SUMMARY STATEMENT

ITEM NO. SUBJECT: Agreement GN-0025-10 Weekend and Temporary Toll Collectors and Cruise Terminal Parking Attendants Agreement

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: September 15, 2010

BOARD ACTION DATE: October 06, 2010

PROPOSAL: That the Board authorizes staff to negotiate a three (3) year contract with PRWT Services, Inc., Philadelphia, PA, (MBE) for the use of temporary toll collectors (weekdays), part-time collectors (weekends and holidays) and cruise terminal parking lot attendants and greeters on scheduled cruise days. The total cost of the contract will not exceed $1,027,000 annually.

PURPOSE: To provide the necessary toll personnel during weekdays (Monday through Friday) to substitute for regular full-time employees (FTE’s) on short and long-term disability or worker’s compensation periods in excess of 30 days, as provided in the contract negotiated with the International Union of Operating Engineers (IUOE). Full-time employees are not permanently replaced by temporary workers. When the FTE is medically released to return to work the use of the temporary employee will cease.

To provide the necessary toll personnel to work on weekends and holidays. All regular full-time toll collectors are on Monday through Friday work schedule with holidays off under the terms and conditions set forth in the Terms of Employment for employees represented by the International Union of Operating Engineers (IUOE).

To provide the necessary parking lot attendants and greeters at the Cruise Terminal. The PRWT staff would work on scheduled cruise days.

BACKGROUND: The Board first approved contracts with American Staffing, PRWT and Careers Express in late 1997 to provide part-time and temporary toll collectors on weekends and holidays. The ability to hire non International Union of Operating Engineers (IUOE) collectors was negotiated in the November 21, 1997 Terms of Employment contract with IUOE. This was done because the IUOE membership wanted a non-rotating, Monday through Friday work schedule and the DRPA was seeking opportunities to reduce personnel costs and streamline its
workforce. The use of outside firms enabled the IUOE and the DRPA to achieve their objectives. The Board of Commissioners directed staff in 1997 to enter a contract with three firms. The contracts were renewed in 2000. In 2003, and 2006, the Board of Commissioners approved three year contracts with PRWT Services under a competitive proposal process.

Due to the April 30, 2010 expiration of the current contract, the contract has been extended on a month-to-month basis in order to allow the competitive proposal process to be completed. The DRPA received proposals in March 2010 from four (4) firms.

The four (4) firms submitting proposals were:

5 Star Parking, Phila., Pa. - $1,010,466 annually
Contemporary Staffing Solutions, Mt. Laurel, NJ - $2,174,527 annually
PRWT Services (MBE), Phila., Pa. - $1,027,000 annually
PSI Personnel, Doylestown, Pa. (WBE/MBE) - $937,916 annually

A staff team from Bridge Operations and Cruise Operations reviewed the proposals. The Proposal review team determined that 5 Star Parking’s experience has been exclusively in parking operations—which is a minor portion of the Authority’s requirements—and has no experience in roadway tolls. Contemporary Staffing did not adequately respond to the RFP work scope and their rates were excessively high. PSI Personnel displayed no experience with roadway tolls or the transportation sector. Therefore, the review team did not recommend consideration of these three firms.

The Proposal review team determined PRWT to be the recommended and most qualified Proposer. PRWT was the only vendor with a wide experience in the transportation sector including toll collectors, E-Z Pass call and walk-in center staff and E-Z Pass violations processing and other services within New Jersey. The current contract is with PRWT. They are an MBE firm. The past experience with PRWT has been excellent. They have provided excellent, proactive and attentive project management and executive oversight on the DRPA project for over 12 years. They will perform all the DRPA approved training for their employees and also have supervisors on site. Continuing the project with PRWT would be advantageous for business and operational continuity by not creating potential disruption by transitions with a firm lacking experience in toll operations and transportation services. Their hourly rate for toll collectors is $15.71 per hour and they will not increase the hourly rate in year two and three of the contract. For the
Cruise Terminal parking attendant and greater, the hourly rate is $15.71 over the three-year contract.

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<th>SUMMARY:</th>
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<tbody>
<tr>
<td>Amount:</td>
<td>$1,027,000 annually ($3,081,000 over 3 years)</td>
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<tr>
<td>Source of Funds:</td>
<td>Revenue Fund</td>
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<tr>
<td>Operating Budget:</td>
<td>2010, 2011, 2012 Operating Budgets</td>
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<td>Capital Project #:</td>
<td>N/A</td>
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<td>Master Plan Status:</td>
<td>N/A</td>
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<td>Other Fund Sources:</td>
<td>N/A</td>
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<td>Duration of Contract:</td>
<td>Three Years</td>
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<td>Other Parties Involved:</td>
<td>N/A</td>
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RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a three (3) year contract with PRWT Services, Inc., Philadelphia, PA, for the use of temporary toll collectors (weekdays, part-time collectors (weekends and holidays) and Cruise Terminal parking lot attendants and greeters on scheduled cruise days. The total cost of the agreement for three years is not to exceed $3,081,000; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

Amount: $1,027,000 annually ($3,081,000 over 3 years)
Source of Funds: Revenue Fund
Operating Budget: 2010, 2011, 2012 Operating Budgets
Capital Project #: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A