

**DELAWARE RIVER PORT AUTHORITY
&
PORT AUTHORITY TRANSIT CORP.**

BOARD MEETING



Wednesday, March 20, 2019
9:00 a.m.

One Port Center
Board Room
Camden, NJ

John T. Hanson, Chief Executive Officer



DRPA BOARD

**DELAWARE RIVER PORT AUTHORITY
BOARD MEETING**

**Wednesday, March 20, 2019 at 9:00 a.m.
One Port Center
Board Room
Camden, New Jersey**

ORDER OF BUSINESS

- 1. Roll Call**
- 2. Public Comment**
- 3. Report of the CEO – March 2019**
- 4. Report of the CFO**
- 5. Approval of February 27, 2019 Board Meeting Minutes**
- 6. Monthly List of Previously Approved Monthly List of Payments of February 2019**
- 7. Monthly List of Previously Approved Purchase Orders and Contracts of February 2019**
- 8. Approval of Operations & Maintenance Committee Meeting Minutes of March 5, 2019**
- 9. Adopt Resolutions Approved by Operations & Maintenance Committee of March 5, 2019**
 - DRPA-19-019 800 MHz P25, Phase 2 Upgrades, Network Switching Center and Antenna Systems**
 - DRPA-19-020 800 MHz P25, Phase 2 Upgrades, Microwave Site-to-Site Communications**
 - DRPA-19-021 Design Service for PATCO Lindenwold Shop and Office Improvements**
 - DRPA-19-022 Construction Monitoring and Constructability Review For Contract No. 11-H, PATCO Lindenwold Control Center**
 - DRPA-19-023 Capital Project Contract Modification**
 - DRPA-19-024 Gateway Park HDSRF Funding**

DRPA-19-025	PARTSWG ELLERTS APP and Console Development
DRPA-19-026	Auto Parts Contract for DRPA and PATCO
DRPA-19-027	One (1) 2019 Elgin Broom Bear Street Sweeper
DRPA-19-028	Two (2) 2019 Tractor/Wheel Loaders
DRPA-19-029	Aerial Equipment and Equipment Rentals Contract For DRPA

10. Approval of Finance Committee Meeting Minutes of March 6, 2019

11. Adopt Resolutions Approved by Finance Committee of March 6, 2019

DRPA-19-030 **Qualified Law Firms to Provide Legal Services to DRPA and PATCO**

DRPA-19-031 **Authorization to Negotiate Agreement with Keystone Outdoor Advertising Company, Inc. for License Term Renewal and Upgrades to Existing Billboards on DRPA Property**

12. Approval of Audit Committee Meeting Minutes of March 6, 2019

13. Adopt Resolutions Approved by Audit Committee of March 6, 2019

DRPA-19-032 **Approval of Citizens Advisory Committee Membership Nomination – Tyrone Wesley, Michael Rochester and Kristin Ricchiuti**

14. Unfinished Business

15. Citizens Advisory Committee Report

16. New Business

DRPA-19-033 **Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)**

DRPA-19-034 **Agreement for 10th Street & Packer Avenue Parking Lot**

17. Adjournment

CEO REPORT



**DELAWARE RIVER
PORT AUTHORITY**



STEWARDSHIP. SERVICE. COMMUNITY.

Report of the Chief Executive Officer

March 20, 2018

Board of Commissioners
Delaware River Port Authority
of Pennsylvania and New Jersey
One Port Center
2 Riverside Drive
Camden, New Jersey 08101-1949

To the Commissioners:

The following is a summary of recent DRPA activities. The appropriate reports are attached.

STEWARDSHIP

DRPA Recognized for Excellence in Financial Reporting

For the 26th consecutive year, the Government Finance Officers Association of the United States and Canada (GFOA) recently awarded the Certificate of Achievement for Excellence in Financial Reporting to the Delaware River Port Authority for its 2017 Comprehensive Annual Financial Report. The Certificate of Achievement is the highest form of recognition in the area of government accounting and financial reporting, and its attainment represents a significant accomplishment by the government and its management.



SERVICE

Youth Exploration Program

As part of the Authority's Youth Exploration Program (Y.E.P.), DRPA engineers **Elisabeth Klawunn**, **Mike Howard**, and **Steven DeVillasanta** recently spoke to students at Mastery Middle School in Camden, NJ about various career opportunities in Engineering and Science.



COMMUNITY

Recruiting World-class Stewards

In an effort to recruit positive and motivated team players who desire to be a part of and contribute to our stewardship mission, the Authority is attending several area career fairs this spring, including:

- Law Enforcement Career Fair by Rowan College at Burlington County on March 19.
- Gloucester County Mega Job Fair & Resource Event on March 29.
- SGT. Rodney Bond Jr. Annual Law Enforcement Career Fair on April 18.
- 2019 Diversity Law Enforcement Career Fair by Philadelphia Police Department - Recruiting Unit on May 4.
- Temple University's 13th Annual Neighborhood Career Fair on May 16.

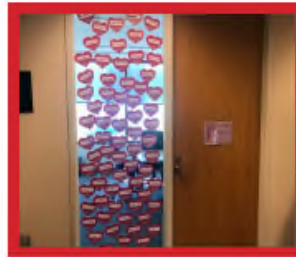
The Authority also established a new email notification list to recruit positive and motivated team players with a strong desire to be a part of and contribute to our stewardship mission. Prospective job seekers can sign up and receive emails when new employment opportunities are posted at drpa.org/careers.

Employee Giving - American Heart Association February Campaign

The American Heart Association's signature women's initiative, 'Go Red for Women', is a comprehensive platform designed to increase women's heart health awareness and improve the lives of women globally.

The DRPA once again participated in this worthwhile campaign. Authority employees donated a total of \$400 towards Women's Heart Health Awareness. Those who donated \$5 or more earned the opportunity to wear work appropriate jeans. Employees were also recognized with a red heart placed on a wall at OPC and as well as the facility where the employee works.

Thank you to all who were able to donate this year.



Ben Franklin Bridge Special Lightings

As part of community stewardship with regional non-profits and sports teams, we are pleased to provide special lighting on the Benjamin Franklin Bridge for the following occasions and organizations during the month of March:

- American Red Cross (March 3-5 and March 29-31)
- Colon Cancer Awareness (March 6-8)
- Philadelphia Phillies Go Red (March 25-28)

AROUND THE AUTHORITY

Cross-Departmental Collaboration to Prevent Workplace Injuries at PATCO

PATCO employee **Tom Hopely** recently made a request to **Dave Fullerton**, Director, Safety Services, that consideration be given to providing certain PATCO employees whose job titles require them to walk on uneven surfaces and carry unusually shaped items in their work stretching resources to prevent workplace injuries.

Chief Administrative Officer (CAO) **Toni P. Brown**, who has responsibility for the Benefits Administration Department and Wellness initiatives, assigned Project Manager **Ann DuVall** to work collaboratively with Tom and Dave and research a stretching guide resource for work and home use for PATCO employees in the following job titles: Electronic Technician, Way & Power, Maintainer, M&S Technician and Track Mechanic.

Using the job descriptions of the relevant job titles, a comprehensive and easy-to-follow ‘Stretching Guide with Stretch Out Strap,’ and several corresponding stretching poster and straps to be hung in common areas, were ordered.

As a result of this cross-department collaboration, the aforementioned PATCO employees were provided with the stretching guides and straps.

Upon receiving his guide and strap, Tom shared his thanks with the following comments, “Thank you for your efforts on my safety suggestion. The strap and manual are exactly what I was hoping to see. The routine is relevant to the occupational wear and tear we experience in our work day. The strap is the perfect tool for at home stretching, all that is needed is to put in a few minutes a day. Hopefully folks will take the time with the result being lifetime range of motion and flexibility that reduces injury and improves quality of life.”



On February 26, 2019, Dave Fullerton, Director of Safety, Tom Hopely, Electronic Technician, Fare Collection, and Ann DuVall, Project Manager, Office of the Chief Administrative Officer visited the PATCO Lindenwold Station Fare Collection Shop where one of the stretching posters and bands will be hung for common use. Individual stretching resource guides and bands were distributed to PATCO employees in job titles listed above.

For a list of Bridge and Finance actions, see Attachment 1
For a list of Personnel Actions, see Attachment 2
For a list of Contracts and Purchases, see Attachment 3
For the Affirmative Action Report, see Attachment 4
For a list of Legal Statistics, see Attachment 5

PATCO

**For PATCO Ridership and Financial Information,
See the General Manager's Report in the PATCO section
Attached are reports from the appropriate departments.**

Respectfully Submitted,



John T. Hanson

Chief Executive Officer

REPORT OF THE CHIEF EXECUTIVE OFFICER

ATTACHMENT 1

BRIDGE AND FINANCE



Activity for the Month of February 2019

Calls for Service: 7,634 Total Arrests: 225 Adults: 225 Juv.: CDS Arrests: 30 DWI Arrests: 29

Arrests: CBB: 1 BFB: 73 PATCO: 134 BRB: WWB:17 Arrests NJ: 173 Arrests PA: 50

Reportable Accidents: CBB: 3 BFB: 4 PATCO: 9 BRB: 1 WWB:6

Non Reportable Accidents: CBB: 0 BFB: 7 PATCO: 8 BRB: 0 WWB:13

Accident with Injuries: CBB: 1 BFB: 1 PATCO: 1 BRB: 1 WWB:1

Incident Type	CBB	BFB	PATCO	BRB	WWB	Total
33 MV Stop	277	507	93	290	887	2,065
26 Assist-Routine PD Backup	109	554	452	117	571	1,810
35X Motorist/Patron Aid	61	96	262	95	145	659
25x Insufficient Funds				1	547	548
25 Escort	118	17	2	36	206	380
88X Parking Viol./Compl.		14	350			364
86 Removal		89	223		3	315
91 Ped Investigation/Stop		17	282			301
47 Disabled MV	39	71	3	41	144	299
90 Other PD Assist	16	28	65	10	20	142
46 Construction/Trades Backup	31	28	4	16	33	112
90M OPDA Medical		3	67			70
15 MV Accident	7	20	5	3	29	65
79 Roadway Hazard/Station Hazard	7	13	2	11	22	55
25EZ Easy Pass Redirect				1	46	47
33C CV Stop	1	1			44	46
84 Check On Subject Well-being	1	5	34		1	41
12 Suspicious Person/Activity/Event		5	17	1	3	26
71 Fight/Disturbance			20		2	22
29 Alarm Activation	1	3	16	1	1	22
17P Permit Premises Entry		16	2	4		22
25T Fare Problem			20		1	21
78X Toll Evasion/TOS	2	8	3		3	16
341L Property Lost		1	11		1	13
16 Hit & Run		5	6		2	13
56 Med Emerg/Injury Report		1	11			12
8 911 Hang Up/Mis-Dial	1	1	9			11
341F Property Found			11			11



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Accident with Injuries: CBB: 1 BFB: 1 PATCO: 1 BRB: 1 WWB:1

Incident Type	CBB	BFB	PATCO	BRB	WWB	Total
101 BOLO		2	5	1	1	9
81 General Complaint		1	7			8
17X Open/Secured Property		6	1	1		8
38 Transport Courtesy	1		5		1	7
310 Bridge Damage/PATCO Damage	3		2	1	1	7
79X Debris Strike	2	1			3	6
52 Erratic Driver/Unfit Motorist		2	1		3	6
TRN Train Problem Equipment/Mechanical		1	4			5
98 Panhandling/Soliciting			5			5
91R Ped in Road/Tolls		3			1	4
87 Trespassing		1	1		2	4
78 Toll Dispute	1	1			2	4
313 Complaint Against Police		1	2			4
12U Unattended Package			4			4
101S BOLO Suicidal	1	2			1	4
83 Counterfeit		2			1	3
70 Animal Complaint				1	2	3
67 EDP (Emotionally Disturbed Person)		1	2			3
64 Larceny/Theft			3			3
11 Fire			2	1		3
96 Slow Traffic		1			1	2
90A ALCO OPDA		2				2
65U Urinating/Defecating			2			2
65 Vandalism/Criminal Mischief			2			2
56S Slip/Fall			2			2
53 Abandoned Vehicle	1		1			2
29E Elevator Alarm			2			2
25R Revenue Escort		1			1	2



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Non Reportable Accidents:	CBB: 0	BFB: 7	PATCO: 8	BRB: 0	WWB:13					
Accident with Injuries:	CBB: 1	BFB: 1	PATCO: 1	BRB: 1	WWB:1					

Incident Type	CBB	BFB	PATCO	BRB	WWB	Total
85X Assault			1			1
77 Domestic			1			1
71X Harassment/Threats		1				1
65X Lewdness			1			1
56X Drug Overdose			1			1
49 Investigate Location Conditions			1			1
34 Suspicious Vehicle			1			1
212 Employee Injury			1			1
20 Stolen/Recovered Vehicle			1			1
14 Intoxicated Subject			1			1

FINANCE

REVENUE AUDIT

Reported traffic and revenue for all four DRPA bridges for the month of December 2018:

	<u>2017</u>	<u>2018</u>
Cash Revenue	\$7,649,121.64	\$7,490,592.12
ETC Revenue	\$18,018,359.70	\$18,713,751.90
Total Revenue	\$25,667,481.34	\$26,204,344.02
Non ETC Traffic	1,427,162	1,406,422
ETC Traffic	2,699,435	2,808,630
Total Traffic	4,126,597	4,215,052

**DELAWARE RIVER PORT AUTHORITY
TRAFFIC & BRIDGE TOLL FIGURES
FOR THE PERIODS INDICATED**

Attachment 1

	MONTH OF DECEMBER				TRAFFIC		BRIDGE TOLLS	
	-----2018-----		-----2017-----		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	1,520,704	\$8,441,924.89	1,439,888	\$7,991,223.38	5.61	80,816	5.64	\$450,701.51
WALT WHITMAN	1,568,889	9,789,929.36	1,538,591	9,611,831.42	1.97	30,298	1.85	178,097.94
COMMODORE BARRY	578,080	4,499,619.30	568,142	4,372,737.54	1.75	9,938	2.90	126,881.76
BETSY ROSS	547,379	3,472,958.47	579,976	3,691,798.00	-5.62	(32,597)	-5.93	(218,839.53)
	<u>4,215,052</u>	<u>\$26,204,432.02</u>	<u>4,126,597</u>	<u>\$25,667,590.34</u>	<u>2.14</u>	<u>88,455</u>	<u>2.09</u>	<u>\$536,841.68</u>

	YEAR TO DATE				TRAFFIC		BRIDGE TOLLS	
	1/1/18 TO 12/31/18		1/1/17 TO 12/31/17		INC/(DEC)		INC/(DEC)	
	TRAFFIC	TOLLS	TRAFFIC	TOLLS	%	AMOUNT	%	AMOUNT
BEN FRANKLIN	18,712,958	\$104,797,060.06	18,531,915	\$103,262,475.70	0.98	181,043	1.49	\$1,534,584.36
WALT WHITMAN	20,062,781	125,788,970.68	19,900,678	125,001,070.20	0.81	162,103	0.63	787,900.48
COMMODORE BARRY	7,503,479	58,543,475.85	7,488,441	57,324,887.59	0.20	15,038	2.13	1,218,588.26
BETSY ROSS	6,990,024	45,340,196.32	6,983,096	45,699,582.56	0.10	6,928	-0.79	(359,386.24)
TOTALS	<u>53,269,242</u>	<u>\$334,469,702.91</u>	<u>52,904,130</u>	<u>\$331,288,016.05</u>	<u>0.69</u>	<u>365,112</u>	<u>0.96</u>	<u>\$3,181,686.86</u>

Note: New Toll Schedule Went Into Effect July 1st, 2011.

Distribution: John Hanson
Jim White

REPORT OF THE CHIEF EXECUTIVE OFFICER

ATTACHMENT 2

PERSONNEL ACTIONS

**DELAWARE RIVER PORT AUTHORITY
ACTIONS OF THE CHIEF EXECUTIVE OFFICER
COMMISSION MEETING MARCH 20, 2019
ARTICLE XII-A
ATTACHMENT 2**

PERSONNEL

TEMPORARY APPOINTMENTS - None

APPOINTMENTS

Audrey Pierce NJ	Accounting Clerk Finance Division Accounting (OPC)	02/11/2019
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TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION

Francis J. Mullin NJ	From: C&M Mechanic Operations Division Highway (CBB)	To: Acting Maintenance Technician Operations Division Maintenance (CBB) Eff: 02/02/2019 to 03/15/2019
Michael A. DiGiamberardino NJ	From: Sr. Reproduction Technician Administration Division Printing Services (BFB)	To: Acting Supervisor, Printing Services Administration Division Printing Services (BFB) Eff: 02/15/2019 (<u>1 day only</u>)
Robert A. Crean NJ	From: Corporal of Police Public Safety Division Transit Unit, Platoon 2	To: Acting Sergeant of Police Public Safety Division CBB, Platoon 1 Eff: 02/16/2019 to 05/17/2019
Francis X. Fullerton NJ	From: Police Officer Public Safety Division BFB, Platoon 3	To: Acting Corporal of Police Public Safety Division Transit Unit, Platoon 2 Eff: 02/16/2019 to 05/17/2019
John T. Hogan NJ	From: Corporal of Police Public Safety Division BFB, Platoon 3	To: Acting Sergeant of Police Public Safety Division BFB, Platoon 3 Eff: 02/16/2019 to 05/17/2019
Anthony B. LaTorres NJ	From: Police Officer Public Safety Division WWB, Platoon 3	To: Acting Corporal of Police Public Safety Division Transit Unit, Platoon 1 Eff: 02/16/2019 to 05/17/2019

Kevin M. McClintock

NJ

From: Police Officer
Public Safety Division
Transit Unit, Platoon 3

To: Acting Corporal of Police
Public Safety Division
Transit Unit, Platoon 3
Eff: 02/16/2019 to 05/17/2019

John J. Meiler

NJ

From: Corporal of Police
Public Safety Division
BFB, Platoon 2

To: Acting Sergeant of Police
Public Safety Division
BRB, Platoon 4
Eff: 02/16/2019 to 05/17/2019

John J. Rambo

NJ

From: Corporal of Police
Public Safety Division
WWB, Platoon 1

To: Acting Sergeant of Police
Public Safety Division
BRB, Platoon 1
Eff: 02/16/2019 to 03/01/2019

Jesse G. Graziani

PA

From: Toll Manager, BFB &
BRB
Operations Division
Bridge/Toll (BFB)

To: Acting Bridge Director,
BFB & BRB
Operations Division
Bridge Director's Office (BFB)
Eff: 02/22/2019 to 03/10/2019

Annette Melendez-Freeman

NJ

From: Plaza Supervisor
Operations Division
Bridge/Toll (BFB)

To: Toll Manager - BFB & BRB
Operations Division
Bridge/Toll (BFB & BRB)
Eff: 02/23/2019 to 03/08/2019

Ronald J. Midili

NJ

From: Revenue Operations
Clerk
Operations Division
Bridge/Toll (BFB)

To: Plaza Supervisor
Operations Division
Bridge/Toll (BFB)
Eff: 02/23/2019 to 03/08/2019

PROMOTIONS

David J. Bowen

NJ

From: Dispatcher
Public Safety Division
Public Safety (Transit Unit)

To: Toll Collector
Operations Division
Bridge/Toll (BRB)
Eff: 02/02/2019

Linda-Marie Willis

NJ

From: Purchasing Specialist
Executive Division
Purchasing (OPC)

To: Purchasing Agent
Executive Division
Purchasing (OPC)
Eff: 02/09/2019

INTERAGENCY PROMOTION to PATCO - from DRPA

Jesse L. Mickel
NJ

From: Purchasing Specialist
Executive Division
Purchasing (OPC)

To: Purchasing Agent
Executive Division
Purchasing (Patco)
Eff: 02/23/2019

TITLE CHANGES

Danielle Woodard
NJ

From: Toll Collector
Operations Division
Bridge/Toll (BRB)

To: Revenue Operations Clerk
Operations Division
Revenue Operations (BFB)
Eff: 02/16/2019

INTERAGENCY PROMOTION to DRPA - from PATCO - None

INTERAGENCY TRANSFERS to PATCO - from DRPA

INTERAGENCY TRANSFERS to DRPA - from PATCO - None

TRANSFERS - DEPARTMENTAL - None

RETIREMENTS

Roberto F. DiCarlo
NJ

Corporal of Police
Public Safety Division
Public Safety (BFB)

02/05/2019

RESIGNATIONS - None

END OF TEMPORARY ASSIGNMENT - None

DECEASED - None



DELAWARE RIVER PORT AUTHORITY
PORT AUTHORITY TRANSIT CORPORATION



RESOLUTION

WHEREAS, *ROBERTO F. DiCARLO has faithfully served the Delaware River Port Authority for TWENTY-ONE years in a conscientious and reliable manner, and*

WHEREAS, *ROBERTO F. DiCARLO wishes to accept retirement effective February 5, 2019 under the provisions of his employment benefits; now therefore,*

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Corporal of Police, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to ROBERTO F. DiCARLO.*



REPORT OF THE CHIEF EXECUTIVE OFFICER
ATTACHMENT 3
CONTRACTS AND PURCHASES

MONTHLY REPORT
GENERAL PROCUREMENT ACTIVITY

During the month of February there were 98 Purchase Orders awarded totaling \$926,863.76.

Approximately 17.98% or \$166,614.69 of the monthly dollar total was made available to MBE's and WBE's, representing 32.65% or 32 of the monthly total number of Purchase Orders.

Of the total monthly procurement available to MBE's and WBE's, approximately 4.03% or \$6,707.67 was awarded to MBE's and approximately 11.18% or \$18,623.87 was awarded to WBE's.

Of the total number of Purchase Orders available to MBE's and WBE's, approximately 15.63% or 5 Purchase Orders were awarded to MBE's and approximately 34.38% or 11 Purchase Orders were awarded to WBE's.

**ACTIONS OF THE CHIEF EXECUTIVE OFFICER
ARTICLE XII-C
ATTACHMENT 3
CONTRACTS AND PURCHASES**

Re: Article XII-C, Section 1 (a)

Purchase Order 4500010169, Gold Type Business Machines. East Rutherford, NJ. Purchase Contract for Two (2) ALPR Processors. Contract Value: \$10,146.00. (NJ State Contract).

Purchase Order 4500010173, Golf Car Specialties. Pottstown, PA. Purchase Contract for 2019 Yamaha Concierge 4G Multi Passenger. Contract Value: \$10,215.00. (PA/COSTARS Contract).

Purchase Order 4500010174, Powerdms, Inc. Orlando, FL. Purchase for Annual Hosted Subscription Safety Services. Contract Value: \$14,274.40 (Sole Source).

Purchase Order 4500010207, Vertiv Corporation. Columbus, OH. Purchase for Uninterruptible Power System Maintenance for OPC. Contract Value: \$16,008.80 (Sole Source).

Purchase Order 4500010260, Kalwall Corporation. Manchester, NH. Purchase for Custom Translucent Panels. Contract Value: \$20,000.00 (Sole Source).

Purchase Order 4500010263, Everbridge Inc. Glendale, CA. Purchase for Everbridge Mass Notification System. Contract Value: \$18,880.00 (Sole Source).

Purchase Order 4500010313, Teamscreen Solutions LLC. Overland Park, KS. Purchase Contract for 2019 DRPA and PATCO MVR Report. Contract Value: \$24,080.50. (Low Bid of 2, 6 Vendors Solicited).

Purchase Order 4500010322, Dell Marketing L.P. Round Rock, TX. Purchase Contract of Twenty-Five (25) OptiPlex 7050 SFF. Contract Value: \$22,446.50 (NJ State Contract).

Purchase Order 4500010328, AALL American Fasteners. Cinnaminson, NJ. Purchase Contract for One-Thousand (1,000) Flat Washers. Contract Value: \$16,990.00 (Low Bid of 1, 4 Vendors Solicited).

Purchase Order 4500010344, Denney Electric Supply. Hammonton, NJ. Purchase Contract for Delta Pad Mounted Transformer. Contract Value: \$10,715.75 (Low Bid of 2, 4 Vendors Solicited).

Purchase Order 4500010351 South Camden Iron Works. Mickleton, NJ. Purchase Contract for Fencing. Contract Value: \$14,417.16 (Low Bid of 2, 3 Vendors Solicited).

Purchase Order 4500010352 Usco Inc. North Plainfield, NJ. Purchase Contract for Two (2) HVAC Units at CBB. Contract Value: \$16,527.56 (Low Bid of 1, 4 Vendors Solicited).

Purchase Order 4500010383, Dale Oxygen, Inc. Johnstown, PA. Purchase Contract for TIG Welder Machine at the BFB. Contract Value: \$10,314.66. (NJ State Contract).

Purchase Order 4500010394, Intercon Truck Equipment Inc. Aston, PA. Purchase Contract for Utility Body (Part that Attach to Back of Dump Truck). Contract Value: \$13,850.00. (PA/COSTARS Contract).

Re: Article XII-C, Section 5

Authorized payments for Contracts and Engineering for the Bridges and PATCO Systems
As follows: (see accompanying Schedule 1)

Contracts and Engineers: \$13,570,782

ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
March 20, 2019

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (Billed) Percent</i>	<i>Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
	Modjeski & Masters, Inc.							
(DRPA-17-104)	BFB 2018 Biennial Inspection	\$ 1,097,000	95.2%	\$ 1,044,346	\$ 67,436	\$ 551,681	7 - 9	\$ 425,229
	Brinckerhoff Environmental Services, Inc.							
(DRPA-14-030)	Remedial Investigation for New Jersey Sites	611,119	93.1%	569,007	0	533,352	41	35,655
(DRPA-15-147)	Remedial Investigation of Gateway Properties	1,762,143	98.0%	1,727,158	85,362	1,630,316	40	11,480
	Chammings Electric, Inc.							
(DRPA-17-064)	WWB Administration Building Generator Replacement	1,040,990	97.0%	1,010,067	0	934,312	9	75,755
(PATCO-17-029)	PATCO Shop DC Power Upgrades	1,025,988	88.0%	902,489	67,687	704,870	6	129,932
	HNTB Corporation							
(DRPA-16-111)	PATCO Lindenwold Yard & Viaduct CM Services	6,293,482	37.6%	2,365,938	184,700	1,849,894	23-24	331,344
(DRPA-17-031)	BFB Maintenance Paint & Steel Repair	2,848,457	88.0%	2,507,390	179,821	2,204,912	18	122,657
(DRPA-17-103)	BRB 2018 Biennial Inspection	529,000	90.0%	476,112	31,102	432,508	10	12,502
	Carr & Duff, Inc.							
(DRPA-17-099)	BRB & CBB Air-Blown Fiber Optic Installation	3,790,000	63.2%	2,396,050	239,605	1,850,985	5	305,460
	Ammann & Whitney							
(DRPA-12-082)	BFB South Walkway Bicycle & Pedestrian Ramp	1,352,462	99.7%	1,347,737	105,096	1,234,358	36	8,284
	Urban Engineers, Inc.							
(DRPA-18-003)	BFB Decorative Lighting Design	294,740	24.6%	72,487	4,133	0	1 - 3	68,354
	Jacobs Engineering Group, Inc.							
(DRPA-15-050)	Rehabilitation of Track Structure on the Westmont Viaduct	2,136,335	95.9%	2,049,112	60,194	1,854,580	40	134,339
	Pennoni Associates							
(DRPA-13-081)	PATCO Outbound Study	1,971,998	97.5%	1,922,095	21,931	1,896,637	37	3,526
	Parsons Transportation Group							
(DRPA-17-049)	BFB Bridge Deck Resurfacing	1,798,300	71.4%	1,284,544	102,626	757,727	8	424,191
(DRPA-17-032)	WWB Anchorage Preservation - Design	1,185,777	89.0%	1,055,034	105,503	919,471	12	30,060
	STV Inc.							
(DRPA-17-066)	BRB Painting - Phase 1 - Design	2,524,173	30.1%	759,514	45,268	674,431	13	39,815
	A.P. Construction, Inc.							
(DRPA-17-046)	PATCO Installation of Elevators in Remaining PATCO Stations	31,900,000	18.2%	5,794,626	579,463	4,245,041	12 - 13	970,123
(DRPA-18-001)	PATCO Pedestrian Bridges & Tunnels	3,999,995	14.3%	572,750	57,275	219,050	3	296,425

ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
March 20, 2019

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (Billed) Percent</i>	<i>Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
	Burns Engineering, Inc.							
(PATCO-17-011)	CMS for PATCO Installation of Elevators at Remaining Stations	3,998,504	23.1%	922,422	92,212	784,407	16	45,803
(Emergency)	PATCO/Conrail Incident - Pole Line Repair/Support	34,219	84.7%	28,993	0	28,540	7	453
(DRPA-17-069)	PATCO Re-opening Franklin Square Station - Design	2,087,352	29.6%	618,205	61,780	399,411	10 - 12	157,014
	Gannett Fleming, Inc.							
(EMERGENCY)	PATCO Track Circuit Modification, Design & C.M.S.	626,613	91.7%	574,470	52,023	522,221	20	225
(DRPA-16-011)	PATCO Control Center Relocation	1,659,989	85.0%	1,411,410	141,141	1,256,265	24 - 25	14,003
(DRPA-18-082)	PATCO Replacement of Rectifier Transformers Phase 3	1,711,300	9.3%	158,357	15,744	71,353	3	71,260
	LTK Engineering Services							
(DRPA-07-019)	PATCO Transit Car Overhaul Services Agreement	12,682,384	95.5%	12,106,314	41,612	11,956,947	135 - 136	107,755
	Alstom							
(DRPA-10-154)	PATCO Transit Car Overhaul	194,197,337	94.7%	183,890,360	8,783,878	170,107,109	141 - 147	4,999,374
	AECOM							
(DRPA-13-001)	PATCO Right of Way Embankment - Phase 5	610,096	86.1%	525,528	31,521	487,769	38 - 39	6,237
(DRPA-13-003)	CBB Painting - Design Services	1,035,472	96.4%	997,750	74,532	923,139	33	79
(DRPA-15-146)	Betsy Ross Bridge Maintenance Painting & Steel Repairs	794,428	95.3%	757,432	8,952	721,466	24 - 25	27,013
(DRPA-17-005)	WWB Corridor Rehabilitation	3,621,301	94.1%	3,407,746	228,469	2,916,030	15	263,248
(DRPA-17-067)	BFB Main Cable Dehumidification - Construction Monitoring	2,065,270	3.9%	81,145	7,376	73,741	7	29
(DRPA-17-102)	WWB NJ Approach Painting - Design	564,340	81.7%	461,067	29,902	428,190	5	2,974
(DRPA-17-106)	CBB 2018 Biennial Inspection	627,000	90.4%	566,518	29,893	507,571	6 - 7	29,053
(DRPA-18-029)	PATCO Woodcrest Platform Rehabilitation - Design	1,056,730	35.6%	376,026	23,865	294,748	5	57,413
	Remington & Vernick Engineers, Inc.							
(DRPA-17-107)	PATCO 2018 Biennial Inspection	375,000	69.4%	260,238	13,805	228,446	5	17,987
(DRPA-18-027)	PATCO Woodcrest Parking Lot Rehabilitation - CMS	574,000	49.4%	283,527	0	137,789	3	145,738
	Johnson, Mirmiran & Thompson							
(DRPA-17-056)	BFB South Walkway Bicycle & Pedestrian Ramp - CMS	1,273,000	68.5%	872,304	70,381	696,681	14 - 15	105,242
	Sowinski Sullivan Architects							
(DRPA-13-080)	Design Services for Installing Elevators in Remaining PATCO Stations	1,910,439	83.7%	1,598,512	17,831	1,562,814	41-42	17,867
	South State, Inc.							
(DRPA-17-055)	BFB South Walkway Bicycle & Pedestrian Ramp	7,888,346	63.5%	5,005,541	500,554	4,206,386	14	298,601
(DRPA-18-077)	BFB Interim Pavement Repairs - 2018	3,316,500	98.5%	3,266,362	0	2,520,291	2	746,071
	Railroad Construction/Railroad Construction Co. of SJ, Inc.							
(DRPA-17-038)	PATCO Lindenwold Yard & Viaduct Rehabilitation	36,028,545	44.8%	16,127,710	1,823,722	12,717,751	15 - 16	1,586,237

**ARTICLE XII-C, SECTION 5
SUMMARY OF AUTHORIZED CONTRACT AND ENGINEERING PAYMENTS
BRIDGES AND PATCO SYSTEM
March 20, 2019**

<i>Resolution #</i>	<i>Contract/Engineer</i>	<i>Contract Amount</i>	<i>Completed Work (Billed) Percent</i>	<i>Amount</i>	<i>Retained Amount</i>	<i>Prior Payments</i>	<i>Invoice No.</i>	<i>Amount</i>
	Scalfo Electric, Inc.							
(PATCO-18-016)	PATCO Substation DC Upgrades	4,499,000	18.8%	846,931	84,693	0	1 - 2	762,238
	Arora							
(DRPA-18-030)	PATCO Lindenwold Fire Protection - Design	390,000	12.3%	47,837	4,759	12,642	4	30,436
	Cherry, Weber & Associates							
(DRPA-17-028)	BRB NJ Route 90 Resurfacing Design	1,075,978	89.1%	959,050	44,153	904,128	15	10,770
	Driscoll Construction Co Inc.							
(DRPA-18-067)	CBB Joint & Bearing Replacements	1,471,105	3.9%	57,692	5,769	-	1	51,923
	KS Engineers, P.C.							
(DRPA-16-087)	CBB Painting - Phase 2 CM Services	2,549,736	20.5%	522,108	38,186	455,296	9	28,626
(DRPA-17-100)	BRB & CBB Air-Blown Fiber Optic Installation CM Services	979,673	39.5%	387,016	26,480	342,443	11	18,093
	Thornton Tomasetti							
(DRPA-16-022)	BFB Suspension Cable Investigation / Rehabilitation Design	3,541,700	90.4%	3,203,389	71,430	3,126,705	21	5,254
	WSP USA							
(DRPA-18-060)	Asset Management Program	1,359,895	16.1%	218,820	14,204	0	1 - 4	204,617
	Program Management General Engineering Contracts							
(DRPA-17-093)	General Engineering Contracts	10,000,000	7.2%	723,786	-	389,764	Various	334,022
	Total Contract and Engineering Payments							<u>\$ 13,570,782</u>

REPORT OF THE CHIEF EXECUTIVE OFFICER
ATTACHMENT 4
EEO REPORT

DRPA EEO CATEGORIES

(By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
1 Chief Executive Officer		1	
2 Chief Administrative Officer		1	
3 Chief Engineer		1	
4 Chief Financial Officer		1	
5 Chief Operating Officer			1
6 Deputy Chief Executive Officer			1
7 Deputy General Counsel		1	1
8 General Counsel/Corporate Secretary			1
9 Inspector General			1
1 Bridge Directors		2	
2 Captain of Police		2	1
3 Director, Corporate Communications & Community Relations			0
4 Director, Finance		1	
5 Director, Fleet Management		1	
6 Director, Government Relations		1	
7 Director, Homeland Security & Emergency Management	1		
8 Director, Human Resource Services		1	
9 Director, Information Services			1
10 Director, Procurement			1
11 Director, Risk Management		1	
12 Director, Strategic Initiatives		1	
13 Engineering Program Manager			1
14 Manager, Construction & Maintenance		1	
15 Manager, Planning & Design			1
16 Police Chief		1	
1 Construction & Maintenance Manager	1		3
2 Fleet Shop Manager		1	
3 Manager, Accounting		1	
4 Manager, Budget/Financial Analysis		1	
5 Manager, Capital Grants		1	
6 Manager, Community Relations			1
7 Manager, Contract Administration		1	
8 Manager, Corporate Communications			1

DRPA EEO CATEGORIES (By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
9 Manager, ERP & Applications		1	
10 Manager, Government Relations			1
11 Manager, Internal Audit			0
12 Manager, Payroll		1	
13 Manager, Production Systems			1
14 Manager, Purchasing & Stores			1
15 Manager, Revenue Audit			1
16 Manager, Special Projects		1	
17 Sr. Project Manager		1	
18 Toll Manager		1	1
1 Electrical Foreman		4	
2 Fleet Foreman		2	
3 Highway Foreman	2	5	1
4 HVAC Foreman			2
5 Lead Programmer/Analyst			1
6 Maintenance Foreman		8	
7 Purchasing Agent		1	
8 Sr. Accountant		1	
9 Supervisor, Revenue Audit			0
1 Supervisor, Central Storeroom		1	
2 Supervisor, Mail Room		1	
3 Supervisor, Print Shop		1	
OFFICIALS & ADMINISTRATORS (Total By State)			
	4	51	24
TOTAL OFFICIALS & ADMINISTRATORS			
		79	
1 Lieutenant of Police		3	2
1 Plaza Supervisor		13	12

DRPA EEO CATEGORIES

(By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
1 Administrative Coordinator	1	13	10
2 C&M Technical Assistant		2	
3 Digital Communications Specialist		1	1
4 EEO Specialist		1	
5 Grants Specialist		1	
6 Graphic Design Administrator			1
7 HRIS Specialist		1	
8 HRS Specialist		1	1
9 Management Analyst			1
10 Project Analyst			1
11 Purchasing Specialist		2	
12 Sr. Reproduction Technician		1	
1 Accountant		1	1
2 Administrator, Compensation/HRIS			1
3 Administrator, Employee Relations, Programs & Policies		1	
4 Administrator, Staffing & Recruiting		1	
5 Administrator, Training & Employee Development	1		
6 Associate Engineer		1	2
7 Auditor		1	
8 Budget Analyst		1	
9 Claims Administrator		1	1
10 Construction Contract Compliance Specialist		1	
11 Contract Administrator			2
12 Engineering Program Analyst		1	
13 Financial Analyst		1	
14 IT Auditor			1
15 Project Manager (Office of the CAO)		1	
16 Project Manager, HS & EM		1	
17 Records Manager		1	
18 Revenue Analyst		1	
19 Safety Specialist		1	0
20 Accounts Payable & Receivable Supervisor		0	1
1 Assistant General Counsel		4	2

DRPA EEO CATEGORIES (By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
2 Electrical Engineer		1	
3 Principal Engineer		2	
4 Senior Engineer		6	1
PROFESSIONALS (Total By State)			
	2	67	41
TOTAL PROFESSIONALS			
	110		
1 Police Officer	3	71	24
1 Corporal of Police		10	2
1 Sergeant of Police		17	5
PROTECTIVE SERVICE WORKERS (Total By State)			
	3	98	31
TOTAL PROTECTIVE SERVICE WORKERS			
	132		
1 HVAC Technician		6	2
1 Auto Technician		12	4
1 Electrical Technician		18	4
1 Construction & Maintenance Mechanic	3	29	15
1 Maintenance Technician	1	30	8

DRPA EEO CATEGORIES (By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
CRAFT WORKERS (SKILLED) (Total By State)			
	4	95	33
TOTAL CRAFT WORKERS (SKILLED)			
	132		
1 Business Analyst		1	
2 Data Base Administrator		1	
3 Network Technician		4	
4 Programmer/Analyst			1
5 Systems Administrator		8	1
6 User Support Administrator	1	1	1
TECHNICIANS (Total By State)			
	1	15	3
TOTAL TECHNICIANS			
	19		
1 Customer Service Coordinator		2	1
2 Executive Assistant to the CEO		2	
3 Executive Legal Secretary		1	
4 Legal Assistant, Claims		1	
5 Legal Secretary		1	1
1 Accounting Clerk		2	0
2 Administrative Clerk (Revenue Audit)			0
3 Building Services Clerk		0	0
4 Central Stores Clerk			1
5 Contracts Administration Clerk		1	
6 Data Base Clerk		2	
7 Dispatcher		9	7
8 Lead Dispatcher			1
9 File Clerk		1	1
10 Media Specialist			1
11 Purchasing Clerk		1	
12 Reproduction Technician		1	
13 Temporary With Benefits (Mailroom)		2	0

DRPA EEO CATEGORIES (By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
1 Revenue Auditor	1	5	
1 Toll Collector		33	25
1 Revenue Operations Clerk		3	
ADMINISTRATIVE SUPPORT (Total By State)			
	1	67	38
TOTAL ADMINISTRATIVE SUPPORT			
		106	
TOTAL EMPLOYEES BY STATE			
	15	393	170
TOTAL DRPA EMPLOYEES - 578			
SUMMARY (Employee Class)			
NON-REP			
	7	140	69
216			
IUOE			
	4	140	66
210			
IBEW			
	1	15	4
20			
FOP			
	3	98	31

DRPA EEO CATEGORIES (By State)

	JOB TITLE	STATE OF RESIDENCE		
		DE	NJ	PA
				132

PATCO EEO CATEGORIES (By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
1 General Manager		1	
2 Assistant General Manager			1
3 Director, Equipment		1	
4 Director, Fare Collection Operations		1	
5 Director, Finance		1	
6 Director, Safety Services		1	
7 Director, Transit Services		1	
8 Director, Way & Power		1	
9 Technical Supervisor, Administration/Projects			1
10 Technical Supervisor, Civil & Mechanical Systems		0	
11 Technical Supervisor, Equipment		0	
12 Technical Supervisor, Transit Services		1	
13 Manager, Electrical & Electronics		1	
14 Manager, Fare Collection		0	
15 Manager, Mechanical & Custodial		1	
16 Manager, Passenger Services		1	
17 Manager, Power, Signals & Communications		1	
18 Manager, Track & Signals		1	
19 Manager, Track, Structures & Mechanical		1	
20 Supervising Dispatcher		1	1
21 Dispatcher		7	1
22 Dispatcher Trainee			1
23 Electrical Foreman		5	
24 Fare Collection Foreman			1
25 Mechanical Foreman		1	1
26 Payroll Administrator		1	
27 Senior Accountant		3	
28 Track Foreman		2	1
29 Purchasing Agent		1	0
30 Maintenance Foreman		1	
31 Money Room Supervisor		1	
32 Supervisor, Transit Services		4	
33 Supervisor/Traffic Analyst		5	3
34 Traffic Analyst			
35 Supervisor, Stores (Storeroom)		1	
36 Custodial Foreman		1	
37 Station Supervisor		9	1
38 Fleet Foreman		1	
OFFICIALS & ADMINISTRATORS (Total By State)			
	0	58	12
TOTAL OFFICIALS & ADMINISTRATORS			
		70	

PATCO EEO CATEGORIES (By State)

JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
1 Project Manager, Technical			1
2 Fare Collection & Revenue System Analyst		1	
3 Safety Specialist		2	
4 Administrative Coordinator 3 (to the GM)		1	
5 Administrative Coordinator		7	
6 Purchasing Specialist		3	
PROFESSIONALS (Total By State)			
	0	14	1
TOTAL PROFESSIONALS			
		15	
1 Train Operator		43	13
PARAPROFESSIONALS (Total By State)			
	0	43	13
TOTAL PARAPROFESSIONALS			
		56	
1 Custodian		21	10
2 Revenue Collector		2	
SERVICE MAINTENANCE (Total By State)			
	0	23	10
TOTAL SERVICE MAINTENANCE			
		33	
1 Storekeeper		4	
2 Accounting Clerk		2	
3 Payroll Clerk		1	
4 Purchasing Clerk			
5 Customer Service Agent/Traffic Checker		5	1
6 Data Entry Clerk			1
7 Temporary With Benefits (Mailroom)			1
ADMINISTRATIVE SUPPORT (Total By State)			
	0	12	3
TOTAL ADMINISTRATIVE SUPPORT			
		15	

PATCO EEO CATEGORIES (By State)

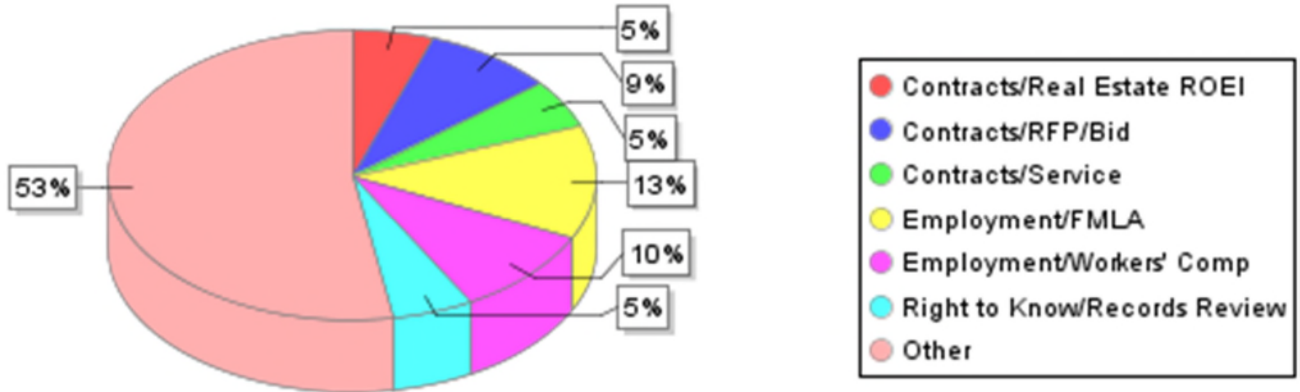
JOB TITLE	STATE OF RESIDENCE		
	DE	NJ	PA
1 Electronic Technician	1	16	2
2 Machinist 1/C		2	
3 Machinist 1/C Tool Maker		1	
4 Maintenance Mechanic 1/C		3	
5 Mechanical & Structural Technician		13	
6 Maintainer (Way & Power)		22	5
7 Maintainer Apprentice (Way & Power)		1	
8 Equipment Electrician		2	3
9 Equipment Electrician A/C		6	
10 Machine Operator 1/C		4	
11 Equipment Mechanic	1	19	
12 Fare Collection Repairman		2	1
13 Grounds Keeper		2	
14 Car Monitoring & Diagnostic System Technician		2	
15 Track Mechanic		12	10
16 Welder		1	
CRAFT WORKERS (SKILLED) (Total By State)			
	2	108	21
TOTAL CRAFT WORKERS (SKILLED)			
		131	
TOTAL EMPLOYEES BY STATE			
	2	258	60
TOTAL PATCO EMPLOYEES			
		320	
SUMMARY (Employee Class)			
NON-REP			
	0	84	16
		100	
TEAMSTERS			
	2	174	44
		220	

REPORT OF THE CHIEF EXECUTIVE OFFICER
ATTACHMENT 5
LEGAL STATISTICS REPORT

Matter count report

by Matter Sub-Type

Date Range: 02/01/2019 to 02/28/2019
On Matters, Litigation



Matter Sub-Type	Opened in Range	Closed in Range
	1	3
Bankruptcy/Debt Collections	1	0
Civil Rights/Retaliation	0	1
Consulting Services	1	0
Contracts/Assignment	2	0
Contracts/Bid Protest	1	1
Contracts/Construction	2	1
Contracts/Consulting	3	3
Contracts/Cooperation	1	0
Contracts/Indemnification	3	1
Contracts/Non-Disclosure	1	0
Contracts/Purchase	2	4
Contracts/Real Estate Easement	1	0
Contracts/Real Estate Lease	1	2
Contracts/Real Estate License	1	1
Contracts/Real Estate ROEI	5	2
Contracts/RFP/Bid	8	1
Contracts/Service	5	9
Contracts/Settlement	0	1
Contracts/Termination	1	0

Matter Sub-Type	Opened in Range	Closed in Range
Employment/ADA	4	4
Employment/Discipline	3	4
Employment/FMLA	12	0
Employment/S/L Term Disability	2	0
Employment/Termination	1	1
Employment/Workers' Comp	9	2
Insurance/Application	1	0
Labor/Arbitration	0	2
Legal Research/Legal Opinion	1	0
Permits/Licenses/Application	1	0
Personal Inj/Accidental NonS&F	1	0
Personal Inj/Slip and Fall	2	0
Property Damage/Bridges	4	3
Property Damage/Facilities	3	0
Property Damage/Vehicle	3	0
Right to Know/Records Review	5	0
Right to Know/Video/Recordings	1	0
37 Items	93	46

CFO REPORT



Report of the Chief Financial Officer

March 13, 2019

Delaware River Port Authority
Of Pennsylvania and New Jersey
One Port Center
2 Riverside Drive
Camden, New Jersey 08101-1949

Commissioners:

GFOA Award for Financial Excellence in Reporting

I am extremely pleased to announce that the Government Finance Officers Association has once again awarded the "Certificate of Achievement for Excellence in Financial Reporting for the Authority's 2017 fiscal year comprehensive annual report (CAFR). (Please see the attachment which follows this report.)

