SUMMARY STATEMENT

ITEM NO.: PATCO-15-024  SUBJECT: General Consulting Services
Contract – PATCO Safety and Security

COMMITTEE: Operations and Maintenance

COMMITTEE MEETING DATE: August 5, 2015

BOARD ACTION DATE: August 19, 2015

PROPOSAL: That the Board authorizes staff to negotiate Agreements with the
following two (2) firms to provide General Consulting Services relating
to PATCO safety and security efforts and requirements.

Amount: Up to $390,000.00

Consultants: Transportation Resource Associates, Inc.
1608 Walnut Street
Philadelphia, PA 19103

STV, Inc.
1818 Market Street, Suite 1401
Philadelphia, PA 19103

Other Proposer(s): Gannett Fleming Transit & Rail Services
Mt. Laurel, NJ

PURPOSE: To retain professional consulting firms to provide expertise to PATCO
in the areas of transit safety and transit security to supplement internal
staff with efforts to comply with regulatory and oversight agencies’
regulations and requirements.

BACKGROUND: As a mass transit provider, PATCO operates in a highly regulated
environment. As such, it is required to be in compliance with
regulations promulgated by numerous agencies, among which are the
Federal Transit Administration (FTA), New Jersey Department of
Transportation, the Transportation Security Administration, and the
Department of Homeland Security, to name a few. In addition, the FTA
has been granted authority to directly regulate safety at rail transit
agencies and is in the process of promulgating new standards to that
end. The American Public Transportation Association (APTA) also
maintains safety standards for the rail transit industry. Compliance
with APTA’s standards is voluntary but demonstrates that PATCO’s
operations are on par with similar agencies across the country. In
addition to having written, specific, detailed plans and procedures
covering a multitude of areas related to both safety and security,
PATCO must implement, document, practice, and drill in each of these
specific areas. The effort to maintain compliance in all of these areas requires a continuous effort with expertise in many disciplines. PATCO has attempted to accomplish these efforts with in-house safety and security staffs and has determined that additional expertise is required. The DRPA Engineering Department has used General Engineering Consultants for years to provide expertise that is otherwise not available on staff. PATCO has seen that this model works well for securing the expertise needed in the safety and security areas.

Similar to the Engineering Department’s General Engineering Consultant program, staff is recommending that a contract be awarded to two firms: Transportation Resource Associates and STV, Inc. Using two firms broadens the areas of expertise available to PATCO and introduces an element of competition for individual Task Orders. Assignments will be issued to one (1) of the two (2) firms depending on their particular expertise and availability of staff.

PATCO publicly advertised its intent to retain a consultant(s) and invited interested firms to submit responses to the Request for Proposals. Three (3) firms responded. Staff representing PATCO Safety reviewed the proposals and the cost information submitted by the proposers. Based on the review by the committee, the firms selected were the most responsive to the Authority’s need for general consulting services in the area of safety and security.

It is recommended that the Board authorize staff to negotiate an Agreement with Transportation Resource Associates and STV, Inc. for General Consulting Services to PATCO in the area of safety and security in an amount not to exceed $390,000 for a three (3) year period. Upon approval of the Board, agreements will be executed with these firms to provide general consulting services in accordance with the Request for Proposal.

**SUMMARY:**

<table>
<thead>
<tr>
<th>Amount:</th>
<th>$390,000.00</th>
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<tbody>
<tr>
<td>Source of Funding:</td>
<td>Portion of $130,000 per year based on assignment</td>
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<tr>
<td>Operating Budget:</td>
<td>Portion of $130,000 per year based on assignment</td>
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<tr>
<td>Capital Project #:</td>
<td>Portion of $130,000 per year based on assignment</td>
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<tr>
<td>Master Plan Status:</td>
<td>N/A</td>
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<tr>
<td>Other Fund Sources:</td>
<td>N/A</td>
</tr>
<tr>
<td>Duration of Contract:</td>
<td>Three (3) years</td>
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<td>Other Parties Involved:</td>
<td>N/A</td>
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RESOLUTION

RESOLVED: That the Board of Commissioners accepts the Proposals of Transportation Resource Associates, Inc. and STV, Inc. to provide General Consulting Services in the areas of transit safety and transit security for the PATCO system and that the proper officers of the Authority be and hereby are authorized to negotiate Agreements with these firms for an amount not to exceed $390,000.00, as per the attached Summary Statement; and be it further

RESOLVED: That the Chairman, Vice Chairman and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and President and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO along with the President. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the President shall execute such documents on behalf of PATCO.

SUMMARY:

| Amount: | $390,000.00 |
| Source of Funding: | Operating Budget: Portion of $130,000 per year based on assignment |
| Capital Project #: | Portion of $130,000 per year based on assignment |
| Master Plan Status: | N/A |
| Other Fund Sources: | N/A |
| Duration of Contract: | Three (3) years |
| Other Parties Involved: | N/A |