SUMMARY STATEMENT

ITEM NO.: DRPA-16-116     SUBJECT:   Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE:                                                     New Business

COMMITTEE MEETING DATE:                     N/A

BOARD ACTION DATE:                                   October 19, 2016

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY: Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:  
Amount:  N/A  
Source of Funds: See Attached List  
Capital Project #:  N/A  
Operating Budget:  N/A  
Master Plan Status:  N/A  
Other Fund Sources:  N/A  
Duration of Contract:  N/A  
Other Parties Involved:  N/A
<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Oceanport, LLC</td>
<td>Claymont, DE</td>
<td>$68,950.00 ($68.95 per ton)</td>
<td>In accordance with New Jersey State Contract #T-0214, Vendor Award #A40199.</td>
<td>1. Oceanport, LLC Claymont, DE</td>
<td>1. $68,950.00</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>2</td>
<td>W.B. Mason Co., Inc.</td>
<td>Bellmawr, NJ</td>
<td>$75,000.00 (not to exceed)</td>
<td>Competitive Formal Bid - On October 21, 2015, Resolution DRPA-15-133 was Board approved for a one (1) year Office Supply Contract for DRPA/PATCO. The contract included a 2nd year firm fixed price option to renew for one (1) additional year. W.B. Mason submitted their 2nd year firm price option with a 2.1% decrease on the discount offered. Contract award is based on the highest discount offered from the United Stationers catalog. This requirement was originally publicly advertised and issued to sixteen (16) prospective bidders. Three (3) bids were received and publicly opened on September 22, 2015. Based on pricing and satisfaction with contractor performance, Purchasing recommends awarding the 2nd year contract renewal option.</td>
<td>1. W.B. Mason Co., Inc. Pennsauken, NJ</td>
<td>1. 59%</td>
<td>Revenue Fund/DRPA General Fund/PATCO</td>
</tr>
<tr>
<td>3</td>
<td>Kova Corp.</td>
<td>Manahawkin, NJ</td>
<td>$27,579.00</td>
<td>In accordance with New Jersey State Contract #T-0109, Vendor Award #83906</td>
<td>1. Kova Corp. Manahawkin, NJ</td>
<td>1. $27,579.00</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>4</td>
<td>Paper Mart, Inc.</td>
<td>East Hanover, NJ</td>
<td>$50,471.49</td>
<td>Competitive Formal Bid - On November 18, 2015, Resolution DRPA-15-144 was Board approved for a one (1) year Office Paper Contract for DRPA/PATCO. The contract included a 2nd year firm fixed price option to renew for one (1) additional year. Paper Mart, Inc. submitted their 2nd year firm price option with a .0399% cost increase. This requirement was originally publicly advertised and issued to seventeen (17) prospective bidders. Two (2) bids were received and publicly opened on October 28, 2015. Based on pricing and satisfaction with contractor performance, Purchasing recommends awarding the 2nd year contract renewal option.</td>
<td>1. Paper Mart, Inc. East Hanover, NJ</td>
<td>1. $50,471.49</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>5</td>
<td>Siva Corrosion Services, Inc.</td>
<td>West Chester, PA</td>
<td>$61,584.95</td>
<td>Competitive Formal Bid - Invitation for Bid DRPA-11-2016 was publicly advertised and issued to nine (9) prospective bidders. Two (2) bids were received and publicly opened on September 27, 2016.</td>
<td>1. Siva Corrosion Services, Inc. West Chester, PA</td>
<td>1. $61,584.95</td>
<td>Revenue Fund</td>
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</tbody>
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