This is the twenty-sixth (26th) consecutive year that we have achieved this award. The Finance Division is extremely proud of this recognition and for the contributions of other departments in their support of the annual audit and production of this report.

FINANCIAL SUMMARY

The following descriptive financial summary is based on the March 5, 2019 unaudited DRPA/PATCO financial stat summary sheet presented to the Finance Committee. I have also added more current information for PATCO's ridership and net passenger revenues numbers thru February 2019.

DRPA Traffic and Toll Revenues

2018 December YTD Audited Traffic and Toll Revenues - Key statistics:

Total traffic of 53.3 million for the year 2018, reached its highest level since 2008 (53.4 million vehicles). Toll revenues of \$334.5 million for the year are the highest attained by the Authority in its history.

1. Increase of 365K vehicles or a 0.69% increase vs. 2017 actuals; December traffic was up slightly by 88K vehicles.
2. Audited toll revenues were up \$3.2 million versus the previous year total of \$331.3 million, or a 0.96% increase.

3. Total toll revenues for 2018 were slightly higher (by \$0.5 million) than projected in our recent traffic study for the bond issue. Traffic was slightly below the forecasted amount by roughly 100K vehicles.

2018 DRPA Traffic and Revenues vs. budget:

1. Traffic for the year was up 1.17% higher than budget, or up 615K vehicles against budget;
2. YTD toll revenues were up 0.62%, or by \$2.1 million.

2019 Unaudited YTD Traffic thru February 2019:

1. Unaudited figures for the period thru February 2019 are down slightly by 0.58% but these numbers should improve once audited. The reduced unaudited traffic is almost exclusively due to reduced passenger vehicles offset by a 2% increase in trucks. During 2018, unaudited traffic was up by 0.64% over 2017 for the same time period.
2. The traffic study projections for 2019 assume an increase in vehicles and toll revenues of 0.8%, which approximates actual growth in both categories experienced in 2018.

PATCO Ridership and Net Revenues

2018 Ridership/Net Passenger YTD Revenues (thru December 2018):

As reported last month, December ridership and revenues reflected an increase over December 2017, resulting in improved final numbers for the year against 2017 and against the budget.

1. Total ridership YTD was 10.8 million riders, which translated into \$26.3 million in net passenger revenues.
2. 2018 YTD ridership vs. 2017 is down by 49,700 passengers or a 0.46% decrease.
3. Net passenger revenues of \$26.3 million are down \$354K vs. 2017 numbers, a 1.33% decrease.

As mentioned in previous reports, 2018's ridership was affected by the following factors: service suspension on January 29th (due to a Conrail-related incident), and a customer appreciation "free commute" on February 2nd, and inclement weather during March.

2018 Ridership/Net Revenues vs. Budget:

December YTD ridership and revenues improved against budget.

1. Actual ridership (of 10.8 million) is roughly 289K riders higher than budget (up 2.76%).
2. Net passenger revenues are up \$760K vs. budget, an increase of 2.97%

2019 Ridership/Net Revenues thru February 2019 (newly updated information):

For the first two months of 2019, ridership and revenues are up 2.7% and 1.3%, respectively vs. 2018. Ridership is also 3.8%, or roughly 63,800 riders ahead of budget. Passenger revenues are \$159K or 3.8% ahead of budget through February.

BUDGET VS. ACTUAL EXPENSES (unaudited)

Through November, DRPA and PATCO are still roughly 7.1% under budget. PATCO's favorable variances (under budget categories) are related to lower payroll, direct materials, and contractual and professional services expenses, etc. For the DRPA, the positive budget variances are primarily related to lower payroll /ESE (employee service expenses), contractual and professional services, and repairs.

DRPA/PATCO are still in the process of closing the books in anticipation of the annual audit, so final 2018 YTD budget vs. actual figures are not yet available. Preliminary numbers suggest that the under budget percentage will most likely be less than 4%.

Funding the 2019 Capital Plan (General Fund and Bond Project Funds)

We began year 2019 with the General Fund at approximately \$261 million, and with \$290 million in a new bond project fund, or a total of roughly \$551 million to fund the 5-year capital plan. While the majority of the main capital projects, over \$200K, will be funded through the project fund, we will continue to use the General Fund for shorter-life projects/assets (trucks, other vehicles, etc.).

Capital expenditures during the month of February totaled roughly \$14 million, up from the roughly \$5 million expended in January. (Note: January capital expenditures tend to be the lowest month during a given year.) We also received approximately \$6 million in grant funds drawn down from the FTA, to reimburse us for a portion of funds expended on FTA projects, which helped to fund reduce the amount drawn from the Project Fund or General Fund. As a result, the combined balance of the bond project and general funds was approximately \$536 million at Feb. 28th, down a total of \$6.3 million during the month or roughly \$15 million from year-end 2018.

General Fund Investment Policy

I appreciate the support of the Board in approving the revised General Fund policy. After expiration of the veto period, in the interim, I will be working with the existing financial advisors in terms of standardization of performance reporting and clarifying the new changes to the policy. Phase 2, will be crafting a RFP for money management services.

Respectfully submitted,

James M. White, Jr.
CFO/Treasurer



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

February 20, 2019

James M. White, Jr.
Chief Financial Officer / Treasurer
Delaware River Port Authority
PO Box 1949
8th Floor
Camden, NJ 08101-1949

Dear Mr. White:

We are pleased to notify you that your 2017 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements are enclosed. We want to strongly encourage the recommended improvements be made in the next report, and that the report be submitted to the program within six months of your next fiscal year end. Certificate of Achievement Program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. The written responses should provide details about how each item is addressed within this report. These responses will be provided to those Special Review Committee members participating in the review. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

When a Certificate of Achievement for Excellence in Financial Reporting is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. An AFRA is enclosed for the preparer as designated on the application.

Continuing participants will find a brass medallion enclosed with these results. First-time recipients will receive a plaque in about 10 weeks. We hope that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed.

A current holder of a Certificate of Achievement may include a reproduction of the Certificate in its immediately subsequent CAFR. A camera-ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year.

A Certificate of Achievement Program application is posted on GFOA's website. This application must be completed and accompany your next submission. See sections III and IV of the application for instructions. **The entity's GFOA membership number appears on the attached comments and must be listed on the application.** Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive style with a large initial "M".

Michele Mark Levine
Director, Technical Services Center

CONSULTATIVE AND DELIBERATIVE WORKPAPERS

DRPA/PATCO UNAUDITED FINANCIAL SUMMARY

March 5, 2019

DRPA TRAFFIC / PATCO RIDERSHIP AND REVENUE				
YEAR-TO-YEAR COMPARISON				
2017 vs. 2018 YTD thru 12/31/18	2017 Actual	2018 Actual	Year-to-Year Change	% Change
DRPA Traffic	52,904,130	53,269,242	365,112	0.69%
DRPA Toll Revenues	\$331,288,016	\$334,469,703	\$3,181,687	0.96%
Average Toll	\$6.2620	\$6.2789	\$0.0168	0.27%
DRPA Traffic Increase (Decrease) from prior month			88,455	
DRPA Revenue Increase (Decrease) from prior month			\$536,842	
2017 vs. 2018 YTD thru 12/31/18	2017 Actual	2018 Actual	Year-to-Year Change	% Change
PATCO Ridership	10,839,059	10,789,374	(49,685)	(0.46%)
PATCO Net Passenger Revenues	\$26,669,961	\$26,315,900	(\$354,061)	(1.33%)
Average Fare	\$2.4605	\$2.4391	(\$0.0215)	(0.87%)
PATCO Ridership Increase (Decrease) from prior month			24,915	
PATCO Revenue Increase (Decrease) from prior month			\$70,305	
BUDGET VS. ACTUAL				
2018 YTD thru 12/31/18	2018 Budget (12 mo)	2018 Actual (12 mo)	(Under) / Over Budget	% (Under) / Over Budget
DRPA Traffic	52,654,319	53,269,242	614,923	1.17%
DRPA Toll Revenues	\$332,416,251	\$334,469,703	\$2,053,452	0.62%
DRPA Traffic Increase (Decrease) from prior month			(103,975)	
DRPA Revenue Increase (Decrease) from prior month			(\$1,197,520)	
Frequent Bridge Traveler Credit	\$1,750,000	\$1,848,096	\$98,096	5.61%
Delayed Transaction (Net) Revenue	\$2,500,000	\$1,976,852	(\$523,149)	(20.93%)
# of Transactions Reviewed: 937,978 YTD 2018				
# of Transactions Reviewed: 2,554,663 since 5/16				
2018 YTD thru 12/31/18	2018 Budget (12 mo)	2018 YTD Actual (12 mo)	(Under) / Over Budget	% (Under) / Over Budget
PATCO Ridership	10,500,000	10,789,374	289,374	2.76%
PATCO Net Passenger Revenues	\$25,556,305	\$26,315,900	\$759,595	2.97%
PATCO Ridership Increase (Decrease) from prior month			97,215	
PATCO Revenue Increase (Decrease) from prior month			\$272,943	
OPERATING EXPENSES - YTD November 30, 2018				
BUDGET VS. ACTUAL (UNAUDITED)				
2018 YTD thru 11/30/18	2018 YTD Budget	2018 YTD Actual	(Under) / Over Budget	% (Under) / Over Budget
DRPA Budget	\$94,497,653	\$88,646,810	(\$5,850,843)	(6.19%)
PATCO Budget	\$52,975,147	\$48,376,986	(\$4,598,161)	(8.68%)
Total	\$147,472,800	\$137,023,796	(\$10,449,004)	(7.09%)
Change in Budget variance			(\$343,553)	
2018 YTD thru 11/30/18	2018 YTD Budget	2018 YTD Actual	(Under) / Over Budget	% (Under) / Over Budget
PATCO Subsidy	(\$27,687,878)	(\$22,374,139)	(\$5,313,739)	(19.19%)

CONSULTATIVE AND DELIBERATIVE WORKPAPERS

DRPA/PATCO UNAUDITED FINANCIAL SUMMARY

March 5, 2019

(CAPITAL) PROJECT FUND BALANCE

Balance as of 02/28/2019	\$285.2 million
Change in project fund balance from previous month	(\$2.5) million

*Project fund consists of proceeds from the December 2018 Revenue Bond issuance to fund major capital projects.

ESTIMATED GENERAL FUND BALANCE

Estimated Balance as of 2/28/2019	\$250.9 million
Est. Change in general fund balance from previous month	(\$3.8) million

Reflects balance after use of \$281.6MM for defeasement of 2010D in November. In 2019 General Fund to be used to fund smaller "short-lived" 2019 capital projects.

TOTAL DRPA BOND DEBT

As of 2/28/2019 (in thousands of dollars)

	Principal Outstanding	% of Total	Bond Ratings (Moody's/S&P)
Fixed Rate Bonds	\$ 1,298,870	100.0%	see below
Variable Rate Bonds (LOC backed)	-	0.0%	
Variable Rate Bonds (Direct Purchase)	-	0.0%	
Total Debt	\$ 1,298,870	100.0%	
Revenue Bonds	\$ 1,177,090	90.6%	A2 positive/ A + stable
PDP Bonds	121,780	9.4%	Baa2 positive / A stable
Total Debt	\$ 1,298,870	100.0%	

Changed Nov. 16, 2018

Changed Nov. 16, 2018

Ratings Actions:

S&P upgraded DRPA Revenue and PDP Bonds in Nov. 2013 to A and BBB positive. In December 2014, S&P affirmed these ratings. In April 2016, S&P upgraded DRPA's PDP Bond ratings from "BBB" to "A-". The Revenue Bonds were affirmed at "A", stable outlook. In August 2017 S&P reaffirmed the existing bond ratings. **On Nov. 16, 2018, S&P upgraded all DRPA Revenue and PDP bonds, taking the revenues bonds to "A+" from A and the PDP bonds from "Baa3" to "Baa2"**

Moody's moved all DRPA bonds to stable outlook in Nov. 2012 and reaffirmed DRPA ratings in December 2015.

In October 2017, Moody's upgraded DRPA's Revenue Bond ratings from "A3" to "A2" with a stable outlook and upgraded the PDP Bond ratings from "Baa3" to "Baa2" with a stable outlook. **Moody's raised the "outlook" on all bonds, from stable to positive.**

KEY 2013 - 2017 FINANCE ACTION PLAN INITIATIVES

- LOC restructuring for 2010 Revenue Refunding Bonds closed on March 21, 2013. Three new LOC providers. LOCs fees range from 0.45% to 0.70%.
- 2008 Revenue Bond LOCs extensions were completed on June 28. Retaining TD Bank and Bank of America with fees at 0.655% to 0.70%, respectively.
- New Bond issue: Ratings agency (Moody's & S&P) and investor presentations completed in November. S&P Ratings increased from A- to A.
- S&P affirms ratings December 2014.
- Feb. 2015: Barclays agreed to extend the LOC to March 20, 2018, at a reduced facility rate of 7.5 basis points - expected \$95k decrease in annual fees.
- July: Swap Novation - UBS replaced as swap counterparty on both DRPA active swaps. TD Securities & Wells Fargo are the new counterparties (2015).
- July: Loan Guarantee with TD Bank finalized.- \$796K for 10 years.
- July : Reinstitution of E-ZPass Commuter Discount - December 1, 2015 implementation date.
- BNY Mellon and RBC LOCs extended to June 16 and August 1, respectively (2016).
- In April, S&P upgraded the DRPA's PDP debt from "BBB" to A stable. S&P reaffirmed the ratings on Revenue Bonds at A, stable.
- Reallocation of \$3.5 million in unspent Ec. Development funds to help fund WWB repainting project, PATCO vulnerability study, etc.
- Underwriter/Remarketer RFQ to establish Bond Pool in progress. Bond pool established by Board Resolution.
- BNY Mellon LOC terminated on June 9; replaced by direct purchase variable rate loan with Wells Fargo Bank. (see above)
- B of A and Royal Bank LOCs terminated July 25. Replaced by 2 direct purchase loans from B of A and one by TD Bank. (see above)
- In Sept., the Board authorized staff to execute a possible advanced refunding of the 2010 and 2013 bonds, if appropriate. The authorization also permitted staff to execute prudent transaction related to DRPA swaps, including a fixed rate bond issue, if warranted.
- 2017: DRPA has received multiple proposals from investment banks relative to refunding a portion of the 2010 D bonds.
- 2017: DRPA completed TD Bank LOC transaction on Nov. 21, with savings of approx. \$1.0 million over 5 years.

2018 ACTION PLAN INITIATIVES

- DRPA extended Barclays LOC for 4 year term at slightly reduced LOC facility costs.
- DRPA Board has authorized defeasement of all or portion of 2010D bonds based on market conditions
- DRPA Board has authorized new money issuance subject to market conditions
- DRPA assessing impact of new tax law on FRN (Floating Rate Notes) procured with 3 banks in 2016. (See principal amounts above)
- Investment analysis of General Fund and new proposed investment guidelines to be discussed again at Finance Committee meeting in early 2019.
- Renegotiated FRN rate with Wells Fargo.
- November 16: 2010D Bonds Defeased in the amount of \$308.4 million using \$281.6 in General Funds
- December 12: Terminated the 2000 Swaptions (Inactive)
- December 18: Issuance of 2018 Revenue Bonds Series A \$273.5 million, Revenue Refunding Bonds Series B \$404.1 million, Revenue Bonds Series C \$22.9 million and Terminated the remainder of the swaps. The DRPA has eliminated ALL variable rate debt, and swaps, as of 12/18/18.

2019 ACTION PLAN INITIATIVES

- New investment policy approved by Finance and Board. Awaiting veto period so implementation can proceed.

DRPA BOARD MINUTES

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, February 27, 2019**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale; via telephone)
Donna Powell
Angelina Perryman (via telephone)
Joseph Martz
Robert Borski (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board (via telephone)
Albert Frattali
Frank DiAntonio
Daniel Christy
Richard Sweeney (via telephone)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget/Financial Analysis, Finance
Toni P. Brown, Chief Administrative Officer
David Aubrey, Acting Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff

Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Kevin LaMarca, Director, Information Services
William Shanahan, Director, Government Relations

DRPA/PATCO Staff (Continued)

Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Darlene Callands, Manager, Community Relations
Amy Ash, Manager, Contracts Administration
Steve Reiners, Director, Fleet Management
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit (via telephone)
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
Nedia Ralston, Director, Southeast Regional Office

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:19 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Frattali, Christy, Sweeney, Murphy, Perryman, DiAntonio, Borski and Martz.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that the CEO report stood as previously submitted. Mr. Hanson called to the Board's attention that he had authorized the following actions pursuant to emergency powers under the Bylaws and which were authorized by the Chairman and Vice Chairman: (1) Steel repair work performed by Cornell Steel for repair work in the subway tunnel near 8th Street in Philadelphia in an amount not exceed \$170,000 and engineering services performed by Remington Vernick related thereto in the amount not to exceed \$25,000; and (2) Retention of Thomas Boyd Communications and Perry Media Group each for a contract not to exceed \$15,000 to provide on-call services to assist DRPA in addressing communication issues relating to a high profile assault incident that occurred on the PATCO line, and be available should other communication needs arise in the future. Commissioner Frattali moved to approve the CEO's Report and Commissioner Christy seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted.

Approval of the January 16, 2019 DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the January 16, 2019 DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Christy moved to approve the Minutes and Commissioner Powell seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Months of January 2019 and the List of Previously Approved Purchase Orders and Contracts Covering the Month of January 2019

Chairman Boyer stated that the Monthly List of Payments covering the months of January 2019 and the Monthly List of Purchase Orders and Contracts covering the month of January 2019 were previously provided to all Commissioners. Commissioner Powell moved to receive and file the lists and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 5, 2019

Chairman Boyer stated that the Minutes of the February 5, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 5, 2019

Chairman Boyer stated that there were eight (8) Resolutions from the February 5, 2019 Operations & Maintenance Committee Meeting for consideration:

DRPA-19-007

Contract No. 21-F(R), PATCO Track Resurfacing

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate a construction contract with Railroad Construction Company of South Jersey in the amount of \$3,668,380.00 to perform track resurfacing of the PATCO main line between Broadway and Lindenwold stations.

DRPA-19-008

Construction Monitoring Services for Contract No. 21-F(R), PATCO Track Resurfacing

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with AECOM Technical Services, Inc. in the amount of \$459,879.70 to provide Construction Monitoring Services for Contract No. 21-F(R), PATCO Track Resurfacing.

Chairman Boyer requested that Resolutions DRPA-19-007 and DRPA-19-008 be voted on together. Commissioner Frattali moved to approve Resolutions DRPA-19-007 and DRPA-19-008

DRPA-19-014

Eight (8) 2020 Ford Interceptor Patrol Vehicles

Director, Fleet Management Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Winner Ford for the purchase of eight (8) 2020 Ford Interceptor Patrol Vehicles in the total amount of \$268,304.00.

Commissioner Frattali moved to approve Resolutions DRPA-19-011 through DRPA-19-014 and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Labor Committee Meeting Minutes of February 5, 2019

Chairman Boyer stated that the Minutes of the February 5, 2019 Labor Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Christy seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Labor Committee on February 5, 2019

Chairman Boyer stated that there is one (1) Resolutions from the February 5, 2019 Labor Committee Meeting for consideration:

DRPA-19-015

Outside Employment

Chief Administrator Brown presented a Summary Statement and Resolution that the Board authorize and evaluate outside employment for employees at the level or director and above. Commissioner Martz moved to approve Resolution DRPA-19-015 and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Approval of Finance Committee Meeting Minutes of February 6, 2019

Chairman Boyer stated that the Minutes of the February 6, 2019 Finance Committee Meeting were previously provided to all Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on February 6, 2019

Chairman Boyer stated that there are two (2) Resolutions from the February 6, 2019 Finance Committee Meeting for consideration and introduced the following:

DRPA-19-016

Wide Area Network Switch Enhancement

Director of Information Services LaMarca presented a Summary Statement and Resolution that the Board authorize staff to negotiate a contract with Carahsoft Technology Corp., for an amount not to exceed \$886,495.91 for the procurement of hardware upgrades for the Authority's wide area network (WAN) infrastructure. This purchase is provided with pricing under Federal GSA

Schedule GS-35F-0119Y. Commissioner Frattali moved to approve Resolution DRPA-19-016 and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DRPA-19-017 Adoption of General Fund Investment Policy

Chief Financial Officer White presented a Summary Statement and Resolution that the Board adopt the Delaware River Port Authority's General Fund Investment Policy. He stated that the policy will be reviewed periodically to ensure that it adequately reflects any changes related to the Authority or to market conditions. Commissioner Frattali moved to approve Resolution DRPA-19-017 and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

There was no report from the Citizens Advisory Committee.

New Business

Chairman Boyer reported that there is one (1) item of New Business for consideration, and introduced the following:

**DRPA-19-018 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Frattali moved to adopt Resolution DRPA-19-018 and Commissioner DiAntonio seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Adjournment

With no further DRPA business to discuss, Commissioner Frattali moved to adjourn the DRPA Board Meeting and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 9:50 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary

**DRPA MONTHLY LIST OF
PREVIOUSLY APPROVED PAYMENTS**

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 2/01/19 THRU 2/28/19
MEETING DATE 3/20/2019

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
REMINGTON & VERNICK ENGINEERS, INC. STV INCORPORATED	4TH ST GARAGE CATHODIC PROTECTION	D-15-019	\$9,299.29 **
	4TH ST GARAGE CATHODIC PROTECTION	D-15-019	\$4,080.67 **
	4TH ST GARAGE CATHODIC PROTECTION TOTAL		\$13,379.96
SYMETRA LIFE INSURANCE COMP.	ACTIVE EMPLOYEE INSURANCES	D-17-074	\$109,273.63
	ACTIVE EMPLOYEE INSURANCES TOTAL		\$109,273.63
BRINKERHOFF ENVIRONMENTAL SERVICES	ADMIRAL WILSON REMEDIATION & CONST.	D-14-030	\$35,655.27 **
	ADMIRAL WILSON REMEDIATION & CONST. TOTAL		\$35,655.27
SOUTH JERSEY COMMUNICATIONS LLC	ADVERTISING - MARKETING	25KTHRES	\$1,400.00
	ADVERTISING - MARKETING TOTAL		\$1,400.00
AECOM TECHNICAL SERVICES, INC. PARSONS TRANSPORTATION GRP OF NY	ANCHORAGE PRESERVATION	D-14-048	\$3,599.27 **
	ANCHORAGE PRESERVATION	D-17-032	\$30,059.55 **
	ANCHORAGE PRESERVATION TOTAL		\$33,658.82
PEMBERTON ELECTRICAL SUPPLY COMPANY	AUTO ACCESSORIES	25KTHRES	\$5,654.38
	AUTO ACCESSORIES TOTAL		\$5,654.38
HNTB CORPORATION	BIENNIAL INSPECTION	D-17-103	\$12,501.87
MODJESKI AND MASTERS, INC.	BIENNIAL INSPECTION	D-17-104	\$425,228.77
AECOM TECHNICAL SERVICES, INC.	BIENNIAL INSPECTION	D-17-106	\$29,053.47
REMINGTON & VERNICK ENGINEERS, INC.	BIENNIAL INSPECTION	D-17-107	\$17,986.84
	BIENNIAL INSPECTION TOTAL		\$484,770.95
BANK OF NEW YORK - MELLON TD BANK, N.A.	BOND SERVICE	BOND RESOLUTIONS	\$478,226.22
	BOND SERVICE	BOND RESOLUTIONS	\$10,590,000.00
	BOND SERVICE TOTAL		\$11,068,226.22
AECOM TECHNICAL SERVICES, INC. STV INCORPORATED	BRB MAINTENANCE PAINTING AND STEEL REPAIR	D-15-146	\$27,012.74 **
	BRB MAINTENANCE PAINTING AND STEEL REPAIR	D-17-066	\$39,814.61 **
	BRB MAINTENANCE PAINTING AND STEEL REPAIR TOTAL		\$66,827.35
PARSONS TRANSPORTATION GRP OF NY IN SOUTH STATE, INC.	BRIDGE DECK RESURFACING AND DECK JOINTS	D-17-049	\$424,190.74 **
	BRIDGE DECK RESURFACING AND DECK JOINTS	D-18-077	\$746,070.89 **
	BRIDGE DECK RESURFACING AND DECK JOINTS TOTAL		\$1,170,261.63
TRI-COUNTY TERMITE & PEST CONTROL	BUILDING MAINT SRVS	25KTHRES	\$330.00
	BUILDING MAINT SRVS TOTAL		\$330.00
LTK CONSULTING SERVICES INC	CAR REHAB DESIGN	D-07-019	\$107,755.39 **
ALSTOM TRANSPORTATION, INC. STV INCORPORATED	CAR REHAB DESIGN	D-10-154	\$4,999,373.74 **
	CAR REHAB DESIGN	D-15-019	\$5,019.95 **
	CAR REHAB DESIGN TOTAL		\$5,112,149.08
WILLIAM J. MAYO	CDL LICENSE FEES	25KTHRES	\$44.00
	CDL LICENSE FEES TOTAL		\$44.00
GANNETT FLEMING COMPANIES	CENTER TOWER/COMMAND & CONTROL	D-16-011	\$14,003.44 **
	CENTER TOWER/COMMAND & CONTROL TOTAL		\$14,003.44
ALKO DISTRIBUTORS	CLOTHING UNIFORM	25KTHRES	\$482.92
	CLOTHING UNIFORM TOTAL		\$482.92
CROSS MATCH TECHNOLOGIES, INC	COMPUTER EQUIPMENT	25KTHRES	\$5,262.85
	COMPUTER EQUIPMENT TOTAL		\$5,262.85
TRANSCORE LP	CONTRACT SERVICE EXPENSE	25KTHRES	\$10,634.00
COURT LIAISON SERVICES LLC	CONTRACT SERVICE EXPENSE	D-17-073	\$2,750.00
LEXISNEXIS A DIVISION OF RELX INC	CONTRACT SERVICE EXPENSE	D-18-079	\$950.00
IRON MOUNTAIN INCORPORATED	CONTRACT SERVICE EXPENSE	D-17-035	\$2,804.74
	CONTRACT SERVICE EXPENSE TOTAL		\$17,138.74
LAZ PARKING-MID-ATLANTIC LLC	CONTRACTED P/T TOLL COLLECTORS	D-17-012	\$65,044.39
	CONTRACTED P/T TOLL COLLECTORS TOTAL		\$65,044.39
CONDUENT BUSINESS SERVICES LLC	CONTRACTORS - E-ZP VPC	D-04-031	\$39,151.38
	CONTRACTORS - E-ZP VPC TOTAL		\$39,151.38
CONDUENT BUSINESS SERVICES LLC	CONTRACTORS - E-ZP WALK IN CSC	D-15-120	\$77,791.60
	CONTRACTORS - E-ZP WALK IN CSC TOTAL		\$77,791.60
CANON FINANCIAL SERVICES INC	COPIER EXPENSE	D-16-083	\$139.00
	COPIER EXPENSE TOTAL		\$139.00
AMERICAN EXPRESS PAYMENTECH	CREDIT CARD FEES	D-04-031	\$32.99
	CREDIT CARD FEES	D-04-031	\$472.07
	CREDIT CARD FEES TOTAL		\$505.06
TEAM CLEAN, INC	CUSTODIAL SERVICES	D-16-120	\$43,752.73
	CUSTODIAL SERVICES TOTAL		\$43,752.73
BIDDLE CONSULTING GROUP, INC	DATA PROCESSING	25KTHRES	\$3,635.00
DELL MARKETING L.P.	DATA PROCESSING	25KTHRES	\$12,436.52
PCMG, INC.	DATA PROCESSING	25KTHRES	\$6,284.20
SHI INTERNATIONAL CORP	DATA PROCESSING	25KTHRES	\$15,007.96

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 2/01/19 THRU 2/28/19
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<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
VISUAL COMPUTER SOLUTIONS, INC.	DATA PROCESSING	25KTHRES	\$6,045.01
ZAYO GROUP HOLDINGS INC	DATA PROCESSING	D-16-086	\$1,636.00
	DATA PROCESSING TOTAL		\$45,044.69
PARSONS TRANSPORTATION GRP OF NY	DECK CONDITION ASSESSMENT	D-15-019	\$23,122.45 **
HNTB CORPORATION	DECK CONDITION ASSESSMENT	D-17-093	\$57,597.51 **
	DECK CONDITION ASSESSMENT TOTAL		\$80,719.96
URBAN ENGINEERS, INC.	DECORATIVE LIGHTING REPLACEMENT	D-18-003	\$68,353.78 **
	DECORATIVE LIGHTING REPLACEMENT TOTAL		\$68,353.78
AECOM TECHNICAL SERVICES, INC.	DELEADING AND REPAINTING	D-13-003	\$78.75 **
KS ENGINEERS, P.C.	DELEADING AND REPAINTING	D-16-087	\$28,626.47 **
	DELEADING AND REPAINTING TOTAL		\$28,705.22
RIGGINS INC.	DIESEL FUEL	D-18-063	\$5,373.23
	DIESEL FUEL TOTAL		\$5,373.23
ARORA SYSTEMS GROUP, LLC	DRPA LINDENWOLD WATER SYSTEM	D-18-030	\$30,435.93 **
	DRPA LINDENWOLD WATER SYSTEM TOTAL		\$30,435.93
AECOM TECHNICAL SERVICES, INC.	DRPA TRUCK PERMIT PROGRAM	D-14-077	\$500.00 **
	DRPA TRUCK PERMIT PROGRAM TOTAL		\$500.00
REMINGTON & VERNICK ENGINEERS, INC.	DRPA WOODCREST PARKING LOT	D-18-027	\$145,737.68 **
	DRPA WOODCREST PARKING LOT TOTAL		\$145,737.68
ATLANTIC CITY ELECTRIC	ELECTRICITY EXPENSE	UTILITY	\$13,728.49
PECO - PAYMENT PROCESSING	ELECTRICITY EXPENSE	UTILITY	\$23,760.21
PSE&G CO.	ELECTRICITY EXPENSE	UTILITY	\$36,275.00
	ELECTRICITY EXPENSE TOTAL		\$73,763.70
ELITE ELEVATOR SERVICES LLC	ELEVATOR MAINTENANCE	25KTHRES	\$15,685.00
	ELEVATOR MAINTENANCE TOTAL		\$15,685.00
FRANKLIN - GRIFFITH, LLC	ELEVATOR REPLACEMENT	25KTHRES	\$479.00 **
	ELEVATOR REPLACEMENT TOTAL		\$479.00
AECOM TECHNICAL SERVICES, INC.	EMBANKMENT RESTORATION	D-13-001	\$6,237.30 **
	EMBANKMENT RESTORATION TOTAL		\$6,237.30
CHAMMINGS ELECTRIC, INC.	EMERGENCY GENERATOR	D-17-064	\$75,755.03 **
	EMERGENCY GENERATOR TOTAL		\$75,755.03
DELTA DENTAL OF NEW JERSEY, INC.	EMPLOYEE DENTAL INSURANCE	D-15-015	\$28,719.44
	EMPLOYEE DENTAL INSURANCE TOTAL		\$28,719.44
DEWBERRY ENGINEERS INC	ENGINEERING SERVICES	D-17-093	\$31,078.43
HNTB CORPORATION	ENGINEERING SERVICES	D-17-093	\$20,244.64
JACOBS PROJECT MANAGEMENT CO	ENGINEERING SERVICES	D-17-093	\$16,196.43
MICHAEL BAKER INTERNATIONAL	ENGINEERING SERVICES	D-17-093	\$42,979.42
WSP USA	ENGINEERING SERVICES	D-17-093	\$15,132.96
	ENGINEERING SERVICES TOTAL		\$125,631.88
CURTIS 1000 INC.	ENVELOPES	25KTHRES	\$2,070.00
	ENVELOPES TOTAL		\$2,070.00
ANA SOURCING LLC	EQUIPMENT & TOOLS	25KTHRES	\$4,320.60
CYBERTECH INC	EQUIPMENT & TOOLS	25KTHRES	\$3,520.00
LAWMEN SUPPLY CO. OF NJ	EQUIPMENT & TOOLS	25KTHRES	\$482.00
MULTIFACET, INC.	EQUIPMENT & TOOLS	25KTHRES	\$1,498.00
STAUFFER GLOVE & SAFETY	EQUIPMENT & TOOLS	25KTHRES	\$285.00
T. FRANK MCCALL'S, INC.	EQUIPMENT & TOOLS	25KTHRES	\$255.90
THOMAS J MORRIS JR	EQUIPMENT & TOOLS	25KTHRES	\$18,225.28
THOMSON REUTERS- WEST	EQUIPMENT & TOOLS	25KTHRES	\$758.63
TRI-STATE DISTRIBUTORS OF NJ, INC	EQUIPMENT & TOOLS	25KTHRES	\$538.90
TACTICAL PUBLIC SAFETY LLC	EQUIPMENT & TOOLS	D-18-115	\$8,139.27
	EQUIPMENT & TOOLS TOTAL		\$38,023.58
JACOBS ENGINEERING GROUP INC	EVESHAM PEDESTRIAN BRIDGE REPLACEMENT	D-15-019	\$2,112.96 **
	EVESHAM PEDESTRIAN BRIDGE REPLACEMENT TOTAL		\$2,112.96
NJ E-ZPASS	EZPASS CREDIT CARD FEES	D-15-120	\$874,112.80
	EZPASS CREDIT CARD FEES TOTAL		\$874,112.80
CONDUENT BUSINESS SERVICES LLC	E-ZPASS TRANSPONDERS - MARK IV	D-16-125	\$65,805.62 **
	E-ZPASS TRANSPONDERS - MARK IV TOTAL		\$65,805.62
RIGGINS INC.	GASOLINE - UNLEADED	D-18-063	\$15,704.07
	GASOLINE - UNLEADED TOTAL		\$15,704.07
PHILADELPHIA GAS WORKS	HEATING EXPENSE	UTILITY	\$14,396.80
PSE&G CO.	HEATING EXPENSE	UTILITY	\$20,936.11
SOUTH JERSEY GAS COMPANY	HEATING EXPENSE	UTILITY	\$19,829.09
	HEATING EXPENSE TOTAL		\$55,162.00

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CARRIER CORPORATION	HVAC	25KTHRES	\$2,150.00
TOZOUR ENERGY SYSTEMS, INC.	HVAC	D-18-091	\$2,990.00
	HVAC TOTAL		\$5,140.00
SOWINSKI SULLIVAN ARCHITECTS, PC	INST ELEVATORS REMAINING STATIONS	D-13-080	\$17,866.85 **
A.P. CONSTRUCTION, INC.	INST ELEVATORS REMAINING STATIONS	D-17-046	\$970,122.67 **
BURNS ENGINEERING, INC.	INST ELEVATORS REMAINING STATIONS	P-17-011	\$45,802.57 **
	INST ELEVATORS REMAINING STATIONS TOTAL		\$1,033,792.09
PORT AUTHORITY TRANSIT CORPORATION	INTERCOMPANY TRANSFERS	NONE	\$1,800,000.00
	INTERCOMPANY TRANSFERS TOTAL		\$1,800,000.00
IUOE 542 BENEFIT FUNDS	IUOE HEALTH & WELFARE	D-18-135	\$383,060.00
	IUOE HEALTH & WELFARE TOTAL		\$383,060.00
T. FRANK MCCALL'S, INC.	JANITORIAL SUPPLIES	25KTHRES	\$1,071.00
	JANITORIAL SUPPLIES TOTAL		\$1,071.00
BURNS ENGINEERING, INC.	LINDENWOLD YARD TRACK REHAB	CEOEMG	\$452.99 **
HNTB CORPORATION	LINDENWOLD YARD TRACK REHAB	D-16-111	\$331,353.29 **
RAILROAD CONSTRUCTION COMPANY OF SJ	LINDENWOLD YARD TRACK REHAB	D-17-038	\$1,586,237.04 **
	LINDENWOLD YARD TRACK REHAB TOTAL		\$1,918,043.32
TD BANK, N.A.	LOC FEES -OCIP	D-16-055	\$1,758.22
	LOC FEES -OCIP TOTAL		\$1,758.22
ROAD SAFETY SYSTEMS LLC	MAIN/REPAIR-RAILROAD	25KTHRES	\$5,545.00
	MAIN/REPAIR-RAILROAD TOTAL		\$5,545.00
TRANSCORE LP	MAINT. FEE - TOLL COLLECTION EQUIP	D-15-011	\$71,777.00
	MAINT. FEE - TOLL COLLECTION EQUIP TOTAL		\$71,777.00
ASCO POWER TECHNOLOGIES LP	MAINT/REPAIR-ELECT.	25KTHRES	\$3,714.00
	MAINT/REPAIR-ELECT. TOTAL		\$3,714.00
ELITE ELEVATOR SERVICES LLC	MAINT/REPAIR-GEN.EQP	CEOEMG	\$14,141.00
	MAINT/REPAIR-GEN.EQP TOTAL		\$14,141.00
ROOT 24 HOURS PLUMBING INC	MAINT/REPAIR-PLUMB.	25KTHRES	\$3,615.00
	MAINT/REPAIR-PLUMB. TOTAL		\$3,615.00
HNTB CORPORATION	MAINTENANCE PAINTING AND STEEL REPAIRS	D-17-031	\$122,657.02 **
	MAINTENANCE PAINTING AND STEEL REPAIRS TOTAL		\$122,657.02
ANDREOTTI'S CATERING, LLC	MEETING EXPENSES	25KTHRES	\$1,255.00
DAWN B. WHITON	MEETING EXPENSES	25KTHRES	\$63.08
RICHARD J. MOSBACK	MEETING EXPENSES	25KTHRES	\$238.47
	MEETING EXPENSES TOTAL		\$1,556.55
AMERICAN SOCIETY OF CIVIL ENGINEERS	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$1,660.00
AREMA	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$183.00
CHRISTINA M. MARONEY	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$99.00
DIRECTV	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$21.00
GOVERNMENT NEWS NETWORK - GOVNET	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$132.50
NJ STATE ASSOC OF CHIEFS OF POLICE	MEMBERSHIPS & SUBSCRIPTIONS	25KTHRES	\$275.00
	MEMBERSHIPS & SUBSCRIPTIONS TOTAL		\$2,370.50
TD BANK, N.A.	NET PAYROLL	NONE	\$38,565.89
WELLS FARGO BANK, NA	NET PAYROLL	NONE	\$2,251,111.31
	NET PAYROLL TOTAL		\$2,289,677.20
JACOBS ENGINEERING GROUP INC	NEW RADIO UPGRADES	D-14-048	\$2,283.82 **
	NEW RADIO UPGRADES TOTAL		\$2,283.82
AECOM TECHNICAL SERVICES, INC.	NJ APPROACH BRIDGES PAINTING	D-17-102	\$2,974.40 **
	NJ APPROACH BRIDGES PAINTING TOTAL		\$2,974.40
CHERRY, WEBER & ASSOCIATES P.C.	NJ APPROACH ROADWAY RESURFACING	D-17-028	\$10,769.53 **
	NJ APPROACH ROADWAY RESURFACING TOTAL		\$10,769.53
CONDUENT BUSINESS SERVICES LLC	NJ CSC TRANSACTIONS	D-15-120	\$157,591.99
	NJ CSC TRANSACTIONS TOTAL		\$157,591.99
BURNS ENGINEERING, INC.	NJ FEEDERS & SUBSTATION UPGRADES	D-17-093	\$638.80 **
	NJ FEEDERS & SUBSTATION UPGRADES TOTAL		\$638.80
N.J. GIT/LBR TAX	NJ PAYROLL TAXES	NONE	\$856.29
	NJ PAYROLL TAXES TOTAL		\$856.29
NATIONAL UNION FIRE INS CO OF	OCIP ACCRUAL	D-14-052	\$1,298.55
	OCIP ACCRUAL TOTAL		\$1,298.55
PITNEY BOWES	OFFICE EQUIPMENT	25KTHRES	\$864.00
	OFFICE EQUIPMENT TOTAL		\$864.00
BROWN'S GRAPHIC SOLUTIONS, INC	OFFICE SUPPLIES	25KTHRES	\$158.95
W.B. MASON CO. INC	OFFICE SUPPLIES	D-17-085	\$5,213.44
	OFFICE SUPPLIES TOTAL		\$5,372.39

