SUMMARY STATEMENT


COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: May 6, 2015

BOARD ACTION DATE: May 20, 2015

PROPOSAL: That the Board authorizes staff to negotiate a contract with the United Elevator Company, LLC, in Washington, DC, to perform maintenance and service for all DRPA’s Bridge Facility elevators for a period of three (3) years.

PURPOSE: To provide maintenance and service for all DRPA Bridge facility elevators in the amount of $179,460.00.

BACKGROUND: DRPA currently operates eleven (11) elevators throughout its bridge facilities. Maintenance and service of this equipment is beyond DRPA’s capabilities, and requires an outside contractor.

Bids were publicly advertised on February 25, 2015, and mailed to twenty-three (23) bidders. A mandatory site inspection was conducted and six (6) firms attended. The following three (3) bids were received:

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Location</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>United Elevator Company, LLC</td>
<td>Washington, DC</td>
<td>$179,460.00</td>
</tr>
<tr>
<td>Tri-State Elevator Co., Inc.</td>
<td>Newtown Square, PA</td>
<td>No Bid</td>
</tr>
<tr>
<td>ThyssenKrupp Elevator</td>
<td>King of Prussia, PA</td>
<td>Non-Responsive</td>
</tr>
</tbody>
</table>

Although United Elevator Company, LLC is located in Washington, DC, the company has an operating facility in Marlton, NJ and is a certified MBE Company. Purchasing contacted four companies provided as references and all four companies responded with favorable reviews of United Elevator Company, LLC.
It is recommended that a contract be negotiated with United Elevator Company, LLC to perform maintenance and services for DRPA’s bridge facility elevators for a three (3) year period.

SUMMARY:

<table>
<thead>
<tr>
<th>Amount:</th>
<th>$179,460.00 (3 Years)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Year</td>
<td>$59,160.00</td>
</tr>
<tr>
<td>2nd Year</td>
<td>$59,820.00</td>
</tr>
<tr>
<td>3rd Year</td>
<td>$60,480.00</td>
</tr>
</tbody>
</table>

Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: 2015
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three (3) Years
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with the United Elevator Company, LLC, in Washington, DC to perform maintenance and service for DRPA’s bridge facility elevators for a period of three (3) years.

RESOLVED: That the Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount: $179,460.00 (3 Years)
$59,160.00 - 1st Year
$59,820.00 - 2nd Year
$60,480.00 - 3rd Year

Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: 2015
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three (3) Years