PROPOSAL: That the Board authorizes staff to negotiate a 3 year contract with The Arthur Jackson Company located in Upper Darby, PA, for custodial services at the DRPA Corporate Headquarters building known as “One Port Center” in the amount of $308,086.62

PURPOSE: To provide custodial services for the DRPA Corporate Headquarters building known as “One Port Center” in Camden, New Jersey.

BACKGROUND: The contract for the current custodial provider for OPC has been in effect since May 1, 2011, and expired on April 30, 2014, and currently is on a month to month basis.

A Request for Proposal was prepared in order to determine current market costs. Of the ten (10) proposals received, the top five companies are listed below. These proposals range from a low of $302,999.89 to a high of $525,000.00 for the three year period with the same set of requirements. The current contract costs are approximately $114,443.00 annually (or $343,329.00 for three years). Below are the five companies who submitted proposals along with their cost for a 3 year period.

<table>
<thead>
<tr>
<th>Company</th>
<th>Cost for 3 Year Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Arthur Jackson Co</td>
<td>$308,086.62</td>
</tr>
<tr>
<td>Interstate Maintenance</td>
<td>$302,999.89</td>
</tr>
<tr>
<td>BRAVO</td>
<td>$376,980.72</td>
</tr>
<tr>
<td>Modern Facilities</td>
<td>$398,454.72</td>
</tr>
<tr>
<td>Clean All USA</td>
<td>$525,000.00</td>
</tr>
</tbody>
</table>

The proposals were reviewed by the Building Manager and DRPA staff. References were checked and it was determined that The Arthur Jackson Company, has the best qualifications to provide the level of service expected of DRPA.

The contract term will be for a period of three years with the right to terminate at any time on thirty days notice. The second and third years’ cost will be adjusted if there are changes in the rates for minimum wage.
SUMMARY STATEMENT
O&M 06/13/2014

SUMMARY: Amount: $308,086.62
Source of Funds: Operating Expense Budget for OPC
Capital Project #: N/A
Operating Budget: 2014 Operating Budget
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with The Arthur Jackson Company for custodial services at the DRPA Corporate Headquarters building known as “One Port Center” in the amount of $308,086.62 in accordance with specifications; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY: Amount: $308,086.62
Source of Funds: OPC Operating Expense Budget
Capital Project #: N/A
Operating Budget: 2014 Operating Budget
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A