SUMMARY STATEMENT

ITEM NO.: DRPA-18-042                SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE: New Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: March 28, 2018

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY: Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY: Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Atlantic Tactical</td>
<td>Purchase of Thirty-Eight (38) Pieces of Body Armor for Public Safety</td>
<td>$29,146.00</td>
<td>In Accordance with New Jersey State Contract #82102, Index #T-0106. Police and Homeland Security Equipment and Supplies</td>
<td>1. Atlantic Tactical New Cumberland, PA</td>
<td>1. $29,146.00</td>
<td>General Fund</td>
</tr>
<tr>
<td>2</td>
<td>Pitney Bowes</td>
<td>One (1) year postage purchase for DRPA Mail Room Postage meter.</td>
<td>$54,000.00 n-t-e</td>
<td>Sole Source Provider - see attached Sole Source Justification Memo marked as &quot;Exhibit 1&quot;.</td>
<td>1. Pitney Bowes Pittsburg, PA</td>
<td>1. $54,000.00 n-t-e</td>
<td>Revenue Fund</td>
</tr>
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<td>3</td>
<td>Transcore, Inc.</td>
<td>Purchase of VES Toll System Replacement Parts for DRPA Facilities</td>
<td>$34,839.00</td>
<td>Sole Source Provider - see attached Sole Source Justification Memo marked as &quot;Exhibit 2&quot;.</td>
<td>1. Transcore, Inc. Cranford, NJ</td>
<td>1. $34,839.00</td>
<td>Revenue Fund</td>
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<td>Item</td>
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<td>6</td>
<td>Action Machinery Co., Inc. Bethlehem, PA</td>
<td>Marvel Series 8 Mark II, all Mechanical, Universal, Metal Cutting Band Saw Machine with Modifications for the Commodore Barry Bridge.</td>
<td>$30,085.00</td>
<td>Competitive Formal Bid - Invitation for Bid DRPA-03-2018 was publicly advertised and issued to eight (8) prospective bidders. Four (4) bids were received and publicly opened on March 2, 2018</td>
<td>1. Action Machinery Co., Inc. Bethlehem, PA</td>
<td>1. $30,085.00</td>
<td>General Fund</td>
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<td>2. Marvel Manufacturing Oshkosh, WI</td>
<td>2. $32,325.00</td>
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<td>3. Boro Supply Company Fairlawn, NJ</td>
<td>3. $32,600.00</td>
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<td>4. York Penn Machinery York, PA</td>
<td>4. NO BID</td>
<td></td>
</tr>
</tbody>
</table>
TO: James White, Chief Financial Officer
John T. Hanson, CEO-DRPA/President-PATCO

FROM: Division Director/Project Manager:

SUBJECT: SOLE SOURCE APPROVAL - Pitney Bowes Reserve Account

PURCHASE REQUISITION: 10010364

DATE: Thursday, February 22, 2018

Background:
This memo is written per Authority policy to seek a "sole source" approval as it relates to the DRPA Mail Room placing the 2018 Budget approved amount of $54,000.00 in postage onto the Pitney Bowes Connect + 2000 postage meter machine with a payment to the Pitney Bowes Reserve Account.

Justification for Proprietary/Sole Source:
The Pitney Bowes postage meter machine utilized by the DRPA Mail Room Department is owned by the DRPA. The postage meter machine is a device that is used with the equipment. Therefore, the $54,000.00 payment to the Pitney Bowes Reserve Account is needed for replenishment of the Pitney Bowes postage meter machine for the DRPA 2018 postage costs.

Agency mail is run through this Pitney Bowes postage meter machine on an annual basis. The meter machine adds the appropriate postage amount to each envelopes being mailed out from our DRPA agency.

Cost:

$54,000.00

Division Director

[Signature]

2/23/2018

James White, CFO

[Signature]

John T. Hanson, CEO-DRPA/President-PATCO
MEMORANDUM: PURCHASES GREATER THAN $25,000

DELTAWARE RIVER PORT AUTHORITY
of Pennsylvania and New Jersey

TO: James White, Chief Financial Officer
John T. Hanson, CEO-DRPA/ President-PATCO

FROM: Tom Kentz ,Division Director/Project Manager: System Administrator

SUBJECT: SOLE SOURCE APPROVAL - TRANSCORE / VES SPARE PARTS

PURCHASE REQUISITION: 10010387

DATE: Thursday, February 15, 2018

Background:
Transcore is the Proprietary / Sole Source vendor who supplies DRPA with VES EXT Strobe, VES EXT Camera SA24Kit, and VES 6" Blade WEST. This part is required to send information to DRPA service. Currently no spare on hand to support all four facilities.

Justification for Proprietary/Sole Source:
Transcore is the sole distributor of the VES System.

Cost:
At this time we are requesting approval to purchase (4) VES EXT Strobe, (1) VES EXT Camera SA24Kit, and (2) VES 6" Blade WEST for an estimated cost $34,839 for the Ben Franklin, Betsy Ross, Commodore Barry and the Walt Whitman Bridge.

Larry Walton ,Division Director

James White, CFO

John T. Hanson, CEO-DRPA/ President-PATCO