

PORT AUTHORITY TRANSIT CORPORATION

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ 08103
Wednesday, April 19, 2017**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of DRPA/PATCO Boards
Marian Moskowitz
Joseph Martz
Carl Singley, Esq.
Donna Powell
Victoria Madden, Esq. (for Pennsylvania Auditor General Eugene DePasquale; via telephone)
Christopher Craig, Esq. (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman
Albert Frattali
E. Frank DiAntonio
Charles Fentress
Richard Sweeney
Tamarisk Jones

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Kathleen Vandy, Assistant General Counsel
Richard Mosback, Assistant General Counsel
Monica Gibbs, Assistant General Counsel
James White, Chief Financial Officer
Toni P. Brown, Chief Administrative Officer
Robert P. Hicks, Chief Operating Officer
Michael Venuto, Chief Engineer
Jack Stief, Police Chief, Public Safety
William Shanahan, Director, Government Relations
Tonyelle Cook-Artis, Manager, Government Relations
Barbara Holcomb, Manager, Capital Grants
Michael Williams, Acting Manager, Corporate Communications
Christina Maroney, Director, Strategic Initiatives

DRPA/PATCO Staff (Continued)

Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
John Lotierzo, Director of Finance, DRPA
Orville Parker, Budget/Financial Analysis, Finance
Mark Ciechon, Director of Finance, PATCO
Darlene Callands, Manager, Community Relations
David Aubrey, Manager, Internal Audit
Amy Ash, Manager, Contract Administration
Steve Reiners, Director, Fleet Management
Sheila Milner, Administrative Coordinator, Corporate Secretary
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary
Nancy Farthing, Executive Assistant to the CEO

Others Present

Thomas Huth, Associate Counsel, New Jersey Governor's Authorities Unit
Chelsea Rosebud Guzowski, Director of Economic & Strategic Initiatives, Pennsylvania
Governor's Office of the Budget
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel; via telephone)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
Liz Thomas, Thomas Boyd Communications
Peter Fedun, HDR, Inc.
David Schwartz, CH Planning
Michael Conallen, Pennoni Associates
Olivia Glenn, Regional Manager, New Jersey Conservation Foundation
Joe Quigley

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws, public notice of this meeting of the PATCO Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:36 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, DiAntonio, Frattali, Powell, Fentress, Martz, Moskowitz, Jones, Sweeney, Singley, Madden and Craig.

Public Comment

There was no public comment.

Report of the General Manager

Chairman Boyer asked the General Manager to give his report. Mr. Rink advised that his report stood as submitted, but he wanted to highlight several items: PATCO had added extra train service to accommodate increased ridership for the Philadelphia Flower Show; four (4) new train cars were delivered from Alstom and are now undergoing on-site commissioning; and, PATCO received a thank you letter from the Girl Scouts for allowing them to use PATCO stations for their cookie drive. He also noted that a new train schedule was set to be instituted on April 24, adding more trains during rush hour.

Commissioner Moskowitz moved to approve the General Manager's Report and Commissioner DiAntonio seconded the motion. There were no further questions or comments on the General Manager's Report. All Commissioners in attendance voted in the affirmative to approve the General Manager's Report.

Approval of the March 15, 2017, PATCO Board Meeting Minutes

Chairman Boyer noted that the Minutes of the March 15, 2017, PATCO Board Meeting were previously provided to the Governors of New Jersey and Pennsylvania and to the PATCO Commissioners. There were no comments or corrections on the Minutes. Commissioner DiAntonio moved to approve the Minutes and Commissioner Moskowitz seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Receipt and Filing of the Monthly Lists of Payments, Purchase Orders and Contracts Covering the Month of March 2017

Chairman Boyer noted that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of March 2017, were previously provided to all Commissioners. There were no questions or comments on the Lists. Commissioner Moskowitz moved to receive and file the Lists and Commissioner Martz seconded the motion. All Commissioners in attendance voted in the affirmative and the motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of April 4, 2017

Chairman Boyer announced that the Minutes of the April 4, 2017 Operations & Maintenance Committee Meeting were previously provided to all Commissioners. There were no comments or corrections on the Minutes. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted.

Adoption of Resolution Approved by the Operations & Maintenance Committee on April 4, 2017

Chairman Boyer announced that there was one Resolution from the April 4, 2017 Operations & Maintenance Committee Meeting for consideration. It was as follows:

PATCO-17-011

Construction Monitoring Services for Contract No. 12-I, Installing Elevators in Remaining PATCO Stations

There were no questions or comments. Commissioner Frattali moved to adopt the Resolution and Commissioner Fentress seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution.

Adoption of Resolutions Approved by the Executive Committee on March 7, 2017

Chairman Boyer announced that there were two Resolutions from the March 7, 2017 Executive Committee Meeting, for consideration: PATCO-17-008, Employee Access to DRPA/PATCO Property and PATCO-17-009, Commissioner Briefings. Commissioner Jones moved to table the Resolutions and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to table the Resolutions.

Update on Employment Recruitment and Retention Initiatives

Information on the Authority's Employment Recruitment and Retention Initiative was handed out to each Commissioner during the meeting.

Unfinished Business

There was no unfinished PATCO business.

New Business

Chairman Boyer noted that there was one (1) item of New Business for consideration. It was as follows:

PATCO-17-012 Consideration of Pending PATCO Contracts (Between \$25,000 and \$100,000)

There were no questions or comments on the Resolution. Commissioner Fentress moved to adopt the Resolution and Commissioner Frattali seconded the motion. All Commissioners in attendance voted in the affirmative to adopt the Resolution.

EXECUTIVE SESSION

Chairman Boyer announced the Board would meet in Executive Session and requested the Corporate Secretary to provide a description of the matters to be discussed. Mr. Santarelli stated that the general subjects to be discussed in Executive Session included employment and personnel issues. He further stated that only the following persons should be present during Executive Session: Members of the Board, Corporate Officers, Chief Executive Officer, Deputy Chief Executive Officer, and others deemed pertinent to the matters under discussion. Commissioner Fentress moved to go into Executive Session and Commissioner Sweeney seconded the motion. All Commissioners in attendance voted in the affirmative and the Board moved into Executive Session at 9:48 a.m.

The Board met in Executive Session.

Commissioner Frattali moved to close Executive Session and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the Board Meeting moved back into Open Session at 10:24 a.m.

OPEN SESSION

Mr. Santarelli announced that next month's Board meeting will be held in the Boardroom, at SEPTA Headquarters, 1234 Market Street, Mezzanine Level, Philadelphia, Pennsylvania at 6:00 p.m.

Adjournment

With no further business, Commissioner Fentress moved to adjourn and Commissioner Martz seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 10:25 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary