SUMMARY STATEMENT

ITEM NO.: PATCO-19-007
SUBJECT: Consideration of Pending PATCO Contracts (Between $25,000 and $100,000)

COMMITTEE:
New Business

COMMITTEE MEETING DATE:
N/A

BOARD ACTION DATE:
February 20, 2019

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain PATCO operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the PATCO Commission adopted Resolution 10-046 providing that all PATCO contracts must be adopted at an open meeting of the PATCO Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:
Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that - subject to approval by the Chair, Vice Chair, General Counsel and President - staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:  
Amount: N/A  
Source of Funds: See Attached List  
Capital Project #: N/A  
Operating Budget: N/A  
Master Plan Status: N/A  
Other Fund Sources: N/A  
Duration of Contract: N/A  
Other Parties Involved: N/A
<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AcessIT Group, Inc.</td>
<td>Perform Payment Card Industry Data Security Standard compliance services for PATCO's Fare Collection system</td>
<td>$99,850.00</td>
<td>Sole Source Provider, see attached Sole Source Justification Memo marked as &quot;Exhibit 1&quot;</td>
<td>1. AcessIT Group, Inc. King of Prussia, PA</td>
<td>1. $99,850.00</td>
<td>General Funds</td>
</tr>
<tr>
<td>2</td>
<td>GMI, LLC. Hornell, NY</td>
<td>Procurement and Delivery of Five Hundred (500) Third Rail Shoes</td>
<td>$39,000.00</td>
<td>Competitive formal bid IFB 19-0001 was publicly advertised and issued to thirteen (13) prospective bidders, Four (4) bids were received and publicly opened on Friday, February 1, 2019.</td>
<td>1. GMI, LLC. Hornell, NY</td>
<td>1. 39,000.00</td>
<td>General Funds</td>
</tr>
<tr>
<td>3</td>
<td>Waste Management of NJ, Inc. Ewing, NJ</td>
<td>One (1) year Contract Renewal for Industrial Refuse Disposal Service for PATCO's Lindenwold Maintenance Facility</td>
<td>$21,832.00 N.T.E.$26,950.00</td>
<td>Competitive Formal Bid - On January 18, 2017, the board approved Resolution # PATCO-17-0003 for IFB 16-0011 - Two (2) year Refuse Disposal Service for PATCO's Lindenwold Maintenance Facility. The original bid included a firm-fixed price option to renew for on additional year. IFB 16-0011 was originally publicly advertised and issued to four (4) prospective bidders. Two (2) bid were received and publicly opened on December 20, 2016. Based on pricing and satisfaction with the vendor's performance, purchasing recommends awarding the one (1) year contract renewal option.</td>
<td>1. Waste Management of NJ, Inc. Ewing, NJ</td>
<td>1. $21,832.00 N.T.E.$26,950.00</td>
<td>$35,660.00</td>
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</tbody>
</table>
EXHIBIT “1”

MEMORANDUM: PURCHASES GREATER THAN $25,000

PORT AUTHORITY TRANSIT CORPORATION

TO: John Rink, GM-PATCO
    James White, Chief Financial Officer
    John T. Hanson, CEO-DRPA/ President-PATCO

FROM: Kevin La Marca, Division Director/Project Manager: IS

SUBJECT: SOLE SOURCE APPROVAL - AccessIT

PURCHASE REQUISITION: ____________________________

DATE: Friday, February 1, 2019

Background:

In 2007, PATCO entered into a contract with Cubic Corporation for an Automated Fare Collection system. Since this is a system that accepts customer credit cards, it was necessary for PATCO to become Payment Card Industry compliant under the PCI Data Security Standards. Since 2007 we have contracted with vendors who provide assistance to maintain our compliance, specifically in completing the Self-Assessment Questionnaire (SAQ) for our bank processor.

Justification for Proprietary/Sole Source:

After several years with one firm, a decision was made to secure PCI services with another qualified firm. In late 2017, with the assistance of Contracts Administration we sent out an RFQ. After reviewing several quotes, AccessIT was selected and a contract was subsequently executed. AccessIT worked with IT and business staff to assist with the necessary compliance and eventually attested to that compliance by signing the SAQ and remitting same to our bank processor. Some of the other work completed by AccessIT consisted of vulnerability scanning, penetration testing, policy review, security architecture review, and remediation services. Because of the critical nature of this work and the knowledge of our system that AccessIT has attained over the last year it is recommended that we enter into a sole source with AccessIT for another year. Since the bank card processing software and architecture has undergone various upgrades in 2018 and it is still not complete, continuity of services would be preferable. Upon conclusion of the new contract we will submit another RFQ for future services.

Cost:

$98,850.00

Kevin A. La Marca, Division Director

John Rink, GM-PATCO

James White, CFO

John T. Hanson, CEO-DRPA/ President-PATCO