SUMMARY STATEMENT

ITEM NO.                     SUBJECT: Fleet Management Maintenance Agreement

COMMITTEE:                   Finance Committee

COMMITTEE MEETING DATE:      September 15, 2010

BOARD ACTION DATE:           October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a three (3) year renewal contract with MaintStar of Irvine, California for an amount not to exceed $64,179. MaintStar is the manufacturer and sole provider of service and maintenance for our MaintStar Fleet Management System utilized by the bridge facilities and PATCO.

PURPOSE: To continue the support of our Fleet Management systems. The agreement provides many benefits including software support, upgrades, fixes, and troubleshooting.

BACKGROUND: In 2003 staff entered into a purchase agreement for MainstStar’s Fleet Management system. Since that time staff have been working with MaintStar to implement upgrades to enhance the functionality of the system. By renewing this agreement the DRPA will be able to: 1) maintain our fleet management systems with the most up to date enhancements, 2) contact and secure assistance from the manufacturer for any issues arising during the use of the system, and 3) training of staff on the use of the system.

To continue the benefits and support gained under the maintenance agreement, staff recommends that the DRPA renew the three (3) year agreement with MaintStar at a cost not to exceed $64,179.00.

SUMMARY: Amount: $64,179.00
Source of Funds: Revenue Fund
Capital Project #: N/A
Operating Budget: CE16 – Data Processing
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: 11/01/2010 thru 10/31/2013
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a three (3) year contract with MaintStar for software maintenance benefits for an amount not to exceed $64,179.00, and be it further

RESOLVED: That the Chair, Vice Chair and Chief Executive Officer of DRPA must approve and are hereby authorized to approve and execute such documents, deeds, agreements or contracts on behalf of the DRPA. That the Chair, Vice Chair and the President of PATCO must approve and are hereby authorized to approve and execute such documents, deeds, agreements or contracts on behalf of the PATCO. If either the Chair or Vice Chair is absent or unavailable the remaining officer may act for the DRPA along with Chief Executive Officer or the President of PATCO respectively. If both the Chair and Vice Chair are absent or unavailable, then the Chief Executive Officer shall act for the DRPA and the President shall act for PATCO.

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