SUMMARY STATEMENT

ITEM NO.: DRPA-11-115  SUBJECT: Consideration of Pending DRPA Contracts (Between $25,000 and $100,000)

COMMITTEE: New Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: December 14, 2011

PROPOSAL: That the Board consider authorizing staff to enter into contracts as shown on the Attachment to this Resolution.

PURPOSE: To permit staff to continue and maintain DRPA operations in a safe and orderly manner.

BACKGROUND: At the Meeting held August 18, 2010 the DRPA Commission adopted Resolution 10-046 providing that all DRPA contracts must be adopted at an open meeting of the DRPA Board. The Board proposed modifications to that Resolution at its meeting of September 15, 2010; specifically that all contracts between $25,000 and $100,000 be brought to the Board for approval. The contracts are listed on the Attachment hereto with the understanding that the Board may be willing to consider all of these contracts at one time, but if any member of the Board wishes to remove any one or more items from the list for separate consideration, each member will have that privilege.

SUMMARY:

Amount: N/A
Source of Funds: See Attached List
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes and directs that subject to approval by counsel and the Chief Executive Officer, staff proceed to negotiate and enter into the contracts listed on the Attachment hereto.

SUMMARY:  
Amount: N/A  
Source of Funds: See Attached List  
Capital Project #: N/A  
Operating Budget: N/A  
Master Plan Status: N/A  
Other Fund Sources: N/A  
Duration of Contract: N/A  
Other Parties Involved: N/A
CONSIDERATION OF PENDING DRPA CONTRACTS (BETWEEN $25,000 - $100,000) DECEMBER 14, 2011

<table>
<thead>
<tr>
<th>Item #</th>
<th>Vendor/Contractor</th>
<th>Description</th>
<th>Amount</th>
<th>Procurement Method</th>
<th>Bids Received</th>
<th>Bid Amounts</th>
<th>Source of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>W.B. Mason Co., Inc. Pennsauken, NJ</td>
<td>One (1) year contract extension of DRPA and PATCO's Office Supply requirements for 2012.</td>
<td>$80,000.00 (not to exceed)</td>
<td>Competitive formal bid. On December 15, 2010 Resolution #DRPA-10-155 was approved by the DRPA Board for a one (1) year Office Supply Contract for DRPA/PATCO. The contract includes an option to renew services for one (1) additional year. W.B. Mason has submitted their 2nd year pricing with no cost increase for the one (1) year option period covering 2012. Contract award was based on the highest discount offered from the United Stationers catalog. This requirement was publicly advertised and issued to thirteen (13) bidders on December 10, 2010. Three (3) bids were received. Procurement staff feels it is in the Authority's best interest to exercise the one (1) year option to avoid any cost increases during the one year option period.</td>
<td>1. W.B. Mason Co., Inc. Pennsauken, NJ 2. Office Basics, Inc. Boothwyn, PA 3. Art Press Barrington, NJ</td>
<td>61.30% 54% No Bid (bid results from 2010)</td>
<td>Revenue Fund/DRPA General Fund/PATCO</td>
</tr>
<tr>
<td>2</td>
<td>Red the Uniform Tailor, Lakewood, NJ (WBE)</td>
<td>One (1) year contract extension for purchase of measure to fit uniforms for DRPA and PATCO's Public Safety Department.</td>
<td>$54,658.00 (amount based on 2012 order quantities for DRPA/PATCO)</td>
<td>Competitive formal bid. On November 17, 2010, Resolution #DRPA-10-136 was approved by the DRPA board for a one (1) year contract for the purchase of measure to fit uniforms for DRPA and PATCO's Public Safety department. The contract includes an option to renew services for one (1) additional year. Red the Uniform Tailor has submitted their 2nd-year pricing with a less than 1% price increase for 2012. This requirement was publicly advertised and issued to seven (7) prospective bidders. One (1) bid was received and publicly opened on November 8, 2010. Procurement staff feels it is in the best interest to exercise the one (1) year option.</td>
<td>Red the Uniform Tailor Lakewood, NJ</td>
<td>$51,625.25 (bid results for 2010, amount based on 2011 order quantities for DRPA/PATCO)</td>
<td>Revenue Fund - DRPA General Fund - PATCO</td>
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