



DELAWARE RIVER PORT AUTHORITY
of Pennsylvania & New Jersey

MEMORANDUM

TO: Thomas Raftery, Inspector General
FROM: Kelly Forbes
Danielle McNichol
William O'Conner
Susan Squillace
Allen Sullivan
SUBJECT: Reform Resolution 10-098
DATE: December 4, 2012

As required by Reform Resolution 10-098, all Authority contracts valued at \$25,000 or more, but less than \$100,000 are subject to Board approval as a package or list before any action can be taken and for Authority contracts valued at \$100,000 or more, individual Summary Statements and Resolutions are provided to the Board for each such contract for approval.

For Authority contracts less than \$25,000, no advanced Board approval is required. A list of all awarded contracts shall be provided to the Board monthly.

Please confirm that DRPA 10-098 has been completed.

By: 
Inspector General

Date: 12/5/12
Date