SUMMARY STATEMENT

ITEM NO.      PATCO-20-004
SUBJECT:      Haddon Township Earth Day Event at the Westmont Station Parking Lot
COMMITTEE:     Operations & Maintenance
COMMITTEE MEETING DATE:   February 4, 2020
BOARD ACTION DATE:    February 19, 2020

PROPOSAL: That the Board permit the Township of Haddon to hold an Earth Day event at Westmont Station parking lot on Saturday, April 25, 2020, with all DRPA/PATCO expenses incurred to provide support services to be reimbursed by the Township of Haddon.

PURPOSE: To obtain Board approval for Township of Haddon to hold an Earth Day event in the parking lot and to provide support services for traffic control.

BACKGROUND: The Township has sponsored an Earth Day event, Haddon Township “Go Green Event,” for the past ten years, with the event having been held for the first time in the PATCO parking lot “N2” at Westmont Station in 2018. The event has traditionally partnered with their Westmont Farmers Market vendors, and has also included children’s wildlife programs, and showcased the Township’s environmental organizations. Additionally, the Township offers recycling opportunities: pharmaceutical collection with the Township Police Department, household items and clothing collection with Goodwill, document shredding, and e-waste collection. The collection has been a big part of the event and draws a good deal of vehicle traffic. Typically, there are 20 to 25 vendors which includes some food trucks.

PATCO staff has determined that the use of “Parking Lot N2” on a Saturday at the Westmont PATCO station would not be a burden to transit operations or rider convenience. This station is located between Stoy and Carlton Avenues (West and East respectively), and the property line and the unnamed PATCO station access road (North and South respectively). The lot is not directly adjacent to the station entrance, rather one lot away to the northeast.

DRPA/PATCO would provide support services, primarily through public safety officers who would control traffic into, out of, and around the event, and Way & Power staff who would set up and later remove barricades. Staff is seeking authority to permit Haddon Township to hold their event on the site on April 25, 2020. DRPA/PATCO will track all its costs and submit them to Haddon Township for reimbursement.
Costs are anticipated to total less than $2,000.

SUMMARY:

<table>
<thead>
<tr>
<th>Item</th>
<th>Details</th>
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<tbody>
<tr>
<td>Amount:</td>
<td>NTE $2,000 (to be totally reimbursed by Haddon Township)</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td>N/A</td>
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<tr>
<td>Operating Budget:</td>
<td>N/A</td>
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<tr>
<td>Capital Project #:</td>
<td>N/A</td>
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<td>Master Plan Status:</td>
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<td>Other Fund Sources:</td>
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<td>Duration of Contract:</td>
<td>N/A</td>
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<tr>
<td>Other Parties Involved:</td>
<td>Haddon Township</td>
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RESOLUTION

RESOLVED: That the Board permits Haddon Township to hold an Earth Day event at the PATCO Westmont Station on April 25, 2020, and be it further

RESOLVED: That the Board authorizes DRPA/PATCO to provide support services for the Earth Day event with all associated DRPA/PATCO costs to be reimbursed by Haddon Township; and be it further

RESOLVED: That the Chair, Vice Chairman and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chairman and President and if thereafter either the Chair or Vice Chairman is absent or unavailable, then the President shall execute the said document(s) on behalf of PATCO.

SUMMARY: Amount: NTE $2,000 (to be totally reimbursed by Haddon Township)

Source of Funds: N/A
Operating Budget: N/A
Capital Project #: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: Haddon Township

JDR