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WELLNESS COUNCIL OF AMERICA	OTHER RECEIVABLES	D-18-080	\$335.00
	OTHER RECEIVABLES TOTAL		\$335.00
WSP USA	PA APPROACH OVERPASS REHAB	D-17-093	\$44,190.96 **
AECOM TECHNICAL SERVICES, INC.	PA APPROACH OVERPASS REHAB	D-18-011	\$263,248.09 **
	PA APPROACH OVERPASS REHAB TOTAL		\$307,439.05
PA STATE EMPLOYEES RETIREMENT	PA SERS	NONE	\$174,028.29
	PA SERS TOTAL		\$174,028.29
STV INCORPORATED	PA SUBSTRUCTURE PRESERVATION	D-15-019	\$35,882.01 **
	PA SUBSTRUCTURE PRESERVATION TOTAL		\$35,882.01
REMINGTON & VERNICK ENGINEERS, INC.	PA SWITCHGEAR REPLACEMENT	D-15-019	\$5,632.79 **
	PA SWITCHGEAR REPLACEMENT TOTAL		\$5,632.79
WHITNEY BAILEY COX MAGNANI LLC	PA TOWER PIER REHABILITATION	D-17-093	\$3,675.00 **
	PA TOWER PIER REHABILITATION TOTAL		\$3,675.00
PAPER MART INC	PAPER OFFCE/PRT SHOP	D-17-091	\$568.30
	PAPER OFFCE/PRT SHOP TOTAL		\$568.30
IRON MOUNTAIN INCORPORATED	PATCO CONTRACT SERVICE EXPENSE	D-16-138	\$9,810.17
	PATCO CONTRACT SERVICE EXPENSE TOTAL		\$9,810.17
PENNONI ASSOCIATES INC.	PATCO OUTBOUND SURVEY	D-13-081	\$3,526.35 **
	PATCO OUTBOUND SURVEY TOTAL		\$3,526.35
HDR ENGINEERING INC	PATCO ROOF REPLACEMENT	D-17-093	\$22,089.11 **
	PATCO ROOF REPLACEMENT TOTAL		\$22,089.11
REMINGTON & VERNICK ENGINEERS, INC.	PATCO STATION ENHANCEMENTS	D-14-048	\$7,605.43 **
STV INCORPORATED	PATCO STATION ENHANCEMENTS	D-15-019	\$9,544.74 **
GREENMAN-PEDERSEN, INC.	PATCO STATION ENHANCEMENTS	D-15-019	\$1,838.36 **
	PATCO STATION ENHANCEMENTS TOTAL		\$18,988.53
VERIZON	PATCO TELEPHONE	UTILITY	\$1,585.59
VERIZON BUSINESS	PATCO TELEPHONE	UTILITY	\$35.38
	PATCO TELEPHONE TOTAL		\$1,620.97
CITY OF PHILADELPHIA	PAYROLL TAXES	NONE	\$29,219.97
INTERNAL REVENUE SERVICE	PAYROLL TAXES	NONE	\$925,048.08
PA DEPT OF REVENUE	PAYROLL TAXES	NONE	\$31,523.13
TREASURER - STATE OF NEW JERSEY	PAYROLL TAXES	NONE	\$86,363.81
	PAYROLL TAXES TOTAL		\$1,072,154.99
PNC BANK P-CARD	P-CARD PURCHASES	25KTHRES	\$101,867.63
	P-CARD PURCHASES TOTAL		\$101,867.63
URBAN ENGINEERS, INC.	PEDESTRIAN BRIDGES AND TUNNELS	D-15-019	\$112,923.28 **
A.P. CONSTRUCTION, INC.	PEDESTRIAN BRIDGES AND TUNNELS	P-18-001	\$296,424.72 **
	PEDESTRIAN BRIDGES AND TUNNELS TOTAL		\$409,348.00
N.J. PUBLIC EMPLOYEES RETIREMENT SYSTEM	PENSION & BENEFITS	NONE	\$112,968.00
	PENSION & BENEFITS TOTAL		\$112,968.00
DEPT OF LABOR AND INDUSTRY	PERMIT FEES	25KTHRES	\$200.00
	PERMIT FEES TOTAL		\$200.00
GANNETT FLEMING COMPANIES	PHASE 3 OF ELECTRICAL TRANSFORMER	D-18-028	\$71,259.91 **
	PHASE 3 OF ELECTRICAL TRANSFORMER TOTAL		\$71,259.91
KS ENGINEERS, P.C.	PHILADELPHIA ADA RAMPS	D-17-093	\$11,541.15 **
	PHILADELPHIA ADA RAMPS TOTAL		\$11,541.15
UNITED PARCEL SERVICE (UPS)	POSTAGE EXPENSES	25KTHRES	\$302.41
	POSTAGE EXPENSES TOTAL		\$302.41
PAPER MART INC	PRINTING EQUIPMENT	D-17-091	\$1,062.20
	PRINTING EQUIPMENT TOTAL		\$1,062.20
BENEFIT HARBOR LP	PROFESSIONAL FEES - CONSULTING	D-17-077	\$3,591.04
	PROFESSIONAL FEES - CONSULTING TOTAL		\$3,591.04
JENNIFER KELLY	PROFESSIONAL FEES - MEDICAL	25KTHRES	\$5,600.00
INTERSTATE MOBILE CARE	PROFESSIONAL FEES - MEDICAL	D-14-103	\$17,338.00
US REGIONAL OCCUPATIONAL HEALTH II	PROFESSIONAL FEES - MEDICAL	D-14-103	\$271.50
	PROFESSIONAL FEES - MEDICAL TOTAL		\$23,209.50
LEGAL SUITE USA, INC	PROFESSIONAL SERVICES	25KTHRES	\$936.00
TEAMSCREEN SOLUTIONS LLC	PROFESSIONAL SERVICES	25KTHRES	\$519.00
HNTB CORPORATION	PROFESSIONAL SERVICES	D-14-048	\$1,170.60
	PROFESSIONAL SERVICES TOTAL		\$2,625.60
PREMIUM POWER SERVICES LLC	PWR GENERATION EQUIPMENT	D-18-076	\$5,207.00
	PWR GENERATION EQUIPMENT TOTAL		\$5,207.00
DRISCOLL CONSTRUCTION CO INC	RAMP AC AND BC JOINT REHABILITATION	D-18-067	\$51,923.17 **
	RAMP AC AND BC JOINT REHABILITATION TOTAL		\$51,923.17

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JACOBS ENGINEERING GROUP INC	REHAB VIADUCTS	D-15-050	\$134,338.91 **
	REHAB VIADUCTS TOTAL		\$134,338.91
PENNONI ASSOCIATES INC.	REMEDIAL MANAGEMENT	D-17-093	\$16,079.76 **
BRINKERHOFF ENVIRONMENTAL SERVICES	REMEDIAL MANAGEMENT	D-17-101	\$11,480.06 **
	REMEDIAL MANAGEMENT TOTAL		\$27,559.82
BURNS ENGINEERING, INC.	REOPENING FRANKLIN SQUARE	D-17-069	\$157,013.60 **
	REOPENING FRANKLIN SQUARE TOTAL		\$157,013.60
T. SLACK ENVIRONMENTAL SERVICES	REPAIR PARTS - BRIDGES	D-17-024	\$1,470.00
	REPAIR PARTS - BRIDGES TOTAL		\$1,470.00
FORTRESS PROTECTION LLC	REPAIR PARTS - BUILDINGS	25KTHRES	\$979.52
	REPAIR PARTS - BUILDINGS TOTAL		\$979.52
ALLIED ELECTRONICS & AUTOMATION	REPAIR PARTS - TOLL EQUIPMENT	25KTHRES	\$2,085.50
	REPAIR PARTS - TOLL EQUIPMENT TOTAL		\$2,085.50
DRAEGER INC	REPAIRS AND MAINTENANCE	25KTHRES	\$45.00
	REPAIRS AND MAINTENANCE TOTAL		\$45.00
SAP PUBLIC SERVICES INC	REPAIRS AND MAINTENANCE - OTHER	D-18-024	\$23,757.50
	REPAIRS AND MAINTENANCE - OTHER TOTAL		\$23,757.50
FRANKLIN - GRIFFITH, LLC	REPLACE BRB & CBB FIBER	25KTHRES	\$1,742.40 **
WHARTON HARDWARE & SUPPLY	REPLACE BRB & CBB FIBER	25KTHRES	\$520.57 **
CARR & DUFF	REPLACE BRB & CBB FIBER	D-17-099	\$305,460.00 **
KS ENGINEERS, P.C.	REPLACE BRB & CBB FIBER	D-17-100	\$18,092.71 **
	REPLACE BRB & CBB FIBER TOTAL		\$325,815.68
GANNETT FLEMING COMPANIES	REPLACE TRANSFORMERS-PHASE2	D-15-019	\$22,413.38 **
	REPLACE TRANSFORMERS-PHASE2 TOTAL		\$22,413.38
UNITED HEALTHCARE	RETIREE MEDICAL INSURANCE	D-18-119	\$122,681.61
	RETIREE MEDICAL INSURANCE TOTAL		\$122,681.61
HORIZON BLUE CROSS BLUE SHIELD OF N	RETIREE MEDICAL PRESCRIPTION	D-18-108	\$35,061.81
	RETIREE MEDICAL PRESCRIPTION TOTAL		\$35,061.81
TD BANK, N.A.	RETIREE NET PAYROLL	NONE	\$156,676.39
	RETIREE NET PAYROLL TOTAL		\$156,676.39
MORTON SALT INC.	SALT-SODIUM CHLORIDE	D-18-070	\$10,891.98
ATLANTIC SALT INC	SALT-SODIUM CHLORIDE	D-18-076	\$2,879.39
	SALT-SODIUM CHLORIDE TOTAL		\$13,771.37
SAP NATIONAL SECURITY SERVICES INC	SAP ENTERPRISE RESOURCE PLANNING SYSTEM	D-18-024	\$131,111.15 **
SAP PUBLIC SERVICES INC	SAP ENTERPRISE RESOURCE PLANNING SYSTEM	D-18-025	\$645,175.08 **
	SAP ENTERPRISE RESOURCE PLANNING SYSTEM TOTAL		\$776,286.23
JACOBS ENGINEERING GROUP INC	SCADA FIELD EQUIPMENT UPGRADES	D-14-048	\$12,468.20 **
	SCADA FIELD EQUIPMENT UPGRADES TOTAL		\$12,468.20
SOUTH STATE, INC.	SOUTH WALKWAY BIKE/PEDESTRIAN RAMP	D-17-055	\$298,601.05 **
JOHNSON, MIRMIRAN & THOMPSON, INC.	SOUTH WALKWAY BIKE/PEDESTRIAN RAMP	D-17-056	\$105,241.97 **
AMMANN & WHITNEY CONSULTING	SOUTH WALKWAY BIKE/PEDESTRIAN RAMP	D-18-059	\$8,283.65 **
	SOUTH WALKWAY BIKE/PEDESTRIAN RAMP TOTAL		\$412,126.67
GANNETT FLEMING COMPANIES	STATION FLOOR UPGRADES - PHILADELPHIA	D-17-093	\$20,604.68 **
	STATION FLOOR UPGRADES - PHILADELPHIA TOTAL		\$20,604.68
WSP USA	STRATEGIC STUDIES - INDENTURE	D-18-060	\$218,820.13
	STRATEGIC STUDIES - INDENTURE TOTAL		\$218,820.13
HNTB CORPORATION	STRUCTURAL REHABILITATION-PHASE II	D-14-048	\$1,679.89 **
	STRUCTURAL REHABILITATION-PHASE II TOTAL		\$1,679.89
SCALFO ELECTRIC, INC.	SUBSTATION EQUIP REPLACEMENT	D-18-016	\$762,237.54 **
	SUBSTATION EQUIP REPLACEMENT TOTAL		\$762,237.54
BUCHART HORN, INC.	SUBWAY STRUCTURE RENOVATION	D-15-019	\$16,606.34 **
	SUBWAY STRUCTURE RENOVATION TOTAL		\$16,606.34
DISANTO PROPANE	SUPPLIES	25KTHRES	\$21.00
EMERGI-CLEAN INC	SUPPLIES	25KTHRES	\$285.00
JAMES NEWELL	SUPPLIES	25KTHRES	\$90.00
PENNSYLVANIA ONE CALL SYSTEM, INC.	SUPPLIES	25KTHRES	\$34.88
SOUTH JERSEY WELDING SUPPLY CO	SUPPLIES	25KTHRES	\$542.50
	SUPPLIES TOTAL		\$973.38
HNTB CORPORATION	SUSPENSION CABLE INSPECT/DESIGN	D-14-048	\$4,393.55 **
THORNTON TOMASETTI, INC.	SUSPENSION CABLE INSPECT/DESIGN	D-16-022	\$5,703.97 **
AECOM TECHNICAL SERVICES, INC.	SUSPENSION CABLE INSPECT/DESIGN	D-17-067	\$28.89 **
	SUSPENSION CABLE INSPECT/DESIGN TOTAL		\$10,126.41
NETWORKFLEET INC	TELEPHONE & TELECOM EXPENSE	UTILITY	\$9,891.90
SPRINT	TELEPHONE & TELECOM EXPENSE	UTILITY	\$1,789.97

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THE CONFERENCE GROUP, LLC	TELEPHONE & TELECOM EXPENSE	UTILITY	\$584.49
VERIZON	TELEPHONE & TELECOM EXPENSE	UTILITY	\$21,307.93
VERIZON BUSINESS	TELEPHONE & TELECOM EXPENSE	UTILITY	\$3,476.20
VERIZON WIRELESS	TELEPHONE & TELECOM EXPENSE	UTILITY	\$13,093.45
	TELEPHONE & TELECOM EXPENSE TOTAL		\$50,143.94
ACCOUNTANTS FOR YOU, INC	TEMPORARY SERVICES	D-17-062	\$18,669.00
ISEARCH PARTNERS INC	TEMPORARY SERVICES	D-17-062	\$8,473.97
	TEMPORARY SERVICES TOTAL		\$27,142.97
ONE CALL CONCEPTS, INC.	TESTING AND INSPECTION FEES	25KTHRES	\$41.63
PENNSYLVANIA ONE CALL SYSTEM, INC.	TESTING AND INSPECTION FEES	25KTHRES	\$130.80
TREASURER-STATE OF NEW JERSEY	TESTING AND INSPECTION FEES	25KTHRES	\$3,720.00
	TESTING AND INSPECTION FEES TOTAL		\$3,892.43
LOUIS BERGER U.S. INC.	THREAT ASSESSMENT SECURITY ENHANCEMENTS	D-17-093	\$10,960.69 **
	THREAT ASSESSMENT SECURITY ENHANCEMENTS TOTAL		\$10,960.69
CUSTOM BANDAG INC.	TIRES	25KTHRES	\$4,522.36
	TIRES TOTAL		\$4,522.36
REMINGTON & VERNICK ENGINEERS, INC.	TOLL BOOTH HVAC SYSTEM REPLACEMENT	D-15-019	\$1,097.46 **
	TOLL BOOTH HVAC SYSTEM REPLACEMENT TOTAL		\$1,097.46
DUNBAR ARMORED INC	TOLL DEPOSIT FEES	D-14-093	\$17,762.88
	TOLL DEPOSIT FEES TOTAL		\$17,762.88
GANNETT FLEMING COMPANIES	TRACK CIRCUIT MODIFICATIONS DESIGN	D-17-048	\$225.00 **
	TRACK CIRCUIT MODIFICATIONS DESIGN TOTAL		\$225.00
DAVID J. AUBREY	TRAINING REGISTRATION FEES	25KTHRES	\$250.00
NEW JERSEY STATE ASSOCIATION	TRAINING REGISTRATION FEES	25KTHRES	\$3,600.00
NEW JERSEY STATE BAR ASSOCIATION	TRAINING REGISTRATION FEES	25KTHRES	\$400.00
NJ CRIMINAL INTERDICTION LLC	TRAINING REGISTRATION FEES	25KTHRES	\$692.00
	TRAINING REGISTRATION FEES TOTAL		\$4,942.00
RAYMOND J. SANTARELLI	TRAINING TRAVEL COSTS	25KTHRES	\$13.46
RICHARD J. MOSBACK	TRAINING TRAVEL COSTS	25KTHRES	\$35.00
	TRAINING TRAVEL COSTS TOTAL		\$48.46
WASTE MANAGEMENT OF NEW JERSEY	TRASH REMOVAL	D-18-064	\$5,321.40
	TRASH REMOVAL TOTAL		\$5,321.40
ANGELA M. CRESPO	TRAVEL EXPENSES	25KTHRES	\$5.22
ANTHONY R. MIXON	TRAVEL EXPENSES	25KTHRES	\$8.70
BARBARA A. WAGNER	TRAVEL EXPENSES	25KTHRES	\$19.14
BARBARA HOLCOMB	TRAVEL EXPENSES	25KTHRES	\$72.52
CATHERINE M. BURNS	TRAVEL EXPENSES	25KTHRES	\$27.84
CHARLES F. MAZZONE	TRAVEL EXPENSES	25KTHRES	\$13.92
CHARLES M. THORP	TRAVEL EXPENSES	25KTHRES	\$16.24
COSTANTINO PARISI	TRAVEL EXPENSES	25KTHRES	\$19.72
CURTIS H. JACKSON	TRAVEL EXPENSES	25KTHRES	\$16.24
DARLEEN CAMPBELL	TRAVEL EXPENSES	25KTHRES	\$10.44
DARLENE P. CALLANDS	TRAVEL EXPENSES	25KTHRES	\$32.16
DARYL A. JENIFER	TRAVEL EXPENSES	25KTHRES	\$5.22
DAVID J. AUBREY	TRAVEL EXPENSES	25KTHRES	\$39.44
DAWN B. WHITON	TRAVEL EXPENSES	25KTHRES	\$160.66
DENISE L. SANCHEZ	TRAVEL EXPENSES	25KTHRES	\$16.82
FRANKLIN D. WASHINGTON	TRAVEL EXPENSES	25KTHRES	\$5.22
GLENN T. CARNEY	TRAVEL EXPENSES	25KTHRES	\$29.58
GLORIA J. SIMMONS	TRAVEL EXPENSES	25KTHRES	\$3.48
JAMES M. WHITE	TRAVEL EXPENSES	25KTHRES	\$35.38
JANET D. ROMANI	TRAVEL EXPENSES	25KTHRES	\$15.66
JOHN F. LOTIERZO	TRAVEL EXPENSES	25KTHRES	\$25.52
JOHN N. FRANKLIN	TRAVEL EXPENSES	25KTHRES	\$12.76
JOHN T. HANSON	TRAVEL EXPENSES	25KTHRES	\$206.48
JOSEPH T. DESIMONE	TRAVEL EXPENSES	25KTHRES	\$3.48
KAREN L. CYPHERS	TRAVEL EXPENSES	25KTHRES	\$61.48
KEVAN D. RAHAMAN	TRAVEL EXPENSES	25KTHRES	\$5.22
KIMBERLY A. MARCHELLINO	TRAVEL EXPENSES	25KTHRES	\$13.92
MARIANNE FORTINO	TRAVEL EXPENSES	25KTHRES	\$13.34
MICHAEL S. PELLEGRINO	TRAVEL EXPENSES	25KTHRES	\$34.80
MICHELE B. HINCHLIFFE	TRAVEL EXPENSES	25KTHRES	\$5.80
MONICA M. JAMES	TRAVEL EXPENSES	25KTHRES	\$12.76
NATASHA A. IOCONO	TRAVEL EXPENSES	25KTHRES	\$45.24

DELAWARE RIVER PORT AUTHORITY
MONTHLY LIST OF PAYMENTS 2/01/19 THRU 2/28/19
MEETING DATE 3/20/2019

<u>VENDOR NAME</u>	<u>ITEM DESCRIPTION</u>	<u>RESOLUTION #/ AUTHORIZATION</u>	<u>AMOUNT</u>
NYDIA ROSARIO	TRAVEL EXPENSES	25KTHRES	\$95.02
ORVILLE PARKER	TRAVEL EXPENSES	25KTHRES	\$25.52
PATRICIA A. GRIFFEY	TRAVEL EXPENSES	25KTHRES	\$11.25
RAYMOND J. SANTARELLI	TRAVEL EXPENSES	25KTHRES	\$35.00
RICHARD BETTS	TRAVEL EXPENSES	25KTHRES	\$46.40
RICHARD J. MOSBACK	TRAVEL EXPENSES	25KTHRES	\$43.08
ROBIN VALENTINE	TRAVEL EXPENSES	25KTHRES	\$3.48
RONALD M. KELLY	TRAVEL EXPENSES	25KTHRES	\$92.80
ROXANNE P. LAROC	TRAVEL EXPENSES	25KTHRES	\$34.00
SABRINA M. SPEI	TRAVEL EXPENSES	25KTHRES	\$15.08
STEPHANIE A. SCHAFFER	TRAVEL EXPENSES	25KTHRES	\$6.38
WILLIAM C. SHANAHAN	TRAVEL EXPENSES	25KTHRES	\$36.52
WILLIAM D. EDWARDS	TRAVEL EXPENSES	25KTHRES	\$6.96
	TRAVEL EXPENSES TOTAL		\$1,445.89
DEWBERRY ENGINEERS INC	UNDERGROUND STORAGE REPLACEMENT	D-17-093	\$6,808.62 **
	UNDERGROUND STORAGE REPLACEMENT TOTAL		\$6,808.62
ACME UNIFORM FOR INDUSTRY	UNIFORM CLEANING EXPENSE	25KTHRES	\$721.95
	UNIFORM CLEANING EXPENSE TOTAL		\$721.95
ATLANTIC TACTICAL	UNIFORM EXPENSE	25KTHRES	\$614.10
GALLS LLC	UNIFORM EXPENSE	25KTHRES	\$500.00
KEYPORT ARMY NAVY	UNIFORM EXPENSE	25KTHRES	\$121.10
MUNCIPAL EMERGENCY SERVICES	UNIFORM EXPENSE	25KTHRES	\$780.00
PUBLIC SAFETY UNLIMITED	UNIFORM EXPENSE	25KTHRES	\$120.00
PNC BANK P-CARD	UNIFORM EXPENSE	25KTHRES	\$6,866.36
	UNIFORM EXPENSE TOTAL		\$9,001.56
EMPLOYEE PASS THROUGH PAYMENTS	UNION DUES, EMPLOYEE CONTRIBUTIONS, ETC.	NONE	\$242,670.08
	UNION DUES, EMPLOYEE CONTRIBUTIONS, ETC. TOTAL		\$242,670.08
BURNS ENGINEERING, INC.	UPGRADE DC POWER LINDENWOLD SHOP	D-15-019	\$4,644.36 **
CHAMMINGS ELECTRIC, INC.	UPGRADE DC POWER LINDENWOLD SHOP	P-17-029	\$129,923.23 **
	UPGRADE DC POWER LINDENWOLD SHOP TOTAL		\$134,567.59
E. J. WARD, INC.	VEETER ROOT WWB	25KTHRES	\$2,880.00 **
	VEETER ROOT WWB TOTAL		\$2,880.00
BUCKS COUNTY INTERNATIONAL INC	VEHICLE PARTS FOR REPAIRS	25KTHRES	\$1,034.88
WINNER FORD	VEHICLE PARTS FOR REPAIRS	25KTHRES	\$2,761.91
NAPA AUTO PARTS	VEHICLE PARTS FOR REPAIRS	D-18-013	\$6,006.84
WILLIAMS AUTO PARTS	VEHICLE PARTS FOR REPAIRS	D-18-013	\$733.15
	VEHICLE PARTS FOR REPAIRS TOTAL		\$10,536.78
PENNONI ASSOCIATES INC.	VICTOR LOFTS	D-13-082	\$2,259.96
	VICTOR LOFTS TOTAL		\$2,259.96
SCHNEIDER ELECTRIC	VIDEO MONITORING FOR IT CLOSETS	D-18-026	\$55,308.36 **
	VIDEO MONITORING FOR IT CLOSETS TOTAL		\$55,308.36
W.B. MASON CO. INC	WATER & SEWER EXPENSE	D-17-037	\$497.28
CITY OF PHILA	WATER & SEWER EXPENSE	UTILITY	\$6,836.45
NEW JERSEY AMERICAN WATER	WATER & SEWER EXPENSE	UTILITY	\$129.28
	WATER & SEWER EXPENSE TOTAL		\$7,463.01
AECOM TECHNICAL SERVICES, INC.	WOODCREST STATION PLATFORM	D-18-029	\$57,412.75 **
	WOODCREST STATION PLATFORM TOTAL		\$57,412.75
QUAL-LYNX	WORKMEN'S COMPENSATION	D-17-017	\$132,164.99
	WORKMEN'S COMPENSATION TOTAL		\$132,164.99
OLDCASTLE INFRASTRUCTURE	WWB "N" RAMP EROSION CONTROL	D-18-076	\$13,150.00 **
	WWB "N" RAMP EROSION CONTROL TOTAL		\$13,150.00
			\$34,498,510.80

**DRPA MONTHLY LIST
OF PREVIOUSLY APPROVED
PURCHASE ORDERS & CONTRACTS**

DRPA Monthly List of Previously Approved Purchase Order Contracts- February 2019

Purchasing Document	Item	Document Date	Vendor/ supplying plant	Material Group Desc.	Net Order Value
4500009828					5,025.00
4500009828	1	2/22/2019	102222 ELITE ELEVATOR SERVICES LLC	ELEVATRS & ESCALATRS	5,025.00
4500009929					4,211.74
4500009929	1	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	177.96
4500009929	2	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	270.00
4500009929	3	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	447.00
4500009929	4	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	293.04
4500009929	5	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	669.96
4500009929	6	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	204.00
4500009929	7	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	1,064.04
4500009929	8	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	144.00
4500009929	9	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	720.00
4500009929	10	2/15/2019	101309 PITNEY BOWES	OFFICE EQUIPMENT	221.74
4500010097					381.00
4500010097	1	2/20/2019	101518 A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	110.00
4500010097	2	2/20/2019	101518 A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	112.00
4500010097	3	2/20/2019	101518 A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	80.00
4500010097	4	2/20/2019	101518 A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	24.00
4500010097	5	2/20/2019	101518 A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	35.00
4500010097	6	2/20/2019	101518 A-1 UNIFORM CITY INC.	CLOTHING UNIFORM	20.00
4500010150					285.00
4500010150	1	2/4/2019	100436 STAUFFER GLOVE & SAFETY	1ST AID & SAFETY EQP	285.00
4500010152					3,192.48
4500010152	1	2/5/2019	102030 CUSTOM BANDAG INC.	TIRES AND TUBES	3,192.48
4500010154					3,825.30
4500010154	1	2/6/2019	100445 T. FRANK MCCALL'S, INC.	JANITORIAL SUPPLIES	1,071.00
4500010154	2	2/6/2019	100445 T. FRANK MCCALL'S, INC.	JANITORIAL SUPPLIES	2,498.40
4500010154	3	2/6/2019	100445 T. FRANK MCCALL'S, INC.	1ST AID & SAFETY EQP	255.90
4500010155					3,037.00
4500010155	1	2/6/2019	102375 ANA SOURCING LLC	1ST AID & SAFETY EQP	698.00
4500010155	2	2/6/2019	102375 ANA SOURCING LLC	1ST AID & SAFETY EQP	99.50
4500010155	3	2/6/2019	102375 ANA SOURCING LLC	1ST AID & SAFETY EQP	270.00
4500010155	4	2/6/2019	102375 ANA SOURCING LLC	ELEC EQP/SUPP-NO CBL	1,200.00
4500010155	5	2/6/2019	102375 ANA SOURCING LLC	ELEC EQP/SUPP-NO CBL	94.50
4500010155	6	2/6/2019	102375 ANA SOURCING LLC	CLOTHING UNIFORM	375.00
4500010155	7	2/6/2019	102375 ANA SOURCING LLC	1ST AID & SAFETY EQP	300.00
4500010156					45.00
4500010156	1	2/6/2019	101125 SHERWIN WILLIAMS	PAINTING EQP/ACCESS	45.00
4500010159					2,355.00
4500010159	1	2/6/2019	100644 FRANKLIN - GRIFFITH, LLC	ELEC EQP/SUPP-NO CBL	2,330.00
4500010159	2	2/6/2019	100644 FRANKLIN - GRIFFITH, LLC	ELEC EQP/SUPP-NO CBL	25.00
4500010165					16,048.00
4500010165	1	2/6/2019	101190 TRI-M GROUP LLC	MAINT/REPAIR-ELECT.	16,048.00
4500010167					3,275.00
4500010167	1	2/6/2019	102390 PREMIER SEALANTS & COATINGS INC	PAINT-COATINGS, ETC	3,075.00
4500010167	2	2/6/2019	102390 PREMIER SEALANTS & COATINGS INC	PAINT-COATINGS, ETC	200.00
4500010168					2,420.64
4500010168	1	2/6/2019	100059 ATLANTIC TACTICAL	POLICE EQP AND SUPP	2,420.64
4500010169					10,146.00
4500010169	1	2/6/2019	100194 GOLD TYPE BUSINESS MACHINES	POLICE EQP AND SUPP	5,073.00
4500010169	2	2/6/2019	100194 GOLD TYPE BUSINESS MACHINES	POLICE EQP AND SUPP	5,073.00
4500010170					12,352.00
4500010170	1	2/6/2019	101190 TRI-M GROUP LLC	MAINT/REPAIR-BLDG	12,352.00
4500010171					7,270.50
4500010171	1	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	888.00
4500010171	2	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	600.00
4500010171	3	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	564.00
4500010171	4	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	528.00
4500010171	5	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	380.00
4500010171	6	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	3,062.80
4500010171	7	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	765.70
4500010171	8	2/6/2019	100968 LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	482.00
4500010172					2,532.19

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4500010172	1	2/6/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	145.51
4500010172	2	2/6/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	366.00
4500010172	3	2/6/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	277.49
4500010172	4	2/6/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	394.50
4500010172	5	2/6/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	1,192.00
4500010172	6	2/6/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	66.50
4500010172	7	2/6/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	90.19
4500010173						10,215.00
4500010173	1	2/6/2019	102389	GOLF CAR SPECIALTIES	AUTO/RELATED TRANSP	10,215.00
4500010174						6,668.00
4500010174	1	2/7/2019	100577	POWERDMS, INC.	DATA PROC SRVS & SW	6,668.00
4500010195						3,778.68
4500010195	1	2/7/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	870.00
4500010195	2	2/7/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	1,044.00
4500010195	3	2/7/2019	101973	SUPREME SAFETY, INC	JANITORIAL SUPPLIES	559.68
4500010195	4	2/7/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	945.00
4500010195	5	2/7/2019	101973	SUPREME SAFETY, INC	OFFICE SUPPLIES	360.00
4500010200						2,189.65
4500010200	1	2/7/2019	100530	SHI INTERNATIONAL CORP	DATA PROC SRVS & SW	154.45
4500010200	2	2/7/2019	100530	SHI INTERNATIONAL CORP	DATA PROC SRVS & SW	1,099.00
4500010200	3	2/7/2019	100530	SHI INTERNATIONAL CORP	DATA PROC SRVS & SW	525.30
4500010200	4	2/7/2019	100530	SHI INTERNATIONAL CORP	DATA PROC SRVS & SW	410.90
4500010207						16,008.80
4500010207	1	2/8/2019	102373	VERTIV CORPORATION	COMP HW/PERIPH-MICRO	1,344.80
4500010207	2	2/8/2019	102373	VERTIV CORPORATION	COMP HW/PERIPH-MICRO	7,995.20
4500010207	3	2/8/2019	102373	VERTIV CORPORATION	COMP HW/PERIPH-MICRO	6,668.80
4500010209						2,584.44
4500010209	1	2/8/2019	102392	DREAMCHEM LLC	EPOXY FORMULATIONS	2,584.44
4500010212						4,950.00
4500010212	1	2/11/2019	100425	GRACELAND COLLEGE CENTER FOR	MISC PROF SRVS	4,950.00
4500010213						5,654.55
4500010213	1	2/11/2019	102243	JOHNSON CONTROLS FIRE PROECTION	FIRE PROTECTION EQP	4,122.00
4500010213	2	2/11/2019	102243	JOHNSON CONTROLS FIRE PROECTION	FIRE PROTECTION EQP	639.00
4500010213	3	2/11/2019	102243	JOHNSON CONTROLS FIRE PROECTION	FIRE PROTECTION EQP	893.55
4500010214						240.00
4500010214	1	2/11/2019	100659	ALAMO GROUP (VA)	AUTO ACCESSORIES	240.00
4500010215						4,413.47
4500010215	1	2/11/2019	101460	BERGEY'S TRUCK CENTER	AUTO/RELATED TRANSP	3,325.56
4500010215	2	2/11/2019	101460	BERGEY'S TRUCK CENTER	AUTO/RELATED TRANSP	64.18
4500010215	3	2/11/2019	101460	BERGEY'S TRUCK CENTER	AUTO/RELATED TRANSP	28.99
4500010215	4	2/11/2019	101460	BERGEY'S TRUCK CENTER	AUTO/RELATED TRANSP	994.74
4500010216						6,219.00
4500010216	1	2/11/2019	100837	DELL MARKETING L.P.	DATA PROC SRVS & SW	1,435.15
4500010216	2	2/11/2019	100837	DELL MARKETING L.P.	DATA PROC SRVS & SW	4,556.05
4500010216	3	2/11/2019	100837	DELL MARKETING L.P.	DATA PROC SRVS & SW	227.80
4500010234						1,390.50
4500010234	1	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	270.00
4500010234	2	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	10.00
4500010234	3	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	10.00
4500010234	4	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	99.00
4500010234	5	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	270.00
4500010234	6	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	329.00
4500010234	7	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	40.00
4500010234	8	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	40.00
4500010234	9	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	175.00
4500010234	10	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	87.50
4500010234	11	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	30.00
4500010234	12	2/12/2019	100553	SOUND UNIFORM GROUP LLC	POLICE EQP AND SUPP	30.00
4500010236						6,216.48
4500010236	1	2/12/2019	101049	NORTH AMERICAN RESCUE HOLDINGS LLC	POLICE EQP AND SUPP	6,216.48
4500010260						20,000.00
4500010260	1	2/14/2019	100952	KALWALL CORPORATION	BLDGS/STRUCTS- FAB.	20,000.00
4500010263						18,880.00
4500010263	1	2/14/2019	101721	EVERBRIDGE INC	COMPUTER SOFTWARE	17,880.00
4500010263	2	2/14/2019	101721	EVERBRIDGE INC	COMPUTER SOFTWARE	1,000.00
4500010265						15,700.00

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4500010265	1	2/14/2019	100508	WEEDS, INC.	FERT/SOIL CONDITION.	15,700.00
4500010266						6,250.00
4500010266	1	2/14/2019	100508	WEEDS, INC.	BLDGS/GRNDS- MAINT.	6,250.00
4500010267						13,250.00
4500010267	1	2/14/2019	100508	WEEDS, INC.	FERT/SOIL CONDITION.	13,250.00
4500010268						5,650.00
4500010268	1	2/14/2019	100508	WEEDS, INC.	FERT/SOIL CONDITION.	5,650.00
4500010270						12,800.00
4500010270	1	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	6,290.00
4500010270	2	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	1,578.00
4500010270	3	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	3,354.00
4500010270	4	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	1,578.00
4500010271						516.00
4500010271	1	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	516.00
4500010272						1,032.00
4500010272	1	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	1,032.00
4500010273						7,820.20
4500010273	1	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	629.00
4500010273	2	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	2,209.20
4500010273	3	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	774.00
4500010273	4	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	4,208.00
4500010277						1,002.66
4500010277	1	2/15/2019	101125	SHERWIN WILLIAMS	PAINT-COATINGS, ETC	258.66
4500010277	2	2/15/2019	101125	SHERWIN WILLIAMS	PAINTING EQP/ACCESS	528.00
4500010277	3	2/15/2019	101125	SHERWIN WILLIAMS	PAINTING EQP/ACCESS	216.00
4500010279						278.60
4500010279	1	2/15/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL	278.60
4500010280						2,715.90
4500010280	1	2/15/2019	100169	EPLUS TECHNOLOGY, INC.	COMP HW/PERIPH-MICRO	175.50
4500010280	2	2/15/2019	100169	EPLUS TECHNOLOGY, INC.	COMP HW/PERIPH-MICRO	2,540.40
4500010281						487.60
4500010281	1	2/15/2019	101256	GRAYBAR ELECTRIC CO INC	ELEC EQP/SUPP-NO CBL	487.60
4500010287						287.76
4500010287	1	2/15/2019	100445	T. FRANK MCCALL'S, INC.	FARE COLLECTION EQP	287.76
4500010288						448.89
4500010288	1	2/15/2019	100646	W.W. GRAINGER INC.	JANITORIAL SUPPLIES	143.25
4500010288	2	2/15/2019	100646	W.W. GRAINGER INC.	HARDWARE & RELATED	305.64
4500010291						500.00
4500010291	1	2/15/2019	100772	BROWN'S GRAPHIC SOLUTIONS, INC	OFFICE SUPPLIES	500.00
4500010294						5,794.00
4500010294	1	2/19/2019	102248	COBURN-MEYERS FASTENING SYS INC	HARDWARE & RELATED	5,190.00
4500010294	2	2/19/2019	102248	COBURN-MEYERS FASTENING SYS INC	HARDWARE & RELATED	448.00
4500010294	3	2/19/2019	102248	COBURN-MEYERS FASTENING SYS INC	HARDWARE & RELATED	156.00
4500010298						2,559.60
4500010298	1	2/19/2019	100169	EPLUS TECHNOLOGY, INC.	DATA PROC SRVS & SW	2,559.60
4500010305						1,543.95
4500010305	1	2/19/2019	102178	AUSTIN PRECISION PRODUCTS, INC	POLICE EQP AND SUPP	1,532.00
4500010305	2	2/19/2019	102178	AUSTIN PRECISION PRODUCTS, INC	POLICE EQP AND SUPP	11.95
4500010306						1,385.00
4500010306	1	2/19/2019	101672	KERSHNER OFFICE FURNITURE, INC	OFFICE EQUIPMENT	1,245.00
4500010306	2	2/19/2019	101672	KERSHNER OFFICE FURNITURE, INC	OFFICE EQUIPMENT	140.00
4500010307						734.40
4500010307	1	2/19/2019	100968	LAWMEN SUPPLY CO OF NEW JERSEY INC	POLICE EQP AND SUPP	734.40
4500010308						7,858.92
4500010308	1	2/19/2019	101066	PEIRCE-PHELPS INC	HVAC	3,615.00
4500010308	2	2/19/2019	101066	PEIRCE-PHELPS INC	HVAC	2,706.00
4500010308	3	2/19/2019	101066	PEIRCE-PHELPS INC	HVAC	660.00
4500010308	4	2/19/2019	101066	PEIRCE-PHELPS INC	HVAC	198.24
4500010308	5	2/19/2019	101066	PEIRCE-PHELPS INC	HVAC	252.68
4500010308	6	2/19/2019	101066	PEIRCE-PHELPS INC	HVAC	427.00
4500010313						24,080.50
4500010313	1	2/20/2019	101850	TEAMSCREEN SOLUTIONS LLC	MISC PROF SRVS	3,000.00
4500010313	2	2/20/2019	101850	TEAMSCREEN SOLUTIONS LLC	MISC PROF SRVS	3,833.00
4500010313	3	2/20/2019	101850	TEAMSCREEN SOLUTIONS LLC	MISC PROF SRVS	5,182.50
4500010313	4	2/20/2019	101850	TEAMSCREEN SOLUTIONS LLC	MISC PROF SRVS	4,780.00
4500010313	5	2/20/2019	101850	TEAMSCREEN SOLUTIONS LLC	MISC PROF SRVS	2,665.00
4500010313	6	2/20/2019	101850	TEAMSCREEN SOLUTIONS LLC	MISC PROF SRVS	4,620.00

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4500010314							2,390.28
4500010314	1	2/21/2019	101414	WELDON ASPHALT	BLDGS/GRNDS- MAINT.		2,065.28
4500010314	2	2/21/2019	101414	WELDON ASPHALT	BLDGS/GRNDS- MAINT.		325.00
4500010315							2,675.46
4500010315	1	2/21/2019	100252	JOHNSTONE SUPPLY	HVAC		1,070.29
4500010315	2	2/21/2019	100252	JOHNSTONE SUPPLY	HVAC		1,605.17
4500010316							779.60
4500010316	1	2/21/2019	101803	TRI-STATE DISTRIBUTORS OF NJ, INC	ELEC EQP/SUPP-NO CBL		779.60
4500010317							787.60
4500010317	1	2/21/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL		787.60
4500010318							935.76
4500010318	1	2/21/2019	100970	LAWSON PRODUCTS INC	HARDWARE & RELATED		935.76
4500010321							2,800.00
4500010321	1	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	2	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	3	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	4	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	5	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	6	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	7	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	8	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	9	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	10	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	11	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	12	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	13	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	14	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	15	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010321	16	2/22/2019	100410	SAR AUTOMOTIVE EQUIPMENT	AUTO MAINT/RPR PRTS		175.00
4500010322							22,446.50
4500010322	1	2/22/2019	100837	DELL MARKETING L.P.	COMP HW/PERIPH-MICRO		22,446.50
4500010324							144.19
4500010324	1	2/22/2019	101489	AALL AMERICAN FASTENERS	FASTENERS		39.82
4500010324	2	2/22/2019	101489	AALL AMERICAN FASTENERS	FASTENERS		104.37
4500010328							16,990.00
4500010328	1	2/22/2019	101489	AALL AMERICAN FASTENERS	HARDWARE & RELATED		16,990.00
4500010329							140.00
4500010329	1	2/22/2019	100088	CAMDEN GLASS INC	GLASS/GLAZING SUPP		140.00
4500010330							1,558.00
4500010330	1	2/22/2019	100423	SIGNAL SERVICE, INC.	MAINT/REPAIR-ELECT.		1,558.00
4500010331							1,435.00
4500010331	1	2/22/2019	100508	WEEDS, INC.	FERT/SOIL CONDITION.		1,435.00
4500010337							9,183.00
4500010337	1	2/25/2019	102396	RJP CONTRACTING LLC	SPRAYING EQUIPMENT		9,183.00
4500010338							1,096.00
4500010338	1	2/25/2019	100059	ATLANTIC TACTICAL	POLICE EQP AND SUPP		1,096.00
4500010339							3,636.30
4500010339	1	2/25/2019	100967	LAUREL LAWNMOWER SERVICE	LAWN MAINT EQP		3,636.30
4500010340							400.50
4500010340	1	2/25/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL		264.00
4500010340	2	2/25/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL		136.50
4500010342							525.80
4500010342	1	2/25/2019	100302	MULTIFACET, INC.	AUTO ACCESSORIES		238.80
4500010342	2	2/25/2019	100302	MULTIFACET, INC.	JANITORIAL SUPPLIES		287.00
4500010344							10,715.75
4500010344	1	2/25/2019	102397	DENNEY ELECTRIC SUPPLY OF	ELECTRON COMPON/PRTS		10,715.75
4500010346							753.52
4500010346	1	2/25/2019	100302	MULTIFACET, INC.	AUTO ACCESSORIES		181.52
4500010346	2	2/25/2019	100302	MULTIFACET, INC.	AUTO ACCESSORIES		270.00
4500010346	3	2/25/2019	100302	MULTIFACET, INC.	AUTO ACCESSORIES		302.00
4500010348							2,811.75
4500010348	1	2/26/2019	100667	SNAP-ON INCORPORATED	AUTO SHOP EQUIP.		2,811.75
4500010349							2,904.00
4500010349	1	2/26/2019	100855	EASTERN DATA PAPER	FARE COLLECTION EQP		2,904.00
4500010350							277.20
4500010350	1	2/26/2019	102375	ANA SOURCING LLC	JANITORIAL SUPPLIES		277.20
4500010351							14,417.16

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4500010351	1	2/26/2019	101137	SOUTH CAMDEN IRON WORKS	FENCING	11,488.50
4500010351	2	2/26/2019	101137	SOUTH CAMDEN IRON WORKS	FENCING	2,226.00
4500010351	3	2/26/2019	101137	SOUTH CAMDEN IRON WORKS	FENCING	341.60
4500010351	4	2/26/2019	101137	SOUTH CAMDEN IRON WORKS	FENCING	97.11
4500010351	5	2/26/2019	101137	SOUTH CAMDEN IRON WORKS	FENCING	238.35
4500010351	6	2/26/2019	101137	SOUTH CAMDEN IRON WORKS	FENCING	25.60
4500010352						16,527.56
4500010352	1	2/26/2019	102400	USCO INC	HVAC	10,000.00
4500010352	2	2/26/2019	102400	USCO INC	HVAC	550.00
4500010352	3	2/26/2019	102400	USCO INC	HVAC	1,647.30
4500010352	4	2/26/2019	102400	USCO INC	HVAC	4,000.00
4500010352	5	2/26/2019	102400	USCO INC	HVAC	330.26
4500010358						1,765.20
4500010358	1	2/27/2019	100270	LACAL EQUIPMENT INC	AUTO ACCESSORIES	1,765.20
4500010359						450.30
4500010359	1	2/27/2019	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	189.50
4500010359	2	2/27/2019	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	148.00
4500010359	3	2/27/2019	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	112.80
4500010371						348.00
4500010371	1	2/28/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL	348.00
4500010374						9,400.00
4500010374	1	2/28/2019	101519	LINKEDIN	MISC PROF SRVS	6,400.00
4500010374	2	2/28/2019	101519	LINKEDIN	MISC PROF SRVS	0.00
4500010374	3	2/28/2019	101519	LINKEDIN	MISC PROF SRVS	3,000.00
4500010378						942.24
4500010378	1	2/28/2019	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	241.60
4500010378	2	2/28/2019	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	289.92
4500010378	3	2/28/2019	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	289.92
4500010378	4	2/28/2019	100262	KEYPORT ARMY NAVY	CLOTHING UNIFORM	120.80
4500010379						1,868.00
4500010379	1	2/28/2019	100062	AVANTI DATA PRODUCTS CORP	ELEC&SIG PARTS/MAINT	300.00
4500010379	2	2/28/2019	100062	AVANTI DATA PRODUCTS CORP	ELEC&SIG PARTS/MAINT	600.00
4500010379	3	2/28/2019	100062	AVANTI DATA PRODUCTS CORP	ELEC&SIG PARTS/MAINT	600.00
4500010379	4	2/28/2019	100062	AVANTI DATA PRODUCTS CORP	ELEC&SIG PARTS/MAINT	300.00
4500010379	5	2/28/2019	100062	AVANTI DATA PRODUCTS CORP	MISC PROF SRVS	68.00
4500010383						10,314.66
4500010383	1	2/28/2019	101906	DALE OXYGEN, INC	WELDING EQP & SUPP	10,314.66
4500010384						5,787.89
4500010384	1	2/28/2019	100278	LIBERTY DOOR SYSTEMS LLC	BLDGS/STRUCTS- FAB.	5,787.89
4500010385						3,079.93
4500010385	1	2/28/2019	102029	BRUCE TURNER	AUTO BODY/ACS PRTS	3,079.93
4500010386						3,871.34
4500010386	1	2/28/2019	100516	WINNER FORD	AUTO BODY/ACS PRTS	3,871.34
4500010394						13,850.00
4500010394	1	2/28/2019	100535	INTERCON TRUCK EQUIPMENT INC	AUTO/RELATED TRANSP	13,850.00

**OPERATIONS & MAINTENANCE
COMMITTEE**

**DELAWARE RIVER PORT AUTHORITY
Operations & Maintenance Committee Meeting**

One Port Center
2 Riverside Drive
Camden, New Jersey
Tuesday, March 5, 2019

Commissioners:

Albert Frattali, Chairman of the Operations & Maintenance Committee
Joseph Martz (via telephone)
Bruce Garganio
Richard Sweeney (via telephone)
Charles Fentress
E. Frank DiAntonio (via telephone)

DRPA/PATCO Staff:

John T. Hanson, Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Narisa Sasitorn, Deputy General Counsel
Gerald Faber, Assistant General Counsel
William Shanahan, Director, Government Relations
Barbara Holcomb, Manager, Capital Grants
Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
David Aubrey, Inspector General
Richard Mosback, Director, Procurement
Amy Ash, Manager, Contract Administration
Jack Stief, Chief, Public Safety
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
Steve Reiners, Director, Fleet Management
Christine Maroney, Director, Strategic Initiatives
Jesse Graziani, Toll Manager, BFB/BRB (for Val Bradford)
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
Mike Williams, Manager, Corporate Communications
Kathy Imperator, Director, Fare Collection
Wayne Quesada, Electrical Engineer
Kathleen Vandy, Assistant General Counsel, OGC
Ryan Mulderrig, Assistant General Counsel, OGC
Elizabeth Saylor, Administrative Coordinator, OGC

Others Present:

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Alan Becker, Citizens' Advisory Committee member

CALL TO ORDER

Committee Chairman Frattali called the meeting of the Operations & Maintenance Committee of the Delaware River Port Authority to order at 9:04 a.m. and asked the Corporate Secretary to call the roll.

