

SUMMARY STATEMENT

ITEM NO.: PATCO-17-002

SUBJECT: Exercise of Option Year for Snow Removal Services for PATCO New Jersey Locations on an As-Needed Basis

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

January 10, 2017

BOARD ACTION DATE:

January 18, 2017

PROPOSAL: That the Board authorize PATCO staff to exercise the option year of our contract with JPC Group, Inc. to provide snow removal services for PATCO New Jersey locations on an as-needed basis for one (1) year period.

Amount: \$300,000 (not-to-exceed/year)

Contractor: JPC Group, Inc.
228 Blackwood-Barnsboro Road
Blackwood, NJ 08012

PURPOSE: To continue the services to provide for snow and ice removal from PATCO parking lots and roadways at Lindenwold, Ashland, Woodcrest, Haddonfield, Westmont, Collingswood, and Ferry Avenue stations when snow accumulations are greater than eight (8) inches at any of the aforementioned PATCO locations, on an as-needed basis.

BACKGROUND: PATCO has in-house capabilities to remove snow generally for accumulations less than or equal to eight (8) inches. When official weather reports predict imminent snow accumulations will exceed eight (8) inches, the contractor would be on-call to perform removal services if and when officially requested by PATCO. PATCO last used these snow removal services in 2016.

On January 15, 2014, the board approved Resolution PATCO-14-002, which accepted the proposal of JPC to perform snow removal services for 3 years at the not-to-exceed amount of three hundred thousand dollars (\$300,000) per year, as set forth in the proposal submitted by JPL and recommended for Board approval by staff. The proposal set forth included an option to extend the contract for one (1) year. Staff is seeking approval to exercise the one (1) year contract option.

**SUMMARY STATEMENT
O&M 1/10/2017**

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**Exercise of Option Year for
Snow Removal Services for
PATCO New Jersey Locations
on an As-Needed Basis**

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|-----------------|--------------------------------|---------------------------------------|
| SUMMARY: | Amount: | \$300,000 (Not to exceed/year) |
| | Source of Funds: | General Fund |
| | Capital Project #: | N/A |
| | Operating Budget: | N/A |
| | Master Plan Status: | N/A |
| | Other Fund Sources: | N/A |
| | Duration of Contract: | One (1) year |
| | Other Parties Involved: | N/A |

PATCO-17-002
Operations and Maintenance Committee: January 10, 2017
Board Date: January 18, 2017
Exercise of Option Year for Snow Removal Services for
PATCO New Jersey Locations on an As-Needed Basis

RESOLUTION

RESOLVED: That the Board authorizes PATCO staff to exercise the option year of our contract with JPC Group, Inc. to provide snow removal services on an as-needed basis for PATCO New Jersey locations for a period of one (1) year, as per attached Summary Statement for a total amount not to exceed \$300,000/year during this period; and be it further

RESOLVED: The Chairman, Vice Chairman and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and President and if thereafter, either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO along with the President. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, then the President shall execute such document(s) on behalf of PATCO.

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