

## **SUMMARY STATEMENT**

**ITEM NO.:** DRPA-17-073

**SUBJECT:** Consideration of Pending DRPA  
Contracts (Between \$25,000 and \$100,000)

**COMMITTEE:**

**New Business**

**COMMITTEE MEETING DATE:**

**N/A**

**BOARD ACTION DATE:**

**September 20, 2017**

**PROPOSAL:** That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

**PURPOSE:** To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

**BACKGROUND:** At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between \$25,000 and \$100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

**SUMMARY:**

<b>Amount:</b>	<b>N/A</b>
<b>Source of Funds:</b>	<b>See Attached List</b>
<b>Capital Project #:</b>	<b>N/A</b>
<b>Operating Budget:</b>	<b>N/A</b>
<b>Master Plan Status:</b>	<b>N/A</b>
<b>Other Fund Sources:</b>	<b>N/A</b>
<b>Duration of Contract:</b>	<b>N/A</b>
<b>Other Parties Involved:</b>	<b>N/A</b>

**DRPA-17-073**  
**New Business: September 20, 2017**  
**Board Date: September 20, 2017**  
**Consideration of Pending DRPA Contracts**  
**(Between \$25,000 and \$100,000)**

**RESOLUTION**

**RESOLVED:**           That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

**SUMMARY:**

<b>Amount:</b>	<b>N/A</b>
<b>Source of Funds:</b>	<b>See Attached List</b>
<b>Capital Project #:</b>	<b>N/A</b>
<b>Operating Budget:</b>	<b>N/A</b>
<b>Master Plan Status:</b>	<b>N/A</b>
<b>Other Fund Sources:</b>	<b>N/A</b>
<b>Duration of Contract:</b>	<b>N/A</b>
<b>Other Parties Involved:</b>	<b>N/A</b>



CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – September 20, 2017

**DRPA**

1	Tactical Public Safety, LLC West Berlin, NJ	One (1) Year Contract Renewal to provide Maintenance to the Authority's 800 MHz Radio System at the Betsy Ross, Benjamin Franklin, Walt Whitman, Commodore Barry Bridges; One Port Center and PATCO.	\$93,772.80	Competitive Formal Bid - On December 10, 2014, the Board approved DRPA SS&RES DRPA-14-141 for IFB B0006257 - Three (3) Year Maintenance Contract for Harris EDACS 800 MHz Radio System for the DRPA and PATCO. The original bid included a one (1) year firm-fixed option to renew for one (1) additional year. The requirement was originally publicly advertised and mailed to eight (8) prospective bidders on September 10, 2014. One (1) bid was received and publicly opened on October 7, 2014. Based on pricing and satisfaction with vendor's performance, Purchasing recommends awarding one (1) year contract renewal option.	1. Tactical Public Safety, LLC West Berlin, NJ	1.\$93,772.80	<b>Revenue Fund</b>
2	Benefit Harbor, LP Dallas, TX	Third Addendum to support additional benefit administration needs including, but not limited to, the provision of additional billing and invoicing reconciliation services.	\$25,000.00	Request for Proposal seeking a Third Party Benefits Administrator was issued on July 8, 2014. Benefit Harbor was the highest overall ranked firm and original contract was approved by Board under DRPA-14-104. The initial term of the Agreement commenced on January 1, 2015, and expires on December 31, 2017 (the "termination date"). Due to the resignation of the Authority's former Insurance Administrator, the Office of CAO requested a quote in connection with adding additional benefit administration services to the scope of the existing Agreement. The Third Addendum will cover provision of the additional services through the termination date of the original Agreement.	1. Benefit Harbor, LP Dallas, TX	1. \$25,000.00	<b>General Fund Revenue Fund</b>



**DRPA  
(CONT'D)**

CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – September 20, 2017

3	Court Liaison Services, LLC. Clayton, NJ	DRPA Municipal Court Liaison. Services include a civilian assigned to the court system to liaison between DRPA and the 13 Municipal Courts utilized by the DRPA Police Department. This individual is responsible for delivery of all materials to and from the court. He coordinates officer appearances in court and ensures the officer is only called to court when needed; thus reducing the guaranteed 4 hours of overtime for an officer to appear when not absolutely needed. The services are for a three year period and are estimated to save the DRPA between \$100,000 and \$150,000 per year in overtime payments.	\$99,000.00	Request for Qualifications - A request for qualifications was publicly advertised and issued on July 24, 2017. One (1) statement of qualifications was received from Court Liaison Services, LLC.	1. Court Liaison Services, LLC. Clayton, NJ	1. \$99,000.00	<b>Revenue Fund</b>
4	Randstand Technologies Philadelphia, PA	Second Extension of Standard Terms of Service for temporary employee, Timothy Johnson, on month-to-month basis through and including December 31, 2017, in connection with project management assistance for Authority's SAP ERP Implementation Project.	\$97,200.00	CEO Emergency Powers in accordance with Authority B-Laws, Article XII, Section C(8). Original contract executed on August 31, 2016. Due to continued need for services in connection with Authority's SAP ERP Project, original contract was extended from March 2, 2017, through August 31, 2017. This second extension will cover additional services on an as-needed, month-to-month basis through and including December 31, 2017.	1. Randstand Technologies Philadelphia, PA	1. \$97,200.00	<b>General Fund Revenue Fund</b>

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CONSIDERATION OF PENDING DRPA CONTRACTS (VALUED BETWEEN \$25,000 - \$100,000) – September 20, 2017

**DRPA  
(CONT'D)**

5	PCM-G Chantilly, VA	Oracle Renewal: Annual support for Oracle program development, application web server, and Oracle database.	\$25,002.10	In accordance with New Jersey State Software Contract #89854, Index #M-0003	1. PCM-G, Inc. Chantilly, VA	\$25,002.10	<b>Revenue Fund</b>
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