

SUMMARY STATEMENT

ITEM NO.: PATCO-17-012

SUBJECT: Consideration of Pending
PATCO Contracts (Between \$25,000
and \$100,000)

COMMITTEE:

New Business

COMMITTEE MEETING DATE:

N/A

BOARD ACTION DATE:

April 19, 2017

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain PATCO operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the PATCO Commission adopted Resolution 10-046 providing that all PATCO contracts must be adopted at an open meeting of the PATCO Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between \$25,000 and \$100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:

| | |
|--------------------------------|-------------------|
| Amount: | N/A |
| Source of Funds: | See Attached List |
| Capital Project #: | N/A |
| Operating Budget: | N/A |
| Master Plan Status: | N/A |
| Other Fund Sources: | N/A |
| Duration of Contract: | N/A |
| Other Parties Involved: | N/A |

PATCO-17-012
New Business: April 19, 2017
Board Date: April 19, 2017
Consideration of Pending PATCO Contracts
(Between \$25,000 and \$100,000)

RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

| | |
|--------------------------------|--------------------------|
| Amount: | N/A |
| Source of Funds: | See Attached List |
| Capital Project #: | N/A |
| Operating Budget: | N/A |
| Master Plan Status: | N/A |
| Other Fund Sources: | N/A |
| Duration of Contract: | N/A |
| Other Parties Involved: | N/A |



CONSIDERATION OF PENDING PATCO CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – APRIL 19, 2017

| Item # | Vendor/Contractor | Description | Amount | Procurement Method | Bids Received | Bid Amounts | Source of Funds |
|--------|--|---|-----------------------|--|---|----------------------|-----------------|
| 1 | Vertical Transportation Excellence (VTX) Philadelphia, PA | Third Party Monitoring Services required during PATCO's Elevator and Escalator Annual Inspections. The New Jersey State Board requires a Third Party Monitor witness during the inspections in order for the inspections to be valid. The annual inspections are a requirement by the New Jersey Department of Community Affairs (NJDCA) - ANSI Code 17.1. | \$27,930.00 | Sole Source Provider, see attached Sole Source Justification Memo marked as Exhibit "1". | 1. Vertical Transportation Excellence (VTX) Philadelphia, PA | 1. \$27,930.00 | General Fund |
| 2 | Magnum Group Philadelphia, PA | Provide required linguistic and screen functionality testing for new language software enhancements on PATCO's Ticket Vending Machines (TVMs). <u>NOTE:</u> To comply with FTA Title VI requirements, PATCO is required to add four (4) new languages to the Ticket Vending Machines. The following languages have been added to the software: Russian, Korean, Vietnamese and traditional Chinese. | \$85,000.00 n-t-e- | Sole Source Provider, see attached Sole Source Justification Memo marked as Exhibit "2". | 1. Magnum Group Philadelphia, PA | 1. \$85,000.00 n-t-e | General Fund |

EXHIBIT "1"



MEMORANDUM: PURCHASES GREATER THAN \$25,000

PORT AUTHORITY TRANSIT CORPORATION



TO: John Rink, GM-PATCO
James White, Chief Financial Officer
John T. Hanson, CEO-DRPA/ President-PATCO

FROM: THOMAS E. HERRON, Division Director/Project Manager: PATCO_WAY & POWER
NAME DEPARTMENT

SUBJECT: SOLE SOURCE APPROVAL - VERTICAL TRANSPORTATION EXCELLENCE
COMPANY PROVIDING SERVICE/PRODUCT

PURCHASE REQUISITION: 0010005479
REQUISITION NUMBER

DATE: Monday, March 13, 2017

Background:

There is a requirement, by the New Jersey Department of Community affairs (NJCA), to have an Annual Inspection performed on PATCO Elevators and Escalators, as per ANSI Code 17.1. The Annual Inspection of PATCO's nine (9) elevators and ten (10) escalators in New Jersey must be witnessed by a Third Party. PATCO must assign the task of a Third Party Oversight to a qualified Consultant.

Justification for Proprietary/Sole Source:

Vertical Transportation Excellence (VTX), a Division of Gannett Fleming, Inc., has acted as PATCO's Monitoring Support Service provider for all Escalators and Elevators. VTX's familiarity with PATCO's system has enabled them to successfully provide the oversight needed to maintain PATCO's equipment through recent years of operation and upgrades. VTX will be given the task of acting as the Third Party Monitor during the Annual Inspection of PATCO's Vertical Transportation equipment. This Third Party Monitoring is a requirement of the New Jersey State Board, in order for the Annual Inspection to be VALID.

Since 2013, VTX has provided sound technical direction in respect to inspecting and testing PATCO's elevators and escalators as our Support Service provider. We have found through competitive bid processes that VTX is only vendor to have QEI certified inspectors required by PA & NJ for inspection of escalators and elevators, and experience with inspecting APTA designed heavy-duty transit elevators and escalators, as required by our specifications. Due to VTX's familiarity and experience on our equipment, the only vendor to have the required certified inspectors, and have been the only qualified vendor to submit formal bid in the past procurements, I request sole source approval.

Cost:

\$27,930.00

William Shaw, Division Director
NAME

John Rink, GM-PATCO

James White, CFO

John T. Hanson, CEO-DRPA/ President-PATCO

Handwritten signatures and dates: 3/13/17, 3/12/17, 3/22/17





MEMORANDUM: PURCHASES GREATER THAN \$25,000
PORT AUTHORITY TRANSIT CORPORATION



TO: John Rink, GM-PATCO
James White, Chief Financial Officer
John T. Hanson, CEO-DRPA/ President-PATCO

FROM: Kathleen Imperatore, Division Director/Project Manager: Fare Collection Operations

SUBJECT: SOLE SOURCE APPROVAL - Magnum Group

PURCHASE REQUISITION: TBD

DATE: Wednesday, March 29, 2017

Background:

To comply with FTA Title VI requirements, PATCO is required to add 4 new languages to the Ticket Vending Machines (TVMs). The following languages have been added to the TVM software: Russian, Korean, Vietnamese and traditional Chinese. Cubic has created the software build containing the new languages. The screen functionality and linguistic display must be tested before putting the software into production.

Justification for Proprietary/Sole Source:

Magnum Group originally provided the language translation script and voice recordings for the 4 new languages. Since the TVMs will now contain cyrillic script for the Russian translations and han characters for the Chinese, Korean and Vietnamese translations, the placement and use in the TVM structure must be reviewed. Sometimes the cyrillic and han characters will not fit into the TVM placement box so a condensed phrase and/or symbol that conveys the same meaning must be found. Magnum is able to easily change the translation script to meet the functional requirements of the TVM since they were the original translators. Magnum has resources in the San Diego area that can work in the Patco-Cubic test lab.

Cost:

(1) For linguistic testing, the cost is \$75 an hour. (2) The Functionality testing is by the number of linguists per day needed. The estimate for this effort is between \$62,000-\$85,000. We ask to create a Purchase Order for a Not to Exceed amount of \$85,000.

Kathleen Imperatore, Division Director

SIGNATURE

John Rink, GM-PATCO

SIGNATURE

James White, CFO

SIGNATURE

John T. Hanson, CEO-DRPA/ President-PATCO

SIGNATURE

