SUMMARY STATEMENT

ITEM NO.: DRPA-12-122
SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE: New Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: December 12, 2012

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:
Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:

Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
## Consideration of Pending DRPA Contracts (Between $25,000 - $100,000) December 12, 2012

<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>W.B. Mason Co., Inc. Pennsauken, NJ</td>
<td>One (1) Year Contract for DRPA/PATCO Office Supply requirements for 2013.</td>
<td>$90,000.00 (not to exceed)</td>
<td>Competitive Formal Bid - Request for Bid B0006069 was publicly advertised and issued to twenty-three (23) prospective bidders. Six (6) bids were received and publicly opened on November 16, 2012. Contract award is based on the highest discount offered from the 2013 United Stationers office supply catalog.</td>
<td>1. W.B. Mason Co., Inc. Pennsauken, NJ 55.60% 2. Office Basics, Inc. Boothwyn, PA 3. Staples Business Advantage Bristol, PA 4. 503 Corporation Philadelphia, PA 5. G.A. Blanco &amp; Sons Clarksboro, NJ 6. School Specialty, Inc. Mount Joy, PA</td>
<td>63.60% 55% 51.30% 16.00% No Bid No Bid</td>
<td>Revenue Fund/DRPA General Fund/PATCO</td>
</tr>
</tbody>
</table>