SUMMARY STATEMENT

ITEM NO.   SUBJECT: Medical Service Provider for Drug & Alcohol Testing/Training, Physical Exams and Health Screening

COMMITTEE: Operations & Maintenance

COMMITTEE MEETING DATE: November 19, 2008

BOARD ACTION DATE: December 10, 2008

PROPOSAL: That the Board authorizes staff to negotiate an agreement with Interstate Mobile Care, Inc. of Sewell, New Jersey to provide the medical services that are required by the United States Department of Transportation (DOT) and DRPA Policies and Procedures. This is a three year contract that commences on January 1, 2009 and would not exceed $240,000.

PURPOSE: To provide the DRPA employees with the required medical screening, testing and pre-employment exams that are necessary to guarantee a safe and healthy workforce.

BACKGROUND: In order for DRPA to meet the standards established by DOT and the DRPA Policies and Procedures for medical testing and screening, the DRPA has contracted with local medical service providers. In addition to meeting the above standards, DRPA also voluntarily seeks to meet the standards set by the Occupational Safety and Health Administration. The process for renewal of the vendors was done annually and undertaken as a sole-source contract. In an effort to improve efficiency and obtain economies of scale, the decision was made to bid these services through a Request for Proposal (RFP). The RFP was posted on the DRPA website and also sent to various medical service providers in the region. Proposals were received in late August and reviewed by representatives from the Safety, Operations and Human Resource Services Departments. The review team found the most responsive and lowest bidder to be Interstate State Mobil Care, Inc. a certified Woman owned Business Enterprise (WBE) located in Sewell, NJ. Interstate Mobil Care has provided services and training to both DRPA and PATCO and is known for their strong technical skills and knowledge of the regulations.
The other bidders were:
  • Ambassador Medical Services, Inc.
    Marlton, New Jersey
  • Professional Health Services, Inc.
    Havertown, Pennsylvania
  • Interstate Mobile Care
    Sewell, New Jersey

The following is a partial list of medical services that will be provided by Interstate Mobile Care:

- Pre-employment physicals
- On site random drug and alcohol testing for safety sensitive positions
- DOT Commercial Drivers License (CDL) physicals
- 24 on-call reasonable suspicion and post-accident testing for drugs and alcohol
- Blood lead level testing
- Hepatitis Vaccines
- Asbestos Physicals
- Flu Vaccines
- Blood Pressure, Cholesterol and Glucose Screening
- Respirator Fit Test
- Respiratory Physicals
- Employee training related to the DRPA Drug and Alcohol Policy

SUMMARY:

Amount: n-t-e $240,000
Source of Funds: Revenue Funds
Capital Project #: N/A
Operating Budget: Budget Approval required 2009, 2010 and 2011
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three years
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate an agreement with Interstate Mobile Care, Inc. of Sewell, New Jersey to provide the medical services that are required by the United States Department of Transportation (DOT) and DRPA Policies and Procedures. This is a three (3) year contract not to exceed $240,000; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

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