

**PORT AUTHORITY TRANSIT CORPORATION**

**BOARD MEETING**

**One Port Center  
2 Riverside Drive  
Camden, NJ  
Wednesday, December 6, 2017**

**PRESENT**

**Pennsylvania Commissioners**

Ryan Boyer, Chairman  
Marian Moskowitz  
Donna Powell  
Joseph Martz  
Sean Murphy, Esq. (for Pennsylvania Auditor General Eugene DePasquale)  
Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella; via telephone)

**New Jersey Commissioners**

Jeffrey Nash, Esq., Vice Chairman  
Albert Frattali  
Aaron Nelson (for Ricardo Taylor)  
Richard Sweeney (via telephone)  
Charles Fentress  
Daniel Christy  
Bruce Garganio

**DRPA/PATCO Staff**

John Hanson, Chief Executive Officer, DRPA / President, PATCO  
Maria Wing, Deputy Chief Executive Officer  
Raymond J. Santarelli, General Counsel and Corporate Secretary  
Stephen Holden, Deputy General Counsel  
Narisa Sasitorn, Deputy General Counsel  
Tracey D.P. Overton, Assistant General Counsel  
Kathleen Vandy, Assistant General Counsel  
Ryan Mulderrig, Assistant General Counsel  
Robert Hicks, Chief Operating Officer  
James White, Chief Financial Officer  
Orville Parker, Acting Director of Revenue, Finance  
John Lotierzo, Director of Finance  
Jennifer DePoder, Financial Analyst, Finance  
William Anderson, Budget Analyst, Finance  
Toni P. Brown, Chief Administrative Officer  
Robert P. Hicks, Chief Operating Officer  
David Aubrey, Acting Inspector General

**DRPA/PATCO Staff (Continued)**

John Rink, General Manager, PATCO  
Rohan Hepkins, Assistant General Manager, PATCO  
Richard Mosback, Director, Procurement, DRPA/PATCO  
Rich Betts, Acting Manager, Procurement  
William Shanahan, Director, Government Relations  
Barbara Holcomb, Manager, Capital Grants  
Tonyelle Cook-Artis, Manager, Government Relations  
Michael Venuto, Chief Engineer  
Kyle Anderson, Director, Corporate Communications  
Christina Maroney, Director, Strategic Initiatives  
Kevin LaMarca, Director of Information Services  
Jack Stief, Chief of Police, Public Safety  
Darlene Callands, Manager, Community Relations  
Mark Ciechon, Director of Finance, PATCO  
Tim Johnson, SAP Consultant, Information Services  
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC  
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC  
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO

**Others Present**

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit  
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office  
Victoria Madden, Esq., Pennsylvania Auditor General's Office (via telephone)  
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)  
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)  
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)  
David Dix, President, Luminous Strategies (via telephone)  
Linda Hallowell, SVP / Commercial (GIB) Relationship Management Manager, Wells Fargo  
Olivia Glenn, Regional Manager, New Jersey Conservation Foundation  
Justin Shi, SAP Consultant

**OPEN SESSION**

**Notice**

The Corporate Secretary announced that pursuant to its by-laws, public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

**Roll Call**

Chairman Boyer called the meeting to order at 9:26 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Moskowitz, Borski, Powell, Martz, Frattali, Sweeney, Garganio, Murphy, Fentress, Christy and Nelson.

**Public Comment**

There was no public comment.

**Report of the General Manager**

General Manager Rink stated that his report stood as previously submitted. Commissioner Frattali moved to approve the General Manager’s Report and Commissioner Moskowitz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the General Manager’s Report. The motion carried.

**Approval of the November 15, 2017 PATCO Board Meeting Minutes**

Chairman Boyer stated that the Minutes of the November 15, 2017 PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. There were no comments on or corrections to the Minutes. Commissioner Moskowitz moved to approve the Minutes and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Receipt and Filing of the Purchase Orders and Contracts Covering the Month of November 2017**

Chairman Boyer stated that the Monthly List of Purchase Orders and Contracts covering the month of November 2017, were previously provided to all Commissioners. There were no questions or comments on the List. Commissioner Garganio moved to receive and file the List and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative. The motion carried.

**Receipt and Filing of the Balance Sheet and Equity Statement dated October 31, 2017**

Chairman Boyer called for a motion to receive and file the Balance Sheet and Equity Statement dated October 31, 2017. Commissioner Moskowitz moved the motion and Commissioner Martz seconded the motion. There were no questions or comments on the Balance Sheet and Equity Statement. All Commissioners in attendance voted in the affirmative. The motion carried.

**Approval of Operations & Maintenance Committee Meeting Minutes of November 28, 2017**

Chairman Boyer stated that the Minutes of the November 28, 2017, Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections on the Minutes. Commissioner Garganio moved to approve the Minutes and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Operations & Maintenance Committee on November 28, 2017**

Chairman Boyer stated that there were five (5) Resolutions from the November 28, 2017, Operations & Maintenance Committee Meeting for consideration. They were as follows:

<b>PATCO-17-041</b>	<b>Relocation of City Hall Station Fare Collection Maintenance Shop</b>
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<b>PATCO-17-042</b>	<b>PATCO Cares Program in 2018</b>
<b>PATCO-17-043</b>	<b>Promotion of PATCO to Students in 2018</b>
<b>PATCO-17-044</b>	<b>Industry, Historical and Technical Societies and Schools Touring PATCO Facilities in 2018</b>
<b>PATCO-17-045</b>	<b>PATCO Marketing through Promotional Efforts with Local Organizations, Venues and Sports Franchises in 2018</b>

Commissioner Moskowitz moved to adopt the Resolutions and Commissioner Garganio seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

**Approval of Finance Committee Meeting Minutes of November 29, 2017**

Chairman Boyer stated that the Minutes of the November 29, 2017, Finance Committee Meeting were previously provided to all Commissioners. Commissioner Garganio moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

**Adoption of Resolutions Approved by the Finance Committee on November 29, 2017**

Chairman Boyer stated that there was one (1) Resolution from the November 29, 2017, Finance Committee Meeting for consideration. The Resolution was as follows:

**PATCO-17-046                      2018 DRPA Operating Budgets**

Commissioner Nelson moved to adopt the Resolutions and Commissioner Garganio seconded the motion. There were no questions or comments on the Resolution. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

**Unfinished Business**

There was no unfinished PATCO business.

**New Business**

There was no New Business.

**EXECUTIVE SESSION**

Chairman Boyer stated the Board would meet in Executive Session and requested Corporate Secretary Santarelli provide a description of the matters to be discussed. Mr. Santarelli stated that the general subject to be discussed in Executive Session related to anticipated and existing contract negotiations. Commissioner Fentress moved to go into Executive Session and Commissioner Nelson seconded the motion. All Commissioners in attendance voted in the affirmative and the Board moved into Executive Session at 9:31 a.m.

The Board met in Executive Session.

Commissioner Frattali moved to close Executive Session and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative and the Board moved back into Open Session at 10:26 a.m.

**OPEN SESSION**

**Adjournment**

With no further business, Commissioner Frattali moved to adjourn and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA and PATCO meetings were adjourned at 10:26 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire  
General Counsel and Corporate Secretary