

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ
Wednesday, September 20, 2017**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman
Marian Moskowitz
Donna Powell
Joseph Martz
Gary Masino
Sean Murphy (for Pennsylvania Auditor General Eugene DePasquale)
Robert Borski, Esq. (for Pennsylvania Treasurer Joseph Torsella)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman
Al Frattali
E. Frank DiAntonio
Aaron Nelson (for Ricardo Taylor)
Richard Sweeney
Daniel Christy
Bruce Garganio (via telephone)

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Narisa Sasitorn, Deputy General Counsel
Kathleen Vandy, Assistant General Counsel
James White, Chief Financial Officer
Orville Parker, Acting Director of Revenue, Finance
Toni P. Brown, Chief Administrative Officer
Robert P. Hicks, Chief Operating Officer
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
David Aubrey, Acting Inspector General
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
Richard Mosback, Director, Procurement, DRPA/PATCO
Michael Venuto, Chief Engineer

DRPA/PATCO Staff (Continued)

William Shanahan, Director, Government Relations
Barbara Holcomb, Manager, Capital Grants
Tonyelle Cook-Artis, Manager, Government Relations
Kyle Anderson, Director, Corporate Communications
Christina Maroney, Director, Strategic Initiatives
Jack Stief, Chief of Police, Public Safety
Sean Longfellow, Sergeant, Public Safety
Rich Betts, Acting Manager, Procurement
Darlene Callands, Manager, Community Relations
Mark Ciechon, Director of Finance, PATCO
Tim Johnson, IS, SAP Consultant
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
Sheila Milner, Administrative Coordinator, Corporate Secretary, OGC
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary, OGC
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO
Nancy Farthing (Retired)

Others Present

Craig Ambrose, Associate Counsel, New Jersey Governor's Authorities Unit
Chelsea Rosebud Guzowski, Director of Economic & Strategic Initiatives, Pennsylvania
Governor's Office of the Budget
Victoria Madden, Esq. (via telephone)
Christopher Gibson, Esq., Archer & Greiner (New Jersey Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
Jeffrey Pollack, Esq., Duane Morris
Patrick Kearney, Esq., Duane Morris
Nedia Ralston, Director, Pennsylvania Governor's Southeast Regional Office
Olivia Glenn, Regional Manager, New Jersey Conservation Foundation
Daniel Norfleet, DRPA/PATCO Citizens Advisory Committee
Jon Livingston, Manager of Business Development, Jacobs Engineering
Matthew Burns, President/CEO, Burns Engineering
Linda Hallowell, SVP / Commercial (GIB) Relationship Management Manager, Wells Fargo
Lou Dato, Wells Fargo
Charnelle Hicks
David Dix
Joe Quigley
Chuck Farthing

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws, public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:05 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, Borski, Powell, Moskowitz, Martz, Masino, DiAntonio, Garganio, Murphy, Christy, Frattali, Sweeney and Nelson.

Public Comment

There was no public comment.

Report of the Chief Executive Officer

CEO Hanson stated that his report stood as previously submitted. Mr. Hanson stated that under his CEO Emergency Powers, he had approved a contract with South State, Inc. in the amount of \$418,600.00. Mr. Hanson also acknowledged his long and successful relationship with his recently retired executive assistant, Nancy Farthing. Commissioner DiAntonio moved to approve the CEO's Report and Vice Chairman Nash seconded the motion. All Commissioners in attendance voted to approve the CEO's Report. The motion carried.

Report of the Chief Financial Officer

CFO White stated that his report stood as previously submitted. Mr. White stated that the DRPA's numbers are good and continue to improve. He also reported that the DRPA will be extending a Letter of Credit (LOC) for five additional five years, which will provide savings of \$1.0 million in LOC facility fees during the period.

Approval of the August 16, 2017, DRPA Board Meeting Minutes

Chairman Boyer stated that the Minutes of the August 16, 2017, DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner DiAntonio moved to approve the Minutes and Vice Chairman Nash seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes. The motion carried.

Receipt and Filing of the Monthly Lists of Payments, Purchase Orders and Contracts Covering the Month of August 2017

Chairman Boyer stated that the Monthly List of Payments and the Monthly List of Purchase Orders and Contracts covering the month of August 2017, were previously provided to all Commissioners. Commissioner DiAntonio moved to receive and file the Lists and Commissioner Martz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative. The motion carried.

