SUMMARY STATEMENT

ITEM NO.: DRPA-11-096    Onsite Medical Service Provider for Drug & Alcohol Testing/Training, Physical Exams and Health Screening

COMMITTEE:     Finance

COMMITTEE MEETING DATE:   October 5, 2011

BOARD ACTION DATE:    November 16, 2011

PROPOSAL: That the Board authorizes staff to enter into a contract with Interstate Mobile Care, Inc. of Sewell, New Jersey for the provision of occupational medical and health services that are required by the United States Department of Transportation (DOT) and DRPA Policies and Procedures.

Amount: n-t-e $240,000 over three (3) years (approximately $80,000 annually; based on testing needs)

Provider: Interstate Mobile Care, Inc.
P.O. Box #64
Sewell, NJ

If approved, the contract would commence on January 1, 2012 and expire on December 31, 2014.

PURPOSE: To provide occupational health medical examinations, testing, pre-employment exams and training that is necessary to guarantee a safe and healthy workforce.

BACKGROUND: DRPA’s safety program and the IUOE collective bargaining agreement require certain employees to undergo medical examinations and drug and alcohol testing. In order to ensure that DRPA meets the standards established by DOT and the DRPA policies and procedures for medical testing and screening, DRPA has contracted with vendors to provide the services.

A Request for Proposal was advertised on July 18, 2011 for a new occupational health services contract. The RFP was posted on the DRPA website. Proposals were due on August 18, 2011.
A mandatory Pre-Proposal meeting was held at One Port Center on July 27, 2011. Three vendors attended:

- PHS Mobile Health Solutions (Havertown, PA);
- Apple Mobile Medical Inc. (Pittsburg, PA), and
- Interstate Mobile Medical Care Inc. (Sewell, NJ).

Interstate Mobile Care, Inc. was the only vendor to submit a proposal. Interstate Mobile has provided services and training to both DRPA and PATCO, and is known for its strong technical skills and knowledge of the federal regulations. The following is a partial list of medical services that will be provided by Interstate Mobile:

- Pre-employment physicals, DOT and Non-DOT
- On site random drug and alcohol testing for safety-sensitive positions
- Reasonable suspicion drug and alcohol testing
- DOT Commercial Driver’s License (CDL) physicals
- 24-hour on-call reasonable suspicion and post-accident testing for drugs and alcohol
- Return to work drug and alcohol testing
- Blood lead level testing
- Hepatitis Vaccines
- Asbestos Physicals
- Respirator Fit Test
- Respiratory Physicals
- Employee training related to the DRPA Drug and Alcohol Policy

Interstate Mobile’s Proposal was reviewed by representatives from the Safety and Human Resource Services Departments, and was found to be entirely responsive to the terms of the RFP.

On August 17, 2011, the Board approved a similar placement for PATCO. There, after a competitive process, Interstate Mobile was selected to provide occupational health examination and testing services in accordance with the PATCO program and Teamsters contract for a three-year term.
If the Board authorizes staff to enter into a contract with Interstate Mobile Care, DRPA and PATCO will have the same vendor for occupational health examination and testing services. In addition, the pricing for the testing services will be the same. With the possibility of securing a contract with DRPA, Interstate Mobile agreed to reduce some of the testing fees originally proposed for PATCO’s contract. We will also be able to synchronize the start and end dates for the two contracts.

**SUMMARY:**

| Amount:     | n-t-e $240,000 (for a 3-year term)  
|            | (approximately $80,000 annually; based on testing needs) |
| Source of Funds: | Revenue Funds |
| Capital Project #: | N/A |
| Operating Budget: | Budget Approval required 2012, 2013 and 2014 |
| Master Plan Status: | N/A |
| Other Fund Sources: | N/A |
| Duration of Contract: | Three years |
| Other Parties Involved: | Interstate Mobile Medical Care, Inc. |
RESOLUTION

RESOLVED: That the Board authorize staff to enter into a contract with Interstate Mobile Care, Inc. of Sewell, New Jersey to provide the medical services that are required by the United States Department of Transportation (DOT) and DRPA Policies and Procedures;

RESOLVED: That the Board authorizes staff to enter into a three (3) year contract, beginning January 1, 2012 through December 31, 2014; and be it further

RESOLVED: That the Board authorizes staff to enter into a contract that shall not exceed $240,000 over the three-year term; (approximately $80,000 annually; based on testing needs); and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount: n-t-e $240,000 (for a 3-year term)
(approximately $80,000 annually; based on testing needs)

Source of Funds: Revenue Funds
Capital Project #: N/A
Operating Budget: Budget Approval required 2012, 2013 and 2014
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: Interstate Mobile Medical Care, Inc.