SUMMARY STATEMENT

ITEM NO. | SUBJECT: Amend Resolution DRPA-07-037 Custodial Services at OPC

COMMITTEE: New Business

COMMITTEE MEETING DATE: N/A

BOARD ACTION DATE: October 17, 2007

PROPOSAL: That the Board amend DRPA resolution DRPA-07-037 to clarify the contract amount authorized by the Board for custodial services at OPC to be $120,000 each year for three years for the total amount not to exceed $360,000.

PURPOSE: To clarify staff's intent to negotiate a three year contract with Bravo! Building Services for custodial services at OPC for an amount not to exceed $120,000 each year for the total contract amount of $360,000.

BACKGROUND: On or about June, 18, 2007, the Board, by resolution DRPA-07-037, authorized DRPA staff to negotiate a contract with Bravo! Building Services of Piscataway, New Jersey for custodial services at OPC. Resolution DRPA-07-037 could be interpreted to state that the Board only authorized staff to negotiate a three year contract with Bravo! Building Services for the total amount not to exceed $120,000. Staff's intent was to obtain Board approval of a three year contract with Bravo Building Services for an amount not to exceed $120,000 each year, for a total amount not to exceed $360,000. To avoid any ambiguity and allow staff to negotiate a three year contract with Bravo! Building Services for the total amount not to exceed $360,000 as originally intended, staff seeks to amend the resolution to clarify the amount originally authorized from an amount not to exceed $120,000 to a total amount not to exceed $360,000.

SUMMARY: Amount: $120,000/year for three years; Total Amount n-t-e $360,000
Source of Funds: OPC Operating Expense Budget
Capital Project #: N/A
Operating Budget: 2007 Operating Budget
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A
RESOLUTION

RESOLVED: That the Board hereby amends Resolution DRPA-07-037 to authorize staff to negotiate a three year contract with Bravo! Building Services of Piscataway, New Jersey for custodial services at the DRPA Corporate Headquarters building known as "One Port Center" in the amount not to exceed $120,000/year for a total amount not to exceed $360,000; and be it further

RESOLVED: That all other terms of summary statement and resolution DRPA-07-037 remain unchanged and continue in full force and effect.

SUMMARY: Amount: $120,000/year for three years; Total Amount n-t-e $360,000
Source of Funds: OPC Operating Expense Budget
Capital Project #: N/A
Operating Budget: 2007 Operating Budget
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: Three Years
Other Parties Involved: N/A