ROLL CALL

The following Commissioners were present, constituting a quorum: Frattali, Garganio, Sweeney, Martz, DiAntonio and Fentress.

EXECUTIVE SESSION

Chairman Frattali announced that the Committee would meet in Executive Session and requested that Corporate Secretary Santarelli provide a description of the matters to be discussed. Mr. Santarelli stated that the general subjects to be discussed in Executive Session included pending or anticipated contract negotiations. Commissioner Fentress moved to meet in Executive Session and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion and the committee meeting moved into Executive Session at 9:05 a.m.

The Committee met in Executive Session.

Commissioner Fentress moved to close Executive Session and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion and the committee meeting moved back into Open Session at 9:26 a.m.

OPEN SESSION

A. Summary Statements and Resolutions for Consideration

1) Chief Engineer Venuto presented the following resolutions as a package for the Committee's consideration:

a. 800 MHz P25, Phase 2 Upgrades – Network Switching Center and Antenna Systems

Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Tactical Public Safety LLC for upgrades to the Network Switching Center and Antenna Systems in the amount of \$849,887.80. These upgrades are necessary to meet the Association of Public Safety Communications Officials Project 25, Phase 2 standard.

b. 800 MHz P25, Phase 2 Upgrades – Microwave Site-to-Site Communications

Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Tactical Public Safety LLC for the installation of a site-to-site microwave communications system for the Authority's 800 MHz trunked radio system in the amount of \$690,906.95.

Commissioner Gargania moved to forward these two (2) matter to the Board for consideration and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

2) Design Services for PATCO Lindenwold Shop and Office Improvement

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with Burns Engineering to provide design, bidding and award and construction support services for the PATCO Lindenwold Shop and Office Improvements Project in the amount of \$759,891.00. Commissioner Fentress moved to forward the matter to the Board for consideration and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion.

3) Construction Monitoring and Constructability Review for Contract No. 11-H PATCO Lindenwold Control Center

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to negotiate an agreement with Jacobs Project Management Company in the amount of \$1,481,334.95 to provide construction monitoring and constructability review for Contract No. 11-H, for the construction of a new control center for the PATCO Speedline. Commissioner Garganio moved to forward the matter to the Board for consideration and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

4) Capital Project Contract Modification

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize the execution of contract modifications to Capital Project number PTD.01502, PATCO Franklin Square Station Re-Opening, with Burns Engineering, Inc. This modification will be a Change Order for a \$199,787.00 increase for two items. Mr. Venuto answered several questions from a Commissioner. Commissioner Fentress moved to forward the matter to the Board for consideration and Commissioner Garganio seconded the motion. All Commissioners in attendance voted to approve the motion.

5) Gateway Park HDSRF Funding

Chief Engineer Venuto presented a Summary Statement and Resolution that the Board authorize staff to apply to the Hazardous Discharge Site Remediation Fund (HDSRF) for partial reimbursement of costs expended to investigate and remediate certain Gateway Park Properties. Commissioner Garganio moved to forward these matters to the Board for consideration and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

6) PATCO Switch Rail Grinding Profile

General Manager Rink presented a Summary Statement and Resolution that the Board authorize staff to negotiate a contract in the amount of \$1,311,575.00 with Railroad Construction Company of South Jersey to perform switch and rail grinding for PATCO's rails and switches. Commissioner Fentress moved to forward these matters to the Board for consideration and Commissioner Garganio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

7) PATCO Elevator and Escalator Maintenance and Service Agreement

General Manager Rink presented a Summary Statement and Resolution that the Board authorize staff to enter into an agreement with SEPTA to continue to perform maintenance and service for PATCO's elevators and escalators at a cost not to exceed \$5,895,000.00 for a period of five (5) years. Commissioner Fentress moved to forward these matters to the Board for consideration and Commissioner Garganio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

8) Temporary Workers – Transit Ambassadors

General Manager Rink presented a Summary Statement and Resolution that the Board authorize staff to negotiate two (2), three-year contracts with two (2) one-year options with the firms of Accountants for You, Inc. and Perry Resources to supply temporary workers for the position of Transit Ambassadors required by PATCO. The total cost of these two contracts shall not exceed \$1,125,000.00 over a three- (3) year term and \$375,000.00 over each one of the two-option years. Commissioner Fentress moved to forward these matters to the Board for consideration and Commissioner Garganio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

9) PARTSWG ELERTS APP and Console Development

Government Relations Director Shanahan presented a Summary Statement and Resolution that the Board authorize staff to enter into a sole source procurement in an amount not-to-exceed \$350,000.00 to procure the emergency notification system, ELERTS. This system is used for reporting incidents, alerts and notifications for use by the general public for reporting suspicious activity; the system is 100% reimbursable under a grant award. Commissioner DiAntonio moved to forward these matters to the Board for consideration and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

10) Auto Parts Contract for DRPA and PATCO

Fleet Director Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a one-(1) year contract with National Auto Parts Association (NAPA) for the purchase of aftermarket automotive parts for DRPA and PATCO. In order to obtain price discounts and benefits offered by national wholesale distributors of auto parts, the aftermarket auto parts will be purchased under Sourcewell Contract #062916. Commissioner Fentress moved to forward these matters to the Board for consideration and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

11) One (1) 2019 Elgin Broom Bear Street Sweeper

Fleet Director Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with GranTurk Equipment Co., Inc. in the amount of \$258,975.25 for the purchase of one 2019 Elgin Broom Bear Street Sweeper. Commissioner Garganio moved to forward these matters to the Board for consideration and Commissioner

Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

12) Two (2) 2019 Tractor/Wheel Loaders

Fleet Director Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a purchase contract with Cherry Valley Tractor Sales in the amount of \$261,065.00 to purchase two Tractor/Wheel Loaders. Commissioner Martz moved to forward these matters to the Board for consideration and Commissioner Sweeney seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

13) Aerial Equipment and Equipment Rentals Contract for DRPA

Fleet Director Reiners presented a Summary Statement and Resolution that the Board authorize staff to negotiate a contract with Sunbelt Rentals, Inc. in the amount not-to-exceed \$362,350.00 for the rental of Aerial Lift Equipment needed for the DRPA Fleet operations. This contract is offered through PA State Co-Stars Contract No. 038-009. Commissioner Martz moved to forward these matters to the Board for consideration and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the motion.

DISCUSSION

Chief Engineer Venuto discussed the following four (4) Change Orders:

1. **Contract No. 12-I, Installing Elevators in Remaining Stations.** At Mr. Venuto's request, the Change Order for this contract was **tabled** until next month's Operations and Maintenance Committee meeting.
2. **Contract No. BF-46-2016(R) – BFB South Walkway Bicycle and Pedestrian Ramp.** Mr. Venuto explained that Change Order #2 of this contract was for the allocation of \$108,181.98 from the contract's unforeseen site conditions amount for several additional work items.
3. **Contract No. 14-N, PATCO Lindenwold Yard and Viaduct Rehabilitation.** Mr. Venuto explained that Change Order #4 was for an allocation of \$370,636.00 from the contract's unforeseen site conditions amount for additional work items.
4. **PATCO Pedestrian Bridges and Tunnels Upgrades to Ferry Avenue, Haddonfield, Ashland and Lindenwold Stations.** Mr. Venuto explained that this Change Order, the contract's first and final Change Order, was a net decrease to the contract's unforeseen site conditions amount.

ADJOURNMENT

With no further business, Commissioner Fentress moved to adjourn the meeting and Commissioner Christy seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 10:02 a.m.

SUMMARY STATEMENT

ITEM NO.: DRPA-19-019

**SUBJECT: 800 MHz P25, Phase 2
Upgrades – Network Switching Center
and Antenna Systems**

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorizes staff to negotiate a purchase contract with Tactical Public Safety LLC, 1036 Industrial Drive, West Berlin, NJ, 08091 for upgrades to the Network Switching Center and antenna systems for the Authority's 800 MHz trunked radio system in the amount of \$849,887.80.

PURPOSE: To provide upgrades to the Authority's 800 MHz trunked radio system as part of the first phase of upgrades necessary to meet the Association of Public-Safety Communications Officials (APCO) Project 25 (P25), Phase 2 standard while also addressing issues of system obsolescence.

BACKGROUND: The P-25, Phase 2 Network Switching Center and antenna systems upgrades are being procured under the Harris New Jersey State Contract #83932. These upgrades, along with the installation of a microwave site-to-site communications system under a separate and concurrent Pennsylvania State Contract procurement, will be the first phase of upgrades necessary to meet the APCO P-25, Phase 2 standard. A second phase of upgrades will involve the replacement of network equipment at individual radio sites and dispatch consoles at the Authority's communications centers. Once complete, meeting the P25, Phase 2 standard will provide two (2) talk paths for every one (1) that now exists on the Authority's trunked radio system, vastly expanding the capacity of the system. Meeting the new standard will allow far greater interoperability with other neighboring P25-compliant systems. These upgrades will also address the obsolescence of the current EDACS simulcast radio system originally purchased in 2004.

SUMMARY:	Amount:	\$849,887.80
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.21713
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	9 months
	Other Parties Involved:	N/A

DRPA-19-019
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
800 MHz P-25, Phase 2 Upgrades –
Network Switching Center and Antenna Systems

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a purchase contract with Tactical Public Safety LLC, 1036 Industrial Drive, West Berlin, NJ, 08091 for upgrades to the Network Switching Center and antenna systems for the Authority's 800 MHz trunked radio system in the amount of \$849,887.80.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$849,887.80
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.21713
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	9 months
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-19-020

SUBJECT: 800 MHz P25, Phase 2
Upgrades – Microwave Site-to-Site
Communications

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorizes staff to negotiate a purchase contract with Tactical Public Safety LLC, 1036 Industrial Drive, West Berlin, NJ, 08091 for the installation of a site-to-site microwave communications system for the Authority's 800 MHz trunked radio system in the amount of \$690,906.95.

PURPOSE: To provide upgrades to the Authority's 800 MHz trunked radio system as part of the first phase of upgrades necessary to meet the Association of Public-Safety Communications Officials (APCO) Project 25 (P25), Phase 2 standard while also addressing issues of system obsolescence.

BACKGROUND: The installation of a microwave communications system as part of the P25, Phase 2 upgrades is being procured under Pennsylvania State Contract IFB 6100039075. This installation, along with upgrades to the Network Switching Center and antenna systems under a separate and concurrent New Jersey State Contract procurement, will be the first phase of upgrades necessary to meet the APCO P-25, Phase 2 standard. A second phase of upgrades will involve the replacement of network equipment at individual radio sites and dispatch consoles at the Authority's communications centers. Once complete, meeting the P25, Phase 2 standard will provide two (2) talk paths for every one (1) that now exists on the Authority's trunked radio system, vastly expanding the capacity of the system. Meeting the new standard will allow far greater interoperability with other neighboring P25-compliant systems. These upgrades will also address the obsolescence of the current EDACS simulcast radio system originally purchased in 2004.

SUMMARY:	Amount:	\$690,906.95
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.21713
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	9 months
	Other Parties Involved:	N/A

DRPA-19-020
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
800 MHz P-25, Phase 2 Upgrades –
Microwave Site-to-Site Communications

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a purchase contract with Tactical Public Safety LLC, 1036 Industrial Drive, West Berlin, NJ, 08091 for the installation of a site-to-site microwave communications system for the Authority's 800 MHz trunked radio system in the amount of \$690,906.95.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$690,906.95
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.21713
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	9 months
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: DRPA-19-021

**SUBJECT: Design Services for PATCO
LINDENWOLD SHOP AND OFFICE
IMPROVEMENTS**

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorizes staff to negotiate an agreement with Burns Engineering, Incorporated to provide Design, Bidding and Award, and Construction Support Services for the PATCO Lindenwold Shop and Office Improvements.

Amount: \$759,891

Consultant: Burns Engineering, Incorporated

Other Consultants: Gannett Fleming Architects, Inc.
Urban Engineers, Incorporated
WSP USA, Incorporated

Engineers Estimate: \$730,600

MBE/WBE Goals: MBE/WBE: 10% combined

Consultant Proposed

MBE/WBE Commitments: MBE: 1.3%
WBE: 27.5%

PURPOSE: To provide engineering design services required to develop the most feasible and economical rehabilitation alternatives and final design for PATCO Lindenwold Shop and Office Improvements.

BACKGROUND: The Scope of Services the Authority requires includes, but is not limited to, the design services to develop preliminary and final plans, specifications, and cost estimates for the improvements to PATCO Lindenwold Shop and Office spaces. This will include all design services required to develop drawings and specifications for performing improvements to the buildings various architectural, civil, structural, electrical, mechanical, plumbing, and communication systems, as well as detailed phasing plans.

The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit Statements of Qualifications. TEN (10) firms responded with Statements of Qualifications on June 28, 2018. FOUR (4) firms were deemed qualified and were sent a formal Request for Proposal. A review committee of Three (3) staff engineers evaluated the Proposals on the basis of Technical merit.

Burns Engineering, Incorporated was the highest technically ranked firm. The proposed Project Manager has previous experience with rehabilitation projects for PATCO. The firm was involved with PATCO's Station Accessibility Improvements, Power upgrades, Concourse/Station Improvement, escalator replacements and the original shop improvement contract in 2003. Overall, the team assembled by Burns Engineering, Incorporated was found to possess the necessary experience and qualifications to successfully complete the project.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the Price Proposal was evaluated against the Engineer's Estimate and that of other recommended firms. Based on this evaluation and subsequent negotiation, Burns Engineering's price was determined to be fair and reasonable.

It is recommended that an engineering services agreement be negotiated with Burns Engineering, Incorporated for the costs and associated fees not to exceed \$759,891 to provide engineering services in accordance with the Request for Proposal.

SUMMARY:	Amount:	\$759,891
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.21702
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Design Services, 10 months; Bidding and Award and Construction Support Services, approximately 22 months from issuance of Contractor Notice to Proceed
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	3

DRPA-19-021
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
Design Services for PATCO Lindenwold
Shop and Office Improvements

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of Burns Engineering, Incorporated to provide Design Services for PATCO Lindenwold Shop and Office Improvements and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with Burns Engineering, Incorporated for an amount not to exceed \$759,891, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$759,891
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.21702
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Design Services, 10 months; Bidding and Award and Construction Support Services, approximately 22 months from issuance of Contractor Notice to Proceed
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	3



MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members
FROM: Michael P. Venuto, Chief Engineer
SUBJECT: Professional Service Selection for
Design Services for PATCO Lindenwold Shop and Office Improvements
Technical Proposal Evaluation, Findings and Recommendation Report
DATE: March 5, 2019

The Request for Qualifications (RFQs), which was posted on the Authority's web-site, invited consultants to submit Statements of Qualifications (SOQs). Ten (10) firms submitted SOQs on June 28, 2018.

Policy 303a outlines the procedure for Request for Proposal selection of consultants by the Engineering Department. The SOQ evaluation serves as a method for developing a "short list" of firms to receive a Request for Proposal (RFP). The Review Committee evaluated the SOQ's and recommended soliciting Technical and sealed Price Proposals from the top ranked firms:

Burns Engineering, Incorporated
Gannett Fleming Architects, Inc.
Urban Engineers, Incorporated
WSP USA, Incorporated

The short listed firms were sent a RFP on August 29, 2018. The Technical Proposals and separate sealed Price Proposals were received on October 29, 2018 from Burns Engineering, Incorporated, Gannett Fleming Architects, Inc., Urban Engineers, Incorporated and WSP USA, Incorporated. The Review Committee, consisting of Three (3) staff engineers, reviewed and evaluated the Technical Proposals.

Burns Engineering, Incorporated was the highest technically ranked firm. The proposed Project Manager has previous experience with rehabilitation projects for PATCO. The firm was involved with PATCO Station Accessibility Improvement, Power upgrades, Concourse/Station Improvement, escalator replacements and the original shop improvement contract in 2003. Overall, the team assembled by Burns Engineering, Incorporated was found to possess the necessary experience and qualifications to successfully complete the project.

The Review Committee recommended that the Price Proposal be opened and negotiations commence using other recommended firm's Price Proposals and the Engineer's Estimate in the amount of \$730,600, as a guide. Price Proposals were opened on 11/19/2018.

Below are the Technical Proposal rankings, proposed hours and fees of these firms, along with the Engineer's estimate of hours.

Rank	Firm	Hours	Original Price Proposal	Negotiated	
				Hours	Fee
	Engineer's Estimate	4,604	\$730,600		
1	Burns Engineering	5,808	\$799,955	5,557	\$759,891
2	WSP USA	11,869	\$1,668,417.13		
3	Gannett Fleming	5,027	\$720,958		
4	Urban Engineers	2,137	\$252,467.37		

The Price Proposal from the highest technically ranked firm, Burns Engineering, Incorporated, dated 10/29/2018 was reviewed by Engineering Department staff. It was observed to be 10% higher than the Engineer's Estimate due to geotechnical hours. Negotiations commenced which resulted in a final Price Proposal in an amount of \$759,891. Based on the Review Committee's findings the Price Proposal of \$759,891 has been determined to be fair and reasonable and therefore the committee recommends that an Engineering Services Agreement be issued to the highest technically ranked firm, Burns Engineering, Incorporated.

Based on a review of the Review Committee's evaluation and supporting documentation, I concur with the recommendation to engage Burns Engineering, Incorporated of Philadelphia, Pa, in the amount of \$759,891 for this Agreement.

:bk

SUMMARY STATEMENT

ITEM NO.: DRPA-19-022

SUBJECT: Construction Monitoring and Constructability Review for Contract No. 11-H, PATCO Lindenwold Control Center

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL:

That the Board authorizes staff to negotiate an agreement with Jacobs Project Management Company to provide Construction Monitoring and Constructability Review for Contract No. 11-H, PATCO Lindenwold Control Center for the construction of a new control center for the PATCO Speedline.

Amount: \$1,481,334.95

Consultant: Jacobs Project Management Co.

**Other Consultants: Gannett Fleming, Inc.
Johnson, Mirmiran, & Thomson, Inc.
STV, Inc.**

Engineers Estimate: \$2,000,000.00

**DBE/SBE Goals: DBE: 12%
SBE: 3%**

**Consultant Proposed
DBE/SBE Commitments: DBE: 13%
SBE: 3%**

PURPOSE:

The purpose of this project is to build a new PATCO control center within the existing shop and yard complex in Lindenwold, retaining the existing Center Tower in Camden as an emergency, back-up control center.

BACKGROUND:

The existing control center at Center Tower dates back to the construction of PATCO. The control center was built atop a traction-power substation for convenience, at the eastern end of the Bridge Line,

PATCO's predecessor. This was the termination point for all existing communications infrastructure, much of which was to be reused by the PATCO system. With the modern communications now in place, there is no advantage to the current Center Tower location, where the control center is subject to the risks of being atop an electrical substation, is not readily accessible by the transit system it serves, and is remote from the base of PATCO's management and maintenance personnel in Lindenwold.

The scope of work includes all construction monitoring and constructability review services required to oversee the construction of a new, modern, and fully functional control center in PATCO's Lindenwold shop and yard complex.

The Authority publicly advertised its intent to retain a consultant and invited interested firms to submit statements of qualifications. Eight (8) firms responded with statements of qualifications on September 26, 2018. Five (5) firms were short-listed and were sent a formal Request for Proposal. Four (4) firms submitted technical proposals. A review committee of three (3) staff members from Engineering evaluated the proposals on the basis of technical merit.

Jacobs Project Management Co. and their subconsultants were ranked highest on technical merit. The team presented several examples of similar type projects and experience, and their staff has great familiarity with the PATCO system and its operation. Overall, the team assembled by Jacobs Project Management Co. was found to possess the necessary experience and qualifications to successfully complete the project.

In accordance with the Delaware River Port Authority's qualification based selection procedure, the price proposal was evaluated against the engineer's estimate. Based on this evaluation, Jacobs Project Management Co.'s price was determined to be fair and reasonable.

It is recommended that a professional services agreement be negotiated with Jacobs Project Management Co. for the costs and associated fees not to exceed \$1,481,334.95 to provide engineering services in accordance with the Request for Proposal.

**SUMMARY STATEMENT
O&M March 5, 2019**

**Construction Monitoring and Constructability Review
for Contract 11-H, PATCO Lindenwold Control Center**

SUMMARY:	Amount:	\$1,481,334.95
	Source of Funds:	2018 A Revenue Bonds and General Fund
	Capital Project #:	PF1504
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	Federal Transit Administration (80%)
	Duration of Contract:	33 months
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	6

DRPA-19-022
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
Construction Monitoring and Constructability Review for
Contract No. 11-H, PATCO Lindenwold Control Center

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the Proposal of Jacobs Project Management Company to provide Construction Monitoring and Constructability Review for Contract No. 11-H, PATCO Lindenwold Control Center and that the proper officers of the Authority be and hereby are authorized to negotiate an Agreement with Jacobs Project Management Company for an amount not to exceed \$1,481,334.95, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$1,481,334.95
	Source of Funds:	2018 A Revenue Bonds and General Fund
	Capital Project #:	PF1504
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	Federal Transit Administration (80%)
	Duration of Contract:	33 months
	Other Parties Involved:	N/A
	Estimated Number of	
	Jobs Supported:	6



MEMORANDUM

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

TO: O&M Committee Members

FROM: Michael P. Venuto, Chief Engineer, Engineering

SUBJECT: Professional Service Selection for
Construction Monitoring and Constructability Review for Contract 11-H, PATCO
Lindenwold Control Center
Technical Proposal Evaluation, Findings and Recommendation Report

DATE: February 26, 2019

The Request for Qualifications was posted on the Authority's website, inviting consultants to submit Statements of Qualifications (SOQs). Eight (8) firms submitted SOQs on September 26, 2018.

Policy 303b outlines the procedure for Request for Proposal selection of consultants utilizing the Brooks Method by the Engineering Department. The SOQ evaluation serves as a method for developing a "short list" of firms to receive a Request for Proposal (RFP). The review committee evaluated the SOQ's and recommended soliciting technical proposals from the top ranked firms:

Burns Engineering, Inc.
Gannett Fleming, Inc.
Jacobs Project Management Co.
Johnson, Mirmiran, & Thomson, Inc.
STV, Inc.

The short listed firms were sent the RFP on November 20, 2018. Four (4) firms submitted technical proposals on January 24, 2019. The review committee, consisting of three (3) Engineering staff members, reviewed and evaluated the technical proposals.

Jacobs Project Management Co. (Jacobs) and their subconsultants were ranked highest on technical merit. The team presented several examples of similar type projects and experience, and their staff has great familiarity with the PATCO system and its operation. Overall, the team assembled by Jacobs was found to possess the necessary experience and qualifications to successfully complete the project.

The review committee recommended that the cost proposal be requested from Jacobs to be evaluated using the Engineer's Estimate in the amount of \$2,000,000.00 as a guide. The price proposal was received on February 19, 2019.

Below are the proposed hours and total cost of the top-ranked firm, along with the Engineer's Estimate of hours and cost.

	Hours	Total Cost
Engineer's Estimate	14,696	\$2,000,000.00
Jacobs Project Management Co.	9,090	\$1,481,334.95

Engineering staff reviewed the cost proposal from Jacobs. Jacobs' estimated man-hours and total price were compared with the Engineer's Estimate. The review indicated that Jacobs' total cost was 26% less than the Engineer's Estimate.

The overhead rate assumptions in the Engineer's Estimate were 145% for office labor and 100% for field labor based on a rough average of the wide range of overhead rates historically charged by consultants working for the Authority. Jacobs' overhead rates are far to the lower end of that range, at 114% for office labor and 92% for field labor.

Adjusting the Engineer's Estimate solely by using Jacobs' overhead rates instead of the assumed rates, the Engineer's Estimate drops to \$1.7M (rounded), well within a reasonable percentage of Jacobs' proposed cost.

The discrepancy in man-hours between Jacobs's Cost Proposal and the Engineer's Estimate was almost entirely under the category of inspection. A discussion with Jacobs revealed that a full-time Resident Engineer on site at a single, small-footprint area of construction would rely on technical support staff as needed, given the nature of construction occurring at any given time.

The Engineer's Estimate assumed full-time inspection staff in addition to the full-time Resident Engineer. That assumption appears in hindsight to have been excessive. The approach taken by Jacobs appears to be more efficient.

Based on the review committee's findings, the price proposal of Jacobs Project Management Co. has been determined to be fair and reasonable. The committee recommends that an Engineering Services Agreement be issued to the highest technically ranked firm, Jacobs Project Management Co.

Based on a review of the review committee's evaluation and supporting documentation, I concur with the recommendation to engage Jacobs Project Management Co. of Philadelphia, PA, in the amount of \$1,481,334.95 for this Agreement.

:ala

SUMMARY STATEMENT

ITEM NO.: DRPA-19-023

SUBJECT: Capital Project Contract Modification

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorize the execution of contract modifications to certain contracts for Authority capital project and that the Board amend the 2019 Capital Budget to include the increase in contract amount being requested in this Resolution.

PURPOSE: To approve contract modifications in the amounts and times set forth herein for the identified Authority capital projects and to assure that the 2019 Capital Budget reflects the actual Board approved project costs.

BACKGROUND: The Authority is presently undertaking several capital projects previously approved by the Board. During the course of the project(s) identified in the Attachment (attached hereto and made a part hereof), Engineering has determined that conditions affecting each project require contract modification adjusting the scope of work/contract items, compensation, and/or the time to perform the contract work as set forth in the attachment.

Engineering staff has evaluated the contract modifications identified in the Attachment and any supporting documentation and has determined the contract adjustments as proposed are fair and reasonable and meets the needs of the Authority.

SUMMARY:	Amount:	See Attachment
	Source of Funds:	See Attachment
	Capital Project #:	See Attachment
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	See Attachment
	Other Parties Involved:	N/A

DRPA-19-023
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
Capital Project Contract Modification

RESOLUTION

RESOLVED: That the Board authorizes the execution of contract modifications to the contracts identified in the Attachment in such amounts and/or times set forth therein; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of the DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of the DRPA.

RESOLVED: That the 2019 Capital Budget be and hereby is amended to increase the line item amounts allocated for DRPA Project Number as indicated in the attached chart.

SUMMARY:	Amount:	See Attachment
	Source of Funds:	See Attachment
	Capital Project #:	See Attachment
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	See Attachment
	Other Parties Involved:	N/A

ATTACHMENT

March 5, 2019

Summary of Supplemental Agreement and Change Orders

<u>Capital Project Number</u>	<u>Contract Number</u>	<u>Title</u>	<u>Consultant/ Contractor</u>	<u>Current Contract/ Agreement Amount</u>	<u>Change Order/ Supplemental Amount</u>	<u>Adjusted Contract Agreement Amount</u>	<u>Duration</u>	<u>Funding</u>
PTD.01502		PATCO Franklin Square Station Re-Opening	Burns Engineering, Inc.	\$2,087,352.00	\$199,787.00	\$2,287,139.00	3 months	2018A Revenue Bonds

SUMMARY STATEMENT

ITEM NO.: DRPA-19-024

SUBJECT: Gateway Park HDSRF
Funding

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorizes staff to apply to the Hazardous Discharge Site Remediation Fund (HDSRF) for partial reimbursement of costs expended to investigate and remediate certain Gateway Park Properties (“Properties” or “Parcels”).

PURPOSE: To authorize an application to the joint New Jersey Department of Environmental Protection (NJDEP) and New Jersey Economic Development Authority (NJEDA) Hazardous Discharge Site Remediation Fund (HDSRF)) to obtain partial reimbursement of expenses incurred to assess, investigate and/or remediate suspected hazardous substances or wastes for certain of the Gateway Park properties.

BACKGROUND: HDSRF grants and loans are available to public entities, private entities, and non-profit organizations that perform remediation of suspected or known discharges of hazardous substances or hazardous waste, pursuant to NJDEP's Site Remediation Program requirements. The NJDEP evaluates an applicant's preliminary eligibility requirements, and the estimated remediation costs. Upon the NJDEP's recommendation for funding, the NJEDA evaluates an applicant's financial status, determines grant and/or loan eligibility, and awards funding.

DRPA procured the Gateway Park Properties, in connection with a December 28, 2001 Inter-Governmental Agency Agreement, for the purpose of demolishing existing improvements, creating open space and remediating the Properties, in order to transfer these parcels to Camden County for use as a park. DRPA has now effectuated these transfers to the Camden County Municipal Utilities Authority (CCMUA), and is completing the remediation process. DRPA, as a public entity, may be eligible to obtain partial reimbursement in connection with expenses incurred to assess, investigate and/or remediate suspected hazardous

SUMMARY STATEMENT
O&M – 3/20/19

Gateway Park HDSRF Funding

substances or wastes existing at the Properties. The application requires the DRPA Board of Commissioners' authorization to so apply and to indicate that a commitment exists to develop the property within three years following completion of the remediation, if the remediation has not yet been accomplished.

SUMMARY: **Amount: Various Grant Requests**
Source of Funds: HDSRF
Operating Budget: N/A
Capital Project: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: NJDEP and NJEDA

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to file an application to the joint New Jersey Department of Environmental Protection (NJDEP) and New Jersey Economic Development Authority (NJEDA) Hazardous Discharge Site Remediation Fund (HDSRF) to obtain partial reimbursement of expenses incurred to assess, investigate and/or remediate suspected hazardous substances or wastes for certain of the Gateway Park properties, located in the City of Camden and Township of Pennsauken, being more particularly described as follows:

Block 1216, Lot 2;
Block 1217 Lots 2, 4 and 14;
Block 1237, Lots 7, 8, 17 and 58;
Block 1249, Lots 16, 125 and 126;
Block 6701, Lots 1 and 2;
Block 6702, Lots 1 and 2; and
Block 6714, Lots 1, 2, 3, 4, 5, 6, 7 and 8,
containing approximately 22 acres; and be it further

RESOLVED:

That the application shall contain the following required representations:

- 1. DRPA had acquired the Properties for the purposes of redevelopment;**
- 2. DRPA has determined that there has been a discharge of hazardous substances or a hazardous waste on the Properties;**
- 3. DRPA is applying for reimbursement of funds from the Hazardous Discharge Site Remediation Fund (HDSRF) for the assessment, investigation and/or remediation of the Properties; and**
- 4. DRPA is committed to the redevelopment of the Properties via transfer to the Camden County Municipal Utilities Authority (CCMUA), for the dedicated purpose of Open Space and Recreation, which Properties are anticipated to be so developed within a three year period after the completion of the remediation of these sites, as Gateway Park; and be it further**

RESOLVED: **The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.**

SUMMARY: **Amount: Various Grant Requests**
Source of Funds: HDSRF
Operating Budget: N/A
Capital Project: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: NJDEP and NJEDA

SUMMARY STATEMENT

ITEM NO.: DRPA-19-025

SUBJECT: PARTSWG ELERTS APP
and Console Development

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the DRPA Board of Commissioners authorize staff to enter into a sole source procurement with ELERTS Corp. for an amount not to exceed \$350,000 for the development of an APP for reporting incidents, alerts and notification system designed for use by the general public for reporting suspicious activity while utilizing the region's various public transit systems. In addition, the project includes the installation of web-based report management consoles.

ELERTS platform provides 4 ways for transit riders to report suspicious activities: mobile app, call police, text-a-tip and web-form.

ELERTS is the *only* incident-reporting solution for transit riders that is FEMA-tested as National Incident Management (NIMS) compliant. FEMA's 39-page report on the results of NIMS-compliance evaluation of ELERTS platform is available at: http://elerts.com/assets/STEP_ELERTS_Campus_Report_Final.pdf

ELERT consoles will enable the regional mass transit agencies public security officials to monitor incoming incident and status reports from mobile users and to send alerts and notifications to select groups of mobile users on behalf of the Philadelphia Area Regional Transit Security Working Group (PARTSWG) utilizing FY 2017 DHS Transit Security Grant Program funding. The funding is 100% reimbursable under the grant award.

PURPOSE: The purpose of this procurement is to contract with ELERTS Corp. for the development of an APP for PARTSWG. "ELERTS", is a real-time incident reporting system and is part of the Regions Public Security Awareness Campaign. It serves as the communications platform for receiving anonymous text messages and video tips from transit riders, employees, vendors and contractors. This is a proprietary system utilized by PARTSWG transit agencies within DRPA's region and is the only incident-reporting tool that is compliant with FEMA's National Incident Management System.

It's DRPA's intent to enter into a sole source procurement with ELERTS Corp. for an amount not to exceed \$350,000 for the development of an APP and consoles on behalf of the Philadelphia Area Regional Transit Security Working Group utilizing FY 2017 DHS Transit Security Grant Program funding.

BACKGROUND: The Transit Security Grant Program (TSGP) provides grant funding to the nation's key high-threat urban areas to enhance security measures for their critical transit infrastructure including bus, ferry and rail systems. This grant program is part of a comprehensive set of measures authorized by Congress and implemented by the Administration to help strengthen the nation's critical infrastructure against risks associated with potential terrorist attacks. The TSGP is an important component of the Department's effort to enhance the security of the Nation's critical infrastructure. The program provides funds to owners and operators of transit systems (which include intra-city bus, commuter bus, and all forms of passenger rail) to protect critical surface transportation infrastructure and the traveling public from acts of terrorism, major disasters, and other emergencies. The Philadelphia Region encompasses Southeastern Pennsylvania, Southern New Jersey, and a portion of Delaware. The Philadelphia region is considered a Tier I region, and as such it receives the highest priority for these federal grant dollars. The Philadelphia Area Regional Transit Security Working Group (PARTSWG) is comprised of recipient representatives of DRPA/PATCO, SEPTA, NJT, and DART. The DRPA has served as chair of the working group since its inception in 2005 and has been applying for all regional projects. This status as a regional effort allows DRPA/PATCO to receive aid in the area which it would not have qualified for alone. Additionally, since the DRPA is administering these regional projects, the agency is eligible for the Management and Administration portion of these grants.

SUMMARY:	Amount:	\$350,000 (100% Grant Funded)
	Source of Funds:	FY 2017 TSGP Grant
	Capital Project #:	NA
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	August 31, 2020
	Other Parties Involved:	DHS, FEMA, TSA, PARTSWG

DRPA-19-025
Operations and Maintenance Committee: March 5, 2019
Board Date: March 20, 2019

PARTSWG Regional ELERTS APP and CONSOLE DEVELOPMENT

RESOLUTION

RESOLVED: That the DRPA Board of Commissioners authorize staff to enter into a sole source procurement with the incumbent alert provider, ELERTS Corp., for an amount not to exceed \$350,000 for the development of an APP for reporting incidents, alerts and notification system designed for the general public for use in reporting suspicious activity while utilizing the region's various public transit systems. The ELERTS tool is the only incident reporting solution for transit riders that is FEMA tested as NIMS compliant. The project includes the development of an APP and the installation of web-based report management consoles for this region's Transit Agency partners.

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount:	\$350,000 (100% grant funded)
Source of Funds:	FY 2017 TSGP Grant
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	August/31/2020
Other Parties Involved:	DHS, FEMA, TSA, PARTSWG



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(856) 968-2001 Fax
www.drpa.org

**Government
Relations and
Grants
Administration**

Memo

TO: John Hanson, CEO
TO: James White, CFO

FROM: William Shanahan, Dir. Govt. Relations and Grants Admin.

SUBJECT: Sole Source Justification for ELERTS Emergency Alert System Using Grant Funding

DATE: February 20, 2019

Request is made for a sole source justification to procure the emergency notification system service, ELERTS, <https://elerts.com/> using DRPA sole source procurement protocols.

The FEMA certified ELERTS platform provides 4 ways for transit riders to report suspicious activities: mobile app, call police, text-a-tip and web-form. The system enables passengers and employees to quickly send a photo, video, description of a problem, and a GPS map location of the incident in real time. The regional transit agencies gain real-time visibility to activities and are able to respond if needed, or almost as important, not deploy assets if it is unwarranted.

The transit agencies receive this crowd-sourced information on a web-based management console that allows two-way communication with app users. A dispatcher broadcasts advisories to app users, including staff and travelers. Agencies quickly share incident reports with other agencies. Incidents are mapped over time to visualize a system-wide perspective of safety & security on the transit system.

ELERTS is the only incident-reporting solution for transit riders that is FEMA-tested as National Incident Management (NIMS) compliant. FEMA's 39-page report on the results of NIMS-compliance evaluation of ELERTS platform is available at:
http://elerts.com/assets/STEP_ELERTS_Campus_Report_Final.pdf

ELERT consoles will enable the regional mass transit agencies public security officials to monitor incoming incident and status reports from mobile users and to send alerts and notifications to select groups of mobile users on behalf of the Philadelphia Area Regional Transit Security Working Group (PARTSWG) utilizing FY 2017 DHS Transit Security Grant Program funding. The funding is 100% reimbursable under the grant award.



MEMORANDUM: PURCHASES GREATER THAN \$25,000
DELAWARE RIVER PORT AUTHORITY
of Pennsylvania and New Jersey



TO: James White, Chief Financial Officer
John T. Hanson, CEO-DRPA/ President-PATCO

FROM: William C. Shanahan ,Division Director/Project Manager: Government Relations/Grant

SUBJECT: SOLE SOURCE APPROVAL - ELERTS Corp.

PURCHASE REQUISITION: 350,000

DATE: Wednesday, February 20, 2019

Background:

See Attached Memo and SS&R

Justification for Proprietary/Sole Source:

See Attached Justification Document

Cost:

See Attached ELERTS Cost Estimate

William C. Shanahan ,Division Director

James White, CFO

John T. Hanson, CEO-DRPA/ President-PATCO



SIGNATURE


SIGNATURE


SIGNATURE



ELERTS See Say

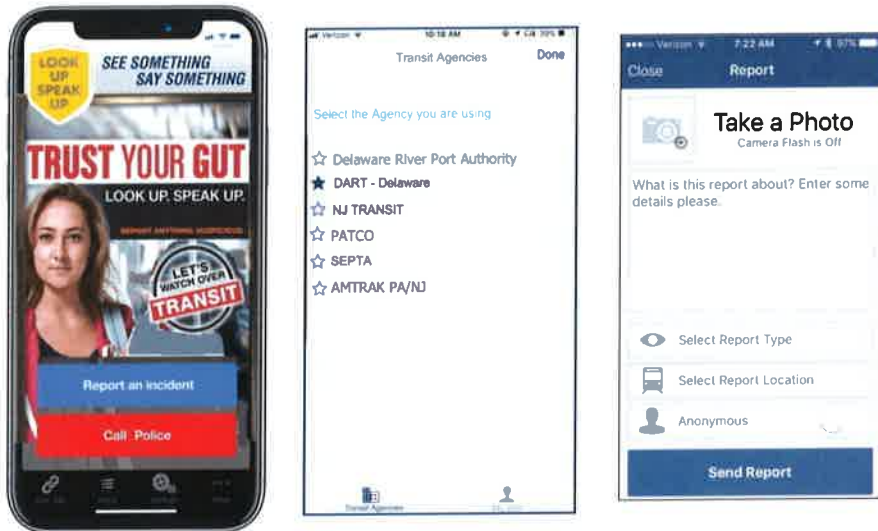
Crowd-Sourced
Incident Reporting for
Transit Agencies

For DRPA Partners

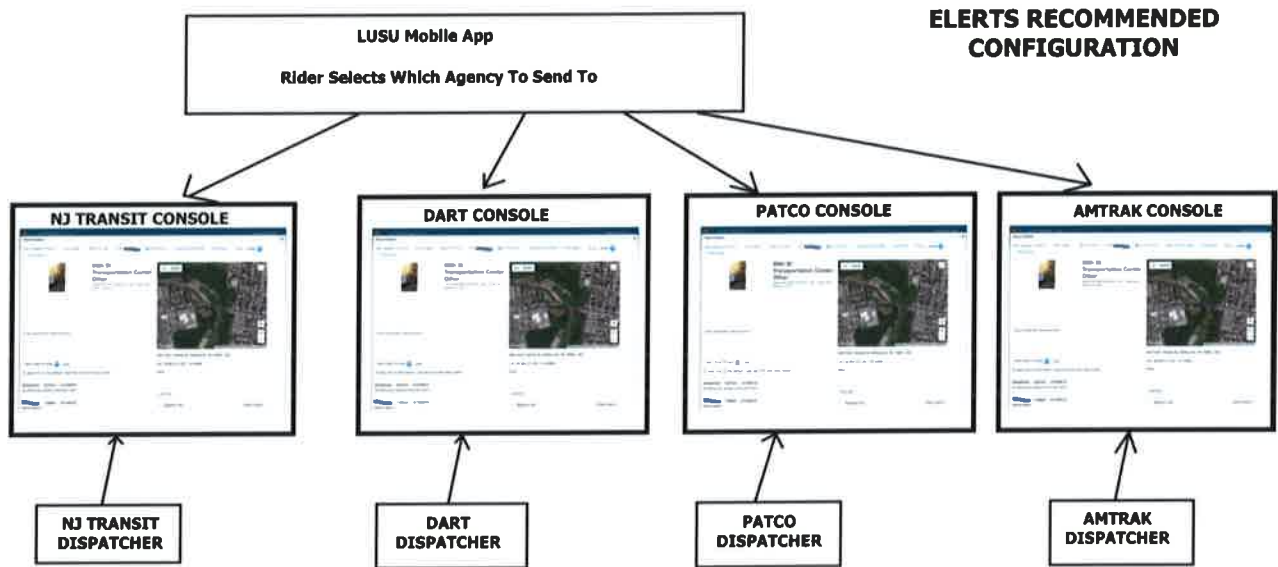
Mock-up example



Proposed: LUSU app for multiple agencies



Recommended: Each DRPA Partner has own console



AGENCIES MAY SHARE INCIDENT REPORTS/TIPS WITH EACH OTHER SELECTIVELY

Non-binding Budgetary Estimate

One-time configuration of multi-agency LUSU apps for iPhone/Android \$25,000

ELERTS SERVICE SUBSCRIPTIONS (includes 1 console per Transit Agency)

NJ Transit \$79,992 annual, or \$203,980 (3-year Lumpsum Pre-paid, avg cost \$67,993/yr)

DART \$14,988 annual, or \$38,219 (3-year Lumpsum Pre-paid, avg cost \$12,740/yr)

PATCO \$14,988 annual, or \$38,219 (3-year Lumpsum Pre-paid, avg cost \$12,740/yr)

AMTRAK PA/NJ \$14,988 annual, or \$38,219 (3-year Lumpsum Pre-paid, avg cost \$12,740/yr)



PARTSWG
ELERTS APP and Management Console
Sole Source Justification

ELERTS See Say™ for Public Transit Agencies is the only SaaS (Software as a Service) based service that provides real-time 2-way smartphone communication for incident reporting and featuring the patented ability to integrate with existing surveillance camera infrastructure. Designed to maximize rider-engagement and to lower the natural barrier to not report something, ELERTS platform provides 4 ways for riders to report concerns: mobile app, call police, text-a-tip and web-form.

