SUMMARY STATEMENT

ITEM NO.: DRPA-19-033
SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE: New Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: March 20, 2019

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:

Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

- Amount: N/A
- Source of Funds: See Attached List
- Capital Project #: N/A
- Operating Budget: N/A
- Master Plan Status: N/A
- Other Fund Sources: N/A
- Duration of Contract: N/A
- Other Parties Involved: N/A
<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>SHI Somerset, NJ</td>
<td>Purchase of Hewlett Packard Enterprise (HPE) DL560 Gen10 Server. This is a replacement server for Public Safety Computer-aided dispatch application</td>
<td>$25,638.87</td>
<td>In accordance with NASPO State Contract #MNNVP-134</td>
<td>1. SHI Somerset, NJ</td>
<td>1. $25,638.87</td>
<td>General Fund</td>
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<td>2</td>
<td>Johnson Controls Horsham, PA</td>
<td>Purchase of C-CURE Access Control System for the Walt Whitman Bridge Facility</td>
<td>$63,105.00</td>
<td>In accordance with Commonwealth of PA Contract #4400015469</td>
<td>1. Johnson Controls Horsham, PA</td>
<td>1. $63,105.00</td>
<td>General Fund</td>
</tr>
<tr>
<td>3</td>
<td>Atlantic Tactical Philadelphia, PA</td>
<td>Purchase of Second Chance Summit II Body Armor for Public Safety</td>
<td>$27,612.00</td>
<td>In accordance with New Jersey State Contract #82102</td>
<td>1. Atlantic Tactical Philadelphia, PA</td>
<td>1. $27,612.00</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>4</td>
<td>Bortek Industries, Inc. Mechanicsburg, PA</td>
<td>Purchase of One (1) Industrial Grade Powerboss Nautilus 45LP Scrubber Sweeper and Accessories for Fleet Operations</td>
<td>$52,752.11</td>
<td>In Accordance with PA Co-Stars Contract #005-092</td>
<td>1. Bortek Industries, Inc. Mechanicsburg, PA</td>
<td>1. $52,752.11</td>
<td>General Fund</td>
</tr>
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<td>5</td>
<td>Pitney Bowes Pittsburgh, PA</td>
<td>One (1) year postage purchase for DRPA Mail Room Postage Meter</td>
<td>$54,000.00</td>
<td>n-t-e</td>
<td>1. Pitney Bowes Pittsburgh, PA</td>
<td>1. $54,000.00</td>
<td>Revenue Fund</td>
</tr>
</tbody>
</table>
| 6      | Fox Machinery Exton, PA   | Purchase of One (1) Willis -Alzmetall AB 50/UV or "Approved Equal" Drilling Machine | $29,500.00 | Competitive Formal Bid - Invitation for Bid DRPA-01-2019 was publicly advertised and issued to sixteen (16) prospective bidders. Two (2) bids were received and publicly opened on February 21, 2019. | 1. Fox Machinery Exton, PA  
2. York Penn Machinery York, PA | 1. $29,500.00  
2. No Bid | Revenue Fund    |
| 7      | Cherry Valley Tractor Sales Marlton, NJ | Purchase of One (1) New Holland Skid Loader with Enclosed Cab, Electro-Hydraulic Controls, 24" high flow planer, 8' Skid steer snow pusher and New Holland High flow Stump Grinder | $67,768.97 | In Accordance with New Jersey State Contracts #A78905, #A43022 and PA State Contract #4400019935 | 1. Cherry Valley Tractor Sales Marlton, NJ                                       | 1. $67,768.97 | General Fund    |
MEMORANDUM: PURCHASES GREATER THAN $25,000

DELAWARE RIVER PORT AUTHORITY
of Pennsylvania and New Jersey

TO: James White, Chief Financial Officer
    John T. Hanson, CEO-DRPA/ President-PATCO

FROM: _____ Division Director/Project Manager: Mail Room

SUBJECT: SOLE SOURCE APPROVAL - Pitney Bowes

PURCHASE REQUISITION: 10010364

DATE: Wednesday, January 09, 2019

Background:
This memo is written per Authority policy to seek a "sole source" approval as it relates to the DRPA Mail Room placing the 2019 Budget approved amount of $54,000.00 in postage onto the Pitney Bowes Connect + 2000 postage meter machine with a payment to the Pitney Bowes Reserve Account.

Justification for Proprietary/Sole Source:
The Pitney Bowes postage meter machine utilized by the DRPA Mail Room Department is owned by the DRPA. The postage meter machine is a device that is used with the equipment. Therefore, the $54,000.00 payment to the Pitney Bowes Reserve Account is needed for replenishment of the Pitney Bowes postage meter machine for the DRPA 2019 postage costs.

Agency mail is run through this Pitney Bowes postage meter machine on an annual basis. The meter machine adds the appropriate postage amount to each envelopes being mailed out from our DRPA agency.

Cost:
$54,000.00

Division Director

James White, CFO

John T. Hanson, CEO-DRPA/ President-PATCO