SUMMARY STATEMENT

ITEM NO.                  SUBJECT: Maintenance Contract for Traffic Control and HVAC Systems for DRPA Bridge Facilities and Cruise Terminal

COMMITTEE:               Operations and Maintenance

COMMITTEE MEETING DATE:  January 19, 2011

BOARD ACTION DATE:       March 16, 2011

PROPOSAL: That the Board authorizes staff to negotiate a contract with The Tri-M Group, Kennett Square, PA for the maintenance of the Traffic Control and HVAC Systems for DRPA’s four bridge facilities and Cruise Terminal.

Amount: $134,650.00

Contractor: The Tri-M Group, LLC
            204-206 Gale Lane
            Kennett Square, PA 19348

PURPOSE: To negotiate a one year service contract to have The Tri-M Group perform maintenance and service for DRPA’s Traffic Control and HVAC Systems.

BACKGROUND: There are currently Traffic Control and HVAC Control Systems located at each of DRPA’s bridge facilities and a HVAC Control System at the Cruise Terminal. The systems control bridge lane traffic, speed limit signs, building HVAC automation and electrical substation monitoring. Maintenance and service of this equipment is beyond DRPA’s capabilities, and requires an outside contractor to provide these critical services. The Tri-M Group is the authorized partner in this region to support and maintain the Traffic Control and HVAC Systems and therefore requires sole source procurement. The Tri-M Group installed the system in 1992 and has held the maintenance contract since installation. They developed the programming for the proprietary system and it cannot be maintained by other contractors as it currently operates. The Tri-M Group has extensive knowledge and experience with DRPA’s Systems and have performed very well for the DRPA.
Purchasing and bridge operations staff have reviewed the proposed maintenance agreements submitted by The Tri-M Group and believe the price and scope of work submitted is fair and reasonable.

It is recommended that a contract be negotiated to perform maintenance and services for DRPA’s Traffic Control and HVAC Systems with The Tri-M Group, Kennett Square, PA in the total amount of $134,650.00 for a one year period. (Note: the maintenance services for the Cruise Terminal will be for a six month period, expiring June 30, 2011).

**SUMMARY:**

<table>
<thead>
<tr>
<th>Amount:</th>
<th>$134,650.00</th>
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<tbody>
<tr>
<td>Source of Funds:</td>
<td>Revenue Fund</td>
</tr>
<tr>
<td>Capital Project #:</td>
<td>N/A</td>
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<tr>
<td>Operating Budget:</td>
<td>2011</td>
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<tr>
<td>Master Plan Status:</td>
<td>N/A</td>
</tr>
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<td>Other Fund Sources:</td>
<td>N/A</td>
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<td>Duration of Contract:</td>
<td>January 1, 2011 to December 31, 2011.</td>
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RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with The Tri-M Group for the maintenance and service of DRPA’s Traffic Control and HVAC Systems for a period of one (1) year as per attached Summary Statement for a total amount not to exceed $134,650.00; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY:
Amount: $134,650.00
Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: 2011
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: January 1, 2011 to December 31, 2011
Other Parties Involved: N/A