

DELAWARE RIVER PORT AUTHORITY

BOARD MEETING

**One Port Center
2 Riverside Drive
Camden, NJ 08103
Wednesday, February 15, 2017**

PRESENT

Pennsylvania Commissioners

Ryan Boyer, Chairman of DRPA/PATCO Boards
Marian Moskowitz
Carl Singley, Esq. (via telephone)
Gary Masino
Joseph Martz
John Dougherty (for Pennsylvania Auditor General Eugene DePasquale)
Kathryn Cerulli Joyce, Esq. (for Pennsylvania Treasurer Joseph Torsella; via telephone)

New Jersey Commissioners

Jeffrey Nash, Esq., Vice Chairman
Albert Frattali
E. Frank DiAntonio
Charles Fentress
Richard Sweeney (via telephone)
Tamarisk Jones

DRPA/PATCO Staff

John Hanson, Chief Executive Officer, DRPA / President, PATCO
Maria Wing, Deputy Chief Executive Officer
Raymond J. Santarelli, General Counsel and Corporate Secretary
Stephen Holden, Deputy General Counsel
Kathleen Vandy, Assistant General Counsel
Richard Mosback, Assistant General Counsel
Monica Gibbs, Assistant General Counsel
James White, Chief Financial Officer
Toni P. Brown, Chief Administrative Officer
Robert P. Hicks, Chief Operating Officer
Michael Venuto, Chief Engineer
William Shanahan, Director, Government Relations
Barbara Holcomb, Manager, Capital Grants
Michael Williams, Acting Director, Corporate Communications and Community Relations
Christina Maroney, Director, Strategic Initiatives
Kevin LaMarca, Director, Information Services

DRPA/PATCO Staff (Continued)

Timothy Johnson, IS Consultant
Valerie Bradford, Bridge Director, Benjamin Franklin and Betsy Ross Bridges
Larry Walton, Bridge Director, Walt Whitman and Commodore Barry Bridges
John Rink, General Manager, PATCO
Rohan Hepkins, Assistant General Manager, PATCO
John Lotierzo, Director of Finance, DRPA
Orville Parker, Budget/Financial Analysis, Finance
Mark Ciechon, Director of Finance, PATCO
David Aubrey, Manager, Internal Audit
Susan Squillace, Manager, Procurement and Stores
Amy Ash, Manager, Contract Administration
Steve Reiners, Director, Fleet Management
Sheila Milner, Administrative Coordinator, Corporate Secretary
Elizabeth Saylor, Administrative Coordinator, Corporate Secretary
Nancy Farthing, Executive Assistant to the CEO
Dawn Whiton, Executive Assistant to the CEO and Deputy CEO
Dan Auletto (Retired)
Fran O'Brien (Retired)
Kevin Fennell, Sr. (Retired)

Others Present

Labinot Berljajoli, Associate Counsel, New Jersey Governor's Authorities Unit
Chelsea Rosebud Guzowski, Director of Economic & Strategic Initiatives, Pennsylvania
Governor's Office of the Budget
Obra Kernodle, Deputy Chief of Staff, Pennsylvania Governor's Office
Victoria Madden, Esq. (Office of Pennsylvania Auditor General Eugene DePasquale; via
telephone)
David Rapuano, Esq., Archer & Greiner (New Jersey Counsel)
Alan Kessler, Esq., Duane Morris LLP (Pennsylvania Counsel)
Jessica Priselac, Esq., Duane Morris LLP (Pennsylvania Counsel)
John Boyle, Citizens Advisory Committee
Jeff Kessler, Citizens Advisory Committee
Olivia Glenn, Regional Manager, New Jersey Conservation Foundation
Arnold Alston, Vice President, Wells Fargo
Tara Chupka, Assistant to John Dougherty
David Dix, Assistant to Chairman Boyer
Charnelle Hicks
Shannon Donnhoe
Joe Quigley

OPEN SESSION

Notice

The Corporate Secretary announced that pursuant to its by-laws public notice of this meeting of the DRPA Board of Commissioners had been given by posting proper notice in the lobby at One Port Center and by issuing proper notice to the public and news media.

Roll Call

Chairman Boyer called the meeting to order at 9:10 a.m. and asked that the Corporate Secretary call the roll. The following Commissioners were present, constituting a quorum: Chairman Boyer, Vice Chairman Nash, DiAntonio, Singley, Frattali, Masino, Sweeney, Fentress, Martz, Moskowitz, Jones, Dougherty and Joyce.

Public Comment

Mr. Joseph Quigley addressed the Board with several questions and comments.

