SUMMARY STATEMENT

ITEM NO. DRPA-15-061
SUBJECT: Modification of Current Temporary Workers Contracts

COMMITTEE: Finance

COMMITTEE MEETING DATE: May 6, 2015

BOARD ACTION DATE: May 20, 2015

PROPOSAL: That the Board authorizes staff to modify the current four (4) three year General Services contracts with the staffing firms: Accounting Principals, Accountants for You & Office Staff For You, Perry Resources and TS Staffing Services, to add an additional Six Hundred and Fifty Thousand Dollars ($650,000) to the revised “not to exceed” amount of $1,540,000 over the three year term.

PURPOSE: To provide adequate funds for the use by PATCO of temporary “Transit Ambassadors” which were originally intended to be covered by a separate procurement process, which subsequently was canceled.

BACKGROUND: On June 17, 2013 pursuant to Board Resolution DRPA-13-066, staff entered into and executed four contracts for the provision of temporary services with the following staffing agencies:

1) Accountants for You & Office Staff for You
2) Accounting Principals
3) Perry Resources
4) TS Staffing

PATCO has been utilizing uniformed temporary Transit Ambassadors to provide a presence in PATCO stations, parking lots, and concourses. The last contract authorizing the use of the Transit Ambassadors expired in 2014 and a resolution authorizing the renewal of the contract with the vendor for a three year term in the amount of $2,182,965 was pulled in April 2014. Since that time, the cost of temporary Transit Ambassadors has been charged to the aforementioned temporary staffing contracts. The use of the Transit Ambassadors continues to be necessary, particularly during the current PATCO BFB Track Rehabilitation Project, and therefore, some of the cost has been charged to capital budget. In addition, the Transit Ambassadors will be needed to staff PATCO stations for the upcoming summer concerts in Camden and Philadelphia, the Tall Ships exhibition and the Papal visit in September.
The original total contract value of the contracts was $540,000 over a three year period. However, due to the continued use of the Transit Ambassadors during the PATCO BFB Track Rehabilitation Project, the contract amount was increased by an additional one million dollars ($1,000,000) by the Board on July 16, 2014.

Staff estimates that for the remainder of the term of the Temporary Services contracts (which will expire in June 2016), an additional Six Hundred and Fifty Thousand Dollars ($650,000) will need to be added to the contract amount to cover the cost of the Transit Ambassadors.

SUMMARY:

<table>
<thead>
<tr>
<th>Amount:</th>
<th>n-t-e $650,000</th>
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<tbody>
<tr>
<td>Source of Funds:</td>
<td>Revenue Fund, General Fund</td>
</tr>
<tr>
<td>Capital Project #:</td>
<td>#PF1010</td>
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<tr>
<td>Operating Budget:</td>
<td>DRPA Professional Services, PATCO</td>
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<tr>
<td>Master Plan Status:</td>
<td>N/A</td>
</tr>
<tr>
<td>Other Fund Sources:</td>
<td>N/A</td>
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<tr>
<td>Duration of Contract:</td>
<td>14 months (existing contract)</td>
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<td>Other Parties Involved:</td>
<td>N/A</td>
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RESOLUTION

RESOLVED: That the Board authorizes staff to modify the current four (4) three year General Services contracts with the staffing firms: Accounting Principals, Accountants for You & Office Staff For You, Perry Resources and TS Staffing Services, to add an additional Six Hundred and Fifty Thousand Dollars ($650,000) to the “not to exceed” amount of $1,540,000 for the contract term; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY: Amount: n-t-e $650,000
Source of Funds: Revenue Fund, General Fund
Capital Project #: #PF1010
Operating Budget: DRPA Professional Services, PATCO
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: 14 months (Existing Contract)
Other Parties Involved: N/A