SUMMARY STATEMENT

ITEM NO.: DRPA-15-133
SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE:
New Business

COMMITTEE MEETING DATE:
N/A

BOARD ACTION DATE:
October 21, 2015

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:
Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY: Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>W.B. Mason Co., Inc.</td>
<td>One (1) Year Contract for DRPA &amp; PATCO Office Supply requirements for 2016.</td>
<td>$75,000.00 (not to exceed)</td>
<td>Competitive Formal Bid - Invitation for Bid B0006362 was publicly advertised and issued to sixteen (16) prospective bidders. Three (3) bids were received and publicly opened on September 22, 2015. Contract award is based on the highest discount offered from the 2016 United Stationers Office Supply Catalog.</td>
<td>1. W.B. Mason Co., Inc. Pennsauken, NJ 2. 503 Corporation Philadelphia, PA 3. G.A. Blanco &amp; Sons Clarkboro, NJ</td>
<td>1. 61.1% 2. No Bid 3. No Bid</td>
<td>Revenue Fund/DRPA General Fund/PATCO</td>
</tr>
<tr>
<td>2</td>
<td>ePlus Technology, Inc.</td>
<td>Procurement of various equipment and services to upgrade the current Boardroom communication equipment.</td>
<td>$90,932.29</td>
<td>In accordance with Federal GSA Contract #GS-35F-0673N.</td>
<td>1. ePlus Technology, Inc. Herndon, VA</td>
<td>1. $90,932.29</td>
<td>General Fund</td>
</tr>
</tbody>
</table>