ELERTS platform is hosted in the Amazon Web Services cloud infrastructure. There are several important capabilities of ELERTS platform that are unique and important for transit agencies:

1. A UNIQUE PUBLIC TRANSIT-AGENCY SPECIALIZED SOLUTION

Having developed and refined its See Something Say Something mobile communication platform for transit agencies since 2010, ELERTS is the **only** company that specializes in providing the leading, extensively-proven, rider-to-transit agency incident reporting solution for the industry. The company has delivered its communication platform to more than 20 transit agencies in North America. The company has uniquely focused on serving the specialized needs of public transit agencies and the challenging connectivity environments found in tunnels, stations and moving transit vehicles. The company uniquely possesses a significant advantage in having transit-specific knowledge regarding effective methods and technologies to yield high quality incident reports from transit riders. The company has also proven unmatched levels of transit-customer satisfaction, with 100% transit customer retention; no transit agency customer has ever stopped using the ELERTS system.

2. UNIQUELY TESTED BY FEMA FOR NIMS COMPLIANCE

United States Homeland Security Presidential Directive 5 established the National Incident Management System (NIMS) to enhance the ability to manage emergency incidents by establishing a single, standardized and comprehensive incident management system. From DHS Homeland Security Grant Program (HSGP) Fact Sheet, Fiscal Year 2017, which states:

Prior to allocation of any federal preparedness awards in FY 2017, recipients must ensure and maintain adoption and implementation of NIMS.

ELERTS is the **only** incident-reporting solution for transit riders that is FEMA-tested as NIMS compliant. FEMA's 39-page report on the results of NIMS-compliance evaluation of ELERTS platform is available at: http://elerts.com/assets/STEP_ELERTS_Campus_Report_Final.pdf

ELERTS apps for iOS and Android underwent rigorous testing through the FEMA Preparedness-Technology, Analysis, and Coordination (P-TAC) Center that includes an emergency operations test environment and the Incident Management Test and

Evaluation Laboratory (IMTEL), an American Association for Laboratory Accreditation (A2LA) accredited laboratory. The FEMA-authorized testing confirmed that ELERTS smartphone-based incident reporting and security communication system complies with National Incident Management System (NIMS) standards.

3. UNIQUE ABILITY TO SHARE CRITICAL INCIDENTS IN REAL-TIME WITH A LARGE NETWORK OF OTHER TRANSITS

Public transportation systems are targets for terrorists and coordinated attacks. Hence, it is critical that transit agencies can exchange real-time threat intelligence with each other. ELERTS provides unmatched penetration into the North American public transportation market. ELERTS platform is unique in its ability to allow a transit dispatcher to share critical threat intelligence crowd-sourced from eyewitnesses, console-to-console, with over 20 other transit agencies that use ELERTS system. Transit agencies in the ELERTS network include Toronto TTC, Atlanta MARTA, Boston MBTA, Buffalo/Niagara NFTA, Dallas DART, Philadelphia SEPTA, Phoenix Valley Metro, Sacramento SACRT, San Francisco BART and others. ELERTS management console allows dispatchers to share information about a threat detected, with security operations center at all of ELERTS' (20+) transit agency customers or to a selected subset of transit agencies.

Exhibit A - ELERTS Previous Experience

Since 2010, ELERTS has exclusively focused its product development and marketing efforts on enhancing the power of crowd-sourced incident reporting, to improve public safety. The company developed, deployed and maintains a robust cloud-hosted communication platform on Amazon AWS and provides incident reporting mobile apps for public transit agency customers, K12 schools, universities, healthcare facilities, smart cities and airports. ELERTS is partnered with leading security manufacturers and industry trade associations, to continuously improve our state-of-the-art incident reporting solution.

A partial list of Public Transit agencies that subscribe to ELERTS incident reporting system include:



ELERTS has 100% Customer Retention with Public Transportation Agencies, which speaks to the quality of ELERTS technical solution, customer service and responsive employees. The ELERTS commercial off-the-shelf platform and their attentive customer service is highly regarded by the many public transit agencies in North America that subscribe to and operate the system.

ELERTS apps are designed to be easy to use when persons are in a state of duress, such as an emergency. The ease of use of ELERTS transit app yields results in the number of reports being submitted by riders. Riders are less inclined to submit a report if the reporting app interface is burdensome.

ELERTS real-time two-way communication design, between app user submitting a report and the dispatcher, is an essential component of ELERTS system. Dispatchers may immediately query the app user for further details or clarification of the issue being reported, allowing for a better response from the Transit Control Operations. Without two-way real time chat, a reporting app is much like making a call to 911 with a dispatcher who is unable to ask the caller any questions.

PARTSWG currently has 1 ELERTS Epicenter console located at the SEPTA Transit Security Dispatch Desk, which currently hosts the identifiable “Look Up, Speak Up” public security awareness software. PARTSWG is seeking to add new capabilities to this proprietary system; a mobile app, and consoles one for each partner transit agency which will create a robust public security communication platform for mass notifications utilizing smartphones. ELERTS Epicenter Console for SMS has been engineered specific to PARTSWG’s requirements.

SOLE SOURCE JUSTIFICATION:

The above-mentioned capabilities of ELERTS See Say platform are specific to ELERTS, and are not known to be available from other supply sources

SUMMARY STATEMENT

ITEM NO.: DRPA-19-026

SUBJECT: Auto Parts Contract for DRPA and PATCO

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL:

That the Board authorizes staff to negotiate a one (1) year contract with National Auto Parts Association (NAPA) - Genuine Parts Company 2999 Circle 75 Pkwy SE, Atlanta, GA 30339 for the purchase of Aftermarket Automotive Parts for the DRPA and PATCO. In an effort to obtain price discounts and benefits offered by National Wholesale Distributors of Auto Parts, the aftermarket automotive parts will be purchased Sourcewell Contract #062916 GPC.

DRPA - Ben Franklin Bridge
Contractor: National Auto Parts Association (NAPA)
1939 Olney Avenue
Cherry Hill, NJ 08003
Telephone: 856-854-1525

Amount: \$55,000.00

DRPA - Betsy Ross Bridge
Contractor: National Auto Parts Association (NAPA)
1939 Olney Avenue
Cherry Hill, NJ 08003
Telephone: 856-234-8420

Amount: \$10,000.00

DRPA - Commodore Barry Bridge
Contractor: Williams Auto Parts (NAPA)
118 North Virginia Avenue
Pennsgrove, NJ 08069
Telephone: 856-299-1800

Amount: \$10,000.00

DRPA-19-026
Operations & Maintenance: March 5, 2019
Board Date: March 20 2019
Auto Parts Contract for DRPA and PATCO

DRPA - Walt Whitman Bridge
Contractor: National Auto Parts Association (NAPA)
1939 Olney Avenue
Cherry Hill, NJ 08003
Telephone: 856-854-1525

Amount: \$60,000.00

PATCO
Contractor: National Auto Parts Association (NAPA)
1939 Olney Avenue
Cherry Hill, NJ 08003
Telephone: 856-854-1525

Amount: \$20,000.00

PURPOSE: To negotiate a supply contract to purchase auto parts to support the fleet operations of DRPA and PATCO at the lowest overall cost available and to maintain an adequate inventory of auto parts.

BACKGROUND: In an effort to obtain price discounts and benefits offered by national Wholesale Distributors of Auto Parts, the aftermarket automotive parts will be purchased under Sourcewell Contract #062916 GPC. The auto parts requirement for DRPA and PATCO is approximately \$160,000.00 annually.

SUMMARY:

Amount:	\$155,000.00
Source of Funds:	Revenue / General Fund
Capital Project #:	N/A
Operating Budget:	2018
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	May 1, 2019 to April 30, 2020

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with National Auto Parts Association (NAPA) - Genuine Parts Company 2999 Circle 75 Pkwy SE, Atlanta, GA 30339 for the purchase of Aftermarket Automotive Parts for the DRPA fleet operations for a period of one (1) year, for a total amount not-to-exceed \$155,000.00; and be it further;

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY:	Amount:	\$155,000.00
	Source of Funds:	Revenue/General Fund
	Capital Project #:	N/A
	Operating Budget:	2018
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	May 1, 2019 to April 30, 2020

SUMMARY STATEMENT

ITEM NO.: DRPA-19-027

**SUBJECT: One (1) 2019
Elgin Broom Bear Street Sweeper**

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorizes staff to negotiate a purchase contract with GranTurk Equipment Co., Inc., One Schuylkill Parkway, Building B Bridgeport, PA., 19405 for the purchase of One (1) 2019 Elgin Broom Bear Street Sweeper (\$258,975.25);

PURPOSE: To provide a replacement 2019 Elgin Broom Bear Street Sweeper to keep the Authority's fleet operational in order to maintain the facilities.

BACKGROUND: The 2019 Elgin Broom Bear Street Sweeper is being purchased under the Sourcewell Contract #022014-FSC. Past experience has shown that state contract pricing is the most cost effective means of purchasing vehicles and equipment because the pricing is quantity based. The 2019 Capital Budget includes funding for the purchase of One (1) Elgin Broom Bear Street Sweeper.

SUMMARY:	Amount:	\$258,975.25
	Source of Funds:	General Fund
	Capital Project #:	SCV.19018
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

DRPA-19-027
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
One (1) 2019 Elgin Broom Bear Street Sweeper

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with, GranTurk, Equipment Co., Inc., One Schuylkill Parkway, Building B, Bridgeport, PA., 19405 for the purchase of One (1) 2019 Elgin Broom Bear Street Sweeper (\$258,975.25);

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$258,975.25
	Source of Funds:	General Fund
	Capital Project #:	SCV.19018
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

DRPA-19-028
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
Two (2) 2019 Tractor/Wheel Loaders

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with, Cherry Valley Tractor Sales , 35 Route 70 West, Marlton NJ, 08053-3099 for the purchase of Two (2) 2019 Tractor/Wheel Loaders in the amount of (\$130,532.50) \$261,065.00.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	\$261,065.00
	Source of Funds:	General Fund
	Capital Project #:	SCB.19006, SCV.19020
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

DRPA-19-029
Operations & Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
Aerial Equipment and Equipment Rentals Contract for DRPA

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with Sunbelt Rentals, Inc., 313 Borelli Boulevard, Paulsboro, NJ 08066 for the Rental of Aerial Lift Equipment needed for the DRPA Fleet operations in the amount not-to-exceed \$362,3500.00; and be it further;

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY:	Amount:	\$362,350.00
	Source of Funds:	Revenue/General Fund
	Capital Project #:	N/A
	Operating Budget:	2019
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	April 1, 2019 to March 31, 2020

FINANCE COMMITTEE

DELAWARE RIVER PORT AUTHORITY
Finance Committee Meeting

One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, March 6, 2019

Commissioners:

Aaron Nelson (Chairing for Commissioner Nash)
Josepha Martz
Donna Powell
Christopher Lewis
Charles Fentress
Robert Borski (via telephone)

DRPA/PATCO Staff:

John Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond Santarelli, General Counsel and Corporate Secretary
Steve Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Kathleen Vandy, Assistant General Counsel
James White, Chief Financial Officer
David Aubrey, Inspector General
Christina Maroney, Director, Strategic Initiatives
Orville Parker, Manager, Budget/Financial Analysis, Finance
John Lotierzo, Director, Finance, DRPA
Mark Ciechon, Director, Finance, PATCO
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
Amy Ash, Manager, Contract Administration
Mike Williams, Manager, Corporate Communications
Elizabeth Saylor, Administrative Coordinator, OGC

Others Present:

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit (via telephone)
Alan Becker, Citizens' Advisory Committee member

Commissioner Nelson called the meeting of the Finance Committee of the Delaware River Port Authority to order at 9:06 a.m. and asked the Corporate Secretary to call the roll.

ROLL CALL

The following Commissioners were present, constituting a quorum: Powell, Nelson, Martz, Lewis and Fentress. Commissioner Borski joined the call at 9:06 a.m.

OPEN SESSION

A. Financial Update

Chief Financial Officer/Treasurer White highlighted several areas from the DRPA/PATCO Unaudited Financial Summary, which had been previously provided to all Committee members.

B. Summary Statements and Resolutions for Consideration

Commissioner Nelson stated that there were two (2) Summary Statements and Resolutions for consideration.

1) Qualified Law Firms to Provide Legal Services to DRPA and PATCO.

Director of Information Services General Counsel Santarelli presented a Summary Statement and Resolution that the Board authorize staff to approve a list of Qualified Law Firms to Provide Legal Services to the Delaware River Port Authority and PATCO.

Commissioner Fentress moved to forward the matter to the Board for consideration and Commissioner Powell seconded the motion. There were no questions or comments. All remaining Commissioners in attendance voted to approve the motion.

(2) Renovation of Keystone Outdoor's Billboards in the Walt Whitman Vicinity.

Deputy Chief Executive Officer Wing presented a Summary Statement and Resolution that the Board authorize staff to approve the resolution for the Renovation of Keystone Outdoor's Billboards in the Walt Whitman Vicinity.

Commissioner Powell moved to forward the matter to the Board for consideration and Commissioner Fentress seconded the motion. There were no questions or comments. All remaining Commissioners in attendance voted to approve the motion.

ADJOURNMENT

There being no further business, Commissioner Powell moved to adjourn the meeting and Commissioner Fentress seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 9:26 a.m.

SUMMARY STATEMENT

ITEM NO.: DRPA-19-030

**SUBJECT: Qualified Law Firms to Provide
Legal Services to DRPA and PATCO**

COMMITTEE:

Finance

COMMITTEE MEETING DATE:

March 6, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board of Commissioners adopt a resolution approving a list of law firms qualified to provide legal services to Delaware River Port Authority (“DRPA”) and Port Authority Transit Corporation (“PATCO”).

PURPOSE: To approve selection of qualified law firms to provide legal services to DRPA and PATCO.

BACKGROUND: In 2018, DRPA advertised a Request for Qualification for Legal Services (“RFQ”) seeking “law firms, partnerships, legal limited liability corporations, and/or individual attorneys to provide legal services to DRPA and PATCO” in certain areas of practice. Responding firms were advised that one of the areas we would consider in evaluating the firm’s submissions was: “The inclusion of women and or minority attorneys within the proposing firm or partnership and the inclusion of qualified minority and or women as part of the team that would actually perform work for DRPA.”

The Panel reviewed the submissions, and developed the attached list of 42 firms recommended for inclusion on a list of qualified counsel. Inclusion on this list does not guarantee that a particular firm will be assigned legal work; that decision will depend on the legal needs of the DRPA and PATCO and decisions made by the General Counsel. Before assigning work to any firm on the list, staff will assure that the firm has submitted all required certifications and complied with all relevant insurance requirements.

In addition, the Board of Commissioners has sought to maintain its fees for legal services on par with fees paid by similar governmental entities in the region. The fee schedule for outside counsel has remained essentially static since December 2001. While special matters may have resulted in increased rates for legal services on a case-by-case basis, an overall review of the rate schedule has not occurred since December 2001. Many cases and matters require the immediate attention of skilled and experienced counsel. In fact, it has been our experience that DRPA and PATCO are almost always represented by law firm partners, most often those with seniority, and in a number of matters we have been represented by counsel who are the top practitioners in their fields. Our counsel make it clear that they see

representing the DRPA and PATCO as an important public service, but they find that it has become increasingly uneconomic to do so and have asked that we review and establish a fair rate for legal services to a public entity. It is the intention to compensate those providing services fairly, and to pay for services at a rate within the range of rates generally paid by other governmental entities in the region. Compensation for legal work will be at rates set forth herein, or as determined on a case-by-case basis by the General Counsel, after consultation with the Chief Executive Officer and approval of Board Chair and Vice Chair.

SUMMARY:

Amount:	N/A
Source of Funds:	Revenue Fund, General Fund
Capital Project #:	Various Approved Projects
Operating Budget:	DRPA and PATCO Budgets
Master Plan Status:	N/A
Other Fund Sources:	N/A

RESOLUTION

- RESOLVED:** That the Board of Commissioners hereby approves the list of law firms identified in Attachment “A” to provide legal services to DRPA and PATCO; and be it further
- RESOLVED:** Should a matter arise that concerns a particular expertise that may be unavailable from the Approved Counsel List, General Counsel, with the approval of the Chief Executive Officer/President and the Chairman and Vice Chairman, may engage other counsel as might be necessary; and be it further
- RESOLVED:** That assignment of work will depend on actual legal needs and will be made by the General Counsel following appropriate consultation; and be it further
- RESOLVED:** That Compensation for legal work will be at rates set forth in Attachment “B”, or as determined on a case-by-case basis by the General Counsel, after consultation with the Chief Executive Officer and approval of Chair and Vice Chair; and be it further
- RESOLVED:** Counsel on any issuance of DRPA debt, selected by the General Counsel, after consultation with the Chief Financial Officer, will be paid a negotiated fee from the proceeds of the debt issue for which they are engaged; and be it further
- RESOLVED:** That all law firms providing legal services for the DRPA and PATCO shall submit each month with their invoices a Diversity Commitment Log in the form of Attachment “C,” which form may be changed from time to time at the discretion of the General Counsel.
- SUMMARY:**
- | | |
|----------------------------|----------------------------|
| Amount: | N/A |
| Source of Funds: | Revenue Fund, General Fund |
| Capital Project #: | Various Approved Projects |
| Operating Budget: | DRPA and PATCO Budgets |
| Master Plan Status: | N/A |
| Other Fund Sources: | N/A |

ATTACHMENT A
LIST OF QUALIFIED LAW FIRMS

**DRPA and PATCO APPROVED COUNSEL LIST
(APRIL 1, 2019 THROUGH DECEMBER 31, 2021)**

Firm	Office Location
Adelson, Testan, Brundo, Novell & Jimenez	Philadelphia, PA & Cherry Hill, NJ
Ahmad Zaffarese LLC	Philadelphia, PA
Archer & Greiner	Haddonfield, NJ
Ballard Spahr LLP	Philadelphia, PA
Bennett, Bricklin & Saltzburg LLC	Marlton, NJ
Brown & Connery LLP	Westmont, Woodbury, & Haddonfield, NJ
Brown McGarry Nimeroff, LLC.	Philadelphia, PA
Burns White, LLC.	Conshohocken, PA & Cherry Hill, NJ
Capehart Scatchard	Trenton, NJ & Mt. Laurel, NJ
Chartwell Law	Philadelphia, PA & Moorestown, NJ
Cooper Levenson	Atlantic City, NJ
Dilworth Paxson LLP	Philadelphia, PA
Duane Morris	Philadelphia, PA
Dubois, Sheehan, Hamilton, Levin & Weissman, LLC	Camden, NJ
Elliott Greenleaf, P.C.	Blue Bell, PA
Fineman Krekstein & Harris, P.C.	Philadelphia, PA
Florio, Perrucci, Steinhardt & Cappelli LLC	Camden, NJ
Genova Burns	Camden, NJ
Gosfield Potts LLC	Merion Station, PA
Greenberg Traurig	Philadelphia, PA
Griesing Law, LLC.	Philadelphia, PA
Klehr, Harrison, Harvey, Branzburg LLP	Philadelphia, PA & Marlton, NJ
Kleinbard LLC	Philadelphia, PA
Lare Diaz	Philadelphia, PA
Lauletta Birnbaum, LLC	Sewell, NJ & Philadelphia, PA
Malamut & Associates LLC	Cherry Hill, NJ
Mattleman, Weinroth & Miller, P.C.	Cherry Hill, NJ
McCann & Duffy LLP	Chester Springs, PA
McElroy, Deutsch, Mulvaney & Carpenter, LLP	Philadelphia, PA & Morristown, NJ
Merkin Shotland	Philadelphia, PA
Montgomery, McCracken, Walker & Rhoads, LLP	Cherry Hill, NJ
Nathaniel M. Holmes, LLC	Philadelphia, PA
Obermayer, Rebmann Maxwell & Hippel, LLP.	Philadelphia, PA
Parker McCay	Mount Laurel, NJ
Raffaele Puppio	Media, PA
Schaff & Young, PC	Philadelphia, PA
Stevens & Lee	King of Prussia, PA
Stradley Ronon Stevens & Young, LLP	Philadelphia, PA
The Axelrod Firms, PC.	Philadelphia, PA
Weber Gallagher	Philadelphia, PA
Zeller & Wieliczko, LLP	Cherry Hill, NJ

This Approved Counsel List shall remain in effect until changed by Board of Commissioners.

DRPA and PATCO retain the sole discretion to make changes to this Approved Counsel List.

All firms must be in compliance with DRPA and PATCO approved insurance requirements before being eligible to perform any work on behalf of DRPA and PATCO. These insurance requirements may change from time to time at the sole discretion of DRPA and PATCO.

All work must be performed in accordance with DRPA and PATCO Outside Counsel Guidelines in effect at the time. Such Outside Counsel Guidelines may be changed from time to time at the sole discretion of the General Counsel.

All law firms providing legal services for the DRPA and PATCO shall submit each month with their invoices a Diversity Commitment Log, which form may be changed from time to time at the discretion of the General Counsel.

Inclusion on this list of Approved Counsel is not a guarantee of a work assignment. General Counsel will determine the assignment of work based on the specific needs of DRPA and/or PATCO.

ATTACHMENT B
Approved Fee Schedule for Outside Counsel

FEE SCHEDULE FOR LEGAL SERVICES

- 1. For paralegal personnel, a rate of \$100.00/hour.**
- 2. For all Workers' Compensation Matters, a blended rate for all attorneys at \$175.00/hour.**
- 3. For all Personal Injury Matters (other than Workers Compensation Matters), a blended rate for all attorneys at \$225.00/hour.**
- 4. For Employment Litigation, a blended rate for all attorneys at \$275.00/hour.**
- 5. For Environmental matters, a blended rate for all attorneys at \$275.00/hour.**
- 6. For Labor Negotiations a blended rate for all attorneys at \$300.00/hour.**
- 7. For Bond, Tax and Finance matters outside of a specific debt issuance, a blended hourly rate for all attorneys at \$300.00/hour.**
- 8. General Rate for all other matters, a blended rate for all attorneys at \$275.00/hour.**
- 9. The Authority and PATCO do not pay for secretarial, clerical or other non-paralegal services.**
- 10. The Authority does not pay fees and expenses related to attorney court admission.**
- 11. The Authority does not pay for travel expenses to and/or from meetings at the Authority's premises, including but not limited to attorney's travel time, mileage and tolls.**
- 12. The Authority does not pay for attorney and/or paralegal travel time to meetings and court proceedings.**
- 13. The Authority requires advance notice and approval for all expenses in excess of \$500.00.**
- 14. The Authority must approve the retention of any expert witnesses or consultants.**
- 15. The Authority shall not pay the costs of on-line legal research without prior approval.**
- 16. All expenses must be documented and reasonable.**

ATTACHMENT "C"
Monthly Diversity Commitment Log



Monthly Legal Diversity Commitment Log

Report Month:

Law Firm						
Legal Matter						
Name of Paralegal	General Description of Work Performed	Hours Worked	Amount Billed	Check the Appropriate Category:		
				Minority* (Identify)	Woman	Both

Law Firm:

Date:

DRPA Staff Received:

Date:

* Use the abbreviation code below to identify a minority group for each listed employee.

Ethnicity and Race Categories	Abbreviation	Descriptions
Hispanic or Latino	H	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
Black or African-American (Not Hispanic or Latino)	AA	A person having origins in any of the black racial groups of Africa.
Asian (Not Hispanic or Latino)	AS	A person with origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	NH	A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
American Indian or Alaskan Native (Not Hispanic or Latino)	AI	A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
Two or More Races (Not Hispanic or Latino)	TW	All persons who identify with more than one of the above five races.



Monthly Legal Diversity Commitment Log

Report Month:

Law Firm									
Legal Matter									
	Choose One:						Check the Appropriate Category:		
Name of Attorney	Attorney Partner	General Description of Work Performed			Hours Worked	Amount Billed	Minority* (Identify) Woman Both		

Law Firm:

Date:

DRPA Staff Received:

Date:

* Use the abbreviation code below to identify a minority group for each listed employee.

Ethnicity and Race Categories	Abbreviation	Descriptions
Hispanic or Latino	H	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
Black or African-American (Not Hispanic or Latino)	AA	A person having origins in any of the black racial groups of Africa.
Asian (Not Hispanic or Latino)	AS	A person with origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	NH	A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
American Indian or Alaskan Native (Not Hispanic or Latino)	AI	A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
Two or More Races (Not Hispanic or Latino)	TW	All persons who identify with more than one of the above five races.

adversely impact the DRPA's operations on or near the Property. Staff has recommended breaking out the proposed renewal term into an initial ten (10) year term with two (2) five (5) year renewal periods.

Any new agreement(s) negotiated with Keystone will outline in detail the final financial terms for occupancy (including, without limitation, the right to CPI adjustments at each renewal period if exercised) which shall be subject to CEO, Chairman and Vice Chairman approval, as necessary. Any new negotiated agreement(s) shall also confirm that Keystone is fully responsible for obtaining any and all necessary permits related to its outdoor advertising activities and that it shall bear all costs associated with any maintenance, modification(s) and/or improvement(s) to the two (2) billboard that Keystone may elect, or is required, to perform including, without limitation, any utility costs related to the modifications or the continued operation of the billboards with digital components.

Finally, any such agreement(s) will contain updated liability and indemnification language that will require Keystone to defend and hold harmless the DRPA and to provide evidence of adequate insurance coverage to afford the DRPA full protection from any suits and claims for damages that may arise from Keystone's access to, or use of, DRPA Property.

Accordingly, staff is seeking authorization to negotiate a Right of Entry License and Indemnification Agreement, or similar appropriate land-use agreement(s), including the material business terms and conditions thereof, with DRPA to permit Keystone access to DRPA Property for the purposes of modifying, maintaining, operating (whether physically on-premises or via remotely changeable off-premises technology), improving, supplementing, posting, painting, illuminating, repairing, repositioning and/or removing the existing two (2) outdoor advertising structure located thereon.

SUMMARY STATEMENT
Finance – 3/6/2019

**Authorization to Negotiate Agreement with
Keystone Outdoor Advertising Company,
Inc. for License Term Renewal and Upgrades
to Existing Billboards on DRPA Property**

SUMMARY:	Amount:	TBD
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	10 year initial term, two (2) 5-year renewal terms
	Other Parties Involved:	N/A

DRPA-19-031
Finance Committee: March 6, 2019
Board Date: March 20, 2019
Authorization to Negotiate Agreement with Keystone
Outdoor Advertising Company, Inc. for License Term
Renewal and Upgrades to Existing Billboards on
DRPA Property

RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a Right of Entry License and Indemnification Agreement, or similar appropriate land-use agreement(s), including the material business terms and conditions thereof, with Keystone, to permit Keystone access to DRPA property near the WWB I-76 approach for the purposes of modifying, maintaining, operating (whether physically on-premises or via remotely changeable off-premises technology), improving, supplementing, posting, painting, illuminating, repairing, repositioning and/or removing the two (2) existing outdoor advertising structures that are presently located on DRPA property; and be it further

RESOLVED: That the Chairman, Vice Chairman and Chief Executive Officer, with the advice and counsel of the Authority's Chief Financial Officer/Treasurer and General Counsel/Corporate Secretary, must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	TBD
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	10 year initial term, two (2) 5-year renewal terms
	Other Parties Involved:	N/A

AUDIT COMMITTEE

DELAWARE RIVER PORT AUTHORITY
Audit Committee Meeting

One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, March 6, 2019

Committee Members:

Sean Murphy (Acting Chairman for Auditor General DePasquale; via telephone)
Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella; via telephone)
Donna Powell
Charles Fentress
Aaron Nelson

DRPA/PATCO Staff:

John Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel & Corporate Secretary
Narisa Sasitorn, Deputy General Counsel
James White, Chief Financial Officer
Toni Brown, Chief Administrative Officer
David Aubrey, Inspector General, OIG
John Rink, General Manager PATCO
Kathleen Vandy, Assistant General Counsel
Rohan Hepkins, Assistant General Manager PATCO
John Lotierzo, Director, Finance
Mark Ciechon, Director, Finance
Kevin Hyslop, Sr. Accountant
Elizabeth Saylor, Administrative Coordinator, OGC

Others Present:

Craig Ambrose, Assistant Counsel, New Jersey Governor's Authorities Unit (via telephone)
Alan Becker, Citizens' Advisory Committee member

CALL TO ORDER

Commissioner Murphy called the meeting of the Audit Committee of the Delaware River Port Authority to order at 9:36 a.m.

ROLL CALL

The following Commissioners were present, constituting a quorum: Murphy, Powell, Borski, and Fentress.

OPEN SESSION

Summary Statement and Resolution

Commissioner Murphy stated that there was one (1) Summary Statement and Resolution to be voted on:

Approval of Citizens Advisory Committee Membership Nominations: Tyrone Wesley, Michael Rochester and Kristin Ricchiuti.

Chief Administrative Officer Brown presented a Summary Statement and Resolution that the Board approve the nomination made by the Citizens Advisory Committee to fill one (1) New Jersey vacancy on the Committee. The nominees was Tyrone Wesley, Michael Rochester and Kristin Ricchiuti. Commissioners Murphy and Nelson and Chief Administrative Officer Brown had previously interviewed the nominee and advanced him to the full Audit committee for consideration. Commissioner Fentress moved to forward the matter to the Board for consideration and Commissioner Powell seconded the motion. All other Commissioners in attendance voted to approve the motion.

Update from Office of the Inspector General (OIG)

Inspector General Aubrey updated the Commissioners on the following topics: Internal Audits which were completed, in progress and scheduled; the 2018 Annual Financial Audit; recommendation follow-ups to Management Audits; the Ethics Hotline activity, Political Contribution Disclosure and Conflict of Interest reviews; and, Ethics Committee.

ADJOURNMENT

There being no further business, Commissioner Fentress moved to adjourn the meeting and Commissioner Powell seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 10:01a.m.

SUMMARY STATEMENT

ITEM NO.: DRPA-19-032

**SUBJECT: Approval of Citizens
Advisory Committee Membership
Nomination – Tyrone Wesley, Michael
Rochester and Kristin Ricchiuti**

COMMITTEE:

Audit

COMMITTEE MEETING DATE:

March 6, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL:

That the Board approve the nomination made by the Citizens Advisory Committee (“CAC”) to fill three (3) Pennsylvania vacancies on the Committee.

PURPOSE:

To fill three (3) Pennsylvania vacancies on the CAC.

BACKGROUND:

On September 15, 2010, the Board of Commissioners of the Delaware River Port Authority and the Board of Directors of the Port Authority Transit Corporation voted to create a Citizens Advisory Committee comprised of an equal number of residents of Pennsylvania and New Jersey.

Those interested in becoming CAC members must complete and submit an application. Applications are available on DRPA’s website, drpa.org, in One Port Center’s lobby, at all four (4) bridges, and at all PATCO stations. Applicants may not be related to any commissioner, officer, or Authority employee. No vendors or employees of companies doing business with DRPA or PATCO are eligible.

The CAC was formed and adopted its own bylaws, which provide that a Nominating Committee of the CAC will review applications from Pennsylvania and New Jersey residents submitted to the DRPA and recommend new members. Members who have served in the past on the CAC, left the CAC in good standing, submitted an updated membership application and attend at least three (3) CAC meetings, can be reconsidered for membership to the CAC by following the below process.

When a CAC opening becomes available, the CAC’s Nominating Committee selects candidates for recommendation to the Audit Committee. Before the CAC will advance a candidate to the Audit

Committee for consideration, the Committee requires potential members to attend three (3) meetings to familiarize themselves with Authority issues, become acquainted with CAC members, and to enable the CAC to assess whether the potential new member would be an appropriate fit for such service.

The CAC's Nominating Committee selected three (3) new members for recommendation to the Board. Audit Committee members are then invited to interview the candidates. Commissioners Murphy and Nelson participated in the interviews with Tyrone Wesley (returning member), Michael Rochester (returning member) and Kristin Ricchiuti (new member) on February 1, 2019, as did Chief Administrative Officer Toni P. Brown. The three (3) candidates were advanced to the full Audit Committee for review and consideration. A summary of the interview follows:

- Tyrone Wesley of Philadelphia, PA

Tyrone Wesley is a regular Ben Franklin Bridge bridge user. He brings 25 years of work experience from his time with SEPTA, including the track department. He inspected tracks for SEPTA and has always been interested in transportation-related issues. He said he "likes to see transportation grow" and now that he is retired, this will help "keep him in the conversation". He has been a prior member of the CAC (since 2013), regularly attends CAC meetings, and looks forward to continuing to share his mass transit and other experiences.

Mr. Wesley's areas of interest for CAC efforts include the overall safety of passengers using public transportation, employee safety, regular bridge maintenance and PATCO operations. He said during his tenure on the CAC, he has witnessed improvements on the PATCO line. He also said he appreciated the CEO and other staff members making themselves available to the CAC at meetings, as well as providing information on CAC requests.

He has attended many CAC meetings since 2013, including at least five (5) CAC meetings recently. Mr. Wesley sees no reason why he would not be able to attend CAC meetings on a regular basis. There are no apparent conflicts of interest with him serving on the committee.

- **Michael Rochester of Philadelphia, PA**

Mr. Rochester is a regular PATCO and Ben Franklin bridge user. He has been a prior member of the CAC (since 2013), regularly attends CAC meetings, and looks forward to continuing to provide his input.

Mr. Rochester's areas of interest for the CAC include community service and improving the service to PATCO customers. He said attending monthly meetings for the last six (6) years has allowed him to make his opinions known, and on several decisions, he has seen his suggestions implemented. In his interview he cited the bike pathway at the Ben Franklin Bridge as an example of a CAC suggestion on which he had input that is currently under construction. He favors the CAC continuing to be a "sounding board to provide feedback".

He has attended many CAC meetings since 2013, including at least five (5) CAC meetings recently. During his tenure he said he has seen communication between the "CAC and PATCO Management improve significantly". He also said "DRPA/PATCO has improved communication with customers greatly". His priority going forward will be to continue to support improved service to customers and keep the lines of communication with Authority management open and productive.

Mr. Rochester sees no reason why he would not be able to attend CAC meetings on a regular basis. There are no apparent conflicts of interest with him serving on the committee.

- **Kristin Ricchiuti of Philadelphia, PA**

Ms. Ricchiuti is a regular Walt Whitman bridge user. She is a member of the Packer Park Civic Association. She learned about the CAC from DRPA electricians and maintenance crew who came to assist with issues at the 16th & 19th Street tunnels in Philadelphia. The crew came to reinstall glass panels and install LED lighting, mentioned the CAC and told her she should consider getting involved given her proximity to the Walt Whitman Bridge and her interest in community issues and the I-76 corridor project that is about to begin.

She believes the CAC will be an excellent opportunity for her to "share the perspective of a parent and neighborhood resident". She said she hopes to bring more arts to the tunnels and neighborhood for

beautification purposes and improve lighting in the tunnels and adding cameras there to deter inappropriate activity. Ms. Ricchiuti said she would like to be more of a voice on the CAC concerning issues of interest to the Packer Park Civic Association.

Ms. Ricchiuti is very interested in the Franklin Square Station, the park and sharing her thoughts on the needs of certain community populations. She would like to be “an important bridge between the Association, the community and DRPA/PATCO”.

She has attended at least three (3) CAC meetings. Ms. Ricchiuti sees no reason why she would not be able to attend CAC meetings on a regular basis. There are no apparent conflicts of interest with her serving on the committee.

The three (3) candidates will be presented to the Audit Committee on March 6, 2019, and, if approved, will be presented to the Board on March 20, 2019. There are currently 11 members from NJ and another eight (8) from PA, with one (1) vacancy in NJ and four (4) vacancies in PA. If these three (3) nominees are approved by the Board, there will be 11 members from NJ with one (1) vacancy on the NJ side, and 11 members from PA with one (1) vacancy. Staff will continue to advertise the CAC in the hopes of attracting more applicants from PA in particular.

Current recruitment efforts include public outreach and making the CAC application accessible to interested community members. Public outreach occurs in the form of social media postings, news releases, and PATCO station signage which make the public more aware of the CAC and membership. The last news release was sent out on February 23, 2018 to the media. A copy of the CAC application, along with more information on the Committee, is posted on both Authority websites (drpa.org and ridepatco.org). There are signs advertising the CAC at every PA PATCO station. Membership opportunities for the CAC are advertised on variable screens in the PATCO stations. Potential members can also pick up copies of the CAC application at all the Authority’s public facilities - One Port Center, Ben Franklin Bridge, Walt Whitman Bridge, Betsy Ross Bridge, Commodore Barry Bridge, and at every station along the PATCO High Speedline. The applications are monitored by DRPA and PATCO staff and replenished often as needed, so they are always available to potential CAC members.

SUMMARY STATEMENT
Audit 3/6/2019

**Approval of Citizens Advisory Committee
Membership Nomination for Tyrone
Wesley, Michael Rochester, and Kristin
Ricchiuti**

SUMMARY:	Amount:	N/A
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A
	Estimated Number of Jobs Supported:	N/A

DRPA-19-032
Audit Committee: March 6, 2019
Board Date: March 20, 2019
Approval of Citizens Advisory Committee
Membership Nomination – Tyrone Wesley,
Michael Rochester and Kristin Ricchiuti

RESOLUTION

RESOLVED: That the Board approve the appointment of Tyrone Wesley of Philadelphia, PA, Michael Rochester of Philadelphia, PA and Kristin Ricchiuti of Philadelphia, PA to serve as members of the Citizens Advisory Committee; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	N/A
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A
	Estimated Number of	
	Jobs Supported:	N/A

NEW BUSINESS

SUMMARY STATEMENT

ITEM NO.: DRPA-19-033

SUBJECT: Consideration of Pending DRPA Contracts (Between \$25,000 and \$100,000)

COMMITTEE:

New Business

COMMITTEE MEETING DATE:

N/A

BOARD ACTION DATE:

March 20, 2019

PROPOSAL:

That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE:

To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND:

At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between \$25,000 and \$100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:

Amount:	N/A
Source of Funds:	See Attached List
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A

DRPA-19-033
New Business: March 20, 2019
Board Date: March 20, 2019
Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)

RESOLUTION

RESOLVED: **That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.**

SUMMARY:

Amount:	N/A
Source of Funds:	See Attached List
Capital Project #:	N/A
Operating Budget:	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	N/A
Other Parties Involved:	N/A



DRPA

CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – March 20, 2019

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
1	SHI Somerset, NJ	Purchase of Hewlett Packard Enterprise (HPE) DL560 Gen10 Server. This is a replacement server for Public Safety Computer-aided dispatch application	\$25,638.87	In accordance with NASPO State Contract #MNNVP-134	1. SHI Somerset, NJ	1. \$25,638.87	General Fund
2	Johnson Controls Horsham, PA	Purchase of C-CURE Access Control System for the Walt Whitman Bridge Facility	\$63,105.00	In accordance with Commonwealth of PA Contract #4400015469	1. Johnson Controls Horsham, PA	1. \$63,105.00	General Fund
3	Atlantic Tactical Philadelphia, PA	Purchase of Second Chance Summit II Body Armor for Public Safety	\$27,612.00	In accordance with New Jersey State Contract #82102	1. Atlantic Tactical Philadelphia, PA	1. \$27,612.00	Revenue Fund
4	Bortek Industries, Inc. Mechanicsburg, PA	Purchase of One (1) Industrial Grade Powerboss Nautilus 45LP Scrubber Sweeper and Accessories for Fleet Operations	\$52,752.11	In Accordance with PA Co-Stars Contract #005-092	1. Bortek Industries, Inc. Mechanicsburg, PA	1. \$52,752.11	General Fund



DRPA

CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – March 20, 2019

Item #	Vendor/Contractor	Description	Amount	Procurement Method	Bids Received	Bid Amounts	Source of Funds
5	Pitney Bowes Pittsburgh, PA	One (1) year postage purchase for DRPA Mail Room Postage Meter	\$54,000.00 n-t-e	Sole Source Provider - see attached Sole Source Justification Memo marked as "Exhibit 1"	1. Pitney Bowes Pittsburgh, PA	1. \$54,000.00 n-t-e	Revenue Fund
6	Fox Machinery Exton, PA	Purchase of One (1) Willis -Alzmetall AB 50/SV or "Approved Equal" Drilling Machine	\$29,500.00	Competitive Formal Bid - Invitation for Bid DRPA-01-2019 was publicly advertised and issued to sixteen (16) prospective bidders. Two (2) bids were received and publicly opened on February 21, 2019.	1. Fox Machinery Exton, PA 2. York Penn Machinery York, PA	1. \$29,500.00 2. No Bid	Revenue Fund
7	Cherry Valley Tractor Sales Marlton, NJ	Purchase of One (1) New Holland Skid Loader with Enclosed Cab, Electro-Hydraulic Controls, 24" high flow planer, 8' Skid steer snow pusher and New Holland High flow Stump Grinder	\$67,768.97	In Accordance with New Jersey State Contracts #A78905, #A43022 and PA State Contract #4400019935	1. Cherry Valley Tractor Sales Marlton, NJ	1. \$67,768.97	General Fund

EXHIBIT "1"



MEMORANDUM: PURCHASES GREATER THAN \$25,000
DELAWARE RIVER PORT AUTHORITY
of Pennsylvania and New Jersey



TO: James White, Chief Financial Officer
John T. Hanson, CEO-DRPA/ President-PATCO

FROM: [Redacted], Division Director/Project Manager: Mail Room

SUBJECT: SOLE SOURCE APPROVAL - Pitney Bowes

PURCHASE REQUISITION: 10010364

DATE: Wednesday, January 09, 2019

Background:

This memo is written per Authority policy to seek a "sole source" approval as it relates to the DRPA Mail Room placing the 2019 Budget approved amount of \$54,000.00 in postage onto the Pitney Bowes Connect + 2000 postage meter machine with a payment to the Pitney Bowes Reserve Account.

Justification for Proprietary/Sole Source:

The Pitney Bowes postage meter machine utilized by the DRPA Mail Room Department is owned by the DRPA. The postage meter machine is a device that is used with the equipment. Therefore, the \$54,000.00 payment to the Pitney Bowes Reserve Account is needed for replenishment of the Pitney Bowes postage meter machine for the DRPA 2019 postage costs.