Approval of Finance Committee Meeting Minutes of September 6, 2017

Chairman Boyer stated that the Minutes of the September 6, 2017, Finance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Sweeney seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Finance Committee on September 6, 2017

Chairman Boyer stated that there were two (2) Resolutions from the September 6, 2017, Finance Committee Meeting for consideration. The Resolutions were as follows:

- | | |
|--------------------|---|
| DRPA-17-062 | Modification of Current Temporary Workers Contract |
| DRPA-17-063 | Authorization to Negotiate Amendment of Existing Parking Lease with U.S. Court, District of New Jersey |

Commissioner Nelson moved to adopt the Resolutions and Commissioner Martz seconded the motion. There were no questions or comments on the Resolutions. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Approval of Audit Committee Meeting Minutes of September 6, 2017

Chairman Boyer stated that the Minutes of the September 6, 2017, Audit Committee Meeting were previously provided to all Commissioners. Commissioner DiAntonio moved to approve the Minutes and Commissioner Martz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of September 12, 2017

Chairman Boyer stated that the Minutes of the September 12, 2017, Operations & Maintenance Committee Meeting were previously provided to all Commissioners. Commissioner Frattali moved to approve the Minutes and Commissioner Moskowitz seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes as submitted. The motion carried.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on September 12, 2017

Chairman Boyer stated that there were nine (9) Resolutions from the September 12, 2017, Operations & Maintenance Committee Meeting for consideration. They were as follows:

- | | |
|--------------------|---|
| DRPA-17-064 | Contract No. WW-26-2016, WWB Administration Building Emergency Generator Replacement |
| DRPA-17-065 | Contract No. BR-19-2016, Betsy Ross Bridge Painting and Steel Repairs, Phase 1: New Jersey Approach Spans |
| DRPA-17-066 | Construction Monitoring Services for Contract No. BR-19-2016, Betsy Ross Bridge Painting and Steel Repairs, Phase 1: New Jersey Approach Spans |

- DRPA-17-067** **Construction Monitoring Services for Contract No. BF-49-2017, Benjamin Franklin Bridge Main Cable Dehumidification**
- DRPA-17-068** **Capital Project Contract Modification**
- DRPA-17-069** **Design Services for Franklin Square Station Re-Opening**

Chairman Boyer asked Mr. Venuto to provide a brief overview of DRPA-17-069. Mr. Venuto stated that staff is seeking to negotiate an agreement with Burns Engineering, Inc. to provide a design, bidding and award, and construction support services for the Franklin Square Station Re-Opening Project. He noted that this contract is the first step in re-opening Franklin Square Station.

Chairman Boyer then continued listing the remaining resolutions for consideration:

- DRPA-17-070** **Procurement and Delivery of Highway Rock Salt for DRPA and PATCO Facilities**
- DRPA-17-071** **Maintenance Contract for Andover Traffic Control and HVAC Systems for DRPA Bridge Facilities**
- DRPA-17-072** **Sale of Parking Lot “Six”, Block 139.02, Lot 1 a/k/a State Jury Parking Lot**

Commissioner Frattali moved to adopt all of the Resolutions and Commissioner Sweeney seconded the motion. Vice Chairman Nash abstained from voting on DRPA-17-072. There were no questions or further comments. All Commissioners in attendance voted in the affirmative to adopt the Resolutions. The motion carried.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

Daniel Norfleet gave a brief statement on behalf of the Citizens Advisory Committee (CAC). He stated that, as daily users/customers of DRPA assets, CAC members were privileged to serve their fellow citizens by advocating for them and partnering with the management at DRPA/PATCO. He also stated that CAC was excited to see the progress on the Ben Franklin Bridge Ramp Project, the growing fleet of refurbished PATCO cars and the Authority’s continuing efforts to communicate real time changes to daily users.

New Business

Chairman Boyer reported that there was one (1) item of New Business for consideration. It was as follows:

**DRPA-17-073 Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Martz moved to adopt the Resolution and Commissioner Moskowitz seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolution. The motion carried.

Meeting Held in Abeyance

At 9:19 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

OPEN SESSION

Adjournment

With no further DRPA business to discuss, Commissioner DiAntonio moved to adjourn the DRPA Board Meeting and Commissioner Moskowitz seconded the motion. All Commissioners in attendance voted to approve the motion and the DRPA Board Meeting adjourned at 10:07 a.m.

Respectfully Submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary