SUMMARY STATEMENT

ITEM NO.   SUBJECT:  Director, Risk Management & Safety Position (DRPA)

COMMITTEE:   Executive

COMMITTEE DATE:   May 21, 2008

BOARD DATE:   June 11, 2008

PROPOSAL:  Staff seeks board approval and authorization to reinstate the position Director, Risk Management & Safety at a Hay Grade of E2 to be filled by a qualified candidate as soon as possible.

PURPOSE:  To reinstate the position of Director, Risk Management & Safety to ensure that there is a formal and systematic approach to managing risk and safety within the Authority. A strategic and formal approach to risk and safety management will improve decision-making and enhance outcomes and accountability within the Authority.

BACKGROUND:  The position of Director, Risk Management & Safety was created in 2000 to ensure the proper administration and cost effective protection of the DRPA against risks arising from owners, possession or operation of property, and against risks arising from DRPA and PATCO operations and including placement of the Authority’s various property, casualty, liability and worker’s compensation insurance programs (and including Owner Controlled Insurance Programs if DRPA chooses to use such programs). In addition, this position was responsible for evaluating accident and claim trends in order to develop pro-active corrective measures for Authority employees.

This position was eliminated as a result of an Authority-wide reorganization in 2004. Since then, the duties of this position have been assumed by various other positions within the Authority. However, in light of the complexities and importance of the function, staff believes that this position should be reinstated so that the employee handling the duties and responsibilities of the position will carry forward the Authority’s goals and strategies relative to risk management and safety.

Summary:  Amount:  Not to exceed $127,087 (this amount represents the top of a Grade E2)

Source of Funds:  Revenue Fund, General Fund

Capital Project #:  N/A

Operating Budget:  N/A

Master Plan Status:  N/A

Other Fund Sources:  N/A

Duration of Contract:  N/A

Other Parties Involved:  N/A
RESOLUTION

RESOLVED: That the Board of Commissioners hereby approves the reinstatement of the position Director, Risk Management & Safety within the Authority at a Hay Grade of E2; and be it further

RESOLVED: That staff is hereby authorized to immediately take the necessary and appropriate steps to hire a qualified candidate to fill the position and to fulfill the duties of said position; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve selection of an appropriate candidate to be hired to fill the position of Director, Risk Management and Safety.

Summary:
Amount: Not to exceed $127,087 (this amount represents the top of a Grade E2)
Source of Funds: Revenue Fund, General Fund
Capital Project #: N/A
Operating Budget: N/A
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: N/A
Other Parties Involved: N/A