PROPOSAL:
The Board authorizes staff to negotiate (or modify as applicable), renewal contracts with any of the following staffing firms (i) Red Commerce, Inc., (ii) Kforce Staffing, Inc. and (iii) Aston Carter (individually, a “Technical Staffing Agency” and collectively, the “Technical Staffing Agencies”). Each of the foregoing firms specialize in the placement of the technical and functional consultants required to support DRPA and PATCO staff in the process of maintaining and/or upgrading the Authority’s enterprise resource platform (“ERP”) utilizing the SAP database and related software.

PURPOSE:
To provide adequate funds for sustained engagement by DRPA and PATCO of technical consultants to (i) support Authority staff in operating and maintaining the current functionality of the ERP system and (ii) support Authority staff during any upgrades to the Authority’s ERP.

BACKGROUND:
In September 2019, the Board authorized funding for Authority staff to engage temporary SAP resources from any one of the Technical Staffing Firms. Since that time, each of the SAP resources subsequently engaged has provided invaluable support to Authority Staff by (i) providing training and functional support for the existing ERP system and (ii) supporting staff in the gradual upgrades to the Authority’s ERP systems and the mastery of those subsequent upgrades as they go-live. As the Authority moves into a more gradual approach to any ERP upgrades, the specialized skill set of these SAP resources becomes even more necessary to the various business sectors at the Authority.

For this reason, Staff seeks authorization to renew the relevant contracts with the Technical Staffing Agencies to retain these SAP resources for another calendar year. As each resource charges hourly for his/her services, the current estimate for full deployment of the SAP resources is approximately One Million Dollars ($1,000,000) if utilized 40 hours a week for 50 weeks. However, the Authority maintains full control over the schedules and workloads of each SAP resource and the Authority would be under no obligation to expend the full amount of this funding authorization. The Authority also maintains the
contractual right to terminate candidates at any time and for any reason. The Authority has exercised this right when balancing the Project status against the business needs and utilization rate of a SAP resource. The deployment of the SAP resources is under continuous review and oversight to ensure that Authority resources are being used judiciously. For this reason, Staff recommends that the Board authorizes the renewal of services with the Technical Staffing Agencies.

SUMMARY:

Amount: n-t-e $1,000,000
Source of Funds: General Fund
Capital Project #: TEP.01812 DRPA – ERP System- SAP Enhanced
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: up to 12 months
Other Parties Involved: N/A
RESOLUTION

RESOVLED: That the Board authorizes staff to negotiate (or modify as applicable), the renewal of contracts with any of the following staffing firms (i) Red Commerce, Inc., (ii) Kforce Staffing, Inc. and (iii) Aston Carter in an amount not to exceed, in the aggregate, One Million Dollars ($1,000,000). Each of the foregoing firms specialize in the placement of the technical and functional consultants required to support DRPA and PATCO staff in the process of maintaining and/or upgrading the Authority’s enterprise resource platform (“ERP”) utilizing the SAP database and related software.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY:

Amount: n-t-e $1,000,000
Source of Funds: General Fund
Capital Project #: TEP.01812 DRPA – ERP System- SAP Enhanced
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: up to 12 months