Agency mail is run through this Pitney Bowes postage meter machine on an annual basis. The meter machine adds the appropriate postage amount to each envelopes being mailed out from our DRPA agency.

Cost:

\$54,000.00

[Redacted], Division Director

James White, CFO

John T. Hanson, CEO-DRPA/ President-PATCO

[Signature] 1/10/2019
SIGNATURE

[Signature] 1/11/19
SIGNATURE

[Signature] 1-14-19
SIGNATURE



SUMMARY STATEMENT

ITEM NO.: DRPA-19-034

SUBJECT: Agreement for 10th Street & Packer Avenue Parking Lot

COMMITTEE:

New Business

COMMITTEE MEETING DATE:

N/A

BOARD ACTION DATE:

March 20, 2019

PROPOSAL:

That the Board authorizes staff to negotiate and enter a 5-year Agreement with Evans All Pro Properties, LLC to utilize forty parking spaces in an existing DRPA parking lot in the vicinity of 10th Street and Packer Avenue, Philadelphia, PA with for the following consideration: not less than \$900.00 per month.

PURPOSE:

To allow access and the parking of forty (40) vehicles in an existing DRPA parking lot near 10th Street and Packer Avenue, Philadelphia, PA and limited to parking for Evans All Pro Properties, LLC's employees and persons patronizing Evans All Pro LLC's restaurant located at 3101 S. 13th Street, Philadelphia, PA.

BACKGROUND:

Evans All Pro Properties, LLC desires to utilize DRPA property near 10th & Packer Streets for the parking of up to forty employee and patron vehicles related to its restaurant located at 3101 S. 13th Street, Philadelphia, PA. The owners of the restaurant previously used this parking lot for similar purposes. Specifically, Evans will continue the prior use of the property as a parking lot only for Evans All Pro Properties, LLC's employees and patrons of its restaurant located at 3101 S. 13th Street, Philadelphia, PA. DRPA reserves the right to withhold approval, cancel any agreement, or restrict the availability of limited spaces on an as-needed basis in the event of unforeseen public safety, security, maintenance, construction or other operational needs that may arise and take precedence. Evans will not charge to park cars at the location, but may in the future offer to valet park customer cars at the location but that rate with not exceed \$10.00 per vehicle.

SUMMARY:

Amount:	Not less than \$900.00 per month
Source of Funds:	N/A
Capital Project #:	N/A
Operating Budget:	\$0
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	5 years
Other Parties Involved:	N/A

DRPA-19-034
New Business: March 20, 2019
Board Date: March 20, 2019
Agreement for 10th & Packer Avenue Parking Lot

RESOLUTION

RESOLVED: That the Board authorizes DRPA staff to negotiate and enter into a 5-year Agreement with Evans All Pro Properties, LLC to utilize DRPA property for the parking of forty (40) vehicles at an existing DRPA parking lot in the vicinity of 10th Street and Packer Avenue, Philadelphia, PA. Such parking is limited to passenger vehicles of Evans All Pro Properties, LLC's employees and persons patronizing Evans All Pro LLC's restaurant located at 3101 S. 13th Street, Philadelphia, PA. The cost of is no less than \$900.00 per month.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:	Amount:	Not less than \$900.00 per month
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	\$0
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	5 years
	Other Parties Involved:	N/A

**DELAWARE RIVER PORT AUTHORITY
&
PORT AUTHORITY TRANSIT CORP.**

BOARD MEETING



Wednesday, March 20, 2019
9:00 a.m.

One Port Center
Board Room
Camden, NJ

John T. Hanson, Chief Executive Officer



PATCO BOARD

**PORT AUTHORITY TRANSIT CORPORATION
BOARD MEETING**

**Wednesday, March 20, 2019 at 9:00 a.m.
One Port Center
Board Room
Camden, New Jersey**

ORDER OF BUSINESS

- 1. Roll Call**
- 2. Public Comment**
- 3. Report of the General Manager – March 2019**
- 4. Approval of February 27, 2019 Board Meeting Minutes**
- 5. Monthly List of Previously Approved Monthly List of Payments of February 2019**
- 6. Monthly List of Previously Approved Purchase Orders and Contracts of February 2019**
- 7. Approval of Operations & Maintenance Committee Meeting Minutes of March 5, 2019**
- 8. Adopt Resolutions Approved by Operations & Maintenance Committee of March 5, 2019**
 - PATCO-19-008 PATCO Switch Rail Grinding Profile**
 - PATCO-19-009 PATCO Elevator and Escalator Maintenance And Service Agreement**
 - PATCO-19-010 Temporary Workers – Transit Ambassadors**
- 9. Approval of Finance Committee Meeting Minutes of March 6, 2019**
- 10. Adopt Resolution Approved by Finance Committee of March 6, 2019**
 - PATCO-19-011 Qualified Law Firms to Provide Legal Services to DRPA and PATCO**
- 11. Unfinished Business**
- 12. Executive Session**
- 13. Adjournment**

GENERAL MANAGER'S REPORT



REPORT OF THE GENERAL MANAGER

*As stewards of public assets,
we provide for the safe and efficient operation
of transportation services and facilities
in a manner that creates value for the public we serve.*

March 20, 2019

To the Commissioners:

The following is a summary of recent PATCO activities, with supplemental information attached.

HIGHLIGHTS

PATCO Transit Car Rehabilitation – As the last of the 120 cars refurbished by Alstom arrived at PATCO, we took a moment to recognize the extraordinary efforts of Equipment Mechanics Dave Brown, Jasper Rowe, Jackie Longmire, and Jim Hegeman and (in the middle of the photo) Mechanical Foreman Rob Colanzi. This crew handled the preparation of all cars for shipment to the car builder to ensure safe travel on the highway and the processing necessary upon their return to restore the train's wheels in preparation for acceptance testing.



PATCO also wishes to recognize the efforts of the Alstom crew at their plant in Hornell, New York, for completing the extensive refurbishment, including stripping down to the car body shell and installing all new interiors, communications, security, and state-of-the-art braking and propulsion control systems.



SERVICE

PATCO Celebrates 50 Years of Service – On February 15, PATCO kicked off its 50th anniversary at our Woodcrest Station with dignitaries' speeches, a DJ, cake, and give-aways for our customers. Customers at all stations were delighted by the retro fares in effect that morning, paying the 1969 prices of 30 to 60 cents for their morning commute.



Each month we will visit a station, with Westmont scheduled for the afternoon of Tuesday, March 26. By the end of the year, we will have celebrated with customers at all stations, distributing small mementos as thank yous to passengers who stop by.

Ridership – Ridership in February, 2019 was 855,350, a **decrease** of 8,766 **(-1.01%)** when compared to February of 2018. It should be noted that in February of 2018, we saw a significant bump in ridership as enthusiastic Eagles Fans flocked to the Super Bowl Parade, and regrettably we had no such victory to celebrate this year. Ridership year to date as of 2/28/2019 is 1,759,905, an **increase** of 46,326 **(+2.70%)** compared to the same period in 2018.

Availability of Transit Equipment – PATCO closely monitors the availability of equipment to meet the needs of our peak service customers. As anticipated, greater availability of equipment enabled us to implement a **new schedule** in mid-February that featured additional service during commuting periods on weekdays. Despite the need for additional available cars to provide this service, we met the loadline requirement on all but one occasion in the entire month, as shown below:

DAILY LOADLINE CAR REQUIREMENT FOR February 2019

A.M. RUSH HOUR (72 CARS REQUIRED)

(78 CARS REQUIRED AS OF 2/18/19)

Days Consist Requirement

Achieved **19** **95.00%**

Days Consist Requirement

Not Achieved **1** **5.00%**

TOTAL DAYS **20**

P.M. RUSH HOUR (72 CARS REQUIRED)

(78 CARS REQUIRED AS OF 2/18/19)

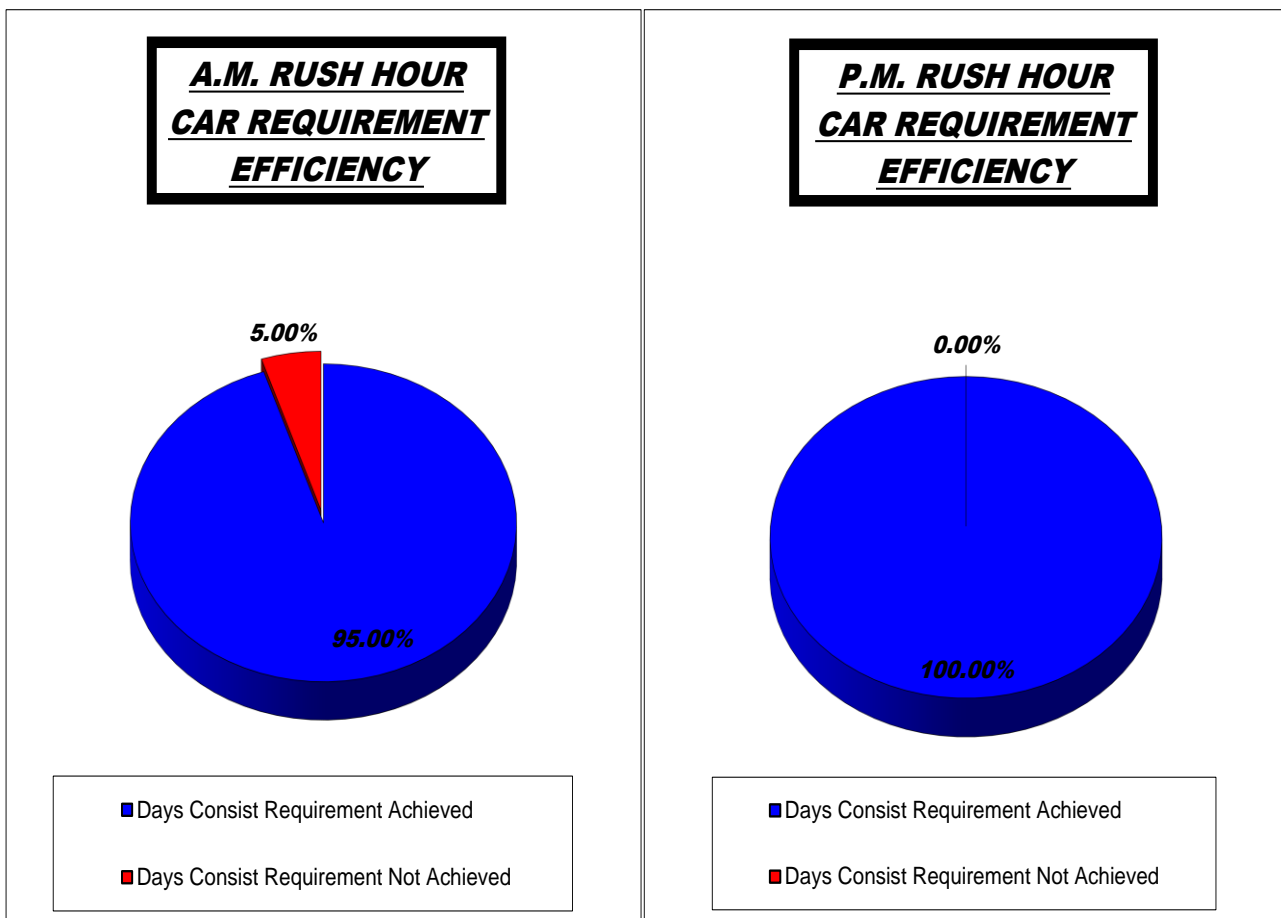
Days Consist Requirement

Achieved **20** **100.00%**

Days Consist Requirement

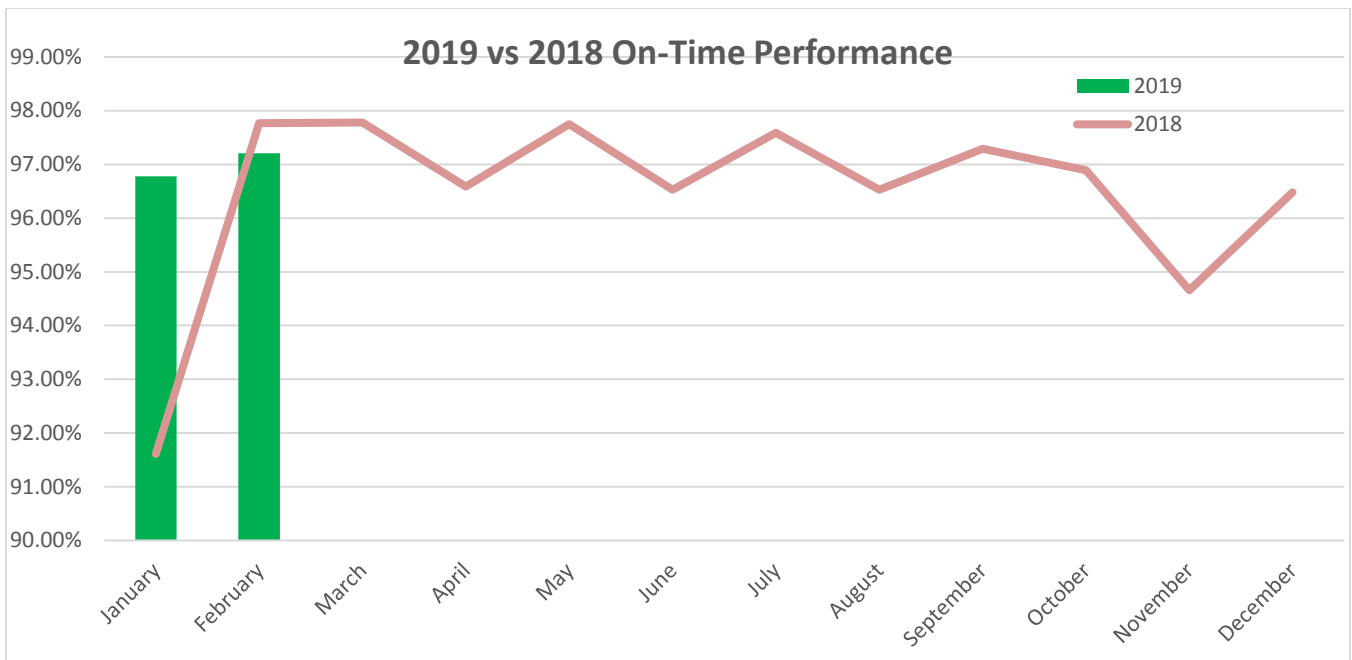
Not Achieved **0** **0.00%**

TOTAL DAYS **20**



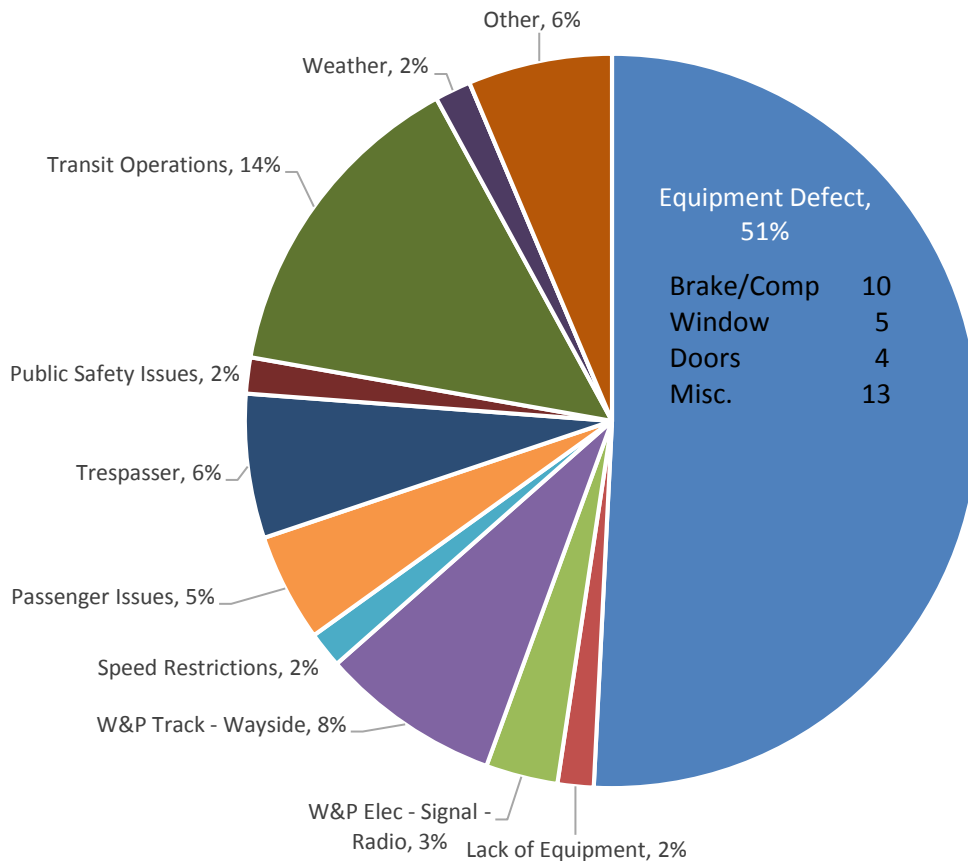
On-Time Performance – In February, 2019, we had scheduled 5,400 trips. Our on-time performance was 97.21% for the month and 96.98% for the year to date. We achieved 100% on-time performance for 13 weekday mornings, the time of day when on-time performance seems most important to our customers.

General Manager's Report – for March 20, 2019 Meeting



The breakdown of causes for February delay incidents is shown below.

Causes of Delay Incidents - February, 2019



STEWARDSHIP

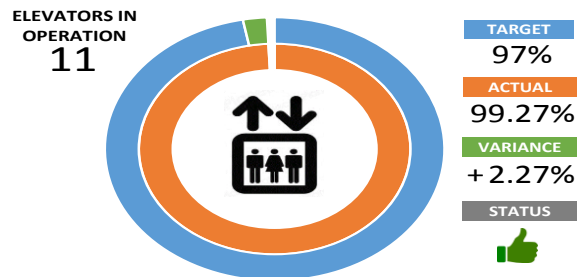
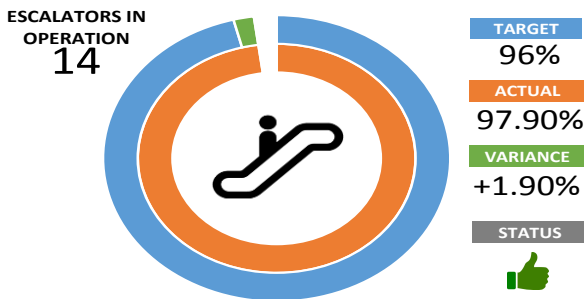
Star Steward - Each quarter we recognize PATCO employees who exemplify one or more of our core values: Community, Stewardship, Authentic Communication, Humility, Fairness & Equity, Diversity & Inclusion, Safety First, Collaboration, Growth & Development, Credibility, and Continuous Improvement.

Joel Maldonado of our Storeroom was honored as our Star Steward for the fourth quarter of 2018. When the Supervisor resigned, Joel was asked to step up to make the Storeroom thrive. Joel did an exemplary job of managing cycle count issues for Finance and in expediting inventory for obsolescence prior to year end deadlines. With his new team push, Joel has proven himself as a great leader, helping everyone work together while steering a safety sensitive warehouse and making the Storeroom one of the many departments one would want to work in. Joel goes above and beyond to not only help and work out issues with vendors but also our many co-workers who come to the Storeroom daily for material.



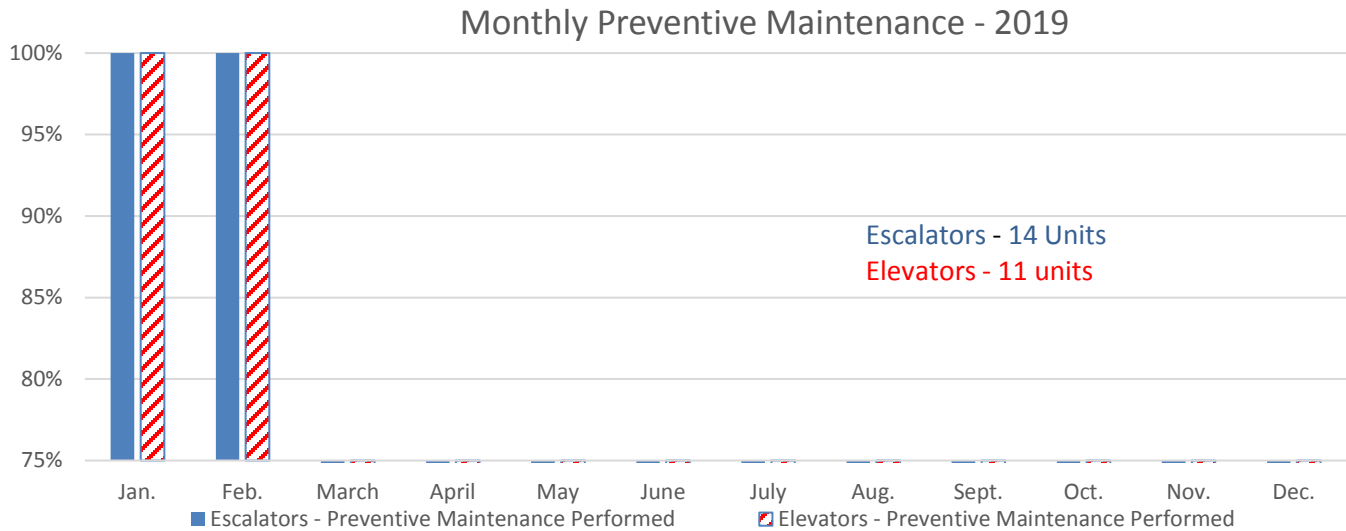
Elevator/ Escalator Availability – We again met our goals. Availability of all **elevators** was **99.27%** for the month of February and **99.41%** for the Year to Date. Availability of all **escalators** was **97.90%** for the month and **97.77%** for the Year to date.

Availability of Escalators and Elevators – February, 2019



General Manager's Report – for March 20, 2019 Meeting

- **Performance of Preventive Maintenance** - Monthly preventive maintenance was performed on all escalators and elevators in February.



COMMUNITY

School Field Trip – PATCO escorted a high school class from Collingswood to Philadelphia. Staff explained how to use their ticket for their return and how to ride safely. This program provides us with an opportunity to answer students' questions and to ensure that they are aware of the resources available to them to maximize their travel experience.

FINANCE

(The following data are unaudited at this time.)

PATCO Income year to date (through 12/31/2018) amounted to \$29,027,597, compared with a Budget Anticipated Income of \$27,292,388, a **favorable** variance of \$1,735,209 **(+6.36%)**.

Operating expenses during December, 2018 amounted to \$5,256,841, compared with a Budget Anticipated Expense of \$4,823,863, an **unfavorable** variance of \$432,978 or **-8.98%**. Year to date expenses totaled \$53,633,827, compared with a Budget Anticipated Expense of \$57,799,010, a **favorable** variance of \$4,165,183 or **+7.21%**.

During the month of December, PATCO experienced a Net Operating Loss (excluding rental and non-recurring charges) of \$2,232,092. Total Cumulative Loss year to date (excluding rental and non-recurring charges) equaled \$24,606,230. Total Cumulative Loss year to date (including Lease Rental charges) equaled \$30,728,230.

Net Transit Loss (including lease expense) for the month ending 12/31/2018 was \$2,742,259.

General Manager's Report – for March 20, 2019 Meeting

Year to Date through 12/31/2018

<u>Through December 31, 2018</u>	2018 <u>Budget</u>	2018 <u>Actual</u>	<u>Variance</u>	
Income	\$27,292,388	\$29,027,597	\$1,735,209	F
Expenses	\$57,799,010	\$53,633,827	\$4,165,183	F
Operating Ratio	.4722	.5412		
Passengers	10,500,000	10,789,374	289,374	F
Car Miles	4,701,569	4,910,174	208,605	

PERSONNEL TRANSACTIONS

The following personnel transactions occurred in February, 2019:

NAME	POSITION	DEPT.	DATE
<u>APPOINTMENT(S)</u>			
Paul M. Miles PA	Track Mechanic	Way & Power	2/11/2019

PROMOTION(S) - None

TEMPORARY ASSIGNMENT TO HIGHER CLASSIFICATION

Stephen J. Cassidy PA	From: Track Foreman To: Acting Manager, Track Structures & Mechanical Equipment	Way & Power Way & Power	2/01/2019
Joseph N. Christina NJ	From: Money Room Supervisor To: Acting Manager	Passenger Services Passenger Services	2/07 – 2/08/2019
Philip L. Spinelli PA	From: Technical Supervisor Administration/Projects To: Acting Director	Way & Power Way & Power	2/07/2019
John Dobleman III NJ	From: Maintenance Foreman To: Acting Manager, Track Structures & Mechanical Equipment	Way & Power Way & Power	2/13/2019

General Manager's Report – for March 20, 2019 Meeting

Fred C. Linett, Jr.
NJ From: Electrical Foreman Way & Power
To: Acting Manager, Power Way & Power 2/13/2019
Signals & Communications

Philip L. Spinelli
PA From: Technical Supervisor Way & Power
Administration/Projects
To: Acting Director Way & Power 2/18/2019

John Dobleman III
NJ From: Maintenance Foreman Way & Power
To: Acting Manager, Track Way & Power 2/19 – 2/22/2019
Structures & Mechanical
Equipment

Joseph N. Christina
NJ From: Money Room Passenger Services
Supervisor
To: Acting Manager Passenger Services 2/23 – 3/01/2019

TITLE CHANGES - None

UPGRADE - None

INTERAGENCY PROMOTIONS from DRPA to PATCO

Jesse L. Mickel
NJ From: Purchasing Specialist Purchasing (OPC)
To: Purchasing Agent Purchasing (PATCO) 2/23/2019

INTERAGENCY TRANSFERS between PATCO and DRPA - None

TRANSFERS (Departmental)

Brian S. Miller
NJ From: Electronic Technician Way & Power
To: Electronic Technician Fare Collection Maintenance 2/23/2019

RETIREMENT(S)

Jerry R. Barnish
NJ Electronic Technician Way & Power 2/12/2019

Philip P. Olivo
NJ Manager Fare Collection 2/28/2019

RESIGNATION(S) - None

DECEASED – None

END OF TEMPORARY ASSIGNMENT – None

General Manager's Report – for March 20, 2019 Meeting

PURCHASING & MATERIAL MANAGEMENT

During the month of February, 151 purchase orders were issued with a total value of \$519,412. Of the \$88,801 in monthly purchases where minority vendors could have served PATCO needs, \$9,151 was awarded to MBEs and \$7,845 to WBEs. The \$16,996 total MBE/WBE purchases in February represent 3.27% of the total spent and 19.13% of the purchases available to MBE/WBEs.

FARE COLLECTION

FREEDOM Service Center News - In February, the Service Center replaced 89 FREEDOM Cards that reached their 10 year expiration mark. In addition to enrolling seniors in the ever-popular Reduced Fare Program, we provided 15 FREEDOM cards to students, waiving the \$5 cost of the cards themselves.

During the month, 77 customers signed up for the convenience of the FREEDOM Share Card. The Share Card can be used at PATCO's fare gates, PATCO parking gates, and on SEPTA's subways, buses, and trolleys.

MAINTENANCE OF TRAINS (EQUIPMENT DEPARTMENT)

The following significant maintenance initiatives progressed in February:

- Seventeen (17) overhauled motors are available for installation as needed. Sixty-two (62) motors are in the overhaul process, including 18 at Swiger Coil, 20 at RAM, 12 at WALCO, 5 at Sherwood, and 7 pending outbound shipment.

Traction Motor Overhaul Thru February 28, 2019

Funded Account	2017	2018	Grand Total
PTD31617	\$ 3,885,635.68		\$ 3,885,635.68
PTD31809		\$ 2,349,607.21	\$ 2,349,607.21
Totals	\$ 3,885,635.68	\$ 2,349,607.21	\$ 6,235,242.89

Vendor Breakdown

RAM Industrial	\$ 1,964,031.00	\$ 1,573,050.00	
Sherwood	\$ 22,473.08	\$ 71,377.00	
Swiger Coil	\$ 1,731,850.60	\$ 622,880.21	
Walco Electric	\$ 167,281.00	\$ 82,300.00	
Totals	\$ 3,885,635.68	\$ 2,349,607.21	\$ 6,235,242.89
		Remaining Contract Funds	\$ 2,764,757.11

- We established a goal of 20 truck overhauls in 2019. None (0) has been assembled so far, with four (4) in progress. Truck builds are currently on hold pending delivery of overhauled gearboxes.

General Manager's Report – for March 20, 2019 Meeting

- The gearbox contracts with two vendors (UTC/RAS and Penn Machine) have been ratified. One (1) rebuilt gearbox is currently available, but no (0) wheelsets are assembled to be ready for truck building. Thirty (30) gearboxes are at vendors for repair with 3 at UTC and 27 at Penn Machine.

Gearbox Overhaul Thru February 28, 2019

Funded Account	2016	2017	2018	2019	Grand Total
PTD31505	\$ 117,995.86	\$ 655,334.69			\$ 773,330.55
PTD31811			\$ 561,817.44	\$ 10,471.84	\$ 572,289.28
Totals	\$ 117,995.86	\$ 655,334.69	\$ 561,817.44	\$ 10,471.84	\$ 1,345,619.83

Vendor Breakdown

UTC/RAS Penn Machine	\$ 117,995.86				
Penn Machine		\$ 400,291.68	\$ 481,729.64	\$ 10,471.84	
UTC/RAS		\$ 255,043.01	\$ 80,087.80		
Totals	\$ 117,995.86	\$ 655,334.69	\$ 561,817.44	\$ 10,471.84	\$ 1,345,619.83
			Remaining Contract Funds		\$ 1,109,780.17

- In February the combined efforts of both shifts accomplished scrubs (intensive interior cleaning) on 54 cars; we also completed 72 exterior washes.
- Overhaul of the shop continues.
 - DC switchgear project – The switchgear control system was tested and working as designed. Official power switchover is scheduled on March 23, 2019.
- Alstom Engineering had submitted a scope of work needed to repair Car 1023, which sustained significant arc flash damage when an electrical conduit was knocked into the trackway. The shipment to Hornell was postponed due to a delay in signing the contract. The contract is now fully ratified and shipment is in the process of being scheduled.
- Car overhaul – We now have all 120 overhauled cars on-site, all but two (2) of which have been conditionally accepted. Alstom continues to work on issues involving couplers (10 cars – material is available), HVAC starting resistors (awaiting delivery of wire), communications, battery/low voltage power (2 cars awaiting modification), and bypass switches.
- The wayside monitoring and diagnostic system testing began in late July, identifying a few bugs. IS is working with the vendor to address access point settings.

MAINTENANCE OF WAY (WAY & POWER DEPARTMENT)

- Way & Power addressed two adverse snow storm events at PATCO stations and mainline track areas.
- Rail welding was performed between Market and 11th Street Interlockings along #1 track (W22T).
- Way & Power assisted in preparing for and cleaning up after the 50th Anniversary kick-off event on February 15.
- ROW, switch and signal inspections were performed.
- Relay testing and repairs were performed at interlockings and substations.
- Substation breaker maintenance was performed.
- Stations, subway tunnels, and parking lots were relamped as necessary.
- Support services were provided as required for the following projects:
 - Emergency subway support column repairs

General Manager's Report – for March 20, 2019 Meeting

- Maintenance and repairs of escalators and elevators
- BFB Bicycle Ramp – provided flagging and scheduling
- Lindenwold Yard – provided flagging and scheduling - Phase 3 of the project
- Haddonfield and Ashland Elevators – provided flagging and scheduling
- BFB Pedestrian Catwalk – inspections of support beams

SAFETY

The monthly report of the Safety Department is enclosed with this report.

Respectfully submitted,



John D. Rink
General Manager

PORT AUTHORITY TRANSIT CORPORATION
COMPARATIVE STATEMENT OF REVENUE AND EXPENSES
December 31, 2018 Monthly and YTD

PRELIMINARY ONLY AS OF 3-11-2019

	1ST A/P 1/31/2018	2ND A/P 2/28/2018	3RD A/P 3/31/2018	4TH A/P 4/30/2018	5TH A/P 5/31/2018	6TH A/P 6/30/2018	7TH A/P 7/31/2018	8TH A/P 8/31/2018	9TH A/P 9/30/2018	10TH A/P 10/31/2018	11TH A/P 11/30/2018	12TH A/P 12/31/2018
INCOME												
Operating	2,158,359	2,223,296	2,218,334	2,257,666	2,329,680	2,328,748	2,223,202	2,269,099	2,215,013	2,529,333	2,247,251	2,190,419
Non-Operating	<u>67,223</u>	<u>59,393</u>	<u>41,524</u>	<u>84,655</u>	<u>58,478</u>	<u>67,851</u>	<u>131,565</u>	<u>67,312</u>	<u>132,830</u>	<u>69,492</u>	<u>222,544</u>	<u>834,330</u>
Total Income-Pd	2,225,582	2,282,689	2,259,858	2,342,321	2,388,158	2,396,599	2,354,767	2,336,411	2,347,843	2,598,825	2,469,795	3,024,749
Total Oper.Inc.-YTD		4,381,654	6,599,989	8,857,655	11,187,335	13,516,083	15,739,286	18,008,385	20,223,397	22,752,730	24,999,981	27,190,400
Total NonOper.Inc.-YTD		126,617	168,140	252,795	311,273	379,124	510,688	578,000	710,830	780,322	1,002,867	1,837,196
Total Income-YTD		4,508,271	6,768,129	9,110,450	11,498,608	13,895,207	16,249,974	18,586,385	20,934,228	23,533,053	26,002,848	29,027,597
EXPENSE												
Way & Power	1,150,146	974,530	1,263,923	1,090,015	921,426	1,244,388	1,036,561	1,015,191	1,068,237	1,116,726	1,130,263	1,331,260
Equipment	518,323	497,245	559,728	601,817	482,232	606,262	607,973	554,597	604,525	571,790	854,727	742,838
Transportation	1,698,585	1,721,466	1,662,605	1,648,746	1,546,092	1,707,913	1,764,428	1,322,388	1,591,783	1,587,585	1,605,073	1,917,827
Administration	535,280	676,572	569,181	547,066	554,885	508,620	755,157	828,600	592,018	483,261	836,507	822,824
Purchased Power	401,801	317,673	370,313	295,117	287,557	369,827	364,133	361,995	337,468	287,200	322,282	339,908
Ins & Claims	85,658	93,159	95,795	145,613	88,366	129,573	121,519	228,228	241,903	119,120	98,248	102,184
Sub-Total-Pd	4,389,793	4,280,645	4,521,545	4,328,374	3,880,558	4,566,584	4,649,772	4,310,999	4,435,934	4,165,682	4,847,100	5,256,841
Sub-Total-YTD		8,670,438	13,191,983	17,520,357	21,400,915	25,967,499	30,617,271	34,928,270	39,364,204	43,529,886	48,376,986	53,633,827
OPEB Accrual-PD	0	0	0	0	0	0	0	0	0	0	0	0
OPEB Accrual-YTD		0	0	0	0	0	0	0	0	0	0	0
Rent-DRPA-PD	510,163	510,167	510,167	510,167	510,167	510,167	510,167	510,167	510,167	510,167	510,167	510,167
Rent-DRPA-YTD		1,020,330	1,530,497	2,040,664	2,550,831	3,060,998	3,571,165	4,081,332	4,591,499	5,101,666	5,611,833	6,122,000
Total Expenses-Pd	4,891,352	4,790,812	5,031,712	4,838,541	4,390,725	5,076,751	5,159,939	4,821,166	4,946,101	4,675,849	5,357,267	5,767,008
Total Expenses-YTD		9,690,768	14,722,480	19,561,021	23,951,746	29,028,497	34,188,436	39,009,602	43,955,703	48,631,552	53,988,819	59,755,827
STATISTICS												
Passengers-PD	849,463	864,116	875,889	895,090	921,286	929,786	899,186	928,756	869,658	1,007,067	892,291	856,786
Passengers-YTD		1,713,579	2,589,468	3,484,558	4,405,844	5,335,630	6,234,816	7,163,572	8,033,230	9,040,297	9,932,588	10,789,374
Oper Rev. /Pass-Pd	2.54	2.57	2.53	2.52	2.53	2.50	2.47	2.44	2.55	2.51	2.52	2.56
Oper Rev. /Pass-YTD		2.56	2.55	2.54	2.54	2.53	2.52	2.51	2.52	2.52	2.52	2.52
Oper Exp. /Pass-Pd	5.17	4.95	5.16	4.84	4.21	4.91	5.17	4.64	5.10	4.14	5.43	6.14
Oper Exp. /Pass-YTD		5.06	5.09	5.03	4.86	4.87	4.91	4.88	4.90	4.82	4.87	4.97
Car Miles-Pd	415,670	365,968	431,956	381,510	401,316	407,548	432,990	440,524	402,580	428,534	409,040	392,538
Car Miles-YTD		781,638	1,213,594	1,595,104	1,996,420	2,403,968	2,836,958	3,277,482	3,680,062	4,108,596	4,517,636	4,910,174
Oper Rev. /CM-PD	5.19	6.08	5.14	5.92	5.81	5.71	5.13	5.15	5.50	5.90	5.49	5.58
Oper Rev. /CM-YTD		5.61	5.44	5.55	5.60	5.62	5.55	5.49	5.50	5.54	5.53	5.54
Oper Exp./CM-PD	10.56	11.70	10.47	11.35	9.67	11.21	10.74	9.79	11.02	9.72	11.85	13.39
Oper Exp./CM-YTD		11.09	10.87	10.98	10.72	10.80	10.79	10.66	10.70	10.59	10.71	10.92
Avg. Rev. /Pass- YTD	2.62	2.63	2.61	2.61	2.61	2.60	2.61	2.59	2.61	2.60	2.62	2.69

Port Authority Transit Corporation
Analysis of Budgeted/Actual Income - Year 2018
12th Accounting Period Ending
December 31, 2018

PRELIMINARY ONLY AS OF 3-11-2019

Income	2018		Current			Year-To-Date			
	Budget	Budget	Actual	Variance		Budget	Actual	Variance	
Gross Passenger Revenue	\$25,515,000	\$1,852,005	\$2,119,833	\$267,828	14.46% F	\$25,515,000	\$26,247,524	\$732,524	2.87% F
Smart Card Sales	93,305	6,625	7,640	1,015	15.32% F	93,305	103,142	9,837	10.54% F
Less: Transfers	<u>52,000</u>	<u>4,100</u>	<u>0</u>	<u>4,100</u>	<u>100.00%</u> F	<u>52,000</u>	<u>34,766</u>	<u>17,235</u>	<u>33.14%</u> F
Net Passenger Revenue	\$25,556,305	\$1,854,530	\$2,127,473	\$272,943	14.72% F	\$25,556,305	\$26,315,900	\$759,595	2.97% F
Advertising	750,000	\$75,000	41,667	(33,333)	-44.44% U	750,000	742,149	(7,851)	-1.05% U
Parking	887,700	67,360	62,946	(4,414)	-6.55% U	887,700	874,500	(13,200)	-1.49% U
Leases & Rentals	61,382	5,115	789,424	784,309	+ F	61,382	1,014,903	953,521	+ F
Interest	18,301	1,555	3,475	1,920	123.44% F	18,301	46,770	28,469	155.56% F
Miscellaneous	<u>18,700</u>	<u>1,558</u>	<u>(236)</u>	<u>(1,795)</u>	<u>-</u> U	<u>18,700</u>	<u>33,374</u>	<u>14,674</u>	<u>+</u> F
Total Income	<u>\$27,292,388</u>	<u>\$2,005,119</u>	<u>\$3,024,749</u>	<u>\$1,019,630</u>	<u>50.85%</u> F	<u>\$27,292,388</u>	<u>\$29,027,597</u>	<u>\$1,735,209</u>	<u>6.36%</u> F
Passengers	10,500,000	762,142	856,786	94,644	12.42% F	10,500,000	10,789,374	289,374	2.76% F

**Port Authority Transit Corporation
Comparative Analysis - 2018
Budget /Actual-Income & Departmental Expenses
for the Month Ending
December 31, 2018**

PRELIMINARY ONLY AS OF 3-11-2019

	2018		Current			Year-To-Date			
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>		<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u>	
Gross Passenger Revenue	\$25,515,000	\$1,852,005	\$2,119,833	\$267,828	14.5% F	\$25,515,000	\$26,247,524	\$732,524	2.9% F
Smart Card Sales	93,305	6,625	7,640	1,015	15.3% F	93,305	103,142	9,837	10.5% F
Less: Transfers	<u>52,000</u>	<u>4,100</u>	<u>0</u>	<u>4,100</u>	<u>100.0% F</u>	<u>52,000</u>	<u>34,766</u>	<u>17,235</u>	<u>33.1% F</u>
Net Passenger Revenue	\$25,556,305	1,854,530	2,127,473	272,943	14.7% F	25,556,305	26,315,900	759,595	3.0% F
Other	<u>1,736,083</u>	<u>150,589</u>	<u>897,276</u>	<u>746,687</u>	<u>495.8% F</u>	<u>1,736,083</u>	<u>2,711,696</u>	<u>975,613</u>	<u>56.2% F</u>
Total Income	<u>\$27,292,388</u>	<u>\$2,005,119</u>	<u>\$3,024,749</u>	<u>\$1,019,630</u>	<u>50.9% F</u>	<u>\$27,292,388</u>	<u>\$29,027,597</u>	<u>\$1,735,209</u>	<u>6.4% F</u>
Way & Power Dept.	\$13,100,638	\$1,091,720	\$1,331,260	(\$239,540)	-21.9% U	\$13,100,639	\$13,342,666	(\$242,027)	-1.8% U
Equipment Dept.	9,128,641	760,721	742,838	17,883	2.4% F	9,128,641	7,202,056	1,926,585	21.1% F
Transportation Dept.	21,197,739	1,766,480	1,917,827	(151,347)	-8.6% U	21,197,738	19,774,491	1,423,247	6.7% F
Administration Dept.	8,403,757	700,313	822,824	(122,511)	-17.5% U	8,403,758	7,709,972	693,786	8.3% F
Insurance & Claims	1,852,964	154,414	102,184	52,230	33.8% F	1,852,963	1,549,367	303,596	16.4% F
Purchased Power	<u>4,115,271</u>	<u>350,215</u>	<u>339,908</u>	<u>10,307</u>	<u>2.9% F</u>	<u>4,115,271</u>	<u>4,055,275</u>	<u>59,996</u>	<u>1.5% F</u>
Sub-Total	\$57,799,010	\$4,823,863	\$5,256,841	(\$432,978)	-9.0% U	\$57,799,010	\$53,633,827	\$4,165,183	7.2% F
Rent-DRPA	6,122,000	510,167	510,167	0	0.0% F	6,122,000	6,122,000	0	0.0% F
Total Expenses	<u>\$63,921,010</u>	<u>\$5,334,030</u>	<u>\$5,767,008</u>	<u>(\$432,978)</u>	<u>-8.1% U</u>	<u>\$63,921,010</u>	<u>\$59,755,827</u>	<u>\$4,165,183</u>	<u>6.5% F</u>
Transit Subsidy (includes rent)	<u>(\$36,628,622)</u>	<u>(\$3,328,911)</u>	<u>(\$2,742,259)</u>	<u>\$586,652</u>	<u>17.6% F</u>	<u>(\$36,628,622)</u>	<u>(\$30,728,230)</u>	<u>\$5,900,392</u>	<u>16.1% F</u>



DELAWARE RIVER PORT AUTHORITY
PORT AUTHORITY TRANSIT CORPORATION



RESOLUTION

WHEREAS, *JERRY R. BARNISH has faithfully served the Port Authority Transit Corporation for TWENTY-TWO years in a conscientious and reliable manner, and*

WHEREAS, *JERRY R. BARNISH wishes to accept retirement effective February 12, 2019 under the provisions of his employment Benefits; now therefore,*

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Electronic Technician, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to JERRY R. BARNISH.*





DELAWARE RIVER PORT AUTHORITY
PORT AUTHORITY TRANSIT CORPORATION



RESOLUTION

WHEREAS, *PHILIP P. OLIVO, JR. has faithfully served the Port Authority Transit Corporation for THIRTY-EIGHT years in a conscientious and reliable manner, and*

WHEREAS, *PHILIP P. OLIVO, JR. wishes to accept retirement effective February 28, 2019 under the provisions of his employment Benefits; now therefore,*

BE IT RESOLVED: *That, the Commissioners of the Delaware River Port Authority accept your retirement request from your position, Manager, Fare Collection, and concurrently extend sincere best wishes for a long, healthy and happy future, and*

BE IT FURTHER RESOLVED: *That a copy of the foregoing resolution be suitably prepared and forwarded to PHILIP P. OLIVO, JR.*



MEMORANDUM

PORT AUTHORITY TRANSIT CORPORATION
of Pennsylvania & New Jersey



To: John Rink
FROM: David Fullerton
SUBJECT: Monthly Report: Safety Department – February 2019
DATE: March 1, 2019

1. Safety Services Staff was involved in the following activities concerning Contractor Safety:
 - Conducted Contractor's Safety Briefings and created the necessary follow-up reports of safety briefings as shown below (total of 59 people trained):

DATE	CONTRACTOR	PATCO CONTRACT NO.	PROJECT/WORK AREA	NUMBER IN ATTENDANCE
02/04/19	Brinkerhoff Environmental		Lindenwold Environmental Remediation	5
02/04/19	DRPA		PATCO Temporary Storeroom Clerk	1
02/04/19	Ray Angelini, Inc.	Contract #14N	Lindenwold Yard Rehab.	2
02/04/19	Sowinski Sullivan	Contract 12-I	Elevator Installation	1
02/11/19	Accountants for You		Transit Ambassador	1
02/11/19	JMT	BF-46-2016(R)	BFB South Walkway	1
02/11/19	SunPower Corporation		Solar Project	8
02/11/19	PATCO New Hire		Track Mechanic	1
02/19/19	Accountants for You		Transit Ambassador	1
02/19/19	Dewberry Engineering		Solar Project	9
02/19/19	East Coast Drilling		Solar Project	3
02/19/19	SoftDig		Solar Project	4
02/19/19	SunPower Corporation		Solar Project	1
02/19/19	Cornell & Company		Tunnel Priority Center Column Repairs	4

DATE	CONTRACTOR	PATCO CONTRACT NO.	PROJECT/WORK AREA	NUMBER IN ATTENDANCE
02/19/19	Remington & Vernick		Tunnel Priority Center Column Repairs	1
02/25/19	Burns Group	Contract 12-I	Elevator Installation	1
02/25/19	Carr & Duff		Boingo Neutral Host Distributed Antenna System	1
02/25/19	Dewberry Engineering		Solar Project	4
02/25/19	East Coast Drilling		Solar Project	2
02/25/19	Taylor Wiseman & Taylor		Solar Project	6
02/25/19	AP Construction	Contract 12-I	Elevator Installation	1
Training Coordinated/Conducted by DRPA Safety				
DATE	CONTRACTOR	PATCO CONTRACT NO.	PROJECT/WORK AREA	NUMBER IN ATTENDANCE
02/11/19	New Hire Orientation		Accounting Clerk	1

Drug & Alcohol Tests – for February 2019

Random Drug only	8
Random Alcohol only	0
Random Drug & Alcohol	1
Reasonable Suspicion Drug only	0
Reasonable Suspicion Alcohol only	0
Post-Accident	<u>0</u>
TOTAL TESTS COMPLETED	9

2. Internal PATCO Safety Activities:

- Attended Solar Stakeholder Meeting: Safety, February 5th, 2019
- Attended PATCO Directors' Meetings, February 5th and 19th, 2019
- Attended Bi-Weekly Progress Meeting, Contract PATCO 60-2017, February 5th, 2019
- Attended PATCO Roadway Worker Protection CAP Discussion with NJDOT, February 5th, 2019
- Conducted Equipment Department and Storeroom Environmental Audit on February 6th, 2019
- Attended BF-46-2016(R), BFB South Walkway, Pedestrian and Bicycle Ramp Progress Meetings, February 6th and February 20th, 2019
- Attended Meeting with Ambrosia Treatment Center, February 6th, 2019
- Conducted Way & Power Department Environmental Audit on February 7th, 2019
- Attended Lindenwold Yard and Viaduct Rehabilitation, Contract No. 14-N, Progress Meetings, February 11th and February 26th, 2019
- Attended PATCO Bi-Weekly Staff Meetings, February 12th and 26th, 2019

- Attended CBB Painting Phase 2, CB-31-2016(R), Progress Meetings, February 12th and February 26th, 2019
- Attended Disciplinary Committee Meeting, February 15th, 2019
- Attended Labor Management Meeting, February 19th, 2019
- Attended BRB Painting Phase 1, BR-19-2016, Progress Meeting, February 20th, 2019
- Attended HS/EM Engineering Monthly Meeting, February 21st, 2019
- Attended Senior Staff Meeting, February 21st, 2019
- Attended Protran Technology—Business Review, February 22nd, 2019

3. **Internal DRPA Safety Activities:**

- Attended BRB Workplace Safety meeting, February 1st, 2019
- Attended 2019 C&M Managers' Meeting, February 5th, 2019
- Conducted WWB Shop Safety Inspections, February 5th, 19th, and 26th, 2019
- Attended WWB Operations Meetings, February 5th and February 19th, 2019
- Conducted CBB Shop Safety Inspections, February 6th, 21st, and 26th, 2019
- Attended Effectively Managing Transit Emergencies, Miami, Florida February 11th through February 15th, 2019
- Attended BFB Workplace Safety meeting, February 19th, 2019
- Attended Safety Sub-Committee Meeting, WWB, February 19th, 2019
- Conducted Random D&A Screenings with Interstate, February 27th, 2019
- Reviewed various Health and Safety plans from contractors who were awarded construction and/or design projects during the month of February.
- Reviewed and commented on various Engineering Technical and Special Provisions documents for future DRPA projects. Conducted various site safety visits and inspections at DRPA Non-OCIP construction projects at the four bridges.

