

SUMMARY STATEMENT

ITEM NO.: DRPA-17-036

**SUBJECT: PARTSWG Contract
Management and Administrative Services**

COMMITTEE:

Operations & Maintenance

COMMITTEE MEETING DATE:

May 2, 2017

BOARD ACTION DATE:

May 17, 2017

PROPOSAL:

That the Board of Commissioners of the Delaware River Port Authority authorize staff to exercise a 24 month contract extension option as stated in RFP dated April 5, 2016 and listed as exhibit "A" in Agreement GN-0016-16 with TRIAD Associates, who are providing Grant Management and Administrative (M&A) services for all Transit Security Grant Program (TSGP) Awards to DRPA/PATCO/PARTSWG. Initial contract with TRIAD Associates was authorized under SS&R DRPA-16-050 which allowed DRPA staff to negotiate and accept the terms of a contract with the successful respondent to a request for proposals to provide Management and Administrative (M&A) services on behalf of the Philadelphia Area Regional Transit Security Working Group (PARTSWG), agencies utilizing federal transit security grant funding.

PURPOSE:

To allow DRPA staff to exercise a 24 month contract extension option to Agreement GN-0016-16 extending contract from an end date of November 30, 2018, to and end date of November 30, 2020 as allowable and outlined in RFP dated April 5, 2016. By exercising this option DRPA's Grants Department will be assured of having Grants Management and Administration Services including federal reporting, grant project management services, investment justification development, applying for HSGP grants, and other grant related services through November 30, 2020 with said services being fully funded by the Department of Homeland Security Transit Security Grant Program providing 100% of all costs associated with this agreement and the requested 24 month extension. All other terms and conditions of the contract will remain the same.

BACKGROUND: The Transit Security Grant Program (TSGP) provides grant funding to the nation’s key high-threat urban areas to enhance security measures for their critical transit infrastructure including bus, ferry and rail systems. It is one of six grant programs that constitute the Department of Homeland Security (DHS) transportation infrastructure security activities. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by the Department to help strengthen the nation’s critical infrastructure against risks associated with potential terrorist attacks. The TSGP is an important component of the Department’s effort to enhance the security of the Nation’s critical infrastructure. The program provides funds to owners and operators of transit systems (which include intra-city bus, commuter bus, and all forms of passenger rail) to protect critical surface transportation infrastructure and the traveling public from acts of terrorism, major disasters, and other emergencies. The Philadelphia Region encompasses Southeastern Pennsylvania, Southern New Jersey, and a portion of Delaware. The Philadelphia Region is considered a Tier I region, that is it receives the highest priority for these federal grants. The Philadelphia Area Regional Transit Security Working Group (PARTSWG) is comprised of recipient representatives of DRPA/PATCO, SEPTA, DART, and NJT. The DRPA has been the chair of the working group since its inception in 2005 and has been applying for all regional projects. PARTSWG votes to share projects as a regional effort. This status as a regional project often allows DRPA/PATCO to receive aid in the area which it would not have qualified for alone. Since the DRPA is administering these regional projects, the agency is eligible for the Management and Administration portion of these grants.

This request will support the aforementioned effort by providing contracted M&A services for the various TSGP grants for DRPA/PATCO and the Philadelphia Transit Security region through November 2020.

SUMMARY: Amount:	100% Grant Funded
Source of Funds:	TSGP Grant Awards
Capital Project#	N/A
Master Plan Status:	N/A
Other Fund Sources:	N/A
Duration of Contract:	11/30/2020
Other Parties Involved:	DRPA/PATCO, FEMA, TSA, DHS, PARTSWG

PARTSWG Contract Management and Administrative Services

RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorize staff to exercise a 24 month contract extension option as stated and provided for in RFP dated April 5, 2016 and listed as exhibit "A" in Agreement GN-0016-16 with TRIAD Associates, who are currently providing grant management and administrative services for all Transit Security Grant Program Awards to DRPA/PATCO/PARTSWG. Initial contract with TRIAD Associates was authorized under SS&R DRPA-16-050 which allowed DRPA staff to negotiate and accept the terms of a contract with the successful respondent to a request for proposals to provide Management and Administrative (M&A) services on behalf of the Philadelphia Area Regional Transit Security Working Group. A contract was entered into with TRIAD Associates on November 1, 2016. By exercising the option to extend Agreement GN-0016-16, TRIAD Associate's contract end date will be extended from November 30, 2018 to November 30, 2020. All services provided under this agreement will be fully funded by the Department of Homeland Security Transit Security Grant Program providing 100% of all costs associated with this agreement and the requested 24 month extension. All other terms and conditions of Agreement GN-0016-16 will remain the same.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

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