SUMMARY STATEMENT

ITEM NO.: DRPA-18-082

SUBJECT: Active Directory Upgrade

COMMITTEE: Finance

COMMITTEE MEETING DATE: September 5, 2018

BOARD ACTION DATE: September 20, 2018

PROPOSAL: That the Board authorizes staff to negotiate a contract with Planet Technologies, Inc., Germantown, MD for an amount not to exceed $175,000.00 for an upgrade of our Microsoft Active Directory environment. This purchase is provided with pricing under GSA contract # GS-35F-0360.

PURPOSE: To provide the Delaware River Port Authority with consulting services for a “greenfield” implementation and migration of our Active Directory environment.

BACKGROUND: In 2005 the Authority made a decision to convert its server and desktop environment to the Microsoft Windows platform. This also encompassed an Enterprise Agreement that would give Authority users access to the Microsoft operating systems and productivity suite applications. Over the years we have seen our environment and user demands increase with requests for improved desktop and server technologies. Because of that demand it has become necessary to restructure that environment to improve user satisfaction and simplify management. This is a multi-phased project which will include:

- Work on compliance, security, data retention, and other business policies
- Application dependencies and inventory
- Planning of the new infrastructure
- Creation of new domain controllers
- Remediation, application, and workstation migration
- Decommissioning of former Active Directory
Staff therefore recommends negotiating a contract with Planet Technologies, Inc. for an amount not to exceed $175,000.00 for an upgrade of our Microsoft Active Directory environment.

<table>
<thead>
<tr>
<th>SUMMARY:</th>
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<tbody>
<tr>
<td>Amount:</td>
<td>$175,000.00</td>
</tr>
<tr>
<td>Source of Funds:</td>
<td>General Fund</td>
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<tr>
<td>Capital Project #:</td>
<td>TEP.01902</td>
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<tr>
<td>Operating Budget:</td>
<td>N/A</td>
</tr>
<tr>
<td>Master Plan Status:</td>
<td>N/A</td>
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<tr>
<td>Other Fund Sources:</td>
<td>N/A</td>
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<tr>
<td>Duration of Contract:</td>
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<td>Other Parties Involved:</td>
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RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with Planet Technologies, Inc. for an amount not to exceed $175,000.00 for an upgrade of our Microsoft Active Directory environment. This purchase is provided with pricing under GSA contract # GS-35F-0360.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount: $175,000.00
Source of Funds: General Fund
Capital Project #: TEP.01902
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A