

SUMMARY STATEMENT

ITEM NO.: DRPA-16-049

**SUBJECT: Guided Technical
Tours of DRPA Bridge Facilities**

COMMITTEE:

Operations and Maintenance

COMMITTEE MEETING DATE:

April 5, 2016

BOARD MEETING DATE:

April 20, 2016

PROPOSAL: That the Board authorizes staff to continue to provide in-kind guided technical tours of DRPA bridge facilities for educational, professional and community organizations, now and into the future, provided that the requesting organization comply with all requisite security, safety and insurance regulations and requirements.

PURPOSE: To allow guided technical tours of DRPA bridge facilities for professional, community and/or educational organizations.

BACKGROUND: As stewards of public assets, DRPA has a history of providing educational, technical, professional and community groups with an opportunity to visit our facilities. Some organizations that have requested and been approved for tours in the past include: International Bridge Turnpike and Tunnel Association (IBTTA); American Association of State Highway and Transportation Officials (AASHTO); Society of Industrial Archeology (SIA); American Society of Civil Engineers (ASCE); local universities and engineering and technical schools.

Groups will be required to provide DRPA with information about their organization's mission and goals and the purpose of the tour. Groups must have a demonstrated educational, technical, community and/or professional mission in order to be considered for a guided technical bridge tour. The group must also submit all information necessary for background security screenings for participants which may include social security numbers and photo ID.

Written requests for tours will be submitted to and reviewed by Community Relations staff prior to the requested tour date. Community Relations staff will circulate requests to appropriate staff from Engineering, Public Safety, Operations, Risk Management/

Safety, for review and feedback. Requests and feedback will be evaluated and approved by CEO after consultation with Chairman and Vice-Chairman.

Requesting groups must comply with all requisite security, safety and insurance regulations and requirements as determined by Engineering, Public Safety, Operations and Risk Management/Safety.

Management evaluation and discretion shall be exercised with regard to technical tour requests involving security-sensitive areas.

There is no additional incremental cost associated with these tours. Overtime personnel costs are not incurred since support for tours is provided by existing staff. On-duty staff from departments across the Authority, including Engineering, Public Safety, Operations, Customer Service, Corporate Communications and Community Relations, may be asked to participate in the planning and presentation of these tours.

Anticipated amount of staff time for each tour is approximately two (2) hours. A report on the tours will be provided to the Board by the CEO on an annual basis.

SUMMARY:	Amount:	N/A
	Source of Funds:	N/A
	Capital Project #:	N/A
	Operating Budget:	N/A
	Master Plan Status:	N/A
	Other Fund Sources:	N/A
	Duration of Contract:	N/A
	Other Parties Involved:	N/A

RESOLUTION

RESOLVED: That the Board authorizes staff to continue to provide in-kind guided technical tours of the DRPA bridge facilities for educational, professional and community organizations, now and into the future, provided that the requesting organization comply with all requisite security, safety and insurance regulations and requirements.

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