4. **Joint PATCO/DRPA Safety Activities:**

- Conducted and participated in Weekly PATCO Contractor Safety Briefings on February 4th, 11th, 19th, and 25th, 2019
- Conducted and participated in Bi-weekly New Hire Orientations on February 11th and February 25th, 2019
- Conducted and participated in monthly SACC/Joint Workplace Committee meeting, February 14th, 2019
- Attended CBB and BRB Fiber Optics, Contract G-31-2017, February 14th and 28th, 2019
- Participated in and attended the PATCO 50 Year Anniversary Customer Appreciation Day, February 15th, 2019
- Attended Bridge and Fleet Directors' Meeting with Safety and Risk Management, February 20th, 2019
- Participated in and attended monthly Central Safety and Health Committee Meeting, February 27th, 2019

5. **Joint PATCO/DRPA Safety Outside Agency Involvement.**

None.

PATCO BOARD MINUTES

PORT AUTHORITY TRANSIT CORPORATION

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, New Jersey
Wednesday, February 27, 2019**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale; via telephone)
Donna Powell
Angelina Perryman (via telephone)
Joseph Martz
Robert Borski (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman of the Board (via telephone)
Albert Frattali
Frank DiAntonio
Daniel Christy
Richard Sweeney (via telephone)

DRPA/PATCO Staff

John T. Hanson, Chief Executive Officer
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Robert Hicks, Chief Operating Officer
James White, Chief Financial Officer
John Lotierzo, Director of Finance
Orville Parker, Manager, Budget/Financial Analysis, Finance
Toni P. Brown, Chief Administrative Officer
David Aubrey, Acting Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO

DRPA/PATCO Staff

Mark Ciechon, Director of Finance, PATCO
Jack Stief, Chief, Public Safety
Kevin LaMarca, Director, Information Services
William Shanahan, Director, Government Relations

DRPA/PATCO Staff (Continued)

Tonyelle Cook-Artis, Manager, Government Relations
Michael Venuto, Chief Engineer
Darlene Callands, Manager, Community Relations
Amy Ash, Manager, Contracts Administration
Steve Reiners, Director, Fleet Management
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Barbara Wagner, Executive Assistant of the CEO

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit (via telephone)
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
Nedia Ralston, Director, Southeast Regional Office

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:50 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Powell, Frattali, Christy, Sweeney, Murphy, Perryman, DiAntonio, Borski and Martz.

Public Comment

There was no public comment.

Report of the General Manager

General Manager Rink stated that his report stood as previously submitted. Commissioner Frattali moved to approve the General Manager's Report and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report. The motion carried.

Approval of the January 16, 2019 PATCO Board Meeting Minutes

Chairman Boyer stated that the Minutes of the January 16, 2019 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. There were no comments on or corrections to the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Powell seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Receipt and Filing of the Previously Approved List of Payments Covering the Months of January 2019 and the Previously Approved List of Purchase Orders and Contracts Covering the Month of January 2019

Chairman Boyer stated that the Lists of Previously Approved Payments covering the months of January 2019 and the List of Previously Approved Purchase Orders and Contracts covering the month of January 2019 were previously provided to all Commissioners. There were no questions or comments on the lists. Commissioner Powell moved to receive and file the lists and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

Receipt and Filing of the Balance Sheet and Equity Statement Dated November 30, 2018

Chairman Boyer called for a motion to receive and file the Balance Sheet and Equity Statement dated November 30, 2018. Commissioner Frattali moved the motion and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 5, 2019

Chairman Boyer stated that the Minutes of the February 5, 2019 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections on the Minutes. Commissioner Frattali moved to approve the Minutes and Commissioner Christy seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 5, 2019

Chairman Boyer stated that there are two (2) Resolutions from the February 5, 2019 Operations & Maintenance Committee Meeting for consideration and introduced the following:

PATCO-19-005

Approval of Title VI Program Submission to Federal Transit Administration

General Manager Rink presented a Summary Statement and Resolution that the Board to approve the Title VI Program and authorize its submission to the Federal Transit Administration (FTA). Commissioner Christy moved to approve the Resolution and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the Resolution. The motion carried.

PATCO-19-006

Haddon Township Earth Day Event at the Westmont Station Parking Lot

General Manager Rink presented a Summary Statement and Resolution that the Board permit the Township of Haddon to hold an Earth Day event at Westmont Station parking lot on Saturday, April 27, 2019. He advised that all DRPA/PATCO expenses incurred in providing support services for traffic control would be reimbursed by the Township of Haddon.

Commissioner Martz moved to adopt Resolution PATCO-19-006 and Commissioner Christy seconded the motion. There were no questions or comments. All Commissioners in attendance voted to approve the Resolution. The motion carried.

New Business

Chairman Boyer reported that there is one (1) item of New Business for consideration, and introduced the following:

**PATCO-19-007 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Christy moved to adopt Resolution PATCO-19-007 and Commissioner Powell seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Adjournment

With no further PATCO business, Commissioner Martz moved to adjourn the PATCO Board Meeting and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the PATCO Board Meeting adjourned at 10:04 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary

**PATCO MONTHLY LIST OF
PREVIOUSLY APPROVED PAYMENTS**

Port Authority Transit Corporation
Monthly List Of Previously Approved Payments 02/01/19 through 02/28/19
Meeting Date 03/20/19

Vendor Name	Item Description	Resolution # / Authorization	Amount
ARBILL INDUSTRIES INC	1st Aid & Safety Equipment	25KTHRES	501.24
NORTON SANDBLASTING EQUIPMENT	1st Aid & Safety Equipment	25KTHRES	239.16
STAUFFER GLOVE & SAFETY	1st Aid & Safety Equipment	25KTHRES	1,417.48
SUPREME SAFETY, INC	1st Aid & Safety Equipment	25KTHRES	1,678.90
	1st Aid & Safety Equipment Total		3,836.78
G & M PRINTWEAR	Advertising - Marketing	25KTHRES	1,920.00
	Advertising - Marketing Total		1,920.00
DUNBAR ARMORED INC.	Armored Car Services	D-14-093	933.64
	Armored Car Services Total		933.64
TRU-FIT FRAME & DOOR	Auto Maintenance & Repair	25KTHRES	4,806.89
	Auto Maintenance & Repair Total		4,806.89
REDY BATTERY	Batteries	25KTHRES	210.95
	Batteries Total		210.95
ERICO INTERNATIONAL CORPORATION	Buildings Grounds & Maint.	25KTHRES	4,309.60
GKY INDUSTRIES	Buildings Grounds & Maint.	25KTHRES	597.60
INDCO INC	Buildings Grounds & Maint.	25KTHRES	1,736.15
JAMES DOORCHECK INC.	Buildings Grounds & Maint.	25KTHRES	606.00
MASTER BOLT & MFG, INC.	Buildings Grounds & Maint.	25KTHRES	527.25
MORTON SALT INC.	Buildings Grounds & Maint.	D-18-070	24,605.17
	Buildings Grounds & Maint. Total		32,381.77
BIOCHEM SYSTEMS INC.	Cleaning Materials	25KTHRES	689.36
COOPER ELECTRIC SUPPLY CO.	Cleaning Materials	25KTHRES	206.00
INDCO INC	Cleaning Materials	25KTHRES	252.00
KSL SUPPLIES INC.	Cleaning Materials	25KTHRES	172.80
OMNI FINISHING	Cleaning Materials	25KTHRES	360.39
	Cleaning Materials Total		1,680.55
AMERIHEALTH INSURANCE COMPANY	Cobra Reimbursement Receivable	D-18-080	974.17
VISION BENEFITS OF AMERICA	Cobra Reimbursement Receivable	D-17-060	10.20
	Cobra Reimbursement Receivable Total		984.37
ONE CALL CONCEPTS	Contract Service Expense	25KTHRES	105.40
REPUBLIC SERVICES	Contract Service Expense	P-17-016	1,354.69
	Contract Service Expense Total		1,460.09
WATCHGUARD INC	Data Proc Servers & Switches	25KTHRES	4,908.00
	Data Proc Servers & Switches Total		4,908.00
EDWARD KURTH & SONS INC	Direct Materials	25KTHRES	509.46
HOME DEPOT CREDIT SERVICES	Direct Materials	25KTHRES	231.72
LOWE'S	Direct Materials	25KTHRES	1,019.33
WHARTON HARDWARE & SUPPLY	Direct Materials	25KTHRES	167.21
	Direct Materials Total		1,927.72
ROXUL USA INC.	East End Stairwell Rehab Lindenwold Station	25KTHRES	12,180.56
	East End Stairwell Rehab Lindenwold Station Total		12,180.56
BILLOWS ELEC SUPPLY CO I NC	Electrical & Signal Parts	25KTHRES	1,171.03
FRANKLIN - GRIFFITH, LLC	Electrical & Signal Parts	25KTHRES	1,777.25
GRAYBAR ELECTRIC CO INC	Electrical & Signal Parts	25KTHRES	4,295.84
HARRY'S SUPPLY LLC.	Electrical & Signal Parts	25KTHRES	528.00
PAYPHONE.COM	Electrical & Signal Parts	25KTHRES	465.50
PEMBERTON ELECTRICAL SUPPLY COMPANY	Electrical & Signal Parts	25KTHRES	1,169.44
TRI-DIM FILTER CORPORATION	Electrical & Signal Parts	25KTHRES	862.22
	Electrical & Signal Parts Total		10,269.28
BARTUK HOSE & HYDRAULICS	Electrical Components & Parts	25KTHRES	564.60
COOPER ELECTRIC SUPPLY CO.	Electrical Components & Parts	25KTHRES	262.00
FRANKLIN - GRIFFITH, LLC	Electrical Components & Parts	25KTHRES	301.00
NEWARK ELEMENT 14	Electrical Components & Parts	25KTHRES	1,224.03
	Electrical Components & Parts Total		2,351.63
ALLIED WIRE & CABLE	Electrical Equipment & Supplies	25KTHRES	235.39
COOPER ELECTRIC SUPPLY CO.	Electrical Equipment & Supplies	25KTHRES	765.00
UNITED ELECTRIC	Electrical Equipment & Supplies	25KTHRES	155.52
	Electrical Equipment & Supplies Total		1,155.91
ATLANTIC CITY ELECTRIC	Electricity Expense	Utility	29.05
PSE&G CO.	Electricity Expense	Utility	5,975.81
SEPTA	Electricity Expense	Utility	92.87
	Electricity Expense Total		6,097.73
AFLAC	Employee Payroll Deductions	NONE	11,018.34
NATIONAL DRIVE	Employee Payroll Deductions	NONE	10.00
TREASURER - STATE OF NEW JERSEY	Employee Payroll Deductions	NONE	49,534.25
UNITED WAY OF GREATER PHILA	Employee Payroll Deductions	NONE	488.10
VOYA FINANCIAL	Employee Payroll Deductions	NONE	50,539.52
	Employee Payroll Deductions Total		111,590.21
CL PRESSER CO	Epoxy Formulations	25KTHRES	356.40
	Epoxy Formulations Total		356.40
DF SUPPLY INC	Fare Collection Equipment	25KTHRES	4,011.19
TEAM ONE REPAIR, INC.	Fare Collection Equipment	25KTHRES	1,359.09
	Fare Collection Equipment Total		5,370.28

CL PRESSER CO	Fasteners	25KTHRES	53.88
GKY INDUSTRIES	Fasteners	25KTHRES	51.00
HILTI INC	Fasteners	25KTHRES	804.44
NATIONAL BOLT & NUT CORP.	Fasteners	25KTHRES	3,265.40
	Fasteners Total		4,174.72
INTERNAL REVENUE SERVICE	Federal/FICA Payroll Taxes	NONE	465,689.33
	Federal/FICA Payroll Taxes Total		465,689.33
APPLIED INDUSTRIAL TECHNOLOGIES	Fuel/Oil/Grease	25KTHRES	220.79
GRAINGER	Fuel/Oil/Grease	25KTHRES	108.08
REIT LUBRICANTS CO.	Fuel/Oil/Grease	25KTHRES	360.09
SOUTH JERSEY WELDING SUPPLY CO	Fuel/Oil/Grease	25KTHRES	131.72
	Fuel/Oil/Grease Total		820.68
GLOBAL EQUIPMENT CO.	Furniture & Fixtures	25KTHRES	916.54
W.B. MASON CO. INC	Furniture & Fixtures	D-17-085	1,239.00
	Furniture & Fixtures Total		2,155.54
RIGGINS INC.	Gasoline - Unleaded	D-18-063	5,827.20
	Gasoline - Unleaded Total		5,827.20
PENN MACHINE COMPANY LLC	Gearbox Rebuild	P-18-026	10,471.84
	Gearbox Rebuild Total		10,471.84
ALLIED ELECTRONICS & AUTOMATION	Hand Tools	25KTHRES	217.33
CL PRESSER CO	Hand Tools	25KTHRES	387.48
FRANKLIN - GRIFFITH, LLC	Hand Tools	25KTHRES	184.45
M S C INDUSTRIAL SUPPLY CO. INC.	Hand Tools	25KTHRES	425.25
PEMBERTON ELECTRICAL SUPPLY COMPANY	Hand Tools	25KTHRES	65.00
SNAP-ON INDUSTRIAL	Hand Tools	25KTHRES	1,167.93
TRI-STATE DISTRIBUTORS OF NJ	Hand Tools	25KTHRES	111.60
TRI-STATE INDUSTRIAL DISTRIB. OF NJ	Hand Tools	25KTHRES	64.75
	Hand Tools Total		2,623.79
INDCO INC	Hardware & Related Items	25KTHRES	961.50
	Hardware & Related Items Total		961.50
SOUTH JERSEY GAS COMPANY	Heating Expense	Utility	20,416.29
	Heating Expense Total		20,416.29
TRI-DIM FILTER CORPORATION	HVAC	25KTHRES	295.92
	HVAC Total		295.92
CL PRESSER CO	Janitorial Supplies	25KTHRES	589.20
FRANKLIN - GRIFFITH, LLC	Janitorial Supplies	25KTHRES	166.50
GENERAL CHEMICAL AND SUPPLY	Janitorial Supplies	25KTHRES	376.17
INDCO INC	Janitorial Supplies	25KTHRES	1,521.60
TRI-STATE INDUSTRIAL DISTRIB. OF NJ	Janitorial Supplies	25KTHRES	77.58
VALLEN DISTRIBUTION, INC.	Janitorial Supplies	25KTHRES	35.58
	Janitorial Supplies Total		2,766.63
JAMES DOORCHECK INC.	Locks/Locksmith Services	25KTHRES	1,335.12
	Locks/Locksmith Services Total		1,335.12
PANDROL INDUSTRIES INC.	Maintenance/Repair Railroad	25KTHRES	4,593.10
TRI-DIM FILTER CORPORATION	Maintenance/Repair Railroad	25KTHRES	498.00
	Maintenance/Repair Railroad Total		5,091.10
TOOL-KRIB SUPPLY CO. INC.	Material Handling & Storage	25KTHRES	13,781.00
	Material Handling & Storage Total		13,781.00
AMERIHEALTH INSURANCE COMPANY	Medical	D-17-058	188,165.55
VISION BENEFITS OF AMERICA	Medical	D-17-060	861.30
	Medical Total		189,026.85
VOSSLOH TRACK MATERIAL INC	New Continuous Welded Rail 136 Lbs.	P-18-029	149,830.00
	New Continuous Welded Rail 136 Lbs. Total		149,830.00
PAPER MART INC	Office Supplies	D-17-091	56.60
PATCO PETTY CASH FUND	Office Supplies	25KTHRES	15.18
SOMETAL PRODUCTS	Office Supplies	25KTHRES	285.25
ULINE, INC	Office Supplies	25KTHRES	260.00
W.B. MASON CO. INC	Office Supplies	D-17-085	2,374.88
	Office Supplies Total		2,991.91
W.B. MASON CO. INC	Other Office Expenses	D-17-037	165.20
	Other Office Expenses Total		165.20
PA DEPT OF REVENUE	PA Payroll Taxes	NONE	9,129.88
	PA Payroll Taxes Total		9,129.88
PA STATE EMPLOYEES RETIREMENT SYSTE	PA Pension Employee Share	NONE	98.80
	PA Pension Employee Share Total		98.80
OLIVER COMMUNICATIONS GROUP INC.	PA Replacement System	P-18-017	68,080.00
	PA Replacement System Total		68,080.00
SHERWIN-WILLIAMS	Paint-Coatings	25KTHRES	222.84
	Paint-Coatings Total		222.84
PATCO - Payroll Account	Payroll For Accounting Period	NONE	1,249,774.96
	Payroll For Accounting Period Total		1,249,774.96
PNC BANK P-CARD	P-Card Purchases	NONE	17,763.75
	P-Card Purchases Total		17,763.75
PA STATE EMPLOYEES RETIREMENT SYSTE	Pension - PA SERS	NONE	68.40
	Pension - PA SERS Total		68.40
PA STATE EMPLOYEES RETIREMENT SYSTE	Pension & Benefits	NONE	39,613.14
	Pension & Benefits Total		39,613.14
CITY OF PHILADELPHIA	Philadelphia Payroll Taxes	NONE	5,354.83
	Philadelphia Payroll Taxes Total		5,354.83
LOUIS P. CANUSO, INC.	Plumbing Equipment & Supplies	25KTHRES	74.50
WILLIER ELECTRIC COMPANY	Plumbing Equipment & Supplies	25KTHRES	4,865.00
	Plumbing Equipment & Supplies Total		4,939.50
FEDERAL EXPRESS CORPORATION	Postage Expenses	25KTHRES	125.99
PATCO PETTY CASH FUND	Postage Expenses	25KTHRES	6.70
	Postage Expenses Total		132.69
UNITED STATES POSTAL SERVICE	Prepaid Postage	25KTHRES	1,500.00
	Prepaid Postage Total		1,500.00
HOLMES & COMPANY LLC	Professional Fees - Audit	D-18-134	8,977.56
	Professional Fees - Audit Total		8,977.56
BENEFIT HARBOR LP	Professional Fees - Consulting	D-17-077	2,395.46
	Professional Fees - Consulting Total		2,395.46
LTK CONSULTING SERVICES INC	Professional Fees - Legal Expenses	D-17-086	28,939.50

US REGIONAL OCCUPATIONAL HEALTH II	Professional Fees - Legal Expenses Total		28,939.50
	Professional Fees - Medical	D-14-103	4,422.80
	Professional Fees - Medical Total		4,422.80
ACCESS IT GROUP	Professional Services	P-17-031	89,955.00
CERTIFIED SPEEDOMETER SERVICE	Professional Services	25KTHRES	162.50
	Professional Services Total		90,117.50
JOHN MILLIGAN	Professional Services - Title VI Customer Survey	25KTHRES	23,000.00
	Professional Services - Title VI Customer Survey Total		23,000.00
PECO ENERGY	Purchased Power	NONE	51,962.94
PSE&G CO.	Purchased Power	NONE	295,153.77
	Purchased Power Total		347,116.71
TACTICAL PUBLIC SAFETY LLC	Radio Communication/Telephone Equipment	25KTHRES	8,089.50
	Radio Communication/Telephone Equipment Total		8,089.50
MONARCH BRANDS	Rags, Shop Towels	25KTHRES	1,023.50
	Rags, Shop Towels Total		1,023.50
SILK ROAD SPECIALIZED TRANSPORT	Rebuild Transit Car Trucks	25KTHRES	6,720.00
	Rebuild Transit Car Trucks Total		6,720.00
IRON MOUNTAIN INCORPORATED	Records Management Fees	D-17-035	1,012.14
	Records Management Fees Total		1,012.14
ALFRED AND BARBARA FOX	Refund	25KTHRES	20.00
EDITH GONDEK	Refund	25KTHRES	45.00
EDWARD COYLE	Refund	25KTHRES	11.96
Gesine Politz	Refund	25KTHRES	20.00
GREGORY WISNIEWSKI	Refund	25KTHRES	12.00
KEVIN RUE	Refund	25KTHRES	10.40
MARCOS FAZZINO	Refund	25KTHRES	25.00
MICHAEL RODGERS	Refund	25KTHRES	10.40
NICHOLAS CALDER	Refund	25KTHRES	25.00
OSCAR SANCHEZ	Refund	25KTHRES	15.00
RHONDA JOYNER	Refund	25KTHRES	30.00
SARA TRAVER	Refund	25KTHRES	12.00
TED TAYLOR	Refund	25KTHRES	10.00
VICTOR SCARICAMAZZA	Refund	25KTHRES	14.80
VINCENT CATALDI	Refund	25KTHRES	42.80
	Refund Total		304.36
WILLIAMS SCOTSMAN INC.	Rental - Property & Other Equipment	25KTHRES	821.30
	Rental - Property & Other Equipment Total		821.30
SOUTH JERSEY WELDING SUPPLY CO	Repairs and Maintenance	25KTHRES	320.81
	Repairs and Maintenance Total		320.81
JOSEPH FAZZIO INC.	Repairs and Maintenance - Other	25KTHRES	95.08
	Repairs and Maintenance - Other Total		95.08
AMERIHEALTH INSURANCE COMPANY	Retiree Medical Insurance	D-18-080	23,110.53
UNITED HEALTHCARE	Retiree Medical Insurance	D-18-119	96,014.10
	Retiree Medical Insurance Total		119,124.63
HORIZON BLUE CROSS BLUE SHIELD OF N	Retiree Medical Prescription Insurance Over 65	D-18-108	14,557.28
	Retiree Medical Prescription Insurance Over 65 Total		14,557.28
JOHNSON CONTROLS FIRE PROECTION	Security/Fire/Emergency Services	25KTHRES	568.00
	Security/Fire/Emergency Services Total		568.00
ULINE, INC	Shop Supplies	25KTHRES	18.79
	Shop Supplies Total		18.79
COMCAST BUSINESS	Software License Fees	P-16-010	2,000.00
	Software License Fees Total		2,000.00
CUBIC TRANSPORTATION SYSTEMS	System Administration Support for AFC	P-17-006	107,750.80
	System Administration Support for AFC Total		107,750.80
TEAMSTERS HEALTH & WELFARE	Teamsters Health and Welfare	D-18-090	335,521.50
TEAMSTERS HEALTH & WELFARE	Teamsters Health and Welfare	D-18-090	820.00
	Teamsters Health and Welfare Total		336,341.50
TEAMSTER PENSION FUND	Teamsters Pension	D-18-090	114,989.96
	Teamsters Pension Total		114,989.96
TEAMSTERS LOCAL UNION 676	Teamsters Union Dues	NONE	11,427.00
	Teamsters Union Dues Total		11,427.00
SAP PUBLIC SERVICES INC	Technology Service Contracts	D-18-024	185,730.81
	Technology Service Contracts Total		185,730.81
VERIZON	Telephone & Telecom Expense	Utility	1,171.52
	Telephone & Telecom Expense Total		1,171.52

CUBIC TRANSPORTATION SYSTEMS	Temp Services - Customer Service Center	P-16-026	74,553.67
	Temp Services - Customer Service Center Total		74,553.67
ACCOUNTANTS FOR YOU	Temporary Services	D-17-062	10,484.52
CONTROLS AND AUTOMATION CONSULTANTS	Temporary Services	D-17-062	11,352.78
ISEARCH PARTNERS INC	Temporary Services	D-17-062	8,117.45
	Temporary Services Total		29,954.75
TREASURER - STATE OF NEW JERSEY	Testing and Inspection Fees	25KTHRES	2,430.00
	Testing and Inspection Fees Total		2,430.00
TIRE-TECH, INC.	Tires and Tubes	25KTHRES	38.50
	Tires and Tubes Total		38.50
GRAINGER	Track & Right of Way Maint	25KTHRES	62.58
RAILROAD TOOLS AND SOLUTIONS LLC	Track & Right of Way Maint	25KTHRES	20,625.37
	Track & Right of Way Maint Total		20,687.95
ACCOUNTANTS FOR YOU	Transit Ambassadors	P-16-003	27,954.00
	Transit Ambassadors Total		27,954.00
GRAINGER	Transit Car Equipment-Electrical	25KTHRES	28.38
	Transit Car Equipment-Electrical Total		28.38
FRANKLIN FIBRE-LAMITEX CORP.	Transit Car Equipment-Mechanical	P-18-014	13,425.00
STRATO INC.	Transit Car Equipment-Mechanical	25KTHRES	948.10
TRI-DIM FILTER CORPORATION	Transit Car Equipment-Mechanical	25KTHRES	3,149.40
UKM TRANSIT PRODUCTS, INC.	Transit Car Equipment-Mechanical	P-17-039	9,035.00
WABTEC GLOBAL SERVICES	Transit Car Equipment-Mechanical	P-16-027	2,067.34
WABTEC PASSENGER TRANSIT	Transit Car Equipment-Mechanical	P-18-008	37,560.46
	Transit Car Equipment-Mechanical Total		66,185.30
John J. Robb	Travel Expenses	25KTHRES	45.82
Mark S. Ciechon	Travel Expenses	25KTHRES	80.72
PATCO PETTY CASH FUND	Travel Expenses	25KTHRES	250.35
Thomas M. Knetz	Travel Expenses	25KTHRES	48.72
	Travel Expenses Total		425.61
Brian T. Joyce	Tuition Reimbursement Expense	25KTHRES	3,564.00
	Tuition Reimbursement Expense Total		3,564.00
NJ DEPT. OF LABOR & WORKFORCE DEVEL	Unemployment Benefits Payable	NONE	9,385.28
	Unemployment Benefits Payable Total		9,385.28
UNIFIRST CORPORATION	Uniform Cleaning Expense	P-18-028	1,808.92
WILSON CLEANERS & DYERS	Uniform Cleaning Expense	25KTHRES	181.72
	Uniform Cleaning Expense Total		1,990.64
ANA SOURCING LLC	Uniform Expense	25KTHRES	603.26
ARBILL INDUSTRIES INC	Uniform Expense	25KTHRES	120.88
GALLS	Uniform Expense	25KTHRES	2,740.18
NORTHSTAR INDUSTRIAL SUPPLY, LLC	Uniform Expense	25KTHRES	2,031.07
PNC BANK P-CARD	Uniform Expense	NONE	1,591.85
QUIKSTITCH EMBROIDERY	Uniform Expense	25KTHRES	390.50
REFLECTIVE APPAREL FACTORY, INC	Uniform Expense	25KTHRES	668.51
UNIFIRST CORPORATION	Uniform Expense	P-18-028	1,262.93
	Uniform Expense Total		9,409.18
ECHELON FORD INC	Vehicle Parts for Repairs	25KTHRES	177.91
JESCO	Vehicle Parts for Repairs	25KTHRES	1,772.20
NAPA AUTO PARTS	Vehicle Parts for Repairs	D-18-013	1,491.23
	Vehicle Parts for Repairs Total		3,441.34
EXPERTPAY CHILD SUPPORT	Wage Attachment	NONE	11,244.76
NEW JERSEY FAMILY SUPPORT PAYMENT	Wage Attachment	NONE	1,200.00
	Wage Attachment Total		12,444.76
CAMDEN COUNTY MUNICIPAL UTILITIES	Water & Sewer Expense	Utility	42,000.00
CITY OF CAMDEN	Water & Sewer Expense	Utility	169.63
CITY OF PHILA	Water & Sewer Expense	Utility	5,864.19
NEW JERSEY AMERICAN WATER	Water & Sewer Expense	Utility	774.76
	Water & Sewer Expense Total		48,808.58
XYLEM WATER SOLUTIONS USA, INC.	Water Supply, Sewage	25KTHRES	2,516.14
	Water Supply, Sewage Total		2,516.14
SOUTH JERSEY WELDING SUPPLY CO	Welding Eqp & Supply	25KTHRES	112.53
TRI-STATE INDUSTRIAL DISTRIB. OF NJ	Welding Eqp & Supply	25KTHRES	19.80
	Welding Eqp & Supply Total		132.33
QUAL LYNX (ACH TRANSFER)	Worker's Comp Reserve	P-17-046	86,119.00
	Worker's Comp Reserve Total		86,119.00
	Grand Total		4,296,632.09

* D indicates a DRPA resolution

* P indicates a PATCO resolution

**PATCO MONTHLY LIST OF
PREVIOUSLY APPROVED
PURCHASE ORDERS & CONTRACTS**

PATCO Monthly List of Previously Approved Purchase Order Contracts February-2019

Purchasing Document	Item	Document Date	Vendor/ supplying plant	Material Group Desc.	Net Order Value
4500010130					256.88
4500010130	1	2/1/2019	101770 VALLEN DISTRIBUTION, INC.	HAND TOOLS	256.88
4500010131					142.38
4500010131	1	2/1/2019	100512 WHARTON HARDWARE & SUPPLY	HAND TOOLS	142.38
4500010132					558.00
4500010132	1	2/1/2019	101247 Y-PERS, INC.	ELEC EQP/SUPP-NO CBL	558.00
4500010133					32.23
4500010133	1	2/1/2019	100327 NORTON SANDBLASTING EQUIPMENT	1ST AID & SAFETY EQP	32.23
4500010134					1,355.50
4500010134	1	2/1/2019	100326 NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	1,030.00
4500010134	2	2/1/2019	100326 NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	325.50
4500010135					3,934.50
4500010135	1	2/1/2019	102385 DF SUPPLY INC	FARE COLLECTION EQP	3,934.50
4500010136					1,082.18
4500010136	1	2/1/2019	101191 TRI-STATE INDUSTRIAL DISTRIB. OF NJ	JANITORIAL SUPPLIES	335.00
4500010136	2	2/1/2019	101191 TRI-STATE INDUSTRIAL DISTRIB. OF NJ	FUEL/OIL/GREASE	47.50
4500010136	3	2/1/2019	101191 TRI-STATE INDUSTRIAL DISTRIB. OF NJ	PLUMBING EQP & SUPP	36.50
4500010136	4	2/1/2019	101191 TRI-STATE INDUSTRIAL DISTRIB. OF NJ	JANITORIAL SUPPLIES	378.40
4500010136	5	2/1/2019	101191 TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	234.60
4500010136	6	2/1/2019	101191 TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	50.18
4500010137					275.00
4500010137	1	2/1/2019	100191 GKY INDUSTRIES	FASTENERS	70.00
4500010137	2	2/1/2019	100191 GKY INDUSTRIES	FASTENERS	13.00
4500010137	3	2/1/2019	100191 GKY INDUSTRIES	FASTENERS	192.00
4500010138					216.00
4500010138	1	2/1/2019	100379 QUIKSTITCH EMBROIDERY	COMP ACCESS./SUPP.	216.00
4500010139					407.00
4500010139	1	2/1/2019	100231 INDCO INC	CLEANING MATERIALS	162.00
4500010139	2	2/1/2019	100231 INDCO INC	BUILDING MAINT SRVS	66.15
4500010139	3	2/1/2019	100231 INDCO INC	JANITORIAL SUPPLIES	178.85
4500010142					720.00
4500010142	1	2/1/2019	102375 ANA SOURCING LLC	CLOTHING UNIFORM	495.00
4500010142	2	2/1/2019	102375 ANA SOURCING LLC	CLOTHING UNIFORM	225.00
4500010143					3,257.40
4500010143	1	2/1/2019	100454 TESSCO INCORPORATED	RADIO COMMUN./TELE	3,257.40
4500010144					276.65
4500010144	1	2/1/2019	100231 INDCO INC	JANITORIAL SUPPLIES	276.65
4500010146					23,500.00
4500010146	1	2/2/2019	102243 JOHNSON CONTROLS FIRE PROECTION	SEC/FIRE/EMER SRVS	23,500.00
4500010147					179.00
4500010147	1	2/2/2019	100326 NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	154.00
4500010147	2	2/2/2019	100326 NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	25.00
4500010148					4,198.55
4500010148	1	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	2,387.00
4500010148	2	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	803.40
4500010148	3	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	319.00
4500010148	4	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	89.70
4500010148	5	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	16.95
4500010148	6	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	527.50
4500010148	7	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	15.00
4500010148	8	2/2/2019	102386 IPROMOTEU	AD/PROMO ITEMS	40.00
4500010149					1,352.46
4500010149	1	2/4/2019	101353 UNITED REFRIGERATION, INC.	INDUSTRIAL GASES	1,352.46
4500010151					4,382.50
4500010151	1	2/4/2019	101180 TRANSIT OUTSOURCE COMPANY	TRAN CAR EQUIP-MECH	4,282.50
4500010151	2	2/4/2019	101180 TRANSIT OUTSOURCE COMPANY	TRAN CAR EQUIP-MECH	100.00
4500010153					393.12
4500010153	1	2/6/2019	100501 W.B. MASON CO. INC	COOLERS/BTL WATER	393.12
4500010158					720.00
4500010158	1	2/6/2019	101983 LOVELINE INDUSTRIES, INC.	1ST AID & SAFETY EQP	720.00
4500010160					675.00
4500010160	1	2/6/2019	101804 PATRIOT WORKWEAR, LLC.	BADGES/EMBLEMS/TAGS	675.00
4500010162					2,346.00
4500010162	1	2/6/2019	101564 GALLS	CLOTHING UNIFORM	510.00
4500010162	2	2/6/2019	101564 GALLS	CLOTHING UNIFORM	510.00

PATCO Monthly List of Previously Approved Purchase Order Contracts February-2019

4500010162	3	2/6/2019	101564	GALLS	CLOTHING UNIFORM	510.00
4500010162	4	2/6/2019	101564	GALLS	CLOTHING UNIFORM	306.00
4500010162	5	2/6/2019	101564	GALLS	CLOTHING UNIFORM	510.00
4500010163						6,306.90
4500010163	1	2/6/2019	100043	ALSTOM TRANSPORTATION, INC.	TRANS CAR EQUIP-ELEC	6,306.90
4500010174						7,606.40
4500010174	2	2/7/2019	100577	POWERDMS, INC.	DATA PROC SRVS & SW	7,606.40
4500010175						1,335.00
4500010175	1	2/6/2019	101983	LOVELINE INDUSTRIES, INC.	1ST AID & SAFETY EQP	1,335.00
4500010188						20,685.42
4500010188	1	2/7/2019	101950	PCMG, INC.	DATA PROC SRVS & SW	1,061.47
4500010188	2	2/7/2019	101950	PCMG, INC.	DATA PROC SRVS & SW	19,623.95
4500010189						850.00
4500010189	1	2/7/2019	100758	BEYONDTRUST SOFTWARE, INC.	DATA PROC SRVS & SW	850.00
4500010190						898.00
4500010190	1	2/7/2019	100729	ANSALDO STS USA, INC.	TRK&RHT OF WAY MAINT	898.00
4500010191						356.36
4500010191	1	2/7/2019	100818	COOPER ELECTRIC SUPPLY CO.	ELEC&SIG PARTS/MAINT	66.56
4500010191	2	2/7/2019	100818	COOPER ELECTRIC SUPPLY CO.	ELEC&SIG PARTS/MAINT	289.80
4500010192						85.42
4500010192	1	2/7/2019	100130	DEL VEL CHEMICAL CO., INC.	JANITORIAL SUPPLIES	85.42
4500010193						1,344.00
4500010193	1	2/7/2019	100155	EHMKE MANUFACTURING COMPANY, INC.	HAND TOOLS	1,344.00
4500010194						132.00
4500010194	1	2/7/2019	100883	FOTRONIC CORPORATION/TEST EQUIPMENT	ELECTRON COMPON/PRTS	132.00
4500010196						523.50
4500010196	1	2/7/2019	100191	GKY INDUSTRIES	FASTENERS	24.00
4500010196	2	2/7/2019	100191	GKY INDUSTRIES	FASTENERS	479.50
4500010196	3	2/7/2019	100191	GKY INDUSTRIES	FASTENERS	20.00
4500010197						511.40
4500010197	1	2/7/2019	100900	GRAINGER	JANITORIAL SUPPLIES	511.40
4500010198						1,688.72
4500010198	1	2/7/2019	100915	HILTI INC	FASTENERS	1,539.48
4500010198	2	2/7/2019	100915	HILTI INC	FASTENERS	149.24
4500010199						1,045.20
4500010199	1	2/7/2019	100252	JOHNSTONE SUPPLY	TRANS CAR EQUIP-ELEC	1,045.20
4500010203						182.36
4500010203	1	2/7/2019	100289	MCMaster-CARR SUPPLY COMPANY	FUEL/OIL/GREASE	133.76
4500010203	2	2/7/2019	100289	MCMaster-CARR SUPPLY COMPANY	PUMPING EQP&ACCESS	17.04
4500010203	3	2/7/2019	100289	MCMaster-CARR SUPPLY COMPANY	PLUMBING EQP & SUPP	31.56
4500010204						589.26
4500010204	1	2/7/2019	100103	CL PRESSER CO	HAND TOOLS	112.00
4500010204	2	2/7/2019	100103	CL PRESSER CO	TRAN CAR EQUIP-MECH	326.06
4500010204	3	2/7/2019	100103	CL PRESSER CO	HARDWARE & RELATED	151.20
4500010205						193.00
4500010205	1	2/7/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	138.00
4500010205	2	2/7/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	32.00
4500010205	3	2/7/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	23.00
4500010206						358.50
4500010206	1	2/7/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	58.50
4500010206	2	2/7/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	300.00
4500010208						770.00
4500010208	1	2/8/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	224.00
4500010208	2	2/8/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	168.00
4500010208	3	2/8/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	378.00
4500010210						12,903.60
4500010210	1	2/8/2019	102393	KUSTOM SEATING UNLIMITED	TRAN CAR EQUIP-MECH	4,917.68
4500010210	2	2/8/2019	102393	KUSTOM SEATING UNLIMITED	TRAN CAR EQUIP-MECH	3,068.24
4500010210	3	2/8/2019	102393	KUSTOM SEATING UNLIMITED	TRAN CAR EQUIP-MECH	4,917.68
4500010211						1,458.85
4500010211	1	2/8/2019	102394	BBE PROMOTIONS	CLOTHING ACCESSORIES	1,084.00
4500010211	2	2/8/2019	102394	BBE PROMOTIONS	CLOTHING ACCESSORIES	203.25
4500010211	3	2/8/2019	102394	BBE PROMOTIONS	CLOTHING ACCESSORIES	171.60
4500010219						144.50
4500010219	1	2/11/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	33.00
4500010219	2	2/11/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	49.50

