SUMMARY STATEMENT

ITEM NO.: DRPA-18-114

SUBJECT: DRPA Bridge Facility Elevator Maintenance and Service Contract

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: November 08, 2018

BOARD ACTION DATE: November 21, 2018

PROPOSAL: That the Board authorizes staff to negotiate a contract with the Elite Elevator Services, LLC, in Pennsauken, NJ, to perform maintenance and service for three (3) DRPA’s Bridge Facilities (WWB, BFB, and BRB) elevators for a period of two (2) years with three (3) one (1) year options for a total of (5) five years.

CBB is currently under contract with AP Construction, Blackwood, NJ, for new elevator installation which carries a three (3) year warranty.

PURPOSE: To provide maintenance and service for three (3) DRPA Bridge facilities elevators in the amount of $592,941.00 for two (2) years with three (3) one (1) year options for a total of (5) five years.

BACKGROUND: DRPA currently operates eleven (11) elevators throughout its bridge facilities. Maintenance and service of this equipment is beyond DRPA’s capabilities and requires an outside contractor.

A Request for Proposals was publicly advertised on August 07, 2018. A Pre-Proposal Meeting and Mandatory Site Inspection was conducted on August 16, 2018 in which five (5) firms attended. The following two (2) proposals were received on September 7, 2018:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Total Proposals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elite Elevator Services, LLC</td>
<td>Pennsauken, NJ</td>
<td>$592,941.00</td>
</tr>
<tr>
<td>Fujitec America, Inc.</td>
<td>Moorestown, NJ</td>
<td>No Bid</td>
</tr>
</tbody>
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NOTE: Elite Elevator Services, LLC of Pennsauken, NJ is currently under an emergency contract due to United Elevator Company, LLC defaulting on their contract. The six (6) month emergency contract is due to expire on December 31, 2018.
Operations staff reviewed the proposal and qualifications submitted by Elite Elevator Services, LLC and believe that the price and scope of work submitted by Elite Elevator is fair and reasonable.

It is recommended that a contract be negotiated with Elite Elevator Services, LLC to perform maintenance and services for three (3) DRPA bridges (WWB, BFB, and BRB) elevators for a period of two (2) years with three (3) one (1) year options for a total of five (5) years.

SUMMARY:

Amount: Total: $592,941.00 (5 years)

Breakdown: $110,688.00 - Year 1
            $114,561.00 - Year 2
            $118,570.80 - 1st Year Option
            $122,721.00 - 2nd Year Option
            $126,400.20 - 3rd Year Option

Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: 2019
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Two (2) year contract with Three (3) One (1) year options for a total of Five (5) years
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with Elite Elevator Services, LLC, in Pennsauken, NJ, to perform maintenance and service for three (3) DRPA’s Bridge Facilities (WWB, BFB, and BRB) elevators for a period of two (2) years with three (3) one (1) year options for a total of five (5) years.

RESOLVED: That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

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