SUMMARY STATEMENT

ITEM NO. DRPA-13-144    SUBJECT: Purchase and Installation of Modular Storage Cabinets for the Walt Whitman Bridge Facility

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: December 4, 2013

BOARD ACTION DATE: December 11, 2013

PROPOSAL: That the Board authorizes staff to negotiate a purchase order contract with the firm of T. Frank McCall to purchase and install modular storage cabinets at the Walt Whitman Bridge Facility.

Amount: $111,027.04

Contractor: T. Frank McCall
601 Madison St
Chester, PA 19013

Other Bidders: Stanley Vidmar (Non-Responsive)
Lyon LLC (Non-Responsive)

Requisition Estimate: $125,613.40

PURPOSE: The purpose is to purchase and install modular storage cabinets for the Walt Whitman Bridge Administration and Maintenance Buildings.

BACKGROUND: The existing storage cabinets at the Walt Whitman Bridge Administration and Maintenance Buildings are the original cabinets installed when the buildings were constructed. They are at the end of their useful lives and are in need of replacement.

The project was publicly advertised on October 10, 2013 and mailed to sixteen (16) vendors. A total of three (3) responses were received. The low responsive and responsible bid was submitted by T. Frank McCall in the amount of $111,027.04.

Staff has completed the evaluation of bids and recommends that the contract be awarded to T. Frank McCall, in the amount of $111,027.04 as the low responsive and responsible bidder.
SUMMARY STATEMENT
O&M 12/4/13
Purchase and Installation of Modular Storage Cabinets for the Walt Whitman Bridge Facility

SUMMARY:
Amount: $111,027.04
Source of Funds: General Fund/Subject to Reimbursement from Future Bond Proceeds
Capital Project #: B13004, B13005, B13006
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: DRPA Maintenance
Estimated Number of Jobs Supported: 3
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the bid of $111,027.04 to purchase and install modular storage cabinets for the Walt Whitman Bridge Administration and Maintenance Buildings, and that the proper officers of the Authority be and hereby are authorized to execute a contract with T. Frank McCall for the required purchase in an amount not to exceed $111,027.04, as per the attached Summary Statement; and be it further

RESOLVED: The Chairman, Vice Chairman and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chairman, Vice Chairman and Chief Executive Officer and if thereafter either the Chairman or Vice Chairman is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chairman and Vice Chairman are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:  Amount:   $111,027.04
Source of Funds:  General Fund/Subject to Reimbursement from Future Bond Proceeds
Capital Project #:  B13004, B13005, B13006
Operating Budget:  N/A
Master Plan Status:  N/A
Other Fund Sources:  N/A
Duration of Contract:  N/A
Other Parties Involved:  DRPA Maintenance
Estimated Number of Jobs Supported:  3