Report of the Chief Executive Officer

Chairman Boyer asked the CEO to give his report. Mr. Hanson advised his report stood as submitted, but he wanted to highlight several items. Mr. Hanson acknowledged two retirees: Dan Auletto who had been with the DRPA for 40 years and retired as Acting Chief Operating Officer; and, Kevin Fennell, Sr. who served as a police officer for fifteen years. Mr. Hanson also noted several examples of exemplary stewardship, including: letters of appreciation written by participants in the Philadelphia Women's March regarding the courtesy shown by the Passenger Service and Public Safety Department; a customer compliment of Station Supervisor Brian Joyce; a customer's thanks for the Motorist Assistance Program (MAP), including Police Officer Daniel Mackley and C&M personnel Frank Mullin and Mike DiGenni; and, a letter from Children's Hospital of Philadelphia thanking Police Officer Alan Kuterbach and K9 Kaiser for their visit to the hospital. Mr. Hanson acknowledged Barbara Holcomb, Manager of the Capital Grants and Government Relations Department who obtained a grant of \$3.8 million from the Federal Highway Administration for the Ben Franklin Bridge Bike Ramp Project.

Mr. Hanson reported that under his emergency powers he had approved a contract to provide temporary staffing to the Office of the Chief Administrative Officer to provide assistance with the administration of health care bills until the position of Benefits Administrator is filled. Lastly, Mr. Hanson reported that Human Resources Services, under the leadership of Toni P. Brown and Kelly Forbes and facilitated by Linda Ashley, were planning the Authority's 2017 "Take Your Child to Work" Program.

Commissioner Frattali moved to approve the CEO's Report and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative, approving the CEO's Report.

Report of the Chief Financial Officer

Chairman Boyer asked the CFO to give his report. Mr. White advised that his report stood as submitted, but he highlighted several items. He reported that the 2016 numbers were excellent

and above expectations across-the-board for tolls, traffic and ridership. He also reported that DRPA's outstanding swaps and bond debt had decreased due to annual amortization.

Approval of the January 18, 2017, DRPA Board Meeting Minutes

Chairman Boyer announced that the minutes of the January 18, 2017, DRPA Board Meeting had been previously provided to the Governors of New Jersey and Pennsylvania and to the DRPA Commissioners. Commissioner Fentress moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no comments or corrections. All Commissioners in attendance voted in the affirmative to approve the Minutes.

Receipt and Filing of the Monthly Lists of Payments, Purchase Orders and Contracts Covering the Month of January 2017

Chairman Boyer announced that the Monthly List of Payments covering the month of January 2017 and the Monthly List of Purchase Orders and Contracts covering the month of January 2017 were previously provided to all Commissioners. Commissioner Moskowitz moved to receive and file the lists and Commissioner Fentress seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative and the motion carried.

Approval of Operations & Maintenance Committee Meeting Minutes of February 7, 2017

Chairman Boyer announced that the Minutes of the Operations & Maintenance Committee meeting of February 7, 2017, were previously provided to all Commissioners. Chairman Boyer called for a motion. Commissioner Martz moved to approve the Minutes and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to approve the Minutes.

Adoption of Resolutions Approved by the Operations & Maintenance Committee on February 7, 2017

Chairman Boyer announced that there were five Resolutions from the Operations & Maintenance Committee Meeting of February 7, 2017 for consideration. They were as follows:

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| DRPA-17-011 | Contract No. BR-18-2016, Betsy Ross Bridge Administration Building Air Handling Unit Replacement Project |
| DRPA-17-012 | Part-Time and Temporary Toll Collectors at DRPA Bridges |
| DRPA-17-013 | (Purchase of) 2017 Swap Loaders |
| DRPA-17-014 | (Purchase of) Auto Parts Contract for DRPA and PATCO |
| DRPA-17-015 | (Purchase of) Three 2017 F-150 Super Cab Trucks; Four 2017 F-250 Crew Cab Trucks; Two 2017 F-350 Crew Cab Trucks; and, Two 2017 F-550 Regular Cab Trucks |

Commissioner Fentress moved to adopt the five Resolutions and Commissioner DiAntonio seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolutions.

Unfinished Business

There was no DRPA Unfinished Business.

Citizens Advisory Committee Report

Two members of the Citizens Advisory Committee (CAC) addressed the Board. John Boyle and Jeff Kessler discussed several issues and requested updates on a few pending matters. Chairman Boyer, Mr. White and Mr. Shanahan provided the requested updates.

New Business

Chairman Boyer noted that there was one item of New Business for consideration. It was as follows:

DRPA-17-016

**Consideration of Pending DRPA Contracts
(Between \$25,000 and \$100,000)**

Commissioner Fentress moved to approve the Resolution and Commissioner Frattali seconded the motion. There were no questions or comments. All Commissioners in attendance voted in the affirmative to adopt the Resolution.

Meeting Held in Abeyance

At 9:36 a.m., Chairman Boyer stated that the DRPA Board meeting would be held in abeyance and the PATCO Board Meeting would convene.

Adjournment

With no further business, Commissioner Fentress moved to adjourn and Commissioner DiAntonio seconded the motion. All Commissioners in attendance voted to approve the motion and the meeting adjourned at 10:22 a.m.

Respectfully submitted,

Raymond J. Santarelli, Esquire
General Counsel and Corporate Secretary