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4500010219	3	2/11/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	37.00
4500010219	4	2/11/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	25.00
4500010220						1,719.20
4500010220	1	2/11/2019	101472	CENTRAL POLY CORP.	JANITORIAL SUPPLIES	1,719.20
4500010221						4,484.40
4500010221	1	2/12/2019	100729	ANSALDO STS USA, INC.	TRK&RHT OF WAY MAINT	4,484.40
4500010222						215.00
4500010222	1	2/12/2019	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	215.00
4500010223						1,239.00
4500010223	1	2/12/2019	100963	KSL SUPPLIES INC.	FUEL/OIL/GREASE	1,071.00
4500010223	2	2/12/2019	100963	KSL SUPPLIES INC.	HAND TOOLS	168.00
4500010224						177.12
4500010224	1	2/12/2019	100436	STAUFFER GLOVE & SAFETY	1ST AID & SAFETY EQP	177.12
4500010225						255.00
4500010225	1	2/12/2019	102375	ANA SOURCING LLC	1ST AID & SAFETY EQP	255.00
4500010226						724.55
4500010226	1	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	161.10
4500010226	2	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	93.00
4500010226	3	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	59.00
4500010226	4	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	54.25
4500010226	5	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	31.75
4500010226	6	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	67.80
4500010226	7	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	69.00
4500010226	8	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	31.75
4500010226	9	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	62.40
4500010226	10	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	60.90
4500010226	11	2/12/2019	100103	CL PRESSER CO	HAND TOOLS	33.60
4500010227						1,235.20
4500010227	1	2/12/2019	100231	INDCO INC	JANITORIAL SUPPLIES	190.00
4500010227	2	2/12/2019	100231	INDCO INC	JANITORIAL SUPPLIES	910.00
4500010227	3	2/12/2019	100231	INDCO INC	JANITORIAL SUPPLIES	81.12
4500010227	4	2/12/2019	100231	INDCO INC	HARDWARE & RELATED	54.00
4500010228						1,228.56
4500010228	1	2/12/2019	100902	GRAYBAR ELECTRIC CO. INC.	MAIN/REPAIR-TEST EQP	1,228.56
4500010229						187.30
4500010229	1	2/12/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	187.30
4500010230						1,050.00
4500010230	1	2/12/2019	101302	JAMES DOORCHECK INC.	LOCKS/LOCKSMITH SRVS	1,050.00
4500010231						3,444.16
4500010231	1	2/12/2019	101233	WABTEC PASSENGER TRANSIT	TRANS CAR EQUIP-ELEC	3,444.16
4500010233						56.05
4500010233	1	2/12/2019	100302	MULTIFACET, INC.	HAND TOOLS	56.05
4500010235						500.00
4500010235	1	2/12/2019	100105	CLEAN VENTURE, INC.	BARREL/DRUM/CONTAIN.	500.00
4500010237						378.56
4500010237	1	2/12/2019	101197	UNIFIRST CORPORATION	CLOTHING UNIFORM	378.56
4500010238						2,530.00
4500010238	1	2/13/2019	101371	AIC RAIL	TRAN CAR EQUIP-MECH	2,530.00
4500010241						1,724.70
4500010241	1	2/13/2019	100651	WILLIAMS SCOTSMAN INC.	RENT/LEASE-OFFICE	1,724.70
4500010242						1,150.00
4500010242	1	2/13/2019	100379	QUIKSTITCH EMBROIDERY	1ST AID & SAFETY EQP	1,150.00
4500010243						52.00
4500010243	1	2/13/2019	101330	SHALLCROSS BOLT AND SPECIALTIES CO.	FASTENERS	40.00
4500010243	2	2/13/2019	101330	SHALLCROSS BOLT AND SPECIALTIES CO.	FASTENERS	12.00
4500010244						77.45
4500010244	1	2/13/2019	100684	SOSMETAL PRODUCTS	HAND TOOLS	77.45
4500010245						1,081.50
4500010245	1	2/13/2019	101650	TRI-STATE TECHNICAL SALES CORP.	ELECTRON COMPON/PRTS	1,081.50
4500010246						80.50
4500010246	1	2/13/2019	100445	T. FRANK MCCALL'S, INC.	ELEC EQP/SUPP-NO CBL	80.50
4500010247						285.00
4500010247	1	2/13/2019	100448	TACTICAL PUBLIC SAFETY LLC	ELEC&SIG PARTS/MAINT	285.00
4500010248						279.00
4500010248	1	2/13/2019	100729	ANSALDO STS USA, INC.	TRK&RHT OF WAY MAINT	279.00
4500010249						128.75

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4500010249	1	2/13/2019	101429	ELECTRO WIRE	ELECTRON COMPON/PRTS	128.75
4500010250						316.50
4500010250	1	2/13/2019	100655	GENERAL CHEMICAL AND SUPPLY	JANITORIAL SUPPLIES	316.50
4500010251						3,524.16
4500010251	1	2/13/2019	100868	ERICO INTERNATIONAL CORPORATION	BLDGS/GRNDS- MAINT.	912.40
4500010251	2	2/13/2019	100868	ERICO INTERNATIONAL CORPORATION	BLDGS/GRNDS- MAINT.	980.22
4500010251	3	2/13/2019	100868	ERICO INTERNATIONAL CORPORATION	TRK&RHT OF WAY MAINT	776.42
4500010251	4	2/13/2019	100868	ERICO INTERNATIONAL CORPORATION	BLDGS/GRNDS- MAINT.	855.12
4500010252						374.05
4500010252	1	2/13/2019	100103	CL PRESSER CO	ELEC EQP/SUPP-NO CBL	208.80
4500010252	2	2/13/2019	100103	CL PRESSER CO	PAINT-COATINGS, ETC	48.75
4500010252	3	2/13/2019	100103	CL PRESSER CO	HAND TOOLS	116.50
4500010254						649.70
4500010254	1	2/13/2019	100231	INDCO INC	JANITORIAL SUPPLIES	69.00
4500010254	2	2/13/2019	100231	INDCO INC	JANITORIAL SUPPLIES	48.40
4500010254	3	2/13/2019	100231	INDCO INC	HARDWARE & RELATED	59.20
4500010254	4	2/13/2019	100231	INDCO INC	JANITORIAL SUPPLIES	473.10
4500010255						3,410.31
4500010255	1	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	67.90
4500010255	2	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	379.80
4500010255	3	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	91.14
4500010255	4	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	17.02
4500010255	5	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	165.90
4500010255	6	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	142.80
4500010255	7	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	60.20
4500010255	8	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	123.90
4500010255	9	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	72.08
4500010255	10	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	112.70
4500010255	11	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	88.20
4500010255	12	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	159.60
4500010255	13	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	123.20
4500010255	14	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	91.00
4500010255	15	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	43.45
4500010255	16	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	44.10
4500010255	17	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	161.68
4500010255	18	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	63.55
4500010255	19	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	96.25
4500010255	20	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	241.50
4500010255	21	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	143.50
4500010255	22	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	70.89
4500010255	23	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	62.49
4500010255	24	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	78.40
4500010255	25	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	17.05
4500010255	26	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	48.72
4500010255	27	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	162.40
4500010255	28	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	238.00
4500010255	29	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	42.55
4500010255	30	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	5.04
4500010255	31	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	123.90
4500010255	32	2/13/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	71.40
4500010256						1,872.00
4500010256	1	2/14/2019	101098	PANDROL INDUSTRIES INC.	MAIN/REPAIR-RAILROAD	1,299.00
4500010256	2	2/14/2019	101098	PANDROL INDUSTRIES INC.	MAIN/REPAIR-RAILROAD	573.00
4500010257						1,710.51
4500010257	1	2/14/2019	101532	TRACK-WELD	WELDING EQP & SUPP	518.40
4500010257	2	2/14/2019	101532	TRACK-WELD	WELDING EQP & SUPP	118.60
4500010257	3	2/14/2019	101532	TRACK-WELD	WELDING EQP & SUPP	109.00
4500010257	4	2/14/2019	101532	TRACK-WELD	WELDING EQP & SUPP	220.00
4500010257	5	2/14/2019	101532	TRACK-WELD	WELDING EQP & SUPP	219.00
4500010257	6	2/14/2019	101532	TRACK-WELD	WELDING EQP & SUPP	400.00
4500010257	7	2/14/2019	101532	TRACK-WELD	WELDING EQP & SUPP	125.51
4500010258						1,394.02
4500010258	1	2/14/2019	100897	GLOBAL EQUIPMENT CO.	OFFICE SUPPLIES	216.55
4500010258	2	2/14/2019	100897	GLOBAL EQUIPMENT CO.	OFFICE SUPPLIES	147.20
4500010258	3	2/14/2019	100897	GLOBAL EQUIPMENT CO.	OFFICE SUPPLIES	63.60

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4500010258	4	2/14/2019	100897	GLOBAL EQUIPMENT CO.	OFFICE SUPPLIES	156.70
4500010258	5	2/14/2019	100897	GLOBAL EQUIPMENT CO.	OFFICE SUPPLIES	809.97
4500010259						1,564.50
4500010259	1	2/14/2019	101650	TRI-STATE TECHNICAL SALES CORP.	ELECTRON COMPON/PRTS	1,564.50
4500010261						759.28
4500010261	1	2/14/2019	102128	INTERWORLD HIGHWAY LLC	ELEC EQP/SUPP-NO CBL	759.28
4500010264						4,856.50
4500010264	1	2/14/2019	102369	FAIRMOUNT FOUNDRY INC	TRAN CAR EQUIP-MECH	4,856.50
4500010269						10,770.20
4500010269	1	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	2,542.50
4500010269	2	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	1,572.50
4500010269	3	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	2,209.20
4500010269	4	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	1,290.00
4500010269	5	2/14/2019	100221	HOUGH PETROLEUM	FUEL/OIL/GREASE	3,156.00
4500010275						324.72
4500010275	1	2/15/2019	100620	BILLOWS ELEC SUPPLY CO INC	TRANS CAR EQUIP-ELEC	324.72
4500010276						110.50
4500010276	1	2/15/2019	100191	GKY INDUSTRIES	FASTENERS	22.50
4500010276	2	2/15/2019	100191	GKY INDUSTRIES	TRAN CAR EQUIP-MECH	88.00
4500010278						505.50
4500010278	1	2/15/2019	100655	GENERAL CHEMICAL AND SUPPLY	CLEANING MATERIALS	360.00
4500010278	2	2/15/2019	100655	GENERAL CHEMICAL AND SUPPLY	JANITORIAL SUPPLIES	145.50
4500010280						2,540.40
4500010280	3	2/15/2019	100169	EPLUS TECHNOLOGY, INC.	COMP HW/PERIPH-MICRO	2,540.40
4500010282						689.70
4500010282	1	2/15/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	37.50
4500010282	2	2/15/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	63.00
4500010282	3	2/15/2019	101973	SUPREME SAFETY, INC	ELEC EQP/SUPP-NO CBL	486.00
4500010282	4	2/15/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	103.20
4500010283						107.64
4500010283	1	2/15/2019	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	107.64
4500010284						129.21
4500010284	1	2/15/2019	101353	UNITED REFRIGERATION, INC.	AIR COMPRES/ACCESS.	129.21
4500010285						239.71
4500010285	1	2/15/2019	101770	VALLEN DISTRIBUTION, INC.	JANITORIAL SUPPLIES	239.71
4500010286						102.76
4500010286	1	2/15/2019	100511	WESTCODE INC.	TRAN CAR EQUIP-MECH	102.76
4500010289						2,500.00
4500010289	1	2/15/2019	100386	RAILROAD TOOLS AND SOLUTIONS LLC	TRK&RHT OF WAY MAINT	2,500.00
4500010290						2,538.00
4500010290	1	2/15/2019	100808	COLONIAL ELECTRIC SUPPLY CO.,INC.	ELEC EQP/SUPP-NO CBL	480.10
4500010290	2	2/15/2019	100808	COLONIAL ELECTRIC SUPPLY CO.,INC.	ELEC EQP/SUPP-NO CBL	390.00
4500010290	3	2/15/2019	100808	COLONIAL ELECTRIC SUPPLY CO.,INC.	ELEC EQP/SUPP-NO CBL	1,650.00
4500010290	4	2/15/2019	100808	COLONIAL ELECTRIC SUPPLY CO.,INC.	ELEC EQP/SUPP-NO CBL	17.90
4500010292						333.20
4500010292	1	2/15/2019	100644	FRANKLIN - GRIFFITH, LLC	ELEC EQP/SUPP-NO CBL	56.00
4500010292	2	2/15/2019	100644	FRANKLIN - GRIFFITH, LLC	ELECTRON COMPON/PRTS	199.20
4500010292	3	2/15/2019	100644	FRANKLIN - GRIFFITH, LLC	ELEC EQP/SUPP-NO CBL	50.00
4500010292	4	2/15/2019	100644	FRANKLIN - GRIFFITH, LLC	ELEC&SIG PARTS/MAINT	28.00
4500010293						276.00
4500010293	1	2/15/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC&SIG PARTS/MAINT	77.00
4500010293	2	2/15/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC&SIG PARTS/MAINT	199.00
4500010297						10,664.03
4500010297	1	2/19/2019	101233	WABTEC PASSENGER TRANSIT	TRAN CAR EQUIP-MECH	435.75
4500010297	2	2/19/2019	101233	WABTEC PASSENGER TRANSIT	TRAN CAR EQUIP-MECH	2,987.00
4500010297	3	2/19/2019	101233	WABTEC PASSENGER TRANSIT	TRAN CAR EQUIP-MECH	7,241.28
4500010299						7,871.00
4500010299	1	2/19/2019	100672	MSDSPRO, LLC	DATA PROC SRVS & SW	4,350.00
4500010299	2	2/19/2019	100672	MSDSPRO, LLC	DATA PROC SRVS & SW	3,521.00
4500010302						182.60
4500010302	1	2/19/2019	101298	G A BLANCO & SONS INC.	OFFICE SUPPLIES	182.60
4500010303						392.68
4500010303	1	2/19/2019	102092	MARTEK INDUSTRIES, INC.	ELECTRON COMPON/PRTS	392.68
4500010309						4,546.75
4500010309	1	2/19/2019	100530	SHI INTERNATIONAL CORP	DATA PROC SRVS & SW	4,546.75
4500010310						380.74
4500010310	1	2/20/2019	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	44.50

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4500010310	2	2/20/2019	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	4.70
4500010310	3	2/20/2019	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	21.10
4500010310	4	2/20/2019	100449	TEAM ONE REPAIR, INC.	FARE COLLECTION EQP	310.44
4500010311						288.27
4500010311	1	2/20/2019	101195	ULINE, INC	OFFICE SUPPLIES	90.00
4500010311	2	2/20/2019	101195	ULINE, INC	OFFICE SUPPLIES	180.00
4500010311	3	2/20/2019	101195	ULINE, INC	OFFICE SUPPLIES	18.27
4500010312						18,555.00
4500010312	1	2/20/2019	101013	MORTON SALT INC.	BLDGS/GRNDS- MAINT.	18,555.00
4500010319						11,835.13
4500010319	1	2/21/2019	100837	DELL MARKETING L.P.	DATA PROC SRVS & SW	11,835.13
4500010325						665.08
4500010325	1	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	54.95
4500010325	2	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	93.00
4500010325	3	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	29.98
4500010325	4	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	97.50
4500010325	5	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	150.00
4500010325	6	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	50.00
4500010325	7	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	11.75
4500010325	8	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	119.40
4500010325	9	2/22/2019	100326	NORTHSTAR INDUSTRIAL SUPPLY, LLC	CLOTHING UNIFORM	58.50
4500010326						276.65
4500010326	1	2/22/2019	100231	INDCO INC	JANITORIAL SUPPLIES	276.65
4500010327						204.00
4500010327	1	2/22/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	68.00
4500010327	2	2/22/2019	100379	QUIKSTITCH EMBROIDERY	CLOTHING UNIFORM	136.00
4500010332						112.00
4500010332	1	2/22/2019	101195	ULINE, INC	OFFICE SUPPLIES	56.00
4500010332	2	2/22/2019	101195	ULINE, INC	OFFICE SUPPLIES	56.00
4500010333						2,669.78
4500010333	1	2/22/2019	100647	EASTERN LIFT TRUCK CO INC	MACH/HW, INDUSTRIAL	871.90
4500010333	2	2/22/2019	100647	EASTERN LIFT TRUCK CO INC	MACH/HW, INDUSTRIAL	316.00
4500010333	3	2/22/2019	100647	EASTERN LIFT TRUCK CO INC	MACH/HW, INDUSTRIAL	1,342.88
4500010333	4	2/22/2019	100647	EASTERN LIFT TRUCK CO INC	MACH/HW, INDUSTRIAL	139.00
4500010334						11,340.80
4500010334	1	2/22/2019	100411	SCHNEIDER ELECTRIC BUILDINGS AMERIC	COMP HW/PERIPH-MICRO	11,340.80
4500010335						527.50
4500010335	1	2/22/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL	16.20
4500010335	2	2/22/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC&SIG PARTS/MAINT	246.00
4500010335	3	2/22/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELECTRON COMPON/PRTS	265.30
4500010336						254.76
4500010336	1	2/22/2019	100969	LAWSON PRODUCTS	WELDING EQP & SUPP	254.76
4500010341						5,227.20
4500010341	1	2/25/2019	100059	ATLANTIC TACTICAL	POLICE EQP AND SUPP	1,687.20
4500010341	2	2/25/2019	100059	ATLANTIC TACTICAL	POLICE EQP AND SUPP	1,200.00
4500010341	3	2/25/2019	100059	ATLANTIC TACTICAL	POLICE EQP AND SUPP	1,320.00
4500010341	4	2/25/2019	100059	ATLANTIC TACTICAL	POLICE EQP AND SUPP	1,020.00
4500010343						1,158.05
4500010343	1	2/25/2019	100304	NALCO COMPANY	CHEM/SOLV-COMMERCIAL	1,158.05
4500010345						3,000.00
4500010345	1	2/25/2019	100428	SOUTH JERSEY WELDING SUPPLY CO	INDUSTRIAL GASES	3,000.00
4500010347						3,000.00
4500010347	1	2/25/2019	101604	TRANSCAT, INC.	MAINT/REPAIR-HVY EQP	3,000.00
4500010353						6,225.00
4500010353	1	2/26/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	PLUMBING EQP & SUPP	6,225.00
4500010355						104.00
4500010355	1	2/27/2019	100029	AIM ELECTRONICS	ELECTRON COMPON/PRTS	104.00
4500010356						150.00
4500010356	1	2/27/2019	101689	ALPHA IDENTIFICATION	OFFICE SUPPLIES	150.00
4500010357						199.20
4500010357	1	2/27/2019	100729	ANSALDO STS USA, INC.	TRK&RHT OF WAY MAINT	199.20
4500010360						1,275.56
4500010360	1	2/27/2019	100868	ERICO INTERNATIONAL CORPORATION	BLDGS/GRNDS- MAINT.	665.66
4500010360	2	2/27/2019	100868	ERICO INTERNATIONAL CORPORATION	TRK&RHT OF WAY MAINT	289.83
4500010360	3	2/27/2019	100868	ERICO INTERNATIONAL CORPORATION	TRK&RHT OF WAY MAINT	271.07
4500010360	4	2/27/2019	100868	ERICO INTERNATIONAL CORPORATION	TRK&RHT OF WAY MAINT	49.00
4500010361						1,172.00

PATCO Monthly List of Previously Approved Purchase Order Contracts February-2019

4500010361	1	2/27/2019	101424	FUCHS LUBRICANTS CO	FUEL/OIL/GREASE	1,172.00
4500010362						2,637.00
4500010362	1	2/27/2019	100655	GENERAL CHEMICAL AND SUPPLY	RAGS, SHOP TOWELS	2,637.00
4500010363						690.12
4500010363	1	2/27/2019	100919	HOMELAND INDUSTRIAL SUPPLY	JANITORIAL SUPPLIES	690.12
4500010364						10,913.20
4500010364	1	2/27/2019	100458	THE HORNE PRODUCTS, INC.	TRAN CAR EQUIP-MECH	4,090.80
4500010364	2	2/27/2019	100458	THE HORNE PRODUCTS, INC.	TRAN CAR EQUIP-MECH	6,822.40
4500010365						433.20
4500010365	1	2/27/2019	100963	KSL SUPPLIES INC.	FUEL/OIL/GREASE	433.20
4500010366						349.84
4500010366	1	2/27/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL	39.84
4500010366	2	2/27/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	TRK&RHT OF WAY MAINT	149.00
4500010366	3	2/27/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	HAND TOOLS	78.00
4500010366	4	2/27/2019	101067	PEMBERTON ELECTRICAL SUPPLY COMPANY	ELEC EQP/SUPP-NO CBL	83.00
4500010367						356.00
4500010367	1	2/27/2019	100342	PENDERGAST SAFETY EQUIPMENT CO	1ST AID & SAFETY EQP	356.00
4500010368						1,292.71
4500010368	1	2/27/2019	100690	RG INDUSTRIES INC	AIR COMPRES/ACCESS.	1,292.71
4500010369						191.67
4500010369	1	2/27/2019	100428	SOUTH JERSEY WELDING SUPPLY CO	HAND TOOLS	191.67
4500010370						94.50
4500010370	1	2/28/2019	100644	FRANKLIN - GRIFFITH, LLC	ELECTRON COMPON/PRTS	94.50
4500010372						199.99
4500010372	1	2/28/2019	101232	WABTEC GLOBAL SERVICES	TRAN CAR EQUIP-MECH	199.99
4500010373						230.60
4500010373	1	2/28/2019	102399	SPRAYING SYSTEMS CO	MAINT/REPAIR-BLDG	230.60
4500010375						700.92
4500010375	1	2/28/2019	101973	SUPREME SAFETY, INC	ELEC EQP/SUPP-NO CBL	399.00
4500010375	2	2/28/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	301.92
4500010376						834.20
4500010376	1	2/28/2019	100919	HOMELAND INDUSTRIAL SUPPLY	BLDGS/GRNDS- MAINT.	834.20
4500010377						243.00
4500010377	1	2/28/2019	100445	T. FRANK MCCALL'S, INC.	JANITORIAL SUPPLIES	243.00
4500010380						606.76
4500010380	1	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	9.00
4500010380	2	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	13.75
4500010380	3	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	PLUMBING EQP & SUPP	26.98
4500010380	4	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	TRK&RHT OF WAY MAINT	24.60
4500010380	5	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	106.20
4500010380	6	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	83.75
4500010380	7	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	JANITORIAL SUPPLIES	75.60
4500010380	8	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	225.00
4500010380	9	2/28/2019	101191	TRI-STATE INDUSTRIAL DISTRIB. OF NJ	HAND TOOLS	41.88
4500010381						1,007.50
4500010381	1	2/28/2019	101973	SUPREME SAFETY, INC	1ST AID & SAFETY EQP	175.50
4500010381	2	2/28/2019	101973	SUPREME SAFETY, INC	ELECTRON COMPON/PRTS	832.00
4500010382						279.15
4500010382	1	2/28/2019	100667	SNAP-ON INCORPORATED	HAND TOOLS	279.15
4500010387						216.00
4500010387	1	2/28/2019	100231	INDCO INC	CLEANING MATERIALS	216.00
4500010388						110.00
4500010388	1	2/28/2019	100512	WHARTON HARDWARE & SUPPLY	TRAN CAR EQUIP-MECH	110.00
4500010389						54.42
4500010389	1	2/28/2019	100289	MCMASTER-CARR SUPPLY COMPANY	PLUMBING EQP & SUPP	54.42
4500010390						78.00
4500010390	1	2/28/2019	101396	EAST COAST FLAG & BANNER	FLAGS/POLES/BANNRS	78.00
4500010391						689.50
4500010391	1	2/28/2019	100859	ELECTRONIC CONNECTIONS INTERNATIONAL	ELECTRON COMPON/PRTS	172.00
4500010391	2	2/28/2019	100859	ELECTRONIC CONNECTIONS INTERNATIONAL	ELEC&SIG PARTS/MAINT	517.50
4500010392						185.00
4500010392	1	2/28/2019	100306	NATIONAL BATTERY CO.	FARE COLLECTION EQP	185.00
4500010393						98.40
4500010393	1	2/28/2019	100436	STAUFFER GLOVE & SAFETY	1ST AID & SAFETY EQP	98.40
4500010395						277.20
4500010395	1	2/28/2019	100082	BURLINGTON SAFETY LAB.	1ST AID & SAFETY EQP	277.20
4500010396						3,175.45

PATCO Monthly List of Previously Approved Purchase Order Contracts February-2019

4500010396	1	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	349.80
4500010396	2	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	692.40
4500010396	3	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	596.40
4500010396	4	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	571.50
4500010396	5	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	182.05
4500010396	6	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	113.40
4500010396	7	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	370.50
4500010396	8	2/28/2019	101298	G A BLANCO & SONS INC.	FURNITURE	299.40

**OPERATIONS & MAINTENANCE
COMMITTEE**

**Refer to Operations and
Maintenance Minutes
in the DRPA Board Packet**

SUMMARY STATEMENT

ITEM NO.: PATCO-19-008

SUBJECT: PATCO Switch Rail Grinding Profile

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorizes staff to negotiate a contract with Railroad Construction Company of South Jersey to perform switch and rail grinding of PATCO's rails and switches.

Amount: \$1,311,575.00

Contractor: Railroad Construction Company of South Jersey
705 Mantua Avenue
Paulsboro, NJ 08066

Other Bidders: Loram Maintenance of Way, Inc. No Bid

PURPOSE: To perform switch and rail grinding to restore the rail track profile and remove irregularities from worn tracks to extend its life and to improve the ride of trains using the track.

BACKGROUND: To maximize the life and value of rail assets, precision removal of fatigued metal, restoration of the rail head profile and removal of rail defects are the goals of an effective rail grinding program. Switch and rail grinding will extend rail life and track component life, improve train wheel and rail interaction, prevent premature rail failures and replacement, reduce wear on the train cars and improved ride quality and passenger comfort. A total of 29.14 rail miles of track on the mainline will be ground and switch rail grinding shall be performed on every turnout in all thirteen PATCO interlockings and the Camden Yard.

The procurement was publicly advertised on the DRPA web site starting on January 15, 2019, and mailed to two (2) potential bidders. Two (2) bids were received, with one (1) No Bid. The low bid was submitted by Railroad Construction Company of South Jersey in the total amount of \$1,311,575.00. It is recommended that a contract be negotiated Railroad Construction Company of South Jersey to perform switch and rail grinding of PATCO's rails and switches.

SUMMARY:	Amount:	\$1,311,575.00
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.31905
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	60 calendar days
	Other Parties:	N/A

RESOLUTION

RESOLVED: That the Board hereby authorizes staff to negotiate an agreement with Railroad Construction Company of South Jersey to perform switch and rail grinding of PATCO's rails and switches for a total cost not to exceed \$1,311,575.00 and be it further

RESOLVED: That the Chair, Vice Chairman and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chairman and President and if thereafter either the Chair or Vice Chairman is absent or unavailable, then the President shall execute the said document(s) on behalf of PATCO.

SUMMARY:	Amount:	\$1,311,575.00
	Source of Funds:	2018 A Revenue Bonds
	Capital Project #:	PTD.31905
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	60 calendar days
	Other Parties:	N/A

SUMMARY STATEMENT

ITEM NO.: PATCO-19-009

SUBJECT: PATCO Elevator and Escalator Maintenance and Service Agreement

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board authorizes staff to enter into an agreement with SEPTA to continue to perform maintenance and service for PATCO's elevators and escalators at a cost not-to-exceed \$5,895,000.00 for a period of five (5) years.

PURPOSE: To continue to perform maintenance and service for PATCO's elevators and escalators for a period of five (5) years.

BACKGROUND: PATCO currently operates fourteen (14) escalators and thirteen (13) elevators on its system with an additional ten (10) new elevators and one (1) escalator being installed over the next three (3) to four (4) years. Maintenance and service of this equipment is beyond PATCO's capabilities, and requires an outside contractor to provide these critical services.

SEPTA has been providing these services since December of 2013 and has done an outstanding job. SEPTA will provide a comprehensive maintenance program nearly identical to that which they perform on their own equipment. This level of attention is necessary to afford safety and reliability in the harsh transit operating environment.

PATCO had set goals of 90% availability for escalators and 97% for elevators. We have consistently met these objectives over the past five years; in 2017 we increased the goal to 96% for escalator availability and still exceeded that higher goal in both 2017 and 2018.

It is recommended that an agreement be negotiated to perform maintenance and services for PATCO's elevators and escalators with SEPTA for a not-to-exceed total amount of \$5,895,000.00. Upon approval of the Board, an agreement will be negotiated with SEPTA to perform maintenance and services for PATCO's elevators and escalators.

SUMMARY:	Amount:	\$5,895,000 (not-to-exceed total for five years)
	Source of Funds:	Operating Budget
	Capital Project #:	N/A
	Operating Budget:	\$1,227,800 – Year 1
		\$1,264,500 – Year 2
		\$1,101,000 – Year 3
		\$1,134,000 – Year 4
		\$1,167,700 – Year 5
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Five (5) years
	Other Parties Involved:	N/A

PATCO-19-009
Operations and Maintenance Committee: March 5, 2019
Board Date: March 20, 2019
PATCO Elevator and Escalator
Maintenance and Service Agreement

RESOLUTION

RESOLVED: That the Board authorizes staff to enter into an agreement with SEPTA for the maintenance and service of PATCO's elevators and escalators for a period of five (5) years, as per the attached Summary Statement for a total amount not to exceed \$5,895,000.00 during this period; and be it further

RESOLVED: The Chairman, Vice Chairman and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and President and if thereafter, either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO along with the President. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, then the President shall execute such document(s) on behalf of PATCO.

SUMMARY:	Amount:	\$5,895,000 (not-to-exceed total for five years)
	Source of Funds:	Operating Budget
	Capital Project #:	N/A
	Operating Budget:	\$1,227,800 – Year 1
		\$1,264,500 – Year 2
		\$1,101,000 – Year 3
		\$1,134,000 – Year 4
		\$1,167,700 – Year 5
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Five (5) years
	Other Parties Involved:	N/A

SUMMARY STATEMENT

ITEM NO.: PATCO-19-010

**SUBJECT: Temporary Workers -
Transit Ambassadors**

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

March 5, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL:

That the Board authorizes staff to negotiate two (2), three-year contracts with two (2) one year options with the firms of Accountants for You, Inc. and Perry Resources to supply temporary workers for the position of Transit Ambassador occasionally required by PATCO. The total cost of these two (2) contracts shall not exceed \$1,125,000 over a three (3) year term and \$375,000 over each one of the two (2) option years. Both firms shall be advised in writing that no firm will be guaranteed any portion of the \$1,125,000 over the three (3) year term or the \$375,000 over any of the two (2) option years.

Amount:

**NTE: \$1,125,000 (2019-2022)
\$ 375,000 option year 1 (2023)
\$ 375,000 option year 2 (2024)**

Consultants:

**Accountants for You, Inc.
Cherry Hill, NJ**

**Perry Resources
Marlton, NJ**

PURPOSE:

To retain firms to supply temporary workers to fill the position of Transit Ambassador in PATCO stations during evening hours and special events.

BACKGROUND:

Transit Ambassadors provide a recognizable, professional and courteous presence throughout the PATCO system. They assist customers with navigating and understanding how to use the Automated Fare Collection system in the PATCO stations, including how to purchase fare media from ticket vending machines and how to use that media in fare gates. Transit Ambassadors provide on-site customer service by greeting customers and answering their questions regarding PATCO's schedule, train arrival times, information related to connections to NJ Transit and SEPTA, and information about local points of interest. When asked, the Transit Ambassador will escort customers from the station to their cars in the parking lot or along the concourse in the Philadelphia stations.

Transit Ambassadors have become a vital part of the communication process during evening and weekend shifts. Transit Ambassadors communicate with Center Tower (PATCO's Control Center) as required reporting incidents and conditions or situations that may need maintenance or custodial attention, including but not limited to, graffiti, dangerous and/or unsafe conditions, and inoperable station elevators and escalators.

Transit Ambassadors are stationed in a specific station per shift, or when required, roam the system, riding trains and interfacing with other Transit Ambassadors. The work hours and locations may change or vary based on PATCO needs.

On November 30, 2018, a Request for Proposal was publicly advertised on the DRPA web site. Five proposals were received. A review team was assembled to evaluate the proposals. Proposals were evaluated on completeness, qualifications of firm, understanding of scope, and hourly bill rate. After a review by the selection committee, the proposals from Accountants for You, Inc. and Perry Resources were found to be the most responsive to PATCO's present need and found to be fair and reasonable.

It is recommended that contracts be negotiated with Accountants for You, Inc. and Perry Resources to supply temporary workers for Transit Ambassadors at a not-to-exceed cost of \$1,125,000 for the initial three (3) year term and \$375,000 for each of the two (2), one (1) year extensions.

SUMMARY:	Amount:	Not to exceed \$1,125,000 over 3 year term and \$375,000 (option year one) and \$375,000 (option year 2)
	Source of Funding:	General Fund
	Operating Budget:	PATCO - Passenger Services Dept.
	Capital Project #:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Three (3) years with two (2) one year extensions for a total of 5 years
	Other Parties Involved:	N/A

PATCO-19-010
Operations & Maintenance: March 5, 2019
Board Date: March 20, 2019
Temporary Workers – Transit Ambassadors

RESOLUTION

RESOLVED: That the Board of Commissioners of the Port Authority Transit Corporation authorizes staff to negotiate two (2), three-year contracts with two (2) one year options with Accountants for You, Inc. and Perry Resources to supply temporary workers for the position of Transit Ambassador; and be it further

RESOLVED: The total cost of the two (2) contracts shall not exceed \$1,125,000 over a three (3) year term and \$375,000 per option year and no one firm is guaranteed any amount thereof, and be it further

RESOLVED: That the Chairman, Vice Chairman and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and President and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on half of PATCO along with the President. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the President shall execute such documents on half of PATCO.

SUMMARY:	Amount:	Not to exceed \$1,125,000 over 3 year term and \$375,000 (option year one) and \$375,000 (option year 2)
	Source of Funding:	General Fund
	Operating Budget:	PATCO - Passenger Services Dept.
	Capital Project #:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	Three (3) years with two (2) one year extensions for a total of 5 years
	Other Parties Involved:	N/A

FINANCE COMMITTEE

SUMMARY STATEMENT

ITEM NO.: PATCO-19-011

**SUBJECT: Qualified Law Firms to Provide
Legal Services to DRPA and PATCO**

COMMITTEE:

Finance

COMMITTEE MEETING DATE:

March 6, 2019

BOARD ACTION DATE:

March 20, 2019

PROPOSAL: That the Board of Commissioners adopt a resolution approving a list of law firms qualified to provide legal services to Delaware River Port Authority (“DRPA”) and Port Authority Transit Corporation (“PATCO”).

PURPOSE: To approve selection of qualified law firms to provide legal services to DRPA and PATCO.

BACKGROUND: In 2018, DRPA advertised a Request for Qualification for Legal Services (“RFQ”) seeking “law firms, partnerships, legal limited liability corporations, and/or individual attorneys to provide legal services to DRPA and PATCO” in certain areas of practice. Responding firms were advised that one of the areas we would consider in evaluating the firm’s submissions was: “The inclusion of women and or minority attorneys within the proposing firm or partnership and the inclusion of qualified minority and or women as part of the team that would actually perform work for DRPA.”

The Panel reviewed the submissions, and developed the attached list of 42 firms recommended for inclusion on a list of qualified counsel. Inclusion on this list does not guarantee that a particular firm will be assigned legal work; that decision will depend on the legal needs of the DRPA and PATCO and decisions made by the General Counsel. Before assigning work to any firm on the list, staff will assure that the firm has submitted all required certifications and complied with all relevant insurance requirements.

In addition, the Board of Commissioners has sought to maintain its fees for legal services on par with fees paid by similar governmental entities in the region. The fee schedule for outside counsel has remained essentially static since December 2001. While special matters may have resulted in increased rates for legal services on a case-by-case basis, an overall review of the rate schedule has not occurred since December 2001. Many cases and matters require the immediate attention of skilled and experienced counsel. In fact, it has been our experience that DRPA and PATCO are almost always represented by law firm partners, most often those with seniority, and in a number of matters we have been represented by counsel who are the top practitioners in their fields. Our counsel make it clear that they see

representing the DRPA and PATCO as an important public service, but they find that it has become increasingly uneconomic to do so and have asked that we review and establish a fair rate for legal services to a public entity. It is the intention to compensate those providing services fairly, and to pay for services at a rate within the range of rates generally paid by other governmental entities in the region. Compensation for legal work will be at rates set forth herein, or as determined on a case-by-case basis by the General Counsel, after consultation with the Chief Executive Officer and approval of Board Chair and Vice Chair.

SUMMARY:

Amount:	N/A
Source of Funds:	Revenue Fund, General Fund
Capital Project #:	Various Approved Projects
Operating Budget:	DRPA and PATCO Budgets
Master Plan Status:	N/A
Other Fund Sources:	N/A

RESOLUTION

- RESOLVED:** That the Board of Commissioners hereby approves the list of law firms identified in Attachment “A” to provide legal services to DRPA and PATCO; and be it further
- RESOLVED:** Should a matter arise that concerns a particular expertise that may be unavailable from the Approved Counsel List, General Counsel, with the approval of the Chief Executive Officer/President and the Chairman and Vice Chairman, may engage other counsel as might be necessary; and be it further
- RESOLVED:** That assignment of work will depend on actual legal needs and will be made by the General Counsel following appropriate consultation; and be it further
- RESOLVED:** That Compensation for legal work will be at rates set forth in Attachment “B”, or as determined on a case-by-case basis by the General Counsel, after consultation with the Chief Executive Officer and approval of Chair and Vice Chair; and be it further
- RESOLVED:** Counsel on any issuance of DRPA debt, selected by the General Counsel, after consultation with the Chief Financial Officer, will be paid a negotiated fee from the proceeds of the debt issue for which they are engaged; and be it further
- RESOLVED:** That all law firms providing legal services for the DRPA and PATCO shall submit each month with their invoices a Diversity Commitment Log in the form of Attachment “C,” which form may be changed from time to time at the discretion of the General Counsel.
- SUMMARY:**
- | | |
|----------------------------|----------------------------|
| Amount: | N/A |
| Source of Funds: | Revenue Fund, General Fund |
| Capital Project #: | Various Approved Projects |
| Operating Budget: | DRPA and PATCO Budgets |
| Master Plan Status: | N/A |
| Other Fund Sources: | N/A |

ATTACHMENT A
LIST OF QUALIFIED LAW FIRMS

**DRPA and PATCO APPROVED COUNSEL LIST
(APRIL 1, 2019 THROUGH DECEMBER 31, 2021)**

Firm	Office Location
Adelson, Testan, Brundo, Novell & Jimenez	Philadelphia, PA & Cherry Hill, NJ
Ahmad Zaffarese LLC	Philadelphia, PA
Archer & Greiner	Haddonfield, NJ
Ballard Spahr LLP	Philadelphia, PA
Bennett, Bricklin & Saltzburg LLC	Marlton, NJ
Brown & Connery LLP	Westmont, Woodbury, & Haddonfield, NJ
Brown McGarry Nimeroff, LLC.	Philadelphia, PA
Burns White, LLC.	Conshohocken, PA & Cherry Hill, NJ
Capehart Scatchard	Trenton, NJ & Mt. Laurel, NJ
Chartwell Law	Philadelphia, PA & Moorestown, NJ
Cooper Levenson	Atlantic City, NJ
Dilworth Paxson LLP	Philadelphia, PA
Duane Morris	Philadelphia, PA
Dubois, Sheehan, Hamilton, Levin & Weissman, LLC	Camden, NJ
Elliott Greenleaf, P.C.	Blue Bell, PA
Fineman Krekstein & Harris, P.C.	Philadelphia, PA
Florio, Perrucci, Steinhardt & Cappelli LLC	Camden, NJ
Genova Burns	Camden, NJ
Gosfield Potts LLC	Merion Station, PA
Greenberg Traurig	Philadelphia, PA
Griesing Law, LLC.	Philadelphia, PA
Klehr, Harrison, Harvey, Branzburg LLP	Philadelphia, PA & Marlton, NJ
Kleinbard LLC	Philadelphia, PA
Lare Diaz	Philadelphia, PA
Lauletta Birnbaum, LLC	Sewell, NJ & Philadelphia, PA
Malamut & Associates LLC	Cherry Hill, NJ
Mattleman, Weinroth & Miller, P.C.	Cherry Hill, NJ
McCann & Duffy LLP	Chester Springs, PA
McElroy, Deutsch, Mulvaney & Carpenter, LLP	Philadelphia, PA & Morristown, NJ
Merkin Shotland	Philadelphia, PA
Montgomery, McCracken, Walker & Rhoads, LLP	Cherry Hill, NJ
Nathaniel M. Holmes, LLC	Philadelphia, PA
Obermayer, Rebmann Maxwell & Hippel, LLP.	Philadelphia, PA
Parker McCay	Mount Laurel, NJ
Raffaele Puppio	Media, PA
Schaff & Young, PC	Philadelphia, PA
Stevens & Lee	King of Prussia, PA
Stradley Ronon Stevens & Young, LLP	Philadelphia, PA
The Axelrod Firms, PC.	Philadelphia, PA
Weber Gallagher	Philadelphia, PA
Zeller & Wieliczko, LLP	Cherry Hill, NJ

This Approved Counsel List shall remain in effect until changed by Board of Commissioners.

DRPA and PATCO retain the sole discretion to make changes to this Approved Counsel List.

All firms must be in compliance with DRPA and PATCO approved insurance requirements before being eligible to perform any work on behalf of DRPA and PATCO. These insurance requirements may change from time to time at the sole discretion of DRPA and PATCO.

All work must be performed in accordance with DRPA and PATCO Outside Counsel Guidelines in effect at the time. Such Outside Counsel Guidelines may be changed from time to time at the sole discretion of the General Counsel.

All law firms providing legal services for the DRPA and PATCO shall submit each month with their invoices a Diversity Commitment Log, which form may be changed from time to time at the discretion of the General Counsel.

Inclusion on this list of Approved Counsel is not a guarantee of a work assignment. General Counsel will determine the assignment of work based on the specific needs of DRPA and/or PATCO.

ATTACHMENT B
Approved Fee Schedule for Outside Counsel

FEE SCHEDULE FOR LEGAL SERVICES

- 1. For paralegal personnel, a rate of \$100.00/hour.**
- 2. For all Workers' Compensation Matters, a blended rate for all attorneys at \$175.00/hour.**
- 3. For all Personal Injury Matters (other than Workers Compensation Matters), a blended rate for all attorneys at \$225.00/hour.**
- 4. For Employment Litigation, a blended rate for all attorneys at \$275.00/hour.**
- 5. For Environmental matters, a blended rate for all attorneys at \$275.00/hour.**
- 6. For Labor Negotiations a blended rate for all attorneys at \$300.00/hour.**
- 7. For Bond, Tax and Finance matters outside of a specific debt issuance, a blended hourly rate for all attorneys at \$300.00/hour.**
- 8. General Rate for all other matters, a blended rate for all attorneys at \$275.00/hour.**
- 9. The Authority and PATCO do not pay for secretarial, clerical or other non-paralegal services.**
- 10. The Authority does not pay fees and expenses related to attorney court admission.**
- 11. The Authority does not pay for travel expenses to and/or from meetings at the Authority's premises, including but not limited to attorney's travel time, mileage and tolls.**
- 12. The Authority does not pay for attorney and/or paralegal travel time to meetings and court proceedings.**
- 13. The Authority requires advance notice and approval for all expenses in excess of \$500.00.**
- 14. The Authority must approve the retention of any expert witnesses or consultants.**
- 15. The Authority shall not pay the costs of on-line legal research without prior approval.**
- 16. All expenses must be documented and reasonable.**

ATTACHMENT "C"
Monthly Diversity Commitment Log



Monthly Legal Diversity Commitment Log

Report Month:

Law Firm						
Legal Matter						
				Check the Appropriate Category:		
Name of Paralegal	General Description of Work Performed	Hours Worked	Amount Billed	Minority	Women	Both

Law Firm: _____ Date: _____ DRPA Staff Received: _____ Date: _____

* Use the abbreviation code below to identify a minority group for each listed employee.

Ethnicity and Race Categories	Abbreviation	Descriptions
Hispanic or Latino	H	A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
Black or African-American (Not Hispanic or Latino)	AA	A person having origins in any of the black racial groups of Africa.
Asian (Not Hispanic or Latino)	AS	A person with origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	NH	A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
American Indian or Alaskan Native (Not Hispanic or Latino)	AI	A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
Two or More Races (Not Hispanic or Latino)	TW	All persons who identify with more than one of the above five races.



Monthly Legal Diversity Commitment Log

Report Month: _____

Law Firm								
Legal Matter								
Choose One:					Check the Appropriate Category:			
Name of Attorney	Attorney	Partner	General Description of Work Performed	Hours Worked	Amount Billed	Minority	Women	Both

Law Firm: _____ **Date:** _____ **DRPA Staff Received:** _____ **Date:** _____

* Use the abbreviation code below to identify a minority group for each listed employee.

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Ethnicity and Race Categories	Abbreviation	Descriptions
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Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)	NH	A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
American Indian or Alaskan Native (Not Hispanic or Latino)	AI	A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
Two or More Races (Not Hispanic or Latino)	TW	All persons who identify with more than one of the above five races.