

SUMMARY STATEMENT

ITEM NO.: DRPA-18-021

SUBJECT: Haddon Township Earth Day Event at the Westmont Station Parking Lot

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

February 6, 2018

BOARD ACTION DATE:

February 21, 2018

PROPOSAL:

That the Board permit the Township of Haddon to hold an Earth Day event at Westmont Station parking lot on Saturday, April 21, 2018, with all DRPA/PATCO expenses incurred to provide support services to be reimbursed by the Township of Haddon.

PURPOSE:

To obtain Board approval for Township of Haddon to hold an Earth Day event in the parking lot and to provide support services for traffic control.

BACKGROUND:

The Township has sponsored an Earth Day event, Haddon Township “Go Green Event,” for the past nine years, and this year will mark their 10th anniversary. The event has traditionally partnered with their Westmont Farmers Market vendors, and has also included children’s wildlife programs, and showcased the Township’s environmental organizations. Additionally, the Township offers recycling opportunities: pharmaceutical collection with the Township Police Department, household items and clothing collection with Goodwill, document shredding, and e-waste collection. The collection has been a big part of the event and draws a good deal of vehicle traffic. Typically, there are 20 to 25 vendors which includes some food trucks. PATCO staff has determined that the use of “Parking Lot N2” on a Saturday at the Westmont PATCO station would not be a burden to transit operations or rider convenience. This station is located between Stoy and Carlton Avenues (West and East respectively), and the property line and the unnamed PATCO station access road (North and South respectively). The lot is not directly adjacent to the station entrance, rather one lot away to the Northeast.

DRPA/PATCO would provide support services, primarily through public safety officers who would control traffic into, out of, and around the event, and Way & Power staff who would set up and later remove barricades. Staff is seeking authority to permit Haddon Township to hold their event on the site on April 21, 2018. DRPA/PATCO will track all its costs and submit them to Camden County for reimbursement. Costs are anticipated to total less than \$2,000.

SUMMARY:	Amount:	NTE \$2,000 (to be totally reimbursed by Haddon Township)
	Source of Funds:	N/A
	Operating Budget:	N/A
	Capital Project #:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	Haddon Township

RESOLUTION

- RESOLVED:** That the Board permits Haddon Township to hold an Earth Day event at the PATCO Westmont Station on April 21, 2018, and
- RESOLVED:** That the board authorizes DRPA/PATCO to provide support services for the Earth Day event with all associated DRPA/PATCO costs to be reimbursed by Camden County, at a cost not to exceed \$2,000.
- RESOLVED:** The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary, to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

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