SUMMARY STATEMENT

ITEM NO.  SUBJECT: Agreement GN-0016-10
Safety and Work Boat Services at all
Bridge Facilities, Riverlink Ferry and
Cruise Terminal Docks

COMMITTEE:  Operations & Maintenance

COMMITTEE MEETING DATE:  June 16, 2010

BOARD ACTION DATE:  September 15, 2010

PROPOSAL:  That the Board authorizes staff to negotiate a professional services
agreement with the firm of Sea Tow Delaware River to provide safety
boats and work boats with crew for water rescue and transportation
services for ongoing in-house construction and maintenance activity at
all four (4) bridge facilities and as needed at the Riverlink Ferry and
Cruise Terminal Docks.

Amount:  $112,880.00

Contractors:  Sea Tow Delaware River (DBE)
418 Park Avenue
Laurel Springs, NJ 08021
($112,880 annually)

Northeast Work and Safety Boats,
L.L.C. (WBE)
170 Main Street
P.O. Box 613
New Hartford, CT 06057
($114,455 annually)

PURPOSE:  To provide safety boats and work boats with crew, safety equipment and
rescue equipment for water rescue and transportation services for
ongoing construction and maintenance activity by DRPA personnel at all
four (4) bridge facilities and as-need at the Riverlink Ferry and Cruise
Terminal Docks.

BACKGROUND:  The DRPA has retained safety boats and work boat services for several
years for bridge construction maintenance and inspection activity
directly above or near water where the potential need for water rescue
may exist. Such water rescue safety provisions are required by OSHA
and work boats are needed due to biennial inspection repairs and
routine maintenance and repairs by DRPA in-house personnel.
A Request-for-Proposal was released and advertised on the DRPA website and proposals received on March 4, 2010. DRPA lists of MBE/WBE vendors were consulted and the RFP was sent to qualified vendors. There were two (2) proposals received. The proposals identify hourly, daily and weekly rates dependent upon boat and crew usage requirements. The procurement process involved the evaluation of competitively priced proposals and the vendor with the lowest proposed safety boat with crew rates was selected. The estimated level of boat usage across all 4 bridges is 166 days over 1 year. Staff has completed the evaluation of the proposals, required certifications, and pricing that were submitted and recommends that a professional services agreement be awarded to Sea Tow in an amount not to exceed $112,880.00.

SUMMARY:

Amount: $112,880.00
Source of Funds: Revenue Fund
Operating Budget: $112,880.00 Org. #900100 C/E #22
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One (1) Year with option of 2 additional one-year extensions
Other Parties Involved: None
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority authorizes staff to negotiate a professional services agreement with Sea Tow Delaware River to provide safety boats and work boats with crew, safety equipment and rescue equipment for water rescue and transportation services for ongoing construction and maintenance activity at all four (4) bridge facilities and as-needed at the Riverlink Ferry and Cruise Terminal docks for a period of one (1) year with an option of two (2) additional one-year extensions, as per attached Summary Statement for a total amount not to exceed $112,880.00 during this period; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:
Amount: $112,880.00
Source of Funds: Revenue Fund
Operating Budget: $112,880.00 Org. # 900100 C/E # 22
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: One (1) Year with option of 2 additional one-year extensions
Other Parties Involved: None