SUMMARY STATEMENT

ITEM NO.  

SUBJECT:  Award of General Consulting Services Contract - PATCO Safety and Security

COMMITTEE:  PATCO Operations and Maintenance

COMMITTEE MEETING DATE:  June 13, 2007

BOARD ACTION DATE:  July 18, 2007

PROPOSAL:  That the Board authorizes staff to negotiate Agreements with two firms to provide General Consulting Services relating to PATCO safety and security efforts and requirements.

Amount:  $250,000.00 (one year period)

Consultant:  Transportation Resource Associates, Inc.
1608 Walnut Street
Philadelphia, PA  19103

PB Americas, Inc.
1600 John F. Kennedy Blvd., Suite 700
Philadelphia, PA  19103

Other Proposers:  Booz Allen Hamilton
TRC Engineers, Inc.
URS

PURPOSE:  To provide expertise to PATCO in the areas of transit safety and transit security to supplement internal staff with efforts to comply with regulatory and oversight agencies’ regulations and requirements.

BACKGROUND:  As a mass transit provider, PATCO operates in a highly regulated environment. As such, it is required to be in compliance with regulations promulgated by numerous agencies, among which are the Federal Transit Administration (FTA), New Jersey State Safety Oversight, the Transportation Security Administration, and the Department of Homeland Security, to name a few. In addition, the American Public Transportation Association is developing standards for the rail industry. At this point, compliance with APTA’s standards is voluntary, but it is anticipated that, at some point, the FTA will adopt these standards, at which point compliance will be mandatory. In addition to having written, specific, detailed plans and procedures covering a multitude of areas related to both safety and security, PATCO must implement, document, practice, and drill in
each of these specific areas. The effort to become compliant and stay compliant in all of these areas requires a continuous, ongoing effort with expertise in many disciplines. PATCO has attempted to accomplish these efforts with its minimal in-house safety and security staffs and has determined that additional expertise is required.

The DRPA Engineering Department has used General Engineering Consultants for years to provide expertise that is otherwise not available on staff. PATCO believes that this model will work well for securing the expertise that it needs in the safety and security areas. As such, PATCO’s intent to retain a consultant(s) was publicly advertised and Statements of Qualifications were solicited. Five firms were short-listed and invited to respond to a Request for Proposals. Staff representing PATCO Administration, PATCO Safety, DRPA Public Safety Transit Unit, DRPA Security Unit, DRPA Human Resources, and DRPA Contract Administration reviewed the proposals and the cost information submitted by the proposers.

Similar to the Engineering Department’s General Engineering Consultant program, staff is recommending that a contract be awarded to two firms: Transportation Resource Associates and PB Americas, Inc. Using two firms broadens the areas of expertise available to PATCO and introduces an element of competition for individual Task Orders. The term of the Agreement with each firm will be for one year with an option in favor of PATCO to renew the Agreement for two additional one year terms. Board approval will be required to renew the Agreements. The total effort will not exceed $250,000 in any year. Assignments will be issued to one of the two firms depending on their particular expertise and availability of staff. Quarterly reports will be provided to the Board showing the activity associated with this effort. Depending on the nature of the assignment, either Operating or Capital funds will be used.

It is recommended that the Board authorize staff to negotiate an Agreement with Transportation Resource Associates and PB Americas, Inc. for General Consulting Services to PATCO in the area of safety and security in an amount not to exceed $250,000 for a one year period with the option in favor of PATCO to extend the Agreement for two additional one year periods.

SUMMARY:  
Amount: $250,000 per year  
Source of Funding:  
Operating Budget: Portion of $250,000 based on Assignment  
Capital Project #: Portion of $250,000 based on Assignment
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One year with option to extend for two additional one year periods.
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes proper officers of the Authority to negotiate an Agreement with Transportation Resource Associates, Inc. and PB Americas, Inc. whereby Transportation Resource Associates, Inc. and PB Americas, Inc. will provide General Consulting Services in the areas of transit safety and transit security for the PATCO system for an amount not to exceed $250,000 per year as per the attached Summary Statement; and be it further

RESOLVED: The Chair, Vice Chair and the President must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and President and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of PATCO, along with the President. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, then the President shall execute such document(s) on behalf of PATCO.

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