SUMMARY STATEMENT

ITEM NO.: DRPA-14-058  SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE: New Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: April 16, 2014

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:

Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by the Chair, Vice Chair, General Counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY: Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Nestle Waters North America Pennsauken, NJ</td>
<td>2nd Year Renewal Option - One (1) year contract for Bottled Water and Rental of Water Coolers for DRPA &amp; PATCO.</td>
<td>$28,525.44</td>
<td>Competitive Formal Bid - On March 12, 2013 Resolution #DRPA-13-051 was approved by the Board for a One (1) year supply of bottled water and rental of water coolers for DRPA &amp; PATCO. The contract included a 2nd year firm-fixed price option to renew for one (1) additional year. Nestle Waters North America submitted their 2nd year firm-fixed price option with no cost increase. This requirement was originally publicly advertised and issued to fourteen (14) prospective bidders. Three (3) bids were received and publicly opened on March 26, 2013. Based on pricing and satisfaction with contractor’s performance, Purchasing recommends awarding 2nd year contract renewal option.</td>
<td>1. Nestle Waters North America Pennsauken, NJ</td>
<td>1. $28,525.44</td>
<td>Revenue Fund</td>
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<td>2</td>
<td>Xerox Government Systems (formally known as ACS) Waite Park, MN</td>
<td>One (1) year maintenance agreement for Banner Finance, Human Resources and Web modules. Banner is the DRPA’s current operating software system. Maintenance program includes ongoing product support, product input, updates, enhancements and continuous client communication. The maintenance agreement term is June 1, 2014 - May 31, 2015.</td>
<td>$80,944.46</td>
<td>Sole Source Provider - see attached Sole Source Justification Memo marked as Exhibit “1”</td>
<td>1. Xerox Government Systems (formally known as ACS) Waite Park, MN</td>
<td>1. $80,944.46</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>3</td>
<td>NetCom Learning New York, NY</td>
<td>One (1) year unlimited training pass for Information Services. Training pass includes unlimited technical certification courses in: Microsoft, Cisco, Adobe, PMI, Checkpoint and Autodesk and a host of other additional products.</td>
<td>$45,000.00</td>
<td>In accordance with GSA Contract #GS-35F-0653.</td>
<td>1. NetCom Learning New York, NY</td>
<td>1. $45,000.00</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>4</td>
<td>Intercon Truck Equipment Inc. Boothwyn, PA</td>
<td>Purchase of one (1) Enclosed Omaha Standard Utility Body and one (1) Omaha Standard Stake Body for Fleet Operations.</td>
<td>$27,137.50</td>
<td>In accordance with Commonwealth of Pennsylvania Co-Stars Contract #025-031.</td>
<td>1. Intercon Truck Equipment Inc. Boothwyn, PA</td>
<td>1. $27,137.50</td>
<td>General Fund</td>
</tr>
</tbody>
</table>
MEMORANDUM: PURCHASES GREATER THAN $25,000
DELWARE RIVER PORT AUTHORITY
of Pennsylvania and New Jersey

TO: James White, Acting Chief Financial Officer
    John T. Hanson, Acting Chief Executive Officer

FROM: Kevin LaMarca, Division Director/Project Manager: I.S.

SUBJECT: SOLE SOURCE APPROVAL - ACS - Banner Software Support/Maintenance

PURCHASE REQUISITION:

DATE: Wednesday, March 12, 2014

Background:
ACS is the proprietary provider of maintenance services for our Banner Finance, Human Resources, and Web modules.

Justification for Proprietary/Sole Source:
I am seeking your approval to renew our maintenance agreement that we maintain with ACS. ACS is the proprietary provider of maintenance services for our Banner Finance, Human Resources, and Web modules. ACS’s maintenance program includes ongoing product support, product input, updates and enhancements, and continuous client communication. This item is a budgeted item for 2014 and will be presented on the April 16th DRPA Consideration of Pending Contracts valued between $25,000 - $100,000 listing for Board approval.

Cost:
The cost of the agreement is $80,944.46 and covers the period 6/1/2014 - 5/31/2015. This is a budgeted item for 2014.

Kevin LaMarca, Division Director
James White, Acting CFO
John T. Hanson, Acting CEO