SUMMARY STATEMENT

ITEM NO.        DRPA-20-022

SUBJECT:       Two (2) Forklifts, Two (2) Stock Pickers
                and One (1) Pallet Jack

COMMITTEE:     Operations and Maintenance

COMMITTEE MEETING DATE:  February 4, 2020

BOARD ACTION DATE:  February 19, 2020

PROPOSAL:  That the Board authorizes staff to negotiate a purchase contract with
           Eastern Lift Truck Co., 549 E. Linwood Ave, Maple Shade, NJ, for the
           purchase of Two (2) Forklifts, Two (2) stock pickers and One (1) Pallet
           Jack the amount of $100,966.00.

PURPOSE:  To provide replacement 2020 Two (2) Forklifts, Two (2) stock pickers
           and One (1) Pallet Jack to keep the Authority’s fleet operational in order
           to maintain the facilities.

BACKGROUND:  The Two (2) Forklifts, Two (2) stock pickers and One (1) Pallet Jack are
             being purchased under the PA State Contract #4400021189. Past
             experience has shown that state contract pricing is the most cost-
             effective means of purchasing vehicles and equipment because the
             pricing is quantity based. The 2020 Capital Budget includes funding for
             the purchase of Two (2) Forklifts, Two (2) Stock Pickers and One (1)
             Pallet Jack the amount of $100,966.00.

SUMMARY:  
           Amount:  $100,966.00
           Source of Funds:  General Fund
           Capital Project #:  SCD.32005, SCD.32006, SCD.32007
           Operating Budget:  N/A
           Master Plan Status:  N/A
           Other Fund Sources:  N/A
           Duration of Contract:  N/A
           Other Parties Involved:  N/A
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with, Eastern Lift Truck Co., 549 E. Linwood Ave, Maple Shade, NJ, 08052 for the purchase of Two (2) Forklifts, Two (2) Stock Pickers and One (1) Pallet Jack the amount of $100,966.00.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable; and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY: Amount: $100,966.00
Source of Funds: General Fund
Capital Project #: SCD.32005, SCD.32006, SCD.32007
SCD.32008, SCD.32009
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A