SUMMARY STATEMENT

ITEM NO.               SUBJECT: Security Services for the Philadelphia Cruise Terminal, AmeriPort Intermodal Facility & Freedom Ferry

COMMITTEE:            Operations & Maintenance

COMMITTEE MEETING DATE: December 8, 2004

BOARD ACTION DATE: January 19, 2005

PROPOSAL: That the Board authorizes staff to negotiate a contract with Scotlandyard Security Service, Ltd., to implement Security Services for the Philadelphia Cruise Terminal, AmeriPort Intermodal Facility and Freedom Ferry.

PURPOSE: To comply with the US Coast Guard Approved Passenger Terminal Security Manual for the Philadelphia Cruise Terminal. In addition, to provide service for the Freedom Ferry during heightened levels of security that may be implemented; and, to provide service on a daily basis for the AmeriPort Intermodal Facility.

BACKGROUND: PPC is responsible for a safe and secure flow of passengers and their guests during the embarking/dismounting operation around the perimeter of the cruise terminal facility and the monitoring of vehicular movement around the terminal and the long-term parking site. The trained security personnel must be familiar with procedures during heightened security. PPC has relied on trained security personnel for this function and has contracted with outside security firms.

On an average cruise day, there will be 2 security guards and an additional guard will be at the parking lot 24/7. During a port call, there are approximately 2 guards. In 2005, we have 32 cruises and 8 port calls. The security inside the cruise terminal and the screening of the baggage is the responsibility of the cruise lines.

Additionally, occasionally during heightened MARSEC levels of security, PPC will be required to provide additional security personnel for the Freedom Ferry.

Security service is required for AmeriPort on a daily basis, Monday through Sunday, to secure the entrance/exit area to the intermodal grounds at off-peak hours and 24-hour surveillance from Friday to
Monday. The guard is also responsible for checking the perimeter of the yard in addition to the office trailers, customer containers and lift equipment.

An Invitation for Bid was e-mailed and mailed to five (5) eligible firms on November 1, 2004. Bids were received from the following firms:

American Commercial Security Services, Media, PA $165,272
Scotlandyard Security Service, Ltd., Philadelphia, PA $144,551.98

Staff therefore recommends that the contract be awarded to Scotlandyard Security Service, Ltd., which is an MBE, as the lowest responsive and responsible bidder.

SUMMARY:

Amount: NTE $150,000
Source of Funds: Cruise & Ferry: General Fund
AmeriPort: PA Portion - 1999 PDP Bond
NJ Portion - NJ Swap Funds
Capital Project #: N/A
Operating Budget: Cruise, Ferry & AmeriPort
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: February 1, 2005 to December 31, 2005
RESOLUTION

RESOLVED: That the Board authorizes staff to negotiate a contract with Scotlandyard Security Services, Ltd.; and be it further

RESOLVED: The Chair, Vice Chair and the Chief Executive Officer must approve and are hereby authorized to approve and execute all necessary agreements, contracts, or other documents on behalf of the DRPA. If such agreements, contracts, or other documents have been approved by the Chair, Vice Chair and Chief Executive Officer and if thereafter either the Chair or Vice Chair is absent or unavailable, the remaining Officer may execute the said document(s) on behalf of DRPA along with the Chief Executive Officer. If both the Chair and Vice Chair are absent or unavailable, and if it is necessary to execute the said document(s) while they are absent or unavailable, then the Chief Executive Officer shall execute such documents on behalf of DRPA.

SUMMARY:

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Source of Funds:
- Cruise & Ferry: General Fund
- AmeriPort: PA Portion - 1999 PDP Bond
- NJ Portion - NJ Swap Funds
Capital Project #: N/A
Operating Budget: Cruise, Ferry & AmeriPort
Master Plan Status: N/A
Other Fund Sources: N/A
Duration of Contract: February 1, 2005 to December 31, 2005
Other Parties Involved:
- US Customs & Border Protection
- Immigration & Naturalization Service
- US Coast Guard
- Cruise Lines

SP
MG
PPC