

## **SUMMARY STATEMENT**

**ITEM NO.: DRPA-17-111**

**SUBJECT: Southeast Youth Athletic Association (SEYAA) Carnival on DRPA (WWB) Property at 7<sup>th</sup> and Packer in Philadelphia**

**COMMITTEE:**

**Operations & Maintenance**

**COMMITTEE MEETING DATE:**

**November 28, 2017**

**BOARD ACTION DATE:**

**December 6 2017**

**PROPOSAL:** That the Board authorizes staff to enter into an agreement with SEYAA permitting use of DRPA property on the south east corner of 7<sup>th</sup> & Packer Streets in South Philadelphia, adjacent to the Walt Whitman Bridge, for a fundraising carnival event from March 28, 2018 to April 7, 2018. Move in and set up will take place on March 25, 2018 and break down and move out will be on or before April 8, 2018. The actual carnival dates will be from March 28, 2017 through April 7, 2018.

**PURPOSE:** To enter into an agreement with SEYAA allowing the use of DRPA property for its 2018 annual fundraising event. There is no cost incurred by DRPA related to this event. All cleaning, security and insurance issues are the responsibility of SEYAA and its contractors(s).

**BACKGROUND:** Since 1994, DRPA has had a license agreement with SEYAA permitting use of this property at no cost to SEYAA. This agreement requires that SEYAA is responsible for all property maintenance and insurance costs on a year – round basis, not just for this event.

SEYAA serves 3,000 youth from all parts of the city and South Jersey who use the programs offered on these licensed facilities for team sports and supervised recreational activities. SEYAA has held this carnival as a fundraiser for over 20 years on this field. This event serves as the primary funding source for SEYAA operations and consists of carnival games and rides.

Jim Houghton Enterprises Inc. (carnival operator) will provide a Certificate of Insurance for the following: Workers' Compensation and Employers' Liability with limits of \$1,000,000/\$1,000,000/\$1,000,000; Commercial General Liability with limits of \$1,000,000 Each Occurrence, \$2,000,000 General

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O&M 11/28/17**

**Southeast Youth Athletic Association  
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**Aggregate and a \$2,000,000 Products/Completed Operations Aggregate and Commercial Automobile Liability with combined single limits of \$1,000,000 Each Accident. All policies shall include the DRPA as ADDITIONAL INSURED, except for the Workers' Compensation policy. SEYAA (Fund raiser) will provide a Certificate of Insurance for the following: Commercial General Liability with limits of \$1,000,000 Each Occurrence, \$2,000,000 General Aggregate, \$1,000,000 Products/Completed Operations Aggregate, Participants' Legal Liability with limits of \$1,000,000 Each Occurrence/Aggregate and Accident Medical coverage with an aggregate limit of \$250,000 and all policies shall name the DRPA as Additional Insured, Primary Non-Contributory including a Waiver of Subrogation.**

**Costs for utilities, cleaning during and after the event and security during the event are incurred by SEYAA and Houghton. Event is open to the public.**

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$0</b>
	<b>Source of Funds:</b>	<b>N/A</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>\$0</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>0</b>

**DRPA-17-111**  
**O&M Committee Date: November 28, 2017**  
**Board Date: December 6, 2017**  
**Southeast Youth Athletic Association**  
**(SEYAA) Carnival on DRPA (WWB)**  
**Property at 7<sup>th</sup> and Packer in Philadelphia**

**RESOLUTION**

**RESOLVED:** That the Board authorizes Southeast Youth Athletic Association (SEYAA) to use DRPA property at 7<sup>th</sup> and Packer in Philadelphia for its annual fundraiser/carnival from March 28, 2018 to April 7, 2018.

<b>SUMMARY:</b>	<b>Amount:</b>	<b>\$0</b>
	<b>Source of Funds:</b>	<b>N/A</b>
	<b>Capital Project #:</b>	<b>N/A</b>
	<b>Operating Budget:</b>	<b>\$0</b>
	<b>Master Plan Status:</b>	<b>N/A</b>
	<b>Other Fund Sources:</b>	<b>N/A</b>
	<b>Duration of Contract:</b>	<b>N/A</b>
	<b>Other Parties Involved:</b>	<b>0</b>