SUMMARY STATEMENT

ITEM NO.: DRPA-16-029

SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE: New Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: February 17, 2016

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY: Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

- Amount: N/A
- Source of Funds: See Attached List
- Capital Project #: N/A
- Operating Budget: N/A
- Master Plan Status: N/A
- Other Fund Sources: N/A
- Duration of Contract: N/A
- Other Parties Involved: N/A
## CONSIDERATION OF PENDING DRPA CONTRACTS (BETWEEN $25,000 - $100,000) – FEBRUARY 17, 2016

<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Networkfleet, Inc. San Diego, CA</td>
<td>One (1) Year Service Contract to provide maintenance to the Authority’s Fleet GPS Units.</td>
<td>$55,030.80</td>
<td>In accordance with Federal GSA Contract #GS-07F-5559R.</td>
<td>1. Networkfleet, Inc. San Diego, CA</td>
<td>1. $55,030.80</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>2</td>
<td>Luminous Strategies Philadelphia, PA</td>
<td>Not-To-Exceed Contract to provide Board Support and Development Services.</td>
<td>$75,000.00 (n-t-e)</td>
<td>Request for Proposals - Request for Proposals was publically advertised and issued on September 10, 2015. Two (2) technical proposals were received from Luminous Strategies and Paradigm Group Consultants. An evaluation committee reviewed only Luminous Strategies proposal because Paradigm Group Consultants proposal was deemed non-responsive. Luminous Strategies was deemed the most responsive firm.</td>
<td>1. Luminous Strategies Philadelphia, PA 2. Paradigm Group Consultants Philadelphia, PA</td>
<td>1. $75,000.00 (n-t-e) 2. Non-Responsive</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>3</td>
<td>ePlus Technology, Inc. Newtown, PA</td>
<td>Purchase of Ladder Racks for One Port Center Data Center.</td>
<td>$29,490.00</td>
<td>In accordance with New Jersey State Contract #M-7000, Vendor Award #87720</td>
<td>1. ePlus Technology, Inc. Newtown, PA</td>
<td>1. $29,490.00</td>
<td>General Fund</td>
</tr>
<tr>
<td>4</td>
<td>SAP America, Inc. Newtown Square, PA</td>
<td>SAP On-Site Technical Training and Education for the Authority’s IS. staff.</td>
<td>$35,155.00 (n-t-e)</td>
<td>Sole Source Provider - see attached Sole Source Justification Memo marked as &quot;Exhibit 1&quot;.</td>
<td>1. SAP America, Inc. Newtown Square, PA</td>
<td>1. $35,155.00 (n-t-e)</td>
<td>Revenue Fund</td>
</tr>
</tbody>
</table>
MEMORANDUM: PURCHASES GREATER THAN $25,000

DELAPWARE RIVER PORT AUTHORITY
of Pennsylvania and New Jersey

TO: James White, Chief Financial Officer
     John T. Hanson, CEO-DRPA/ President-PATCO

FROM: Kevin La Marca, Division Director/Project Manager

SUBJECT: SOLE SOURCE APPROVAL - SAP America, Inc.

PURCHASE REQUISITION:

DATE: Thursday, February 04, 2016

Background:

SAP technical training for the I.S. staff.
Training will cover all four workstreams; Finance, Asset Management, Purchasing and H.R. Training will give the I.S. staff the tools for technical support.

Justification for Proprietary/Sole Source:

SAP On-site Technical Training and Education for the I.S. staff.

Cost:

$35,155.00

Kevin La Marca, Division Director
James White, CFO
John T. Hanson, CEO-DRPA/ President-PATCO