SUMMARY STATEMENT

ITEM NO.  SUBJECT:  Maintenance Services for the DRPA 800 MHz Radio Communications System

COMMITTEE:  Operations and Maintenance

COMMITTEE MEETING DATE:  August 20, 2008

BOARD ACTION DATE:  September 17, 2008

PROPOSAL:  That the Board authorizes staff to negotiate an agreement with TekTron Corporation to provide service to the DRPA’s 800 MHz radio communications system for a period of three (3) years.

Amount:  $80,484.00/year
          $241,452.00/3 years

Service Contractor:  TekTron Corporation
                   6845 Westfield Avenue
                   Pennsauken, NJ 08110

Other Proposer:  RF Design & Integration Inc.
                4725 Wingate Street
                Philadelphia, PA 19136
                $113,700.00/year
                $341,100.00/3 years

Engineer’s Estimate:  $130,000.00/year
                      $390,000.00/3 years

PURPOSE:  To provide maintenance to the Authority’s 800 MHz radio system at the Betsy Ross, Benjamin Franklin, Walt Whitman, and Commodore Barry Bridges and One Port Center.

BACKGROUND:  The Authority publicly advertised its intent to retain a service contractor and invited interested firms to submit Statement of Qualifications for providing service to the Authority’s 800 MHz trunked radio communications system for a period of three (3) years. Two (2) firms expressed interest by submitting Statement of Qualifications. Both firms were deemed qualified and were sent a Request for Proposal. Both firms responded by submitting a Technical Proposal. A Committee of three (3) of the Authority’s staff evaluated the Proposals on the basis of technical merit.
Staff’s recommendations were submitted to the Consultant Selection Committee which reviewed staff’s evaluations and recommendations.

Based on the review of the Selection Committee, the Proposal submitted by TekTron Corporation was deemed to be the most responsive to the requirements for providing maintenance to the DRPA’s 800 MHz radio communications system as outlined in our Request for Proposals.

In accordance with DRPA’s standard consultant selection procedure, which is qualifications based, the Price Proposal submitted by TekTron Corporation was opened and evaluated against the Engineer’s Estimate. Based on this evaluation, TekTron Corporation’s price of $80,484.00 per year was determined to be fair and reasonable.

It is recommended that a maintenance service agreement be negotiated with TekTron Corporation for charges covering the costs and associated fees not to exceed $241,452.00. Upon approval of the Board, an Agreement will be negotiated with TekTron Corporation to provide maintenance services in accordance with the Request for Proposal.

SUMMARY:  
Amount: $241,452.00  
Source of Funding: Operating Budget  
Operating Budget: Yes  
Capital Project #: N/A  
Master Plan Status: N/A  
Other Fund Sources: N/A  
Duration of Contract: Three (3) years  
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board of Commissioners of the Delaware River Port Authority accepts the proposal of TekTron Corporation to maintain the DRPA’s 800 MHz radio communications system for a period of three (3) years at the Betsy Ross, Benjamin Franklin, Walt Whitman and Commodore Barry Bridges, and One Port Center, and that the proper officers of the Authority be and hereby are authorized to negotiate a contract with TekTron Corporation for the required work in an amount not to exceed $241,452.00, per the attached Summary Statement; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer, and if thereafter, either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA, along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s), while they are absent or unavailable, then the Chief Executive Officer shall execute such document(s) on behalf of DRPA.

SUMMARY:

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