SUMMARY STATEMENT

ITEM NO.: DRPA-14-017    SUBJECT: On-Call Towing for Bridge Facilities, OPC Parking Lots and PATCO Parking Lots

COMMITTEE: Operations and Maintenance

COMMITTEE MEETING DATE: February 12, 2014

BOARD ACTION DATE: February 19, 2014

PROPOSAL: That the Board authorizes staff to enter into a contracts with two towing facilities to handle any and all towing needs on our Bridge facilities, in the One Port Center parking lot, and in PATCO parking lots and driving areas located at its New Jersey locations: Lindenwold, Ashland, Woodcrest, Haddonfield, Westmont, Collingswood and Ferry Avenue Stations for the term of three years.

An RFP was created and publically advertised on September 13, 2013. There were eight proposals bidders received on October 18, 2013 and Inspector General completed interviews with the review committee and found no conflicts on 11/21 as follows:

1. Twin Oaks Towing & Auto Services
2. Above All Towing
3. Helmrich Transportation Systems
4. Towing Unlimited
5. Beaverbrook Motors
6. Riehl’s Towing & Maintenance, Incorporated
7. Rob’s Automotive & Collision Center
8. Flanigan’s Auto & Truck Service of New Jersey, Incorporated

Proposals distributed to review committee on 11/26 and Review Committee met and discussed proposals on 12/18 and the most responsible proposers were Flanigan’s Auto & Truck Service of New Jersey, Incorporated and Rob’s Automotive & Collision Center

Towing Contractor agrees that following charges will be paid by motorists for the towing and storage of vehicles removed from DRPA facilities:

- Towing of cars and light trucks- $ 75.00
- Towing of heavy duty trucks- $195.00 per hour
- Storage of cars and light trucks- $ 15.00 per day
- Storage of heavy duty trucks- $ 50.00 per day
Vehicles declared abandoned (after 48 hours) will be assessed an additional $50.00 fee.

Additional labor for accident recovery, roadway clean up, special cargo recovery, additional equipment for removal will be assessed a fee based on the equipment required to perform the labor involved.

DRPA shall not be liable to Towing Contractor for the payment of any fees for towing and/or storage of vehicles removed from DRPA facilities pursuant to this Agreement.

DRPA will not receive any revenue from this effort.

SUMMARY:

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<tr>
<td>Amount:</td>
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<td>Source of Funds:</td>
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<td>Capital Project #:</td>
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<tr>
<td>Operating Budget:</td>
<td>N/A</td>
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<td>Master Plan Status:</td>
<td>N/A</td>
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<td>Other Fund Sources:</td>
<td>N/A</td>
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<td>Duration of Contract:</td>
<td>Three Years</td>
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<td>Other Parties Involved:</td>
<td>N/A</td>
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RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes the Chair, Vice Chair and Chief Executive Officer to accept the bid(s) which they determine to be the low responsive bidder(s) for the towing services; and that the proper Officers of the Authority be and hereby are authorized to negotiate a contract with the selected bidder(s) for the required work, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:  Amount:  N/A
Source of Funds:  N/A
Capital Project #:  N/A
Operating Budget:  N/A
Master Plan Status:  N/A
Other Fund Sources:  N/A
Duration of Contract:  Three Years
Other Parties Involved:  N/A