of the costs and obligations, that are associated with post-employment health care and other non-pension benefits to current and future retirees, by governmental entities. Pursuant to this requirement, the Corporation adopted its reporting requirements during the 2007 fiscal year. The OPEB accrual, in recognition of the costs and obligations associated with post-employment health care, represents an actuarial determined amount upon an unfunded assumption under a 30-year amortization period at a discount rate of 5%.

5. Deferred Revenue consists of the prepayment of fares related to the unearned values on passengers' smart cards for unused trips.

**OPERATIONS & MAINTENANCE  
COMMITTEE**

**REFER TO THE OPERATIONS &  
MAINTENANCE MINUTES IN THE  
DRPA BOARD PACKET**

**SUMMARY STATEMENT**

**ITEM NO.:** PATCO-24-019

**SUBJECT:** PATCO Network Upgrade

**COMMITTEE:** Finance

**COMMITTEE MEETING DATE:** September 4, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to negotiate a contract with ePlus Technology, Inc., for an amount not to exceed \$508,930.58 for the procurement of hardware and software upgrades to PATCO's network infrastructure. This purchase is provided with pricing under the Commonwealth of Pennsylvania's COSTARS 3 Hardware contract and COSTARS 6 Software contract.

**PURPOSE:** To provide the PATCO with upgrades to the network infrastructure to support the increased throughput required for video, etc.

**BACKGROUND:** Industry leader Cisco Systems has been the chosen vendor for the PATCO's network for almost 20 years. This network is utilized by all employees for communications, as well as access to critical applications for all business units. At this time, the throughput maximum is getting close to being reached due to the increased need for video and other various required applications. It is now necessary to refresh the equipment to raise this ceiling. The upgrade will supply PATCO with the latest hardware and software components will increase this throughput.

Staff therefore recommends negotiating a contract with ePlus Technology, Inc. for an amount not to exceed \$508,930.58 for the procurement of hardware and software upgrades to PATCO's network infrastructure.

**SUMMARY:**

<b>Amount:</b>	\$508,930.58
<b>Source of Funds:</b>	General Fund
<b>Capital Project #:</b>	TEP.32404
<b>Operating Budget:</b>	N/A
<b>Master Plan Status:</b>	N/A
<b>Other Fund Sources:</b>	N/A
<b>Duration of Contract:</b>	N/A
<b>Other Parties Involved:</b>	N/A

**PATCO-24-019**  
**Finance Committee: September 4, 2024**  
**Board: September 18, 2024**  
**PATCO Network Upgrade**

## RESOLUTION

**RESOLVED:** That the Board authorizes staff to negotiate a contract with ePlus Technology, Inc., for an amount not to exceed \$508,930.58 for the procurement of hardware and software upgrades to PATCO's network infrastructure. This purchase is provided with pricing under the Commonwealth of Pennsylvania's COSTARS 3 Hardware contract and COSTARS 6 Software contract.

**RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$508,930.58</b>
	<b>Source of Funds:</b>	<b>General Fund</b>
	<b>Capital Project #:</b>	<b>TEP.32404</b>
	<b>Operating Budget:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>N/A</b>

# **FINANCE COMMITTEE**

**TGHGT'VQ'VJ G'FINANCE O KPWGU'  
K'VJ G'FTRC'DQCTF'RCEMGV**

**SUMMARY STATEMENT**

**ITEM NO.** PATCO-24-020

**SUBJECT:** Travel Options Program (TOP) Grant:  
PATCO Fare Enhancements to Improve  
User Experience

**COMMITTEE:** Operations and Maintenance

**COMMITTEE MEETING DATE:** September 3, 2024

**BOARD ACTION DATE:** September 18, 2024

**PROPOSAL:** That the Board authorizes staff to enter into an agreement with Delaware Valley Regional Planning Commission to perform service under the Travel Options Program (TOP) entitled PATCO Fare Enhancements to Improve User Experience

**Amount:** Not to Exceed \$180,166

Grants funds provided: \$144,133

DRPA Local Match: \$ 36,033

Delaware Valley Regional Planning  
Commission  
Philadelphia, PA

**PURPOSE:** The Travel Options Program (TOP) grant funds will enable PATCO to enhance the PATCO FREEDOM card web application and the ticket vending screen to improve the overall customer experience and allow ease of use.

**BACKGROUND:** The Travel Options Program (TOP) is a federal grant, coordinated through the Delaware Valley Regional Planning Commission (DVRPC) with the goal of reducing the number of single occupancy vehicles on the region's roadways, and encouraging and supporting the choice of an alternative mode of travel. PATCO's project was selected based on its proposal to improve the current fare collection system by adding enhancements to increase user satisfaction. PATCO reviewed the most common user complaints that could be addressed using available grant funding.

The patcofreedomcard.org application was selected for enhancements such as allowing users to see pending balances due on their FREEDOM card along with a reminder to tap their card at a fare device for the

funds to be added to their card. Another enhancement would allow the customer to see when the FREEDOM card will expire.

User experience on the Ticket Vending Machine (TVM) indicates that few people realize magnetic tickets expire in three days. An enhancement to the TVM will add a pop-up screen during a magnetic ticket purchase; the screen will remind the customer to take the ticket from the bottom cup and that the ticket will expire in three days.

These enhancements will be coordinated with the vendors for PATCO's fare system and web application.

The project and proposed budget has been accepted by DVRPC for funding.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$180,166</b>
	<b>Source of Funds:</b>	<b>\$144,133 (80%) TOP Grant; \$36,033 (20% General Fund)</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>Period of performance of grant up to and including any extensions</b>
	<b>Other Parties Involved:</b>	<b>Delaware Valley Regional Planning Commission</b>

**PATCO-24-020**  
**Operations & Maintenance: September 3, 2024**  
**Board Date: September 18, 2024**  
**Travel Option Program (TOP) Grant:**  
**PATCO Fare Enhancements to Improve**  
**User Experience**

**RESOLUTION**

**RESOLVED:** That the Board of Commissioners of the Port Authority Transit Corporation authorizes staff to accept the Travel Option Program Grant and to enter into an agreement with Delaware Valley Regional Planning Commission for \$180,166 with a 20% match (\$144,133 -TOP Grant and \$36,033 matching funds by the Authority).

**RESOLVED:** The Chair, Vice Chair and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and President and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO along with the President. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the President shall execute such documents on behalf of PATCO.

**SUMMARY:**

<b>Amount:</b>	<b>\$ 180,166</b>
<b>Source of Funds:</b>	<b>\$144,133 (80%) TOP Grant;</b> <b>\$36,033 (20% General Fund)</b>
<b>Capital Project #:</b>	<b>N/A</b>
<b>Master Plan Status:</b>	<b>N/A</b>
<b>Other Fund Sources:</b>	<b>N/A</b>
<b>Duration of Contract:</b>	<b>Period of performance of grant up to and including any extensions</b>
<b>Other Parties Involved:</b>	<b>Delaware Valley Regional Planning Commission</b>