SUMMARY STATEMENT

ITEM NO.   SUBJECT: Auto Parts Contract for DRPA and PATCO

COMMITTEE:   Operations and Maintenance

COMMITTEE MEETING_DATE:   January 19, 2011

BOARD ACTION DATE:   March 16, 2011

PROPOSAL: That the Board authorizes staff to negotiate a contract with Middle Atlantic Warehouse Distributors Inc., Moorestown, NJ for the purchase of Aftermarket Automotive Parts for DRPA and PATCO.

Amount: $165,000.00

Contractor: Middle Atlantic Warehouse Distributors Inc
901 North Lenola Road
Moorestown, NJ 08057

PURPOSE: To negotiate a supply contract to purchase auto parts to support the fleet operations of DRPA and PATCO at the lowest overall cost available and to maintain an adequate inventory of auto parts.

BACKGROUND: In an effort to maximize the price discounts and benefits offered by national wholesale distributors of auto parts, a joint procurement effort was made with members of the New Jersey Interagency Coordinating Committee. The Committee is comprised of Regional Transportation Agencies from Pennsylvania, New Jersey and New York. The combined dollar value of the joint procurement is approximately four million dollars annually. The auto parts requirement for DRPA and PATCO is approximately $165,000 annually.

On December 12, 2007 the DRPA Board approved resolution DRPA-07-083 for a three year auto parts contract with Middle Atlantic Warehouse Distributors in the amount of $450,000 with an option to renew for two additional (1) year periods. Based on Middle Atlantic Warehouse Distributors satisfactory performance over the contract period, the New Jersey Interagency Coordinating and the Port Authority of NYNJ, who is the agency that issued the contract, exercised the first option year on the contract. Purchasing staff feels that the price submitted by Middle Atlantic Warehouse Distributors is fair and reasonable.
It is recommended that a contract be negotiated to continue to purchase auto parts for DRPA and PATCO with Middle Atlantic Auto Parts Inc., Moorestown, NJ in the total amount of $165,000 for a one year period.

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<th>SUMMARY:</th>
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<tbody>
<tr>
<td>Amount:</td>
<td>$165,000.00</td>
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<tr>
<td>Source of Funds:</td>
<td>Revenue Fund</td>
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<tr>
<td>Capital Project #:</td>
<td>N/A</td>
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<tr>
<td>Operating Budget:</td>
<td>2011</td>
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<td>Master Plan Status:</td>
<td>N/A</td>
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<td>Other Fund Sources:</td>
<td>N/A</td>
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<tr>
<td>Duration of Contract:</td>
<td>March 1, 2011 to February 28, 2012</td>
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RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with Middle Atlantic Auto Parts Inc. for the purchase of auto parts to support DRPA and PATCO fleet operations for a period on one (1) year, as per attached Summary Statement for a total amount not to exceed $165,000.00; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of DRPA and PATCO. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA and PATCO, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA and PATCO.

SUMMARY: Amount: $165,000.00
Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: 2011
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: March 1, 2011 to February 28, 2012
Other Parties Involved: New Jersey Interagency Coordinating Committee