SUMMARY STATEMENT

ITEM NO.: PATCO-11-024  SUBJECT: In Kind Support of 2012 Community Initiatives

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: November 16, 2011

BOARD ACTION DATE: December 14, 2011

PROPOSAL: That the Board authorizes staff to provide in-kind services to support several community initiatives. These programs are held annually. In each case, an appropriate Right of Entry Agreement including proof of insurance coverage and indemnification of the Authority will be required.

Amount: Approximately $250 / event;
Estimated maximum of $3,000 / year

PURPOSE: To allow community organizations to continue to use DRPA/PATCO facilities to collect donations.

BACKGROUND: For years PATCO has allowed several non-profit community organizations to collect donations and to sell items at its facilities. These initiatives have involved very little expense on the part of DRPA/PATCO.

Philabundance - Throughout the year, Philabundance distributes fresh food at the Lindenwold Station on Saturdays. Their use of our parking lot during 2011 was approved under Resolution DRPA-11-073. The cost to PATCO/DRPA consists only of staff time to produce and execute a Right of Entry Agreement to ensure appropriate insurance coverage and indemnification.

Camden AHEC - During the summers, the Camden Area Health Education Center operates a weekly farmer’s market adjacent to the PATCO Broadway West Station on City of Camden property. Vehicles that deliver the goods park on other Camden City property. Although this weekly event is not held on DRPA/PATCO property, an Agreement must be prepared each year to allow Camden AHEC to move their products and equipment across DRPA property, specifically, the walkway in front of the station. The Right of Entry Agreement sets limits on Camden AHEC’s use of the walkway and requires Camden AHEC to indemnify the Authority and provide
adequate insurance. In 2011, the Board approved this provision of in-kind services in Resolution DRPA-11-044.

Collingswood Farmer’s Market - For more than a decade, the Borough of Collingswood and DRPA have executed an Addendum to their Agreement regarding the use of DRPA property for the weekly Collingswood Farmer’s Market. The Addendum limits the use of the site to Saturdays and makes the Borough responsible for any and all expenses incurred in connection with the Farmer’s Market. The Borough is required to indemnify DRPA for any claims associated with this use of the property. In 2011, the Board approved this use of DRPA property in DRPA-11-034.

Girl Scouts - The Girl Scouts rely on the sale of cookies to support their programs. Over a four-week period in January/February, various troops have sold Girl Scout cookies in PATCO stations. The cost to PATCO/DRPA consists only of staff time to produce and execute a Right of Entry Agreement, to ensure appropriate insurance coverage and indemnification, and alerts to staff that the Girl Scouts would be on our property.

Boy / Cub Scouts - PATCO has received requests from Boy Scouts and Cub Scouts for the opportunity to sell popcorn, peanuts, and candy at PATCO stations. The cost to PATCO/DRPA consists only of staff time to produce and execute a Right of Entry Agreement, to ensure appropriate insurance coverage and indemnification, and alerts to staff that the Scouts would be on our property.

Food Bank - For the past 20 years, during the week of Valentine’s Day PATCO has held a Valentine’s Day Food Drive. PATCO posts in the stations to alert passengers and employees to the opportunity to contribute non-perishable foods in red barrels in all New Jersey stations during the morning rush. PATCO’s staff assembles all the donations at one station, from which a representative of the South Jersey Food Bank picks up hundreds of pounds of donated food. The cost to PATCO/DRPA consists of staff time to produce and execute a Right of Entry Agreement, to ensure appropriate insurance coverage and indemnification, and to consolidate donations in one location.

Veterans Toys for Tots Ride - The Vietnam Veterans gather at PATCO’s Woodcrest Station parking lot for a Christmas in July Toy (motorcycle) Ride to Children’s Hospital. The cost to PATCO/DRPA
consists only of staff time to produce and execute a Right of Entry, to ensure appropriate insurance coverage and indemnification, and notification of staff who may encounter this group.

**Variety’s Old Newsboys’ Day** - The Variety’s Old Newsboys’ Day is an annual fundraiser to support the organization’s children’s charity, to which interested PATCO riders may donate. The cost to PATCO/DRPA consists of staff time to produce and execute a Right of Entry Agreement, to ensure appropriate insurance coverage and indemnification, and to alert Transit Unit and Passenger Services for security and logistical support on the day of the event.

**Lions Club** - The Haddonfield Lions Club’s annual “white cane” fundraiser enables the Lions to serve the community and disadvantaged citizens. The cost to PATCO/DRPA consists only of staff time to produce and execute a Right of Entry Agreement, to ensure appropriate insurance coverage and indemnification, and to alert staff that the Lions would be on DRPA property.

**Haddonfield Y’s Men** – For the last 20 years, in late November and December, the Haddonfield Y’s Men have sold Christmas Trees from DRPA property that is located east of but not adjacent to Haddonfield Station. The cost to PATCO/DRPA consists only of staff time to produce and execute a Right of Entry Agreement, to ensure appropriate insurance coverage and indemnification. (This was approved in 2011 on Resolution DRPA-11-083.)

It is recommended that the Board authorize PATCO to support these ongoing community initiatives for the 2012 calendar year through in-kind support as described above.
SUMMARY STATEMENT
PATCO O&M 12/14/2011

SUMMARY:

Amount: $250 (in-kind services) / event;
Estimated maximum of $3,000 / year

Source of Funds: Operating Budget
Capital Project #: N.A.
Operating Budget: In-kind services
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes PATCO to continue to support the community initiatives listed in the Summary Statement for the 2012 calendar year through in-kind services.

SUMMARY:
Amount: $250 (in-kind services) / event;
Estimated maximum of $3,000 / year
Source of Funds: Operating Budget
Capital Project #: N.A.
Operating Budget: In-kind services
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A

CYS
PATCO