SUMMARY STATEMENT

ITEM NO.: DRPA-16-038  
SUBJECT: Cisco SMARTnet Maintenance Agreement

COMMITTEE: Finance

COMMITTEE MEETING DATE: March 9, 2016

BOARD ACTION DATE: March 16, 2016

PROPOSAL: That the Board authorizes staff to negotiate a three (3) year contract with ePlus Technology, Inc. for an amount not to exceed $633,509.43 for the renewal of our Cisco SMARTnet maintenance agreement. This will be paid in three annual installments of $211,169.81. This purchase is provided with pricing under the State of New Jersey WSCA Contract #M-7000 87720.

PURPOSE: To provide the Delaware River Port Authority with hardware and software maintenance for all of our network devices.

BACKGROUND: In order to increase performance and availability of our critical network devices it is necessary to enter into an agreement with ePlus Technology for Cisco SMARTnet services. This agreement provides the DRPA with comprehensive, consistent hardware and software services. It allows us to work with Cisco services engineers to deliver onsite hardware support and over-the-phone software support around the clock 365 days per year. With these services we improve our network uptime with responsive hardware and software services with a 24x7 availability. Other services include the following:

- Rapid problem resolution
- 24-hour business continuity
- Improved operational efficiency through a combination of expert technical assistance, online tools, and device coverage
- Hardware replacement services
- Software update services
- Incident and problem management
Staff therefore recommends negotiating a contract with ePlus Technology, Inc. for an amount not to exceed $633,509.43 for the renewal of our Cisco SMARTnet maintenance agreement.

**SUMMARY:**

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
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<tbody>
<tr>
<td>Amount</td>
<td>$633,509.43</td>
</tr>
<tr>
<td>Source of Funds</td>
<td>2013 Revenue Bonds</td>
</tr>
<tr>
<td>Capital Project #</td>
<td>N/A</td>
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<tr>
<td>Operating Budget</td>
<td>2016 DRPA 610100 – Repairs and Maint.</td>
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<td>2016 PATCO 610100 – Data Comm.</td>
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<td>Master Plan Status</td>
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<td>Other Fund Sources</td>
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<tr>
<td>Duration of Contract</td>
<td>June 30, 2016 through June 29, 2019</td>
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<td>Other Parties Involved</td>
<td>N/A</td>
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RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a three (3) year contract with ePlus Technology, Inc. for an amount not to exceed $633,509.43 for the renewal of our Cisco SMARTnet maintenance agreement. This will be paid in three annual installments of $211,169.81. This purchase is provided with pricing under the State of New Jersey State WSCA Contract #M-7000 87720.

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY: Amount: $633,509.43
Source of Funds: 2013 Revenue Bonds
Capital Project #: N/A
Operating Budget: 2016 DRPA 610100 – Repairs and Maint.
2016 PATCO 610100 – Data Comm.
Master Plan